

# **LVN to ADN Transition Program**



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The LVN to ADN Program, at Texas State Technical College (TSTC), is a fast-paced associate degree nursing program that serves a 26 county rural area of West Texas. TSTC works hand in hand with healthcare industry leaders, to train highly qualified nurses. There is a significant and growing need for registered nurses throughout the state of Texas and all over the world.

In 2008, Texas State Technical College West Texas, in collaboration with Ranger College (RC) and Western Texas College (WTC), established a LVN to ADN Program for licensed vocational nurses seeking an Associate of Applied Science in Nursing (AASN) Degree. The majority of the program is online-based and may be completed in twelve months if general education courses are completed ahead of time or two years if the student chooses to start with general education course work. Upon successful completion of the program, the AASN degree will be conferred by TSTC. The graduate nurse qualifies to take the National Council Licensure Exam for Registered Nurses (NCLEX-RN). Upon passing the NCLEX-RN, the graduate will be issued a state license to practice as a Registered Nurse.

The LVN to ADN Program is approved by Texas Board of Nursing. The program is further approved by the Texas Higher Education Coordinating Board. The college is SACs accredited.

SUMMER 2017  
COHORT

**Deadline for the summer 2017 semester will be Monday, February 24, 2017. Applications must be submitted on this date no later than 5:00 p.m.**

## **COLLEGE AND PROGRAM REQUIREMENTS**

Prior to submitting an application packet to the **LVN-ADN Transition Program**, the following criteria must be met:

### **College Application Process**

- A. Complete a Texas State Technical College (TSTC) application. This must be completed on the TSTC website utilizing the online application system. Please visit [www.tstc.edu](http://www.tstc.edu) and click on the “Apply” button.
- B. Complete all required TSTC admission paperwork with Registrar, Admissions, Testing, Financial Aid Request official transcripts, from each college previously attended, to be sent to the Admissions Department at TSTC. Official transcripts or copies of your official transcripts will be accepted with the separate nursing program application. If needed, request the registrar complete a transfer evaluation of course work taken outside of TSTC that applies to the LVN- ADN Transition Program.

**Submission of the completed application does not guarantee acceptance into the program.**

### **TEXAS SUCCESS INITIATIVE (TSI) COMPLIANT**

Meet the TSTC West Texas requirements and scores for the Texas Success Initiatives (TSI) by taking the required tests.

- A. For the LVN-ADN Transition Program, all applicants must take the TSI Assessment and complete the TSI prior to graduation. If a student has not completed the TSI, they must take the required course work each semester until they are TSI complete. For the LVN-ADN Transition Program, TSI course work must be completed by the end of the second semester.
- B. An LVN-ADN Transition Program applicant who has tested and previously met all TSI requirements by attending and earning credit hours from another Texas college or university, may be exempt from further TSI testing. The applicant’s official transcript must be submitted to TSTC for evaluation and confirmation of the exemption.

## ATI TEAS TESTING REQUIREMENTS

### CHANGE EFFECTIVE 08/23/16

1. Complete the ATI TEAS with a minimum Proficient Level of performance of 58.7%.
2. Each component must meet at a minimum Basic Level scores of Reading 47.6%; Mathematics 46.7%; Science 45.8%; English & Language Usage 40%.

The **ATI TEAS Exam** must be taken at a location that is approved by TSTC or at a TSTC campus; Abilene, Breckenridge, Brownwood, or Sweetwater. Scores will not be accepted from other institutions if not preapproved by nursing or admissions. Applicants should schedule the test with the appropriate individual at the location to which they are applying. Information regarding testing fees and requirements will be confirmed at time of scheduling. If approved to test at another college TSTC must be the site designated to receive the results.

<u>Location</u>	<u>Contact</u>	<u>Telephone</u>
Abilene	Susan Hash	325-734-3641
Breckenridge	Lisa Langford	254-559-7731
Brownwood	Nicole Whitley	325-641-5955
Sweetwater	Patricia Saldivar	325-235-7441

### ATI TEAS EXAM.

The ATI TEAS Exam is an assessment to show academic preparedness to nursing school at the entrance level. It is a 170 question computerized exam. **Test taking time is limited to three (3.5) hours.** Unofficial test results are available to applicants immediately upon completion. If an applicant meets the scoring requirements, the successful scores are effective for two (2) years. Study material is available online as well as practice exams; seek more information.

TSTC West Texas Testing and Counseling Center will not provide Exam scores to other educational providers.

### ANATOMY & PHYSIOLOGY COURSES.

Applicants who have prior Anatomy & Physiology credit must verify that the credit was earned within last five (5) years. **If the A & P course(s) are greater than five (5) years old, the applicant must retake the anatomy and physiology course(s).** The Director/Program Chair has discretion to approve or deny waivers of the five-year rule.

### ENTRANCE EXAM RETEST REQUIREMENTS

**Applicants who must retest the ATI TEAS exam are required to wait Two Weeks before retesting.** Applicants may take the ATI TEAS Exam a total of (2) times each semester and (6) times total within a year; after two attempts the applicant needs to seek remediation assistance for the exam. The Director/Program Chair has discretion to approve or deny waivers of the retest time frame.

### **LVN to ADN PROGRAM PREQUISITES are set up as semester ONE and TWO.**

All applicants must complete the pre-requisite/General Education courses with a “C” or better to apply for the program. If courses are “in progress” a student may still apply to the program and be considered for acceptance, given that the student successfully completes the course prior to the semester of entry into the program. If the student has already taken the seven courses listed below they will enter in Semester Three.

Any core nursing courses being transferred in must have been completed with a minimum of a B to be considered for credit. Applicants shall be tested for proficiency and competency in order for the nursing transfer credits to be accepted.

Required Courses, introduced in Semester One and Two (if not gained prior to entrance into the school):

BIOL 2401	Anatomy & Physiology I
BIOL 2402	Anatomy & Physiology II
PSYC 2301	Introduction to Psychology
ENGL 1301	Composition I*
BIOL 2420	Microbiology
PSYC 2314	Lifespan Growth and Development
XXXX xxxx	Humanities or Fine Arts Elective*

\*CLEP or ACE scores will only be accepted for ENGL 1301 and the Humanities or Fine Arts elective courses.

### **LVN to ADN PROGRAM REQUIREMENT CHECKLIST**

- A. Meet all college and program requirements.
- B. Submit a complete application packet with supportive documentation to:  
Mary Wilhite, Allied Health Student Services Specialist  
Texas State Technical College  
650 E. HWY 80  
Abilene, TX 79601

**Incomplete requirement packets will not be accepted. The materials must be submitted in a 9x12 inch envelope and include the following items in order:**

1. Documentation of TSI compliance on a transcript, testing score sheet, etc.
2. Documentation of *ATI TEAS Exam* Scores; indicating at least the **minimum Overall Proficiency Level score of 58.7%.**

3. Documentation of all required immunizations (MMR(x2), Hepatitis B(x3), Tetanus; must be less than 10 years old throughout the program. Varicella, Bacterial Meningitis; must be less than 5 years old throughout the program. TB results (Must be less than a year old throughout program). **All nursing students must have the Bacterial Meningitis vaccine regardless of age.** Titer testing will be accepted for MMR, HEP B, and Varicella.
4. Documentation of current seasonal influenza vaccination.
5. Photocopy of high school transcript, high school diploma, or GED certificate.
6. Copy of current driver's license or state issued identification card as proof of Texas residency.
7. Official or copy of transcripts from school where the applicant completed their Vocational Nursing program.
8. Official and one copy of transcripts from each college previously attended other than TSTC West Texas.
  - a. Admissions must have possession of all official transcripts in order for your application to the program to be accepted.
  - b. If a course is in progress, it is the responsibility of the applicant to have a new official transcript sent to TSTC West Texas.
9. If course numbers of non-nursing courses do not match those required on the curriculum plan, the student must submit a photocopy of the course description for each course not matching to the ADN Program Director. Decisions to accept these classes will be made on a case by case basis.
10. An employment verification letter indicating employment status, length of employment, and type of clinical experience. Verification of employment will be confirmed. This is not a reference letter, and must be provided in the correct format.
11. Copy of current American Heart Association Healthcare Provider BLS-CPR card is required. (only AHA will be accepted)
12. A print out of the online LVN license verification from the Texas Board of Nursing website.
13. Three (3) letters of recommendation from non-family members. (email reference letters will not be accepted, these should be professional in nature)

### **CRIMINAL BACKGROUND CHECKS AND DRUG SCREENS**

**Registered Nurse License Eligibility is determined through a DPS/FBI criminal history background check completed through the Texas Board of Nursing. Information relating to the criminal history and declaratory order (DO) process is available on the Texas Board of Nursing website: [http://www.bon.texas.gov/licensure\\_eligibility.asp](http://www.bon.texas.gov/licensure_eligibility.asp)**

***It is highly recommended to initiate the DO process at the time of your application if there is anything in your background that may show up as a criminal matter in the background check, even if adjudicated or expunged, and it happened many years ago!***

Drug Screening is arranged through the Nursing Department. The program does initial, random and for cause drug screening. Cost for drug screening will be the responsibility of the student. **Additional Criminal Background Checks and Fees will accrue with hosting clinical sites.**

**More information will be relayed to students at orientation.**

## Eligibility Form for TSTC Nursing Programs

Please read the following questions. After you have read the questions, please sign your name below indicating your knowledge of the questions.

For any criminal offense, including those pending appeal, have you:

- A. been convicted of a misdemeanor?
- B. been convicted of a felony?
- C. pled nolo contendere, no contest, or guilty?
- D. received deferred adjudication?
- E. been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
- F. been sentenced to serve jail or prison time? court-ordered confinement?
- G. been granted pre-trial diversion?
- H. been arrested or have any pending criminal charges?
- I. been cited or charged with any violation of the law?
- J. been subject of a court-martial; Article 15 violation; or received any form of military judgment/punishment/action?

(You may only exclude Class C misdemeanor traffic violations.)

**NOTE: Expunged and Sealed Offenses:** While expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed, will at a minimum, subject your license to a disciplinary fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character.

**NOTE: Orders of Non-Disclosure:** Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non-disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to other sections of the Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character.

Are you currently the target or subject of a grand jury or governmental agency investigation?

Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?

Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?

If your response is "yes" to any of the questions listed above, there is a **POSSIBILITY YOU MAY BE DENIED** the opportunity to take the licensure examination. You are strongly encouraged to submit a petition for "Declaratory Order" to the Texas Board of Nursing prior to enrollment in the TSTC Associate Degree Nursing program. For information or guidance in this process to determine eligibility for licensure by examination, contact the Texas Board of Nursing at 512-305-7400 or go to the website [www.bon.state.tx.us](http://www.bon.state.tx.us). The "Declaratory Order" form can be accessed at <http://www.bon.state.tx.us/olv/pdfs/DOapp.pdf>.

Should you have questions regarding this notice, do not hesitate to contact the **Division Chair/ ADN Program Director** at 325-235-7325.

**I have read and understand the above statements.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_





Have you previously attended a technical school, college, or university: \_\_\_\_\_yes\_\_\_\_\_no

If you answered yes to the above question, list all schools of higher learning that you have attended:

Name of Institution	City	Dates To/From	Degree
1. _____			
2. _____			
3. _____			
4. _____			

*The Admissions and Records office at TSTC must receive ALL official transcript(s) before this application can or will be processed.*

### Professional Licenses or Certifications

Type	Issued By	Number	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### Work Experience

**Begin with most recent:**

1. Name of Company: \_\_\_\_\_  
Complete Address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_  
Nature of Job Duties: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_
2. Name of Company: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Nature of Job Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

3. Name of Company: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Dates Employed: From \_\_\_\_\_ To: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Nature of Job Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

### Follow Up Information

It is important that we do a follow-up study of our students. Please provide the following information about two (2) people who will always know where to locate you.

Name	Complete Mailing Address	Telephone #
1. _____	_____	_____
2. _____	_____	_____

### Please Read and Sign the Following Information

Have you ever been convicted or received deferred adjudication for a felony/misdemeanor?

\_\_\_\_\_yes / \_\_\_\_\_no

(Any person convicted of a felony must report charges and disposition to certification or licensing agency in order to determine eligibility for taking certification or licensure.)

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. I understand that any misrepresentation or falsification of information is cause for **denial of admission or dismissal from the program.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Texas State Technical College (TSTC) is an affirmative action/equal opportunity employer. Applicants are considered on the basis of qualifications without regard to gender, age, race, color, creed, religion, national or ethnic origin, veteran status or the presence of a non-job-related disability or any other legally protected status.

**THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.**

*Statement of Student Responsibility (Read and initial all items as applicable and sign below)*

1. \_\_\_\_\_ I acknowledge that the information in this packet contain policies, regulations and procedures in existence at the time this publication went to press. I also acknowledge that TSTC reserves the right to make changes at any time to reflect current Texas Board of Nursing policies, administrative regulations and procedures, and applicable state and federal regulation.
2. \_\_\_\_\_ I understand that this packet is for information purposes only and does not constitute a contract, expressed or implied, between any applicant, student or faculty member and Texas State Technical College.
3. \_\_\_\_\_ By submitting an application for the Associate Degree Nursing program, I agree to abide by the admission requirements of the nursing program.
4. \_\_\_\_\_ I accept full responsibility for submitting a complete application packet prior to or by the designated application filing deadline and I understand that I cannot be accepted into the program until I have completed all the of the admission requirements.
5. \_\_\_\_\_ I understand and agree to a complete a criminal background check and/or mandatory drug screening prior to established deadlines. Failure to do so, or a positive find on my criminal background check and/or drug screen, can result in forfeiture of acceptance and admission into the current semester for the Associate Degree Nursing program.

Per the Texas Board of Nursing Petition for a Declaratory Order (#5 to # 9):

Please circle for any criminal offense, including those pending appeal, have you:

- a. Been convicted of a misdemeanor?
- b. Been convicted of a felony?
- c. Pled nolo contendere, no contest, or guilty?
- d. Received deferred adjudication?
- e. Been placed on community supervision or court order probation, whether or not adjudicated guilty?
- f. Been sentenced to serve jail or prison time? Court ordered confinement?
- g. Been granted pretrial diversion?
- h. Been arrested or have any pending criminal charges?
- i. Been cited or charged with any violation of the law?
- j. Been subject of a court martial; article 15 violation; or received any form of military judgment/punishment/action? You may exclude Class C misdemeanor traffic violations

**NOTE: Expunged and Sealed Offenses:** while expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to insure the offense, arrest, ticket, or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that has not in fact been expunged or sealed may subject your license to a disciplinary or fine. Nondisclosure of relevant offenses raises questions related to truthfulness or character. (See 22 TAC §213.27)

**NOTE: Orders of nondisclosure:** Pursuant to Tex. Gov't code §552.142(B), if you have criminal matters that are the subject of an order of nondisclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of nondisclosure may become a character and fitness issue. Pursuant to Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history, record information that is the subject of an order of nondisclosure. If the Board discovers a criminal matter that is the subject of an order of nondisclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues with character and fitness.

6. [ ] No [ ] Yes Are you currently the target or subject of a grand jury or governmental agency

7.  No  Yes Has any licensing authority ever refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

8.  No  Yes Within the last 5 years have you been diagnosed with, treated or hospitalized for schizophrenia and/or psychotic bipolar disorder, paranoid personality disorder, antisocial personality disorder or borderline personality disorder?

If "YES" indicate the condition:

schizophrenia and/or psychotic disorders,

bipolar disorder,

paranoid personality disorder

antisocial personality disorder,

borderline personality disorder

9.  No  Yes Within the last 5 years, have you been addicted to and/or treated for the use of alcohol or any other drug?

Pursuant to the Texas Occupations Code §301.207, information, including diagnoses and treatment, regarding an individual's physical or mental condition, intemperate use of drugs or alcohol, or chemical dependency and information regarding an individual's criminal history is confidential to the same extent that information collected as part of an investigation is confidential under Texas Occupations Code §301.466

**IF YOU ANSWER YES TO ANY OF THE ABOVE, YOU WILL NEED TO GO TO THE TEXAS BOARD OF NURSING WEBSITE FOR MORE INFORMATION ON FILING A PETITION FOR A DECLARATORY ORDER.**

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## Statement of Understanding and Essential Function Standards for Associate Degree Nursing

Student Name \_\_\_\_\_

Effective Term \_\_\_\_\_

Student ID # \_\_\_\_\_

AWARD OPTIONS	TSI STATUS	CREDIT HOURS	STUDENT SIGNATURE
Associate of Applied Science Nursing	Liabile	60	

### **Essential Function Standards: Academic and Physical Capacity Requirements**

1. I understand that TSTC Nursing program is a hybrid program and courses may be taught online, face-to-face, and/or in virtual world environments.
2. I understand I must be in “Good Standing” with the Board of Nursing and my license must be unencumbered in order to be accepted into the ADN Program.
3. Applicants enrolled in certificate II or AAS degree programs must meet the minimum Texas Success Initiative (TSI) Standards in the areas of Reading, Writing and Mathematics as required by law. A student signature indicates the student has read and understands he/she must comply with TSI requirements and the Essential Function Standards listed below.
  - Meet Texas Success initiative (TSI) standards prior to first day of scheduled classes or take required coursework each semester until TSI complete.
  - ATI TEAS Exam – Minimum Proficient score of 58.7% overall and Basic Cut Scores in each of the four (4) sections.
  - A & P: the student is required to re-enroll in A & P courses greater than 5 years old.
  - Own a laptop computer that meets the criteria of the Student Laptop initiative, have a high-speed internet connection (cable or DSL), and purchase software that meets the criteria of the nursing programs.
  - Attend scheduled class times, mandatory lab sessions, and all clinical based activities.
  - Use allocated TSTC email address. (This is assigned after admission process is completed).
4. I understand that there are physical standards required for admission to the nursing programs and that, as a student I may be required to work under the following conditions/circumstances and possess the ability:
  - To communicate face-to-face and via telephone, interpret written and oral forms of instructions, read small print and legibly document relevant information, read and understand English language.
  - To show good judgment and remain calm in high stress situations, always treating faculty and staff with courtesy.
  - To interview/communicate with patients, family members, co-workers, and clinical facility staff with respect & civility.
  - To work for extended periods of time in a bent, stooped or awkward position.
  - To lift, balance, and carry 50 or pounds or more.
  - To bend, stoop, and crawl in small or confined spaces.
  - To tolerate being on feet 8-12 hours a day.
  - To work in low light, confined spaces and other dangerous environments.
  - To be able to pass a physical examination administered by a physician or nurse practitioner upon acceptance into the program, if requested.
  - To exhibit manual dexterity sufficient to perform all tasks as related to highest quality patient care.
5. I understand there is a health risk in working with patients with various health deviations, medical equipment, and possible sharps in laboratory or simulation settings and direct patient care.
6. I understand that as a Nursing student, I will be required to adhere to the following “industry standard” policies:
  - Demonstrate **professional conduct and ethical behavior at all times** as a TSTC nursing student. Failure to do so will result in verbal reprimand, Student Action Plan agreement, and/or dismissal from the program.
  - Have a high school diploma or GED, as well as an active LVN license.
  - Provide record of current up-to-date required immunization records by the indicated required date (before 1<sup>st</sup> Day of class) and maintain annual immunizations, as required (TB, FLU, etc.).
  - Present a clear criminal background check by a TSTC approved facility and a cleared declaratory order by the Texas Board of Nursing by designated required date (prior to first day of class). Precheck.com is the site for TSTC clearance; indicate results be sent to yourself and TSTC. Costs are assumed by student.
  - Present a clear drug screen by a TSTC approved facility prior to entry into the program; and must assume all costs involved.
  - Submit to random drug testing if indicated by a clinical facility or faculty.

7. I understand that the above Essential Function Standards are required for admission to this program. I hereby certify that I possess these Essential Function Standards: Academic and Physical Capacity Requirements.
8. I understand that if I am later found to be limited in these areas or if I have purposefully misrepresented my abilities to meet the above standards to gain admission to the program, I may be dismissed from the nursing program by decision of the Director of Nursing Program with concurrence of the Statewide Nursing Division Director and Associate Vice President of Student Learning.
9. I understand that my program may teach classes in a modular format within a given semester and refunds, add/drops, and any other reporting functions will be allocated according to the 15-week semester timeline.
10. **Course work will progress as presented in degree plan. If a course is not successfully completed, the student will NOT progress until each semester's course load on degree plan is met. Students will not carry course load for semester and required course work from previous semester.**

Prospective Applicant/Student Signature	Date
Academic Advisor Signature	Date

# Associate Degree Nursing Application Packet Checklist

Applicant Name: \_\_\_\_\_  
TSTC Student ID #: \_\_\_\_\_ Date Packet received: \_\_\_\_\_

\_\_\_\_\_ Completed nursing program application  
\_\_\_\_\_ Signed Statement of Students' Responsibility form & Statement of Understanding.  
\_\_\_\_\_ Documentation of TSI compliance on a transcript, testing score sheet, etc.  
\_\_\_\_\_ Copy of passing ATI TEAS \_\_\_\_\_

\_\_\_\_\_ Documentation of all required immunizations:  
\_\_\_\_\_ MMR X2 \_\_\_\_\_ Hepatitis B X3 or \_\_\_\_\_ + Blood Titer  
\_\_\_\_\_ Varicella X2 (or attestation of disease by MD or parent/guardian)  
\_\_\_\_\_ Tetanus \_\_\_\_\_ Bacterial Meningitis \_\_\_\_\_ Flu \_\_\_\_\_ TB

\_\_\_\_\_ Photocopy of high school transcript, diploma, or GED. County graduated from high school: \_\_\_\_\_

**Official transcripts received by admissions** \_\_\_\_\_

**Previously acquired from other college or enrolled at TSTC:**

	<b>College</b>	<b>Grade</b>	<b>Year Taken</b>
<b>BIOL 2401A&amp;P I:</b>	_____	_____	_____
<b>BIOL 2402 A&amp;P II:</b>	_____	_____	_____
<b>BIOL 2420 Microbiology:</b>	_____	_____	_____
<b>PSYC 2301 Introduction to Psychology:</b>	_____	_____	_____
<b>PSYC 2314 Lifespan Growth and Development:</b>	_____	_____	_____
<b>ENGL 1301 Composition I:</b>	_____	_____	_____
<b>Humanities/Fine Arts:</b>	_____	_____	_____

\_\_\_\_\_ **Current LVN; proof of license submitted: YES NO**

\_\_\_\_\_ Letter from current or past employer: **YES NO**

\_\_\_\_\_ American Heart Association Healthcare Provider CPR card. Expires: \_\_\_\_\_

\_\_\_\_\_ 1 copy of driver's license or state issued identification card, as proof of TX residency

\_\_\_\_\_ 1 copy of social security card

\_\_\_\_\_ Three (3) letters of recommendation from non-family members

\_\_\_\_\_ Prior TSTC Certificate or Associate degree YES NO

\_\_\_\_\_ Associate degree from another institution YES NO

\_\_\_\_\_ County applicant currently resides in: \_\_\_\_\_

\_\_\_\_\_ United States Military Services YES NO *If YES:* prior military medical training YES NO

***This checklist must be placed at the front of your application packet and all items listed must be verified by the applicant with an initial beside each section.***



It is recommended that you begin with your admission to the college so you will have a TSTC email address and become a part of the college system prior to starting the ADN Packet. Your transcripts (official) are extremely important to the admission process along with your applications. All official transcripts are to be sent to the Admissions Department, NOT the nursing department.