

**TEXAS STATE TECHNICAL COLLEGE SYSTEM
SYSTEM OPERATING STANDARD**

No.FA.1.12	Page 1 of 3	Effective Date: 10/5/96
DIVISION:	Fiscal Affairs	
SUBJECT:	Tuition Reciprocity with Bordering States or Counties	
AUTHORITY:	Minute Order 139-96	
SUBMITTED BY:	<i>Original Signed by Susan Vonder Hoya</i>	
TITLE:	Comptroller	Date: 10/05/96
APPROVED BY:	<i>Original Signed by Ralph T. Strother</i>	
TITLE:	Interim Chancellor	Date: 10/05/96

STATUS: Approved by BOR 10/05/96

HISTORICAL STATUS: Approved by MC 10/03/96
Proposed 09/23/96

POLICY

It is the policy of Texas State Technical College to authorize Tuition Reciprocity Agreements with colleges located in an adjacent state to Texas.

PERTINENT INFORMATION

Chapter 21 of the Coordinating Board Rules and Regulations outlines approved Tuition Reciprocity Agreements with colleges located in adjacent states.

A Reciprocity Agreement is allowed in the following circumstances:

1. A two-year Texas college is within 100 miles of the border state. The Tuition Reciprocity Agreement must be dated no earlier than two years before the start of the enrollment period, and a copy of the certifying letter must be filed with the Texas Higher Education Coordinating board prior to granting of lower rates to targeted non-resident students.
2. A student is a resident of a county adjacent to the State of Texas. The Reciprocity Agreement must be dated no earlier than two years before the start of the enrollment period, and a copy of the certifying letter must be filed with the Texas Higher Education Coordinating Board prior to granting of lower rates to targeted non-resident students.

DELEGATION OF AUTHORITY

The President has the authority and responsibility to establish campus procedures to ensure compliance with this System Operating Standard. The registrar is delegated the authority and responsibility for ensuring compliance with the System Operating Standard.

OPERATING REQUIREMENTS

A. Residents of a state bordering Texas.

Non-residents who are residents of a state bordering Texas are entitled to pay Texas resident rates upon registering at Texas State Technical College if the county where the college is located is within 100 miles of the state in which the non-resident student resides. Therefore, Marshall Extension Center may have a Reciprocity Agreement with a college located in the State of Louisiana or Arkansas. Breckenridge Extension Center may have a Reciprocity Agreement with Oklahoma.

1. A certifying letter must be obtained from a comparable college in the bordering state granting a Reciprocity Agreement to allow Texas residents to pay in-state tuition and fees at their institution.
2. The certifying letter must be from the chief executive officer of the higher education institution, and the letter must be updated every two years.
3. The certifying letter must be filed with the Texas Higher Education Coordinating Board prior to granting tuition exemptions.

B. Residents of adjacent counties of bordering states.

A non-resident student who is a resident of a county or parish of Arkansas, Louisiana, New Mexico, or Oklahoma that is adjacent to Texas may be entitled to pay the Texas resident tuition rate.

1. A certifying letter must be obtained from a comparable college in the bordering state granting a Reciprocity Agreement to allow Texas residents to pay in-state tuition and fees at their institution.
2. The certifying letter must be from the chief executive officer of the higher education institution, and the letter must be updated every two years.
3. The certifying letter must be filed with the Texas Higher Education Coordinating Board prior to granting tuition exemptions.

PERFORMANCE INDICATORS

Each Texas State Technical College Campus has the certifying Reciprocity Agreement letter on file.

Each applicable student is charged the correct tuition rate.



COLLEGE OPERATING PROCEDURE

COLLEGE		Page 1 of
OFFICE OF RESPONSIBILITY:		
APPROVED BY:		
TITLE:		Date