

COLLEGE BOOKSTORE

The TSTC Bookstore maintains a wide selection of books and supplies required for classes and labs. The bookstore also offers an assortment of educational materials, health care products, postage stamps, greeting cards, envelopes, and snacks, as well as an array of college sportswear, hats, and novelties.

A list of current books and prices is available at: tstc.edu; Student Life; Bookstore; Shop Online; Marshall.

HOW AND WHEN DO I GET MY BOOKS?

You must always bring your schedule to purchase textbooks. If you are paying by cash or credit card, you may purchase your books as soon as they are available in the bookstore. If you are paying with financial aid (loans or grants) you may charge against your student account in the bookstore as soon as your funds are available on your account (check your account online; usually available a few days before first class day.)

SPONSORED?

If you are **sponsored** (ie: WIA, TAA, VA, DARS, etc) you must first establish this information with the business office. You will be guided through the process from there. Return policies apply to all purchase methods.

Note: To avoid waiting in long lines, you may drop off your schedule at the bookstore and we will have your books ready for pick up.

TEXTBOOK RETURNS

Conditions for Textbook returns/exchanges are as follows:

1. TSTC Marshall Bookstore receipt *required* for all returns and exchanges. Refunds are tendered using same method as purchase.
2. A 20% restocking fee will be assessed for returns and/or exchanges without a schedule change.
3. Exchanges only (no returns) allowed during first class week.
4. No refunds, returns or exchanges after 9 days from purchase date or 9th class day, whichever occurs first, no exceptions.
5. To obtain a full refund, books must be in new condition. Any markings other than the original price tag and/or the removal of shrink-wrap will deem the book used. The bookstore will determine whether returned books are in new or used condition.
6. Any refunds after the official census date will require the presentation of a TSTC Marshall cash register receipt and accompanied by a valid, completed drop slip. Refunds under this circumstance will be 50% of qualified receipt price. *Census information is available at the TSTC Marshall Admissions and Records Office.*
7. The bookstore will determine whether returned books are in new or used condition.

8. Special orders or books other than textbooks are not returnable.
9. Exchanges only; for defective books provided they are currently being used in class.
10. Textbooks purchased after refund period are ineligible for refunds.

Other Returns

Tools, supplies, and notions are non-refundable, unless they are defective. If they are defective, the items must be returned within two weeks of purchase and must be accompanied by the sales receipt in order to receive a refund and will be exchanged or /replaced if possible. Additional, more specific information is available by visiting our website: www.tstc.edu (current students)(Marshall)(Customer Service.)

End of Semester Book Buy Back

WE DO NOT GAURANTEE THAT WE WILL BUY YOUR BOOK(S)! There are many factors that determine the books we will purchase.

TSTC Marshall Bookstore conducts three (3) book buys per year. They are generally the last week of each semester for a period of three (3) days. Keep your bookstore receipt and bring it, along with any books you wish to try to sell. Your receipt should have a **bookmark** stapled to it outlining the days and times of the buy.

The bookstore will pay up to 50% of purchase price (**with receipt**) for **books NEEDED during the upcoming semester**. Be sure to bring any CDs, DVDs and supplemental materials purchased with your text book.

If we are not currently buying the book(s) you wish to sell, you may choose to take a lesser amount for instant cash (sold to wholesale buyer) or try again at the next buy back. *Always bring any books you wish to sell and let us scan them for value. WE DO NOT GAURANTEE WE WILL BUY YOUR BOOK(S)!*

We always provide a wholesale book buyer in addition to buying books for the bookstore. *You do not need your receipt to sell them wholesale.* Eligible titles and amounts paid for each book are determined by that company.

****BOOK BUY BACK IS A COURTESY, NOT A REQUIREMENT, FOR OUR STUDENTS****

