



Outcome-based 18/SP Course Syllabus

Course Rubric Number Section: ABDR 1215 20H8
Lecture-Lab-Credit: 1-2-2
CIP Code: 47.0603
Course Title: Vehicle Trim and Hardware
Course Description: A study of vehicle trim and glass service.
Prerequisites:
Co-requisites:
Course Meets: 200F 109 LEC TTH 08:00AM 08:30AM 200F 112 LAB TTH 08:35AM 09:35AM

Instructor: Joseph Cantu
Office Phone Number:
Email Address: jcantu18@tstc.edu
Office Fax Number:
Building & Office Room Number:
Office Hours:

Approved by:		Date:	
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Course Outcomes

- CO1:** Utilize tools for servicing interior trim with emphasis on shop safety practices
- CO2:** Utilize tools for servicing exterior trim with emphasis on shop safety practices
- CO3:** Utilize procedures for servicing interior trim with emphasis on shop safety practices
- CO4:** Utilize procedures for servicing exterior trim with emphasis on shop safety practices
- CO5:** Utilize tools for servicing glass with emphasis on shop safety practices
- CO6:** Utilize procedures for servicing glass with emphasis on shop safety practices

TSTC Grading Policy

(Grades for courses must be C or better)

Grade	Percent	Description	Grade Points
A	90-100	Excellent/Superior Performance Level	4
B	80-89	Above Required Performance Level	3
C	70-79	Minimum Required Performance Level	2
D	60-69	Below Required Performance Level	1
F	Below 60	Failure to meet Performance Requirements	0
IP	--	In Progress	
W	--	Withdrawal	0
CR	--	Credit	0
AUD	--	Audit of Course	0

See College Catalog for complete descriptions.

Competencies Rating Scale



Rating Scale Key			
6	90+	Proficient	Student consistently performs the task accurately to industry standards without supervision.
5	80-89	Proficient	Student performs the task to industry standards with no supervision.
4	70-79	Proficient	Student performs the task to industry standards with little supervision. This is the minimum performance rating for STAR skill completion.
3	60-69	Exposed/Not Proficient	Student has been introduced to the task and can perform some of the tasks to industry standards.
2	50-59	Exposed/Not Proficient	Student has been introduced to the task, but cannot perform the task to industry standards.
1	0-49		Student was absent or did not complete assignment.

Campus Standard Policies

The [Student Handbook](#) contains valuable information on campus policies and procedures.

- Student Code of Conduct
- Student Drug and Alcohol Testing Policy
- Plagiarism

Disability Services

Any student who, because of a disability, may require special accommodations in order to meet the course requirements, should contact the Disability Services office, as soon possible, to make necessary arrangements. Please note that instructors are not allowed to provide classroom accommodation to a student until appropriate verification from the Disability Services office has been provided.

Abilene Campus

Susan Hash
Testing and Support Services
Abilene Main Campus Bldg. Rm. 112
325-734-3641

Breckenridge Campus

Lisa Langford
Testing and Advisement located in
The Main Building Rm. 106
254-559-7731

Brownwood Campus

Nicole Whitley
Testing and Advisement
Building 2 Rm. 120
325-641-5955

Fort Bend Campus

Georgeann Calzada
Industrial Technology Center Rm. 108
346-239-3422

Harlingen Campus

Corina De La Rosa
Disabilities Services
Student Support Services
Student Services Bldg. Rm. 216
956-364-4521

Marshall Campus

Annette Ellis
Administration and Admissions Rm. 150
909-923-3313

Sweetwater Campus

Misty Walden
Disability Services
Student Support Services
Lance Sears Building Rm. 140
325-236-8292

North Texas Campus

Amanda Warren
Student Services, Room 227
972-617-4724

Waco Campus

Marilyn Harren
Disabilities Services Office
Student Services Center Rm. 198
254-867-3600

Williamson County

Chemese Armstrong
Enrollment Services Rm. B113C
512-759-5907

Tutoring Statement

The Supplemental Instruction & Tutoring Program at TSTC offers free tutoring and academic support services to help you achieve your academic and career goals. You can access the Tutoring Schedule, as well as *MyTSTC Video Tutor Library*, by visiting: https://portal.tstc.edu/student/Student_Learning/Pages/Tutoring.aspx (shortened link: goo.gl/Z9vJvY). For more information, please contact Norma A. Salazar@ 956-364-4557.

Learning Resource Center

The purpose of the TSTC Learning Resource Center is to serve the TSTC Community and support academic, advanced, specialized and emerging programs, contributing to the educational and economic development of the State of Texas. You can access the Learning Resource Center page at <https://portal.tstc.edu/employee/Departments/operations/Pages/Learning%20Resource%20Center.aspx>