

Programs & Department Chairs

PROGRAM NAME	AS	AAS	CER	ADVISOR	PHONE
Academic Core				John Garrett	956-364-4760
Field of Study: Business				Ruby Campuzano	956-364-4763
Agricultural Technology		✓	✓	Armando Duarte	956-364-4639
♀ Air Conditioning & Refrigeration Technology		✓	✓	Ruben de la Rosa	956-364-4667
♀ Architectural Design & Engineering Graphics/GIS/GPS		✓		Hector Yanez	956-364-4695
Associate Degree Nursing Prep Courses*				Paul Leonard	956-364-4678
♀ Auto Collision Technology		✓	✓	Jose Vargas	956-364-4659
♀ Automotive Technology/Ford MLR		✓	✓	Abel Castillo	956-364-4576
♀ Aviation Maintenance Technology		✓	✓	Tom Cross	956-364-4787
Biology		✓		Paul Leonard	956-364-4678
Health Professions Preparation		✓		Paul Leonard	956-364-4678
Nursing Preparatory		✓		Paul Leonard	956-364-4678
♀ Biomedical Equipment Technology		✓		Robert Rivera	956-364-4674
♀ Building Construction Science		✓	✓	Johannes Schwartz	956-364-4669
Business and Behavioral/Social Science				Ruby Campuzano	956-364-4763
Computer Science	✓			Rene Saldivar	956-364-4641
♂ Business Management Technology		✓	✓	Elvia Silva	956-364-4650
♀ Chemical-Environmental Technology		✓		Jessica Leal	956-364-4735
Communication and Humanities				Felicidad Balcos	956-364-4711
♀ Computer Networking and Security Technology		✓	✓	Cesar Ibarra	956-364-4799
Computer Systems Management Technology		✓	✓	Alex Alcoser	956-364-4685
Culinary Arts		✓	✓	Carl Eads	956-364-4753
♂ Dental Assistant		✓	✓	Eva Euler	956-364-4704
♂ Dental Hygiene		✓		Raquel Rico	956-364-4702
Dental Laboratory Technology		✓	✓	Randy Bauer	956-364-4726
Developmental English				Billie Becker	956-364-4710
Developmental Math				Michael Murphy	956-364-4878
Digital Media Design Technology		✓	✓	J.J. Vavra	956-364-4721
♂ Education and Training		✓	✓	Dr. Tony Desjardins	956-364-4747
English				Dr. Daniel Gonzalez	956-364-4898
Foundation Certificate for Allied Health			✓	Tanya Villarreal	956-364-4636
♂ Game and Simulation Programming		✓	✓	Tony Lozano	956-364-4686
♀ Health Information Technology		✓		Deborah Woods	956-364-4768
♀ Machining Technology		✓	✓	Rick Limas	956-364-4632
Mechatronics Technology		✓		Adam Hernandez	956-364-4982
Math/Physics				Michael Murphy	956-364-4978
Engineering Science	✓			Fernando Figueroa	956-364-4878
Mathematics	✓			Michael Murphy	956-364-4878
Physics	✓			Fernando Figueroa	956-364-4978
♂ Medical Assistant		✓	✓	Melissa Nieto	956-364-4879
♂ Medical Information Specialist/Transcriptionist			✓	Deborah Woods	956-364-4768
♂ Nurse Assistant**				Jean Lashbrook	956-364-4797
♂ Registered Nursing		✓		Rachel Wilson	956-364-4983
Spanish				Dr. Daniel Gonzalez	956-364-4898
♂ Surgical Technology		✓		Robert Sanchez	956-364-4805
♀ Telecommunications Technology		✓	✓	Juan Villarreal	956-364-4843
♂ Vocational Nursing			✓	Susann East	956-364-4751
♀ Welding Technology		✓	✓	Kenny Moore	956-364-4814
♀ Wind Energy Technology		✓	✓	Enrique Carrillo	956-364-4729
♀ Wind Energy Technology - Ingleside		✓	✓	George Lister	956-364-4729

♀ Nontraditional Program of Study for female students
♂ Nontraditional Program of Study for male students
**Associate degree awarded by UTB/TSC ** Marketable Skills Award (MSA) offered through dual enrollment or continuing education*

Disclosure of Information

Under the Family Education Rights and Privacy Act (FERPA) of 1974, the following is designated as directory information and may be made public unless the student desires to withhold all or any portion of it: Name, local address, classification of coursework level, enrollment status, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, date of college attendance, degrees, certificates and awards received and most recent previous educational agency or institution attended by the student. A currently enrolled student may prohibit the release of directory information by completing an appropriate request form in the Admissions and Records Office during registration or within the first five (5) class days of each term. Under the Privacy Act of 1974, official records are not open to the public and will not be divulged without the consent of the student. Minors attending the college have the same right regarding their records as adult students. If a student is still a legal dependent of a parent or guardian, the parent has the right to access the records of the dependent student provided the parent can establish this dependency as defined by the Internal Revenue Code of 1954, section 152. This request must be made in writing to the Admissions and Records Office.

TSTC Harlingen complies with the Family Educational Rights and Privacy Act and informs students of their rights under the act. Student's rights covered by the act are as follows:

- The right to inspect and review the academic record.
- The intent of TSTC Harlingen is limited to the disclosure of information contained in a student's academic record under the following circumstances;
 - With the student's prior written consent;
 - As an item of directory information which the student has not refused the college to disclose; or
 - Under the FERPA provision which allows a college to disclose information without the student's prior written consent.
- The right of a student to consent to release of semester credit hours taken at other institution to the Texas Higher Education Coordinating Board.
- The right of a student to petition TSTC Harlingen to amend or correct any part of his/her academic record which is believed to be inaccurate, misleading, or in violation of the privacy or other rights of the student.
- The right of any person to file a complaint with the Family Education Rights and Privacy Act Office, Department of Education, Family Policy compliance Office, (400 Maryland Avenue SW, Washington, DC 20202-4605), if TSTC Harlingen violates FERPA.

If you have any questions concerning disclosure of information, contact the Admissions and Records Office or call 956-364-4101.

Frequently Asked Questions

Do I have to attend New Student Orientation?

Yes. All students attending TSTC for the first time are required to attend New Student Orientation (NSO) prior to being allowed to register for classes. Contact the Student Recruitment Office at 956-364-4117 or 956-364-4128 for more information.

What types of exams are required to enroll?

The Accuplacer or THEA Test must be taken prior to enrolling. COMPASS or ASSET scores are accepted as alternate test options.

For more information on testing visit www.tstc.edu/harlingencounseling

What is the Support Services Office?

This office provides services to nontraditional students, single parents, and displaced homemakers, as well as a lending library, referrals to child care services, and services for students with disabilities. The Support Services Office is located in the Tech Prep Building. Contact Support Services at 956-364-4520/voice or 956-364-4526/TDD for more information.

Additional information is available at www.tstc.edu/harlingensupportservices.

What types of payment options are available to me?

Installment payment plans and emergency tuition loans are available from the TSTC Cashiers.

What type of financial aid programs are available?

Grants, scholarships, work study placements and federal student loans are available to qualifying students who apply for financial aid.

For more information on Financial Aid visit www.tstc.edu/harlingenfinanciaiaid

How can I pay for my Summer 2013 classes?

Summer 2013 financial aid request is now available. Visit the Financial Aid Office for more details. The priority deadline to be considered for summer financial aid is Monday, February 15, 2013.

Can I live on campus at TSTC?

Yes. TSTC offers several different housing units to accommodate students requiring accessible housing, single students, and also those with families. New housing students must get the bacterial meningitis vaccine ten days prior to moving in.

How do I drop a class, once classes have begun?

After classes have begun, pick up a Course Schedule Change Form from the Office of Admissions and Records. Complete the form and get the signatures of your instructor(s), Financial Aid representative, Student Accounting and Advisor sign it, then return the form to the Office of Admissions and Records to drop the class(es) officially.

How do I officially withdraw?

Pick up a Course Schedule Change Form from the Office of Admissions and Records. Complete the form and get the signatures of your instructor(s) and Student Accounting. If you are on Financial Aid, that office must also sign. Complete an exit interview with the Counseling and Testing Center. Return the form to the Office of Admissions and Records to officially withdraw from your classes.

Why do I have to change my address with the Office of Admissions & Records?

Your student record must be updated with your new address to ensure that you receive correspondence and requested mail from TSTC. Address changes may also be done on WebAdvisor at webadvisor.tstc.edu.

How do I register online?

Go to webadvisor.tstc.edu. Logging in is simple. All you need is a username (first initial + middle initial + lastname) and a password (last six digits of your

student identification number). Then click on WebAdvisor for Students. After logging in for the first time, be sure to change your password. For help navigating the Web site, contact us at 956-364-5000 or 1-800-852-8784, ext. 5000. Technical program students must register with an advisor.

How do I pay online?

It is easy and secure, just log in to your WebAdvisor account via webadvisor.tstc.edu, click on "WebAdvisor for Students" and click on "Make a Payment" (under the Financial Profile menu) and follow the step-by-step instructions. The user will be able to print a receipt at the end of the transaction.

Where do I obtain a parking permit?

Parking Permits can be picked up at the College Police Department located in the Auxiliary Services Building. There is no fee.

How do I get a student ID?

ID photos will be taken at the ID Card Office located in the Student Center. Official ID Cards are mailed directly to the student by HigherOne.

What are my options for receiving financial aid balances or other refunds?

- Your options include having your refund:
 - Directly deposited to your TECH OneAccount (2 days or less).
 - Deposited to another bank of your choice (3 days or more).

Contact the Student Accounting Office to request a check if you are not able to activate your TECH OneCard.

What is TECH OneAccount?

The TECH OneAccount is a fully functioning FDIC insured FREE CHECKING account that allows you to access your financial aid refunds. The TECH OneAccount has no minimum balance, no monthly fees, and free Internet banking features. With it, you can use your TECH OneCard to make purchases anywhere Debit MasterCard is accepted.

Refund balances are transmitted to the TECH OneCard after the tuition and fees are paid for. This occurs about 14 days after the term starts.

For more information about the TECH OneAccount visit www.harlingen.tstc.edu/idcard or www.TECHOneCard.com

What is the Emergency Notification System?

During an emergency situation, this system will allow TSTC to contact you and provide specific instructions to help ensure your safety. This may include weather-related emergencies, school closures, potential dangers, etc. Visit www.tstc.edu/harlingenadvisory/ens and log in using your WebAdvisor username and password to enter your contact information. Additional ENS registration information can be found at www.tstc.edu.

What is a MyMail account?

Students receive an official TSTC e-mail account upon acceptance to the college. This account is the official e-mail address to which the College will send electronic communications and from which the student must reply. To begin accessing the account, visit mymail.tstc.edu.

What Associate of Science Degrees are available?

Students may now receive an Associate of Science degree in biology, computer science, engineering, health professions, mathematics, nursing preparatory and physics. Students interested in any of these degrees need to speak with a program advisor for details.

Contact Information

Consolidated Student Services Center

Office of Admissions & Records ...364-4320
Monday - Thursday 8 a.m. - 6 p.m.
Friday 8 a.m. - 5 p.m.
Saturday* 8 a.m. - 12 p.m.

Student Recruitment Office364-4117
Monday - Thursday 8 a.m. - 6 p.m.
Friday 8 a.m. - 5 p.m.
Saturday* 8 a.m. - 12 p.m.

Financial Aid/Veterans Programs ...364-4330
Monday - Friday 8 a.m. - 5 p.m.
Monday - Thursday (Counter ONLY) 5 - 6 p.m.
Saturday* (Counter ONLY) 8 a.m. - 12 p.m.

Student Accounting Office.....364-4409
Monday - Friday 8 a.m. - 5 p.m.

Cashier364-4413 or 364-4414
Monday - Thursday 8 a.m. - 6 p.m.
Friday 8 a.m. - 5 p.m.
Saturday* 8 a.m. - 12 p.m.

Counseling & Testing364-4310
Monday - Thursday 8 a.m. - 6 p.m.
Friday 8 a.m. - 5 p.m.
Saturday* 8 a.m. - 12 p.m.

Testing Center364-4308
For testing schedule visit
www.harlingen.tstc.edu/counseling

Support Services364-4520/voice
364-4526/TDD
Monday - Thursday 8 a.m. - 6 p.m.
Friday 8 a.m. - 5 p.m.

Advisement Center364-4996
Monday - Thursday 8 a.m. - 6 p.m.
Friday 8 a.m. - 5 p.m.
Saturday* 8 a.m. - 12 p.m.

Enrollment Management364-4992
Monday - Friday 8 a.m. - 5 p.m.

Learning Resource Center

Library364-4609
Monday - Thursday 7:30 a.m. - 8 p.m.
Friday 7:30 a.m. - 5 p.m.
Saturday* 10 a.m. - 4 p.m.
Sunday 1 p.m. - 4 p.m.
During semester breaks the LRC is open from 8 a.m. - 5 p.m., Monday through Friday only.

*Closed for Saturday holidays



1902 N. Loop 499 • Harlingen, TX 78550
800-852-8784 • 956-364-4000
www.tstc.edu

Equal opportunity shall be afforded within the Texas State Technical College System to all employees and applicants for admission or employment regardless of race, color, gender, religion, national origin, age or disability. TSTC will make reasonable accommodations for students with disabilities. This publication is available in an alternative format by contacting TSTC Support Services at 956-364-4520.

Student Center

Bookstore364-4441
Monday - Thursday 7:45 a.m. - 5:30 p.m.
Friday 7:45 a.m. - 5 p.m.

Cafeteria364-4450
Serving Hours: Monday - Friday
Breakfast 7 a.m. - 10:30 a.m.
Lunch 11 a.m. - 2 p.m.

Student Health Services
Day Nurse (Student Center)364-4305
Monday - Thursday .. 8 a.m. - 1 p.m. / 2 - 5 p.m.

Student Life364-4304
Monday - Friday 8 a.m. - 5 p.m.

Wellness & Sports Center

Wellness & Sports Center364-4340
Monday - Thursday 8 a.m. - 9 p.m.
Friday 8 a.m. - 2 p.m.

College Readiness & Advancement Building

Dual Enrollment364-4188
Monday - Friday 8 a.m. - 5 p.m.

Other Contact

Phone Numbers

Career Services 364-4106
College Housing 364-4235
College Police 364-4220
College Police, Emergency 364-4911
Corporate and Community Education & Continuing Education 364-4615
Instructional Media Center 364-4622
Marketing Department 364-4111
President's Office 364-4021
Student Development 364-4301
Student Government Association ... 364-4343
Student ID Card Center 364-4352
Student Life 364-4304
Student Success 364-4109
Tech Support Help Desk 364-5000
TSTC Operator ... 364-4000 or 1-800-852-8784
WebAdvisor Help Desk 364-5000

Important Announcement

New Student Orientation (NSO) is required PRIOR to registration for classes.

All students enrolling for the first time at TSTC, including transitory college transfer students coming to TSTC for a mini-summer session, are required to complete orientation either online or live. There is no fee for orientation. To register for online or live orientation, students must call the Student Recruitment Office at 956-364-4117 or 956-364-4128.

For details, visit www.tstc.edu



Spring & Summer

2013 Enrollment Success Guide

View courses online at
www.tstc.edu/harlingencourses



Enrollment Information

New Student Checklist

- Complete Application for Admission (<http://www.harlingen.tstc.edu/apply>) with the Student Recruitment Office
- Submit proof of Bacterial Meningitis Vaccination to the Office of Admissions and Records. *All new, transfer, or students with a fall or spring semester break under age 30.*
- Provide THEA, Accuplacer or COMPASS scores with the Counseling/Advisement Office
- Apply for Financial Aid (if applicable) www.fafsa.gov. School Code: 009225
- Submit official transcript(s): (High School, College or GED) to the Office of Admissions and Records
- Complete College Housing Application (if applicable)
- Attend New Student Orientation
- Meet with your Program Advisor
- Register for classes at webadvisor.tstc.edu and select WebAdvisor
- Pay for classes

Re-Admit Student Requirements

Not enrolled at TSTC for three or more consecutive semesters

- Complete Application for Admission (<https://my.tstc.edu/apply>) Visit the Advisement Center if you need help selecting a program of study/major.
- Submit proof of Bacterial Meningitis Vaccination to the Office of Admissions and Records. *All new, transfer, or students with a fall or spring semester break under age 30.*
- Apply for Financial Aid (if applicable) www.fafsa.gov. School Code: 009225
- Submit official transcript(s) from each college or university attended before enrolling at TSTC to the Office of Admissions and Records (if applicable)
- Complete College Housing Application (if applicable)
- Meet with your Program Advisor
- Register for classes with your Program Advisor or at webadvisor.tstc.edu using your username and password.
- Pay for classes

TSTC Graduates

- Complete Admission Application (Graduates interested in pursuing other degrees should update their application.)

Assignment of Transfer Credit

- To receive transfer credit students must:
- Have earned transfer course work at an accredited college-level institution.
 - Have been assigned a grade of "C" or better from the originating institution.
 - Submit an official transcript from all previously attended college-level institutions to the Office of Admissions & Records.
 - Request an evaluation of that credit, which will be completed prior to but no later than the end of the student's first term of enrollment.

Refunds

A student who officially withdraws from the college may be eligible for a refund based on the date the Course Schedule Change Form is completed and returned to the Admission Office as specified in the withdrawal procedure in the admission section of the college catalog.

SPRING & SUMMER 15- WEEK SEMESTER

WITHDRAWAL DATE	REFUND AMOUNT
Prior to first day of class	100%
1st - 14th class day	70%
15th - 19th class day	25%
After 19th class day	0%

SUMMER 12- WEEK SEMESTER

WITHDRAWAL DATE	REFUND AMOUNT
Prior to first day of class	100%
1st - 12th class day	70%
13th - 15th class day	25%
After 15th class day	0%

SUMMER MINI-SESSIONS

WITHDRAWAL DATE	REFUND AMOUNT
Prior to first day of class	100%
1st - 5th class day	70%
6th class day	25%
After 6th class day	0%

Financial aid credit balance refunds will be transmitted to the HigherOne TechOne Card after 7 p.m. on **JAN 22, 2013 (SPRING), MAY 20, 2013 (SUMMER)**.

The college charges mandatory and non-mandatory fees. Mandatory fees include Tuition and Designated Tuition. Non-mandatory fees include insurance, housing, and meal plan fees. The housing and meal fee refunds are prorated based on the date of the withdrawal. Insurance fees are non-refundable. Students receiving a refund from housing and meal plan fees should notify the Student Accounting Office at the Consolidated Student Services Center as soon as possible.

A refund of normally non-refundable fees can be approved in cases where the student is not accepted by the college or when classes are cancelled. No other provisions are provided for refunding these fees. The college reserves the right to withhold refunds in cases when the student is suspended for disciplinary reasons.

Advisement Center

The Advisement Center helps applicants and students with program selection, course selection, and career assessment and evaluation. Visit the Advisement Center or email advisement.center@harlingen.tstc.edu.

Financial Aid

The Financial Aid Office's philosophy is to provide financial assistance to students who would otherwise be unable to pursue a post-secondary education. The Financial Aid Office offers a variety of financial assistance programs to help eligible students pay their cost of attending TSTC. The money provided through these programs can be in a form of a grant, a payment for part-time employment, a loan, a scholarship, or a combination of any of these programs.

Financial Aid Applications are due:

For Summer 2013, the 2012-2013 FAFSA is required.

FALL APPLICANTS

Complete the Free Application for Student Aid (FAFSA) for 2013-2014. New and returning students can complete the FAFSA for 2013-2014 at www.fafsa.gov. Summer Priority Deadline: **FEBRUARY 15, 2013** Fall Priority Deadline: **MARCH 29, 2013**

Late applications are accepted; however, some funds may not be available.

ALL STUDENTS NEED TO RE-APPLY for Financial Aid at www.fafsa.gov.

- 2012-2013 FAFSA (Fall 2012-Summer 2013)
- 2013-2014 FAFSA (Fall 2013-Summer 2014), available January 1.

Financial Aid Information

Students must actively participate in their classes. Financial aid will be reduced or canceled for those who don't comply with this student eligibility requirement. This affects students not showing up to class. Students not attending class are required to drop the class(es) on their own and responsible for properly completing the required documents. Students are required to meet with the Financial Aid Office when withdrawing.

What is Title IV Financial Aid?

Federal Pell Grants, William D. Ford Direct Loan, Direct PLUS Loans, Federal SEOG (Supplemental Educational Opportunity Grants), Federal Work-Study Program. Please refer to the TSTC

Financial Aid Web site for the complete policy of the treatment of Return for Title IV for students who officially and unofficially withdraw or who fail to earn a passing grade.

For more information about financial aid awards, log on to the following web site: www.tstc.edu/harlingenfinancialaid.

Financial Aid at Two Colleges/Universities

Financial aid applicants are responsible for notifying colleges when two or more colleges are providing financial aid awards. Two colleges will not be able to award for the same student and the same semester. Students will be responsible for repayment of balances due to over awards.

Class attendance and Schedule Changes

- It is very important that you review your schedule.
- If you stop attending, without officially dropping the class, you will earn failing grades and may owe federal and/or institutional aid to the Department of Education and/or the College.
- Attend the classes that are on your schedule.
- If you withdraw, from TSTC, or stop participating in all of your classes, before the 60 percent mark of the semester, you may owe money to the Department of Education and/or to TSTC.

Registration and Degree Plans

Review your degree plan and register for classes required by your program. Only classes in your degree plan will be paid by financial aid, if you are eligible.

Eligibility Requirements

Some awards are for full-time status. Awards will be adjusted based on enrollment. Example: Pell Grant, TPEG, and some scholarships.

Veteran Program Benefits

The benefits that Veterans and their dependents may apply for are available on the TSTC Financial Aid webpage. U.S. Veteran's Affairs (Education Regional Office): 1-888-442-4551

Student Loans

New Direct Loan Program borrowers at TSTC will have to complete an annual pre-loan session in person. Please visit the TSTC Web site for a schedule of dates and times. All new and returning borrowers will also be required to sign online a Master Promissory Note at www.studentloans.gov before loan funds are released. New borrowers will need to attend a group loan session. Due to federal guidelines, first time borrowers must wait 30 days after the first day of class before receiving their first loan disbursement.

Federal and State Work Study Programs

Eligible FAFSA applicants selecting work study as a choice financial aid program will be sent a letter if they are selected for the program participation. Students who are selected for the Work Study Program must obtain a background check referral. Funds awarded are subject to change due to the student's eligibility. Please visit the Financial Aid Web site for work study vacancies.

Scholarships

For a complete list of scholarships available, visit www.tstc.edu/harlingenfinancialaid and click on Scholarships.

Scholarship Deadlines:

SPRING 2013	OCTOBER 26, 2012
SUMMER 2013	FEBRUARY 8, 2013
FALL 2013	JUNE 21, 2013

Optional Fees

Other optional fees assessed at registration include meal plan, housing and insurance. Contact the cashiers for more information about the fees listed below.

Meal Plans

Several choices are available. Please see the Cashiers for details.

Insurance Fees

TSTC students are eligible for *Student Accident & Sickness* insurance or *Student Accident*

insurance only. All students attending TSTC may purchase this plan. Proof of accident/health insurance may be required by some instructional programs as an entry requirement. To purchase this plan contact the cashiers in the Consolidated Student Services Center. For more details visit <http://macori.com/States/TX/TSTC.asp>.

Housing Fees

Deposit of \$150 plus a non-refundable \$15 criminal history screening fee is required. All new housing residents must have the bacterial meningitis vaccine ten days prior to moving in.

Oak Tree Apartments • 4 students, (2-bedroom/each double occupancy): \$655 per semester/per student

Palo Blanco Dorms • 2 students, (double occupancy with kitchenette): \$725 per semester/per student

Las Palmas Dorms • 2 students, (dbl occupancy with microwave/fridge): \$725 per semester/per student

Family Housing 2-bedroom, (maximum occupancy: 4 persons) \$455 per month

** All fees are subject to change.*

Payment Options

Installments (Payment Plan)

- Students who do not have an Emergency Loan are eligible to apply for the installment plan.
- The student is required to pay 34 percent of the total charges upon registering for class(es), plus a \$25 non-refundable installment fee.
- The remaining two-thirds is divided into two equal payments that are due on specified dates.
- If payment is not made by the due date, the student risks being dropped or barred from classes and a \$25 late fee is charged.
- Withdrawing or dropping a course does not void the obligation for repayment of the installment or any other debt.
- For more information on payment options contact the Student Accounting Department.

Emergency Tuition Loans

- Applications are given to the student upon request at the time of registration in the Student Accounting Department.
- Applicants must complete an application for financial aid at the Financial Aid Office or at www.fafsa.gov.
- Emergency Tuition Loans are for tuition only.
- This loan does not cover insurance, dorms or meals.
- All loans must be paid by the due date, or the student risks being dropped or barred from classes. A student owing money will not be allowed to register for the following semester.
- Student is required to notify the Student Accounting Department when withdrawing from TSTC.
- Withdrawing or dropping a course does not void the obligation of repayment of the tuition loan or any other debt.

How to Qualify for Emergency Tuition Loans

Loans will be granted to eligible students in order of receipt date of completed applications. The eligible student must meet all of the following criteria:

- Have completed all financial aid paper work and be able to demonstrate financial need. www.fafsa.gov
- Be in good academic standing. (Must not be on financial aid suspension.)
- Be enrolled for at least nine credit hours.
- Have no delinquent loans under this program.
- Not be in default on another loan program or have other debts to TSTC.

More Information is Online About:

- Change of Personal Information
- Credit by Examination
- Residency for Tuition Purposes
- Learning Communities
- Disclosure of Private Information

Texas Resident Tuition

CREDIT HOURS	TUITION RATE ACADEMIC / TECHNICAL	DESIGNATED TUITION	TOTAL ACADEMIC / TECHNICAL
1	82.00 / 97.00	46.00	128.00 / 143.00
2	164.00 / 194.00	92.00	256.00 / 286.00
3	246.00 / 291.00	138.00	384.00 / 429.00
4	328.00 / 388.00	184.00	512.00 / 572.00
5	410.00 / 485.00	230.00	640.00 / 715.00
6	492.00 / 582.00	276.00	768.00 / 858.00
7	574.00 / 679.00	322.00	896.00 / 1,001.00
8	656.00 / 776.00	368.00	1,024.00 / 1,144.00
9	738.00 / 873.00	414.00	1,152.00 / 1,287.00
10	820.00 / 970.00	460.00	1,280.00 / 1,430.00
11	902.00 / 1,067.00	506.00	1,408.00 / 1,573.00
12	984.00 / 1,164.00	552.00	1,536.00 / 1,716.00
13	1,066.00 / 1,261.00	598.00	1,664.00 / 1,859.00
14	1,148.00 / 1,358.00	644.00	1,792.00 / 2,002.00
15	1,230.00 / 1,455.00	690.00	1,920.00 / 2,145.00
16	1,312.00 / 1,552.00	736.00	2,048.00 / 2,288.00
17	1,394.00 / 1,649.00	782.00	2,176.00 / 2,431.00
18	1,476.00 / 1,746.00	828.00	2,304.00 / 2,574.00
19	1,558.00 / 1,843.00	874.00	2,432.00 / 2,717.00
20	1,640.00 / 1,940.00	920.00	2,560.00 / 2,860.00
21	1,722.00 / 2,037.00	966.00	2,688.00 / 3,003.00
22	1,804.00 / 2,134.00	1,012.00	2,816.00 / 3,146.00
23	1,886.00 / 2,231.00	1,058.00	2,944.00 / 3,289.00
24	1,968.00 / 2,328.00	1,104.00	3,072.00 / 3,432.00
25	2,050.00 / 2,425.00	1,150.00	3,200.00 / 3,575.00

Non-Resident Tuition

CREDIT HOURS	STATE TUITION	DESIGNATED TUITION	TOTAL
1	254.00	46.00	300.00
2	508.00	92.00	600.00
3	762.00	138.00	900.00
4	1,016.00	184.00	1,200.00
5	1,270.00	230.00	1,500.00
6	1,524.00	276.00	1,800.00
7	1,778.00	322.00	2,100.00
8	2,032.00	368.00	2,400.00
9	2,286.00	414.00	2,700.00
10	2,540.00	460.00	3,000.00
11	2,794.00	506.00	3,300.00
12	3,048.00	552.00	3,600.00
13	3,302.00	598.00	3,900.00
14	3,556.00	644.00	4,200.00
15	3,810.00	690.00	4,500.00
16	4,064.00	736.00	4,800.00
17	4,318.00	782.00	5,100.00
18	4,572.00	828.00	5,400.00
19	4,826.00	874.00	5,700.00
20	5,080.00	920.00	6,000.00
21	5,334.00	966.00	6,300.00
22	5,588.00	1,012.00	6,600.00
23	5,842.00	1,058.00	6,900.00
24	6,096.00	1,104.00	7,200.00
25	6,350.00	1,150.00	7,500.00

Resident tuition is \$82.00 (academic), \$97.00 (technical) per credit hour.

Non-resident tuition is \$254.00 per credit hour.

NOTE: The fee for returned checks is \$25.00.

Residency for Tuition Purposes

Determination of Resident Status:

Students who are citizens of the United States and are residents of a state other than Texas and students who are citizens of a foreign country are classified as "non-resident students" for tuition purposes. For students who are US citizens or permanent resident aliens, documents supporting the fact that the prospective student or parent (if student is a dependent) has lived and been gainfully employed for at least 12 consecutive months in the state of Texas prior to enrollment are required before the student can be reclassified as a resident for tuition purposes.

Undocumented aliens who have not begun any processing with I.N.S. and who meet the following conditions may qualify for resident tuition:

(1) graduated or will graduate from a Texas high school or received GED certificate in Texas; (2) resided in Texas for three years leading up to graduation from high school or receiving GED; (3) resided or will have resided in Texas for the 12 months prior to the census date of the semester in which you will enroll at Texas State Technical College Harlingen; (4) have filed or will file an application to become a permanent resident at the earliest opportunity that I am eligible to do so.

Those students who have started the process to become permanent residents with INS may also be eligible to pay resident tuition under certain circumstances.

Please call 956-364-4000 or come by the Office of Admissions and Records for further information.

Registration Info

Registration

Students must register for classes before each semester of attendance. Attending class or doing course work for a course for which they are not properly registered, which includes paying fees, is prohibited and may be grounds for dismissal from the college.

New students must complete New Student Orientation (NSO) prior to being allowed to register for classes. Contact the Student Recruitment Office for NSO registration information at 956-364-4117 or 956-364-4128.

Registration for all new and returning students who have completed admission requirements begins **OCT 15, 2012** and ends **JAN 4, 2013 (SPRING)** and **MAR 18, 2013 (SUMMER)**. EA students should contact the Advisement Center in the Irma Rangel Science & Technology Building Room 108; UND students should contact the Counseling & Testing Center in the Student Services Building; ADN students should report to Room 140 at the Eddie Lucio Health Science Technology.

PLEASE NOTE: Registration will be conducted on a first-come, first-served basis. For spring classes, all students registered prior to **JAN 2, 2013** must pay in full or make payment arrangements by **JAN 2, 2013**.

For summer classes (12- and 15-week), all students registered prior to **MAY 1, 2013** must pay in full or make payment arrangements by **MAY 1, 2013**.

Students who register after these dates must make payment arrangements upon registration.

Summer Mini-Session Registration

Summer Mini-Session I registration begins **MAR 18, 2013** and ends **MAY 31, 2013**. Payments must be made by **MAY 31, 2013 at 12 p.m.** Summer Mini-Session II registration is from **MAR 18, 2013** through **JUL 5, 2013**. Please register for these classes with your department advisor.

All offices will remain in their regular locations through the duration of registration, with the exception of the Cashiers.

Cashiers will relocate to the LRC Orientation Room as follows:

SPRING
JAN 2-3 8 a.m. - 6 p.m.
JAN 4 8 a.m. - 5 p.m.
JAN 5 8 a.m. - 12 p.m.
JAN 7 8 a.m. - 6 p.m.

Online Registration

Same registration dates apply for online courses as stated above under the heading "Registration."

Deregistration

Students who register for spring/summer classes and do not pay or make payment arrangements with the Cashiers by **JAN 2, 2013 (SPRING), MAY 1, 2013 (SUMMER), MAY 29, 2013 (SUMMER MINI I), JUL 3, 2013 (SUMMER MINI II)** at 3 p.m. may be deregistered (all classes will be dropped).



Additional classes must be paid for the same day that they are added. Failure to pay may result in deregistration of ALL classes.

Students who register during or after open registration must pay or make payment arrangements immediately; otherwise, they may be deregistered that same day.

Payment of tuition and fees is due upon registration. Only drops done through **JAN 5, 2013 (SPRING), MAY 4, 2013 (SUMMER), JUN 1, 2013 (SUMMER MINI I), JUL 6, 2013 (SUMMER MINI II)** at 12 p.m. will be reimbursed 100 percent. Financial Aid students who drop/withdraw prior to the 60 percent term will have to repay federal financial aid.