

TEXAS STATE TECHNICAL COLLEGE SYSTEM
SYSTEM OPERATING STANDARD

No.ES.4.23	Page 1 of 3	Effective Date: 01/01/2005
DIVISION:	Educational Services	
SUBJECT:	Calculation of Student Grade Point Average	
AUTHORITY:	Minute Order #17-03	
PROPOSED BY:	<i>Original Signed by Francette Carnahan</i>	
TITLE:	Vice Chancellor, Educational Effectiveness	Date: 12/06/04
RECOMMENDED BY:	<i>Original Signed by Barbara Selke-Kern</i>	
TITLE:	Executive Vice Chancellor	Date: 12/06/04
APPROVED BY:	<i>Original Signed by Bill Segura</i>	
TITLE:	Chancellor	Date: 12/06/04

STATUS: Approved by MC 12/02/04

HISTORICAL STATUS: Revised 11/2004
 Approved by BOR 01/24/2003 MO#17-03
 Approved by MC 12/13/02
 Updated 12/2002
 Approved 01/27/01 by BOR MO #04-01
 MO #71-97 Rescinded 01/27/01 Effective 09/01/01
 Approved M/C by proxy 01/10/01
 Replaces ES.4.16 GPA for Current Program Enrollment 7/26/97

POLICY

It is the policy of Texas State Technical College to use a standard method for calculating student grade point averages.

PERTINENT INFORMATION

There is no method externally imposed on TSTC for calculation of grade point averages, but the Southern Association of Colleges and Schools specifies that an institution “must publish its grading policies and its grading practices must be consistent with policy.”

“GPA” is the abbreviation used to designate “Grade Point Average.”

DELEGATION OF AUTHORITY

Presidents have the authority and responsibility to establish procedures to meet the requirements of this System Operating Standard.

OPERATING REQUIREMENTS

1. A student's Cumulative Grade Point Average (CGPA) is calculated as follows:
 - A. Grade points earned for all courses taken with grades recorded as A, B, C, D and F, except developmental education courses, are determined by multiplying the number of points for each grade recorded (see System Operating Standard ES.4.06) by the number of credit hours assigned to each course. When a course is repeated, the last grade earned will be counted for grade point average calculation unless the course is designated as repeatable for credit (see System Operating Standard ES.4.15).
 - B. Grade points calculated in step A are summed.
 - C. Credit hours are summed for those courses counted in step A.
 - D. The summed grade points from step B are divided by the summed credit hours from step C. The quotient is carried to two decimal points and rounded to the nearest one-hundredth of a point.
2. A student's Term Grade Point Average (TGPA) is calculated in the same manner as the Cumulative Grade Point Average except that only courses from each term are included in the calculation.
3. A student's Program Grade Point Average (PGPA) is calculated in the same manner as the Cumulative Grade Point Average except that only courses applicable to the student's current program are counted in the calculation. Such courses may include academic courses, technical support courses and technical courses.
4. A student's Standards of Progress Term Grade Point Average (SOPTGPA) is calculated in the same manner as the Term Grade Point Average except that developmental education courses are included in the calculation.
5. A student's Standards of Progress Cumulative Grade Point Average (SOPCGPA) is calculated in the same manner as the Cumulative Grade Point Average except that developmental education courses are included in the calculation.
6. Transcripts shall reflect all course work taken, the student's Cumulative Grade Point Average and the student's Term Grade Point Average. Program GPA will be reflected on the transcript as part of the program completion information.

PERFORMANCE STANDARDS

1. Students who have changed program (major) have their Program GPA revised to reflect only grades from courses in the new degree plan.
2. Transcripts reflect all course work taken, Cumulative GPA, Term GPA's, and Program GPA's for completed programs.

COLLEGE OPERATING PROCEDURE	
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OFFICE OF RESPONSIBILITY:	
APPROVED BY:	
TITLE:	Date
FORWARDED TO SYSTEM OFFICE ON	