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Committee for Strategic Relationships

[Joe Hearne (Chair), Ivan Andarza, J.V. Martin]

Committee Chair Comments

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Reports:

- 1. Comprehensive Compensation Philosophy Update (Oral Report) *Hannah Love*
- 2. Performance Review Process (Oral Report) *Hannah Love*



Board Meeting Date:

Proposed Minute Order #: 13-17(c)

Proposed By: Hannah Love, Associate Vice Chancellor of Human Resources

Subject: Employee Holiday Calendar for Fiscal Year 2018

Background: The Texas Legislature designates the number of holidays to be allotted annually to employees of all state agencies. However, authority to determine the actual observance at institutions of higher education rests with their Boards of Regents, under terms that permit efficient operation of their institutions.

Justification: The TSTC operating cycle generally follows a semester basis. Consequently, it is more efficient to schedule holidays consistent with the semester cycle. The proposed TSTC Employee Holiday Schedule provides five additional days of operations by shifting four of the Texas State Holidays to the proposed Winter Break, which occurs between the fall and spring semesters and shifting one day to allow for a spring holiday.

Additional Information: None

Fiscal Implications: None

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Proposed Employee Holiday Schedule

Recommended Minute Order: "The Board of Regents approves the Fiscal Year 2018 Employee Holiday Schedule for Texas State Technical College."

Recommended By:

A handwritten signature in blue ink that reads "Hannah Love".

Hannah Love, Associate Vice Chancellor of Human Resources

**Texas State Technical College
Employee Holiday Schedule
Fiscal Year 2018**

TSTC Employee Holiday Schedule		<u>Days</u>
Labor Day	Monday, September 04, 2017	1
Thanksgiving	Thursday, November 23, 2017 - Friday, November 24, 2017	2
Winter Break	Friday, December 22, 2017 - Monday, January 1, 2018	7
Martin Luther King, Jr. Day	Monday, January 15, 2018	1
Spring Holiday	Friday, March 30, 2018	1
Memorial Day	Monday, May 28, 2018	1
Independence Day	Wednesday, July 04, 2018	1
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**Texas State Technical College
Employee Holiday Schedule
Fiscal Year 2018**

Holiday Day Count: Texas State Holidays			<u>Weekday Count</u>
9/4/2017	Labor Day	Monday, September 04, 2017	1
11/11/2017	Veteran's Day	Saturday, November 11, 2017	0
11/23/2017	Thanksgiving Day	Thursday, November 23, 2017	1
11/24/2017	Friday after Thanksgiving	Friday, November 24, 2017	1
12/24/2017	Day Before Christmas	Sunday, December 24, 2017	0
12/25/2017	Christmas	Monday, December 25, 2017	1
12/26/2017	Day After Christmas	Tuesday, December 26, 2017	1
1/1/2018	New Years Day	Monday, January 01, 2018	1
1/19/2018	Confederate Heroes Day	Friday, January 19, 2018	1
1/15/2018	Martin Luther King, Jr. Day	Monday, January 15, 2018	1
2/19/2018	President's Day	Monday, February 19, 2018	1
3/2/2018	Texas Independence Day	Friday, March 02, 2018	1
4/21/2018	San Jacinto Day	Saturday, April 21, 2018	0
5/28/2018	Memorial Day	Monday, May 28, 2018	1
6/19/2018	Emancipation Day	Tuesday, June 19, 2018	1
7/4/2018	Independence Day	Wednesday, July 04, 2018	1
8/27/2018	LBJ Day	Monday, August 27, 2018	1
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