

2016-2017 Marital Separation Verification Form



Name _____ Student ID# _____

Email Address _____

Please print in ink or type the answers on this form. This form is part of your financial aid application.

If you are dependent student, write the name and social security number of the parent whose information you used to complete your application:

Name _____ SSN# _____

Dependent Student: On your financial aid application you indicated your parents (stepparents) are separated, but not divorced. Answer the following questions from YOUR parent's point of reference regarding the marital status. The parent whose information was used to complete the financial aid application should complete the form.

Note: If you applied for financial aid last year indicating separated marital status for either yourself or your parents, provide legal court documents for divorce proceedings. If you did not, proceed to answer the questions below. If after reviewing your file, we notice you are still filing separate, we will be requesting updated status on the marital status along with current legal documents.

Independent Student: On your financial aid application you indicated you are separated, but not divorced. Answer the following questions regarding your marital status.

1. Spouse's legal name _____ SS# _____
2. Spouse's current residential address _____
3. Spouse's employer's name and address _____
4. **Marriage Date:** Month ____ Day ____ Year _____ **Separation Date:** Month ____ Day ____ Year _____
5. **Federal tax information:** What year(s) did you and your spouse file a joint tax return? (Check all that apply)
 Tax Year 2013 Tax Year 2014 Tax Year 2015 Other Year (specify) _____ Never Filed Joint
6. **Benefits received:** Since your separation, do you receive child support or TANF? Yes No
Have you applied for benefits? Yes No
If yes, explain the status of the application: _____
7. What are the monthly rent/mortgage and utilities amounts? Rent/Mortgage \$ _____ Utilities \$ _____ Vehicles \$ _____
Who pays for these expenses? _____
If you receive public assistance or monetary assistance from family, provide notarized statements or other documentation to support this.
8. **Divorce intentions:** Do you intend to proceed with the divorce? Yes No
9. **Court date:** Do you have a court appearance date for the divorce proceedings? Yes No
10. **Reference letters:** If you do not have a court date for the divorce proceedings or are not pursuing a divorce at this time, and you still want to provide evidence of your separation, you must attach a **letter which confirms your separation claim from a professional**, on their correspondence letterhead. For example, your pastor, your marriage counselor, or your attorney can provide such a letter.

(Continue on reverse)

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11. **Testimonials:** Provide notarized statements from two people, **other than relatives**, that know of your marital situation.
12. Provide 2015 W-2's along with the required documents. 2015 W-2's are required in order to continue processing your file.
13. **Special documentation:** As requested by the Financial Aid Office.

By signing this form, you agree to provide information that will verify the accuracy of your information, if requested. If you purposely give false or misleading information, you will be referred to the Office of Inspector General. If you purposely give false or misleading information in order to qualify for TitleIV funds, you may be fined, sent to prison, or both.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

As per HB 1922 (Subtitle A, Title 5, Government Code, Chapter 559), it is the policy of the state that an individual is entitled, on request, to receive, review and/or correct any information about the individual, which has been submitted to TSTC, with few exceptions. The information that TSTC collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules.

Financial aid office use only

Last year's information:

Student's dependent status: _____

If dependent, which parent's information was reported? _____

Marital status reported last year _____ Date of separation: Month _____ Day _____ Year _____
What supporting documentation was provided? _____
Review results? _____
Approved Disapproved
Additional information requested: _____
Committee's Initials _____ Date _____