

Board of Regents Meeting

February 7, 2018
Waco, Texas



OFFICE OF THE CHANCELLOR

3801 Campus Drive
Waco, Texas 76705

254-867-4891
254-867-3973

January 24, 2018

Mr. John Hatchel, Chair
Members of the Board of Regents
Texas State Technical College
Waco, Texas 76705

SUBJECT: Action Items for the Board of Regents' Meeting on February 7, 2018

Regents:

The attached materials have been prepared for consideration by the Board of Regents of Texas State Technical College for the February 7, 2018 meeting. These materials have been reviewed and approved by the appropriate staff members as indicated.

As Chancellor of the college, I have also reviewed and approved the recommendations and submit them for whatever action the Board of Regents deems proper.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael L. Reeser', with a long horizontal stroke extending to the right.

Michael L. Reeser
Chancellor & CEO

/cjs

Attachments

February 8, 2018

Mr. John Hatchel, Chair
Members of the Board of Regents
Texas State Technical College System
Waco, Texas 76705

SUBJECT: *Quarterly Control & Compliance Attestation*

Regents:

This letter is a component of the reports made by the College concurrent with every quarterly Board meeting. I understand that you and the Board of Regents rely on these various reports to assist with your governance responsibilities, specifically including, but not limited to, your responsibilities to the Governor's Office, Legislative Budget Board, and the Texas Higher Education Coordinating Board.

I have reviewed sections of the Board reports relevant to my operating responsibilities and believe the disclosures are informative and reasonably reflect the underlying events and the inclusion of other information necessary to give you a materially complete picture of our operations. I hereby certify, to the best of my knowledge and belief, that the reports do not contain any untrue statement of a material fact or omit any material fact(s) necessary to make the report misleading.

I confirm that I am responsible within areas of my operating responsibility for:

- a. The design and implementation of programs and controls to prevent and detect fraud;
- b. Establishing and maintaining effective internal control over financial reporting, effective and efficient operations, and regulatory compliance;
- c. Maintaining appropriate documentation of such internal control; and
- d. Financial reports, records and supporting documentation that were properly reviewed and to my knowledge, do not contain any untrue statement of material fact or omit material facts that would result in making the information and/or documentation misleading.

I confirm, to the best of my knowledge and belief, the following representations:

1. I have no knowledge of any regulatory violations, occurrences of misstatement, fraud or suspected fraud affecting the College during the period being reviewed that has not been reported to you, our General Counsel, the Internal Audit Director, or the Audit Committee;
2. There are no contingent claims that have not been reported to our Chief Financial Officer or General Counsel; and

3. I have maintained adequate internal control over financial reporting, effective and efficient operations, and regulatory compliance within my areas of operating responsibility as of December 31, 2017, based on criteria established by prudent risk management practices.
4. There have been no changes in internal control that might negatively affect the effectiveness of such controls, including any corrective actions taken with regard to related deficiencies and weaknesses previously identified. I have resolved, or am currently in the process of resolving, all such issues identified and communicated to me during previous audits (internal or external).
5. All material transactions have been communicated to the Chief Financial Officer for recording and disclosure in the financial statements and/or Board reports.
6. The following, to the extent applicable, have been appropriately identified and communicated for proper recording and disclosure:
 - a. Related-party transactions associated with vendor relationships; and
 - b. Significant contractual obligations, or other contingent liabilities.
7. Violations or possible violations of laws or regulations whose effects should be considered for disclosure due to their level of impact have been communicated to you, our General Counsel, the Internal Audit Director, or the Audit Committee.
8. The College has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
9. Other than those previously disclosed, no events have occurred subsequent to December 31, 2017, that should be disclosed due to their impact on the financial statements, effectiveness of existing systems of control, or regulatory compliance.

Please note, no qualifying matters occurred during the period covered by this correspondence. So, this two-page letter makes up the entirety of this installment of the periodic disclosures.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael L. Reeser', with a long horizontal line extending to the right.

Michael L. Reeser
Chancellor & CEO

SCHEDULE OF ACTIVITIES

TEXAS STATE TECHNICAL COLLEGE

Board of Regents

February 6-7, 2018

Waco, Texas

Tuesday, February 6, 2018

Reservations: **Hilton Waco**
3:00 p.m. 113 S. University Parks Dr.
Check-in Waco, TX 76701
Telephone: (254) 759-5517
6:00 p.m. **Reception**
7:00 p.m. **Dinner**

Wednesday, February 7, 2018

The Board of Regents Meetings

8:00 a.m. **Breakfast**
9:00 a.m. **Board Working Group Meetings**
10:30 a.m. **Ad Hoc Committee Meeting**
11:00 a.m. **Audit Committee Meeting**
11:45 a.m. **Lunch**
12:30 p.m. **Board of Regents Meeting**

All events occur on the 3rd Floor of the John B. Connally Technology Center



* Yellow box indicates reserved parking area.

The John B. Connally Technology Center is located off of I-35 at the entrance of our Waco campus.

When driving on I-35, take exit 342-A about 5 miles north of Waco. After exiting, go east on Crest Drive. The main entrance is on your right. The John B. Connally Technology Center is on the corner of Crest and Campus Drive.



Restroom

The GoliadRoom

Restroom

The GonzalesRoom

The BowieRoom

The AustinRoom

The CrockettRoom

The HoustonRoom

The San Jacinto Room

The TravisRoom

The RangerRoom

Restroom

TEXAS STATE TECHNICAL COLLEGE

Board of Regents Meeting

**Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705**

Wednesday, February 7, 2018

12:30 p.m.

AGENDA

- I. Invocation**
- II. Meeting Called to Order**
- III. Determination of Quorum**
- IV. Adoption of Agenda**
- V. Approval of Minutes of November 15 & 16, 2017 Meetings**
- VI. Recognition of Guests**
- VII. Chancellor's Comments**
- VIII. Operations Update – Elton E. Stuckly, Jr.**
- IX. Committee Reports and Minute Orders**

- a. Committee for Student Learning and Student Development (Tony Abad – Chair), Joe Gurecky**

Committee Chair Comments

Minute Orders:

Proposed MO #

01-18(c) Annual Approval of Current Associate Degree and Certificate Programs33

Reports:

TSTC Board of Regents Honor Graduates Fall 201738
Elton E. Stuckly, Jr.

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of previous meetings. The estimated times are approximate and may be adjusted as required with no prior notice. Lunch will be at approximately noon.

b. Committee for Strategic Relations (Curtis Cleveland – Chair), Joe Hearne

Committee Chair Comments

Minute Orders:

Proposed MO #

02-18(c) Employee Holiday Calendar for Fiscal Year 201942

Reports:

1. Title IX/Sexual Harassment Policy, Training and Compliance (Oral Report)
Ray Rushing
2. Compensation Presentation (Oral Report)
Hannah Love

c. Committee for Facilities (Ellis Skinner – Chair), Curtis Cleveland]

Committee Chair Comments

Minute Orders:

Proposed MO #

None.

Reports:

1. Major Facility Projects Status Update.....45
Ray Fried
2. Progress Report/Photos (Oral Report)
Ray Fried

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of previous meetings. The estimated times are approximate and may be adjusted as required with no prior notice. Lunch will be at approximately noon.

d. Audit Committee (Ivan Andarza – Chair), Joe Gurecky]

Committee Chair Comments

Minute Order:

Proposed MO #

None.

Reports:

1. Status of Fiscal Year 2018 Audit Schedule & Other Projects A-3
2. Summary of Audit Reports A-4
3. Follow-up Schedule & Status A-6
4. North Texas: Industrial Maintenance – Departmental Audit..... A-10
5. Provost Office – Departmental Audit (North Texas Campus)..... A-15
6. Facilities: Facilities Development Project Compliance Audit
(Waco Campus) A-20
7. Police: Evidence Room Audit (Waco & Harlingen Campuses) A-23
8. Financial Aid: Review of Cohort Default Rates A-26
9. College Readiness: Final Annual Program Report – GED/Career Path Initiative Contract
(Harlingen Campus)..... A-31
10. Financial Aid: Follow Up Audit of TEXAS Grant A-36
11. Attestation Disclosures A-38

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of previous meetings. The estimated times are approximate and may be adjusted as required with no prior notice. Lunch will be at approximately noon.

e. Committee for Fiscal Affairs (Keith Honey – Chair), Alex Meade]

Committee Chair Comments

Minute Orders:

Proposed MO #

03-18(c) Schedule of Tuition and Fees Effective Fall 2018 Semester	48
04-18(c) Approve the Expanded Concept to Renovate Student Housing at Texas State Technical College in Waco	55

Reports:

1. Comparison of Budget to Expenditures and Encumbrances, September 1, 2017 through December 31, 2017	60
<i>Jonathan Hoekstra</i>	
2. TSTC Full Time Equivalent (FTE)	63
<i>Jonathan Hoekstra</i>	
3. Pledged Collateral - Collateral Pledged for Deposits in Excess of \$250,000, November 30, 2017	64
<i>Jonathan Hoekstra</i>	
4. Quarterly Investment Report, November 30, 2017	65
<i>Jonathan Hoekstra</i>	
5. Texas Higher Education Coordinating Board (THECB) Almanac Presentation (Oral Report)	
<i>Isabel Weeden</i>	
6. Overview of Housing Renovation Project at TSTC in Waco (Oral Report)	
<i>Jonathan Hoekstra</i>	

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X. Consent Agenda Items

- 01-18(c) Annual Approval of Current Associate Degree and Certificate Programs
- 02-18(c) Employee Holiday Calendar for Fiscal Year 2019
- 03-18(c) Schedule of Tuition and Fees Effective Fall 2018 Semester
- 04-18(c) Approve the Expanded Concept to Renovate Student Housing at Texas State Technical College in Waco

XI. Unfinished Business

XII. New Business

XIII. Public Comments

XIV. Closed Meeting

- A. Public remains seated.
- B. Chair announces: The meeting of the TSTC Board of Regents held at Connally Meeting & Conference Center, Waco, Texas on Wednesday, February 7, 2018, after proper posting and in accordance with Chapter 551 of the Texas Government Code for the specific purpose provided in sections 551.071, 551.072, and 551.074 will recess from Open Meeting into Closed Meeting at time.
- C. The Open Meeting takes a recess and the Regents retire to the Crockett Room to conduct the Closed Meeting.
- D. The Closed Meeting is called to Order and a Quorum is determined.

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of previous meetings. The estimated times are approximate and may be adjusted as required with no prior notice. Lunch will be at approximately noon.

E. Consultation with Attorney (Texas Government Code, Section 551.071)

Texas Government Code, Section 551.071

“A governmental body may not conduct a private consultation with its attorney except:

(1) When the governmental body seeks the advice of its attorney about:

(A) pending or contemplated litigation; or

(B) a settlement offer; or

(2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.”

F. Deliberation Regarding Real Property (Texas Government Code, Section 551.072)

Texas Government Code, Section 551.072

“A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.”

G. Personnel Matters (Texas Government Code, Section 551.074)

Texas Government Code, Section 551.074

“(a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or

(2) to hear a complaint or charge against an officer or employee.

(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.”

H. Chair adjourns the Closed Meeting.

I. The Board returns to Austin Room.

J. Open Meeting reconvenes.

XV. Action

Possible Action from Closed Meeting.

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of previous meetings. The estimated times are approximate and may be adjusted as required with no prior notice. Lunch will be at approximately noon.

XVI. Chancellor Comments

XVII. Board Comments

Adjourn

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of previous meetings. The estimated times are approximate and may be adjusted as required with no prior notice. Lunch will be at approximately noon.

**TEXAS STATE TECHNICAL COLLEGE
Special Meeting of the Board of Regents
Minutes
Wednesday, November 15, 2017
Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705**

The Special Meeting of the Texas State Technical College Board of Regents was called to order at 7:27 p.m., November 15, 2017, by Chair Keith Honey.

DETERMINATION OF A QUORUM

Members Present: Joe Gurecky, Joe Hearne, Keith Honey, Ivan Andarza, J.V. Martin, John Hatchel, Penny Forrest and Ellis Skinner.

Members Absent: Linda McKenna.

REPRESENTATIVE KYLE KACAL, GAVEL PRESENTATION

Chancellor Mike Reeser introduced State Representative, Kyle Kacal who presented a gavel as a gift to Chairman Keith Honey. This gavel was the one used to gavel the Texas House of Representatives to order on TSTC day at the Capitol.

RESOLUTION/GIFTS TO RETIRING REGENTS

Chairman Keith Honey called on Chancellor Mike Reeser to honor Regent Penny Forrest and Regent J.V. Martin with Resolutions of Appreciation and gifts for their service. Regent Linda McKenna will be honored at a similar ceremony in the near future. Upon a motion by Mr. Hatchel and second by Mr. Andarza, the Resolutions were approved unanimously.

SWEARING IN OF NEW REGENTS

Chairman Keith Honey called on Honorable Judge Ralph T. Strother to swear in Texas State Technical College's three new Regents, Tony Abad, Curtis Cleveland, and Alejandro G. Meade, III.

HONORING OF TABLE MAKERS

Chairman Keith Honey called on Chancellor Mike Reeser to honor the faculty and students who made the two board tables that were constructed out of airplane wings for the Connally Meeting & Conference Center with Resolutions of Appreciation. Upon a motion by Mr. Cleveland and second by Mr. Alejandro G. Meade, III, the Resolutions were approved unanimously.

ADJOURN

The special meeting of the Board of Regents adjourned at 8:12 p.m.



Ray Rushing
Secretary to the Board of Regents

**TEXAS STATE TECHNICAL COLLEGE
Board of Regents Meeting
Minutes
Thursday, November 16, 2017
Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705**

The meeting of the Texas State Technical College Board of Regents was called to order at 11:02 a.m., November 16, 2017, by Chair Keith Honey.

DETERMINATION OF A QUORUM

Members Present: Joe Gurecky, Joe Hearne, Keith Honey, Ivan Andarza, Tony Abad, John Hatchel, Curtis Cleveland, Alex Meade and Ellis Skinner.

Members Absent: None.

ADOPTION OF AGENDA

Upon a motion by Mr. Hatchel and second by Mr. Hearne, the Agenda was adopted unanimously.

APPROVAL OF MINUTES OF AUGUST 9 & 10, 2017

Upon a motion by Mr. Gurecky and second by Mr. Abad, the Minutes of the August 9 & 10, 2017, Board of Regents meetings were approved unanimously.

RECOGNITION OF GUESTS

None.

CHANCELLOR'S COMMENTS

FOUNDATION OPERATING PLAN – JEFF KILGORE

Jeff Kilgore called on Nick Alvarado who gave a video presentation of TSTC activities.

COMMITTEE REPORTS AND MINUTE ORDERS

a. Committee for Student Learning and Student Development

Minute Orders:

Proposed MO

None.

Reports:

TSTC Board of Regents Honor Graduates Summer 2017 *Elton E. Stuckly, Jr.*

b. Committee for Strategic Relations

Minute Orders:

Proposed MO

38-17(c) Approval of The TSTC Foundation Operating Plan Update for the Period
September 1, 2017 to August 31, 2018

Reports:

1. (Oral Report).....
Beth Wooten

Mr. Cleveland absented the room during this presentation.

Committee Chair, Mr. Hearne requested an Enrollment Report and introduced Rob Wolaver for an oral report.

c. Committee for Facilities

Minute Orders:

Proposed MO

39-17(c) Accept the Central Chiller Plant Design and Construction Phase Services at Texas
State Technical College in Harlingen

40-17(c) Accept the Chilled Water Plant Project at Texas State Technical College in
Harlingen

41-17(c) Accept the HVAC Replacement Project in Building 5SO1 Academics /
Technology Center / Learning Resource Center at Texas State Technical College
in Marshall

42-17(c) Approval to grant an easement to The Trinity River Authority of Texas for the construction of a permanent sanitary sewer pipeline at Texas State Technical College in North Texas

Reports:

1. Major Facility Projects Status Update
2. Oral Report Progress Photos

Ray Fried

d. Audit Committee

**Minute Order:
Proposed MO #**

None.

Reports:

Status of Fiscal Year 2017 Audit Schedule & Other Projects

Status of Fiscal Year 2018 Audit Schedule & Other Projects

Summary of Audit Reports

Follow-up Schedule & Status

Internal Audit Annual Report Fiscal Year 2017

Annual Statement on Quality Control

Annual Confirmation of Organizational & Individual Independence

Annual Review of Internal Audit Charter

Annual Compliance Audit of TEC §51.9337

Construction Audit of the Brazos Center

Public Funds Investment Act Audit

Audit of Select Controls on Demand Deposits

Final Program Review Determination

Attestation Disclosures

e. Committee for Fiscal Affairs

Minute Orders:

Proposed MO #

- 43-17(c) Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges and Deposits, Effective Spring 2018 Semester (Waco Campus only)
- 44-17(c) Schedule of Student Meal Plan Rates, Effective Spring 2018 Semester
- 45-17(c) Policy for Investments

Reports:

- 1. Auxiliary Reports – Fiscal Years 2013 - 2017
Jonathan Hoekstra
- 2. Comparison of Budget to Expenditures and Encumbrances, September 1, 2016 through August 31, 2017
Jonathan Hoekstra
- 3. TSTC Full Time Equivalent (FTE)
Jonathan Hoekstra
- 4. Pledged Collateral - Collateral Pledged for Deposits in Excess of \$250,000, August 31, 2017
Jonathan Hoekstra
- 5. Quarterly Investment Report, August 31, 2017
Jonathan Hoekstra
- 6. Semi-annual Report Certifying Debt Management Policy Compliance, August 31, 2017
Jonathan Hoekstra

CONSENT AGENDA ITEMS

Upon motion by Mr. Skinner and second by Mr. Gurecky, the Consent Agenda Items were approved unanimously (Mr. Cleveland abstained from voting on Consent Agenda Item 38-17(c)):

- 38-17(c) Approval of The TSTC Foundation Operating Plan Update for the Period September 1, 2017 to August 31, 2018

- 39-17(c) Accept the Central Chiller Plant Design and Construction Phase Services at Texas State Technical College in Harlingen

“The Board of Regents approves Acceptance the Central Chiller Plant Design and Construction Phase Services at Texas State Technical College in Harlingen.”

- 40-17(c) Accept the Chilled Water Plant Project at Texas State Technical College in Harlingen

“The Board of Regents approves Acceptance the Chilled Water Plant Project at Texas State Technical College in Harlingen.”

- 41-17(c) Accept the HVAC Replacement Project in Building 5S01 Academics / Technology Center / Learning Resource Center at Texas State Technical College in Marshall

“The Board of Regents approves Acceptance the HVAC Replacement Project in Building 5S01 Academics/Technology Center/Learning Resource Center at Texas State Technical College in Marshall.”

- 42-17(c) Approval to grant an easement to The Trinity River Authority of Texas for the construction of a permanent sanitary sewer pipeline at Texas State Technical College in North Texas

“The Board of Regents approves the grant of an easement to The Trinity River Authority of Texas for the construction of a permanent sanitary sewer pipeline at Texas State Technical College in North Texas.”

- 43-17(c) Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges and Deposits, Effective Spring 2018 Semester (Waco Campus only)

“The Board of Regents approves the Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges and Deposits, Effective Spring 2018 Semester (Waco Campus only).”

- 44-17(c) Schedule of Student Meal Plan Rates, Effective Spring 2018 Semester

“The Board of Regents approves the Schedule of Student Meal Plan Rates, Effective Spring 2018 Semester.”

- 45-17(c) Policy for Investments

“It is the policy of Texas State Technical College (TSTC) to prudently invest funds not needed for immediate operating purposes and other funds such as plant funds, endowment funds, and other reserve funds. Such funds will be appropriately invested according to each fund type in consideration of preservation and safety of principal, liquidity, and yield while meeting the daily cash flow needs of the college. All deposits and investments shall conform to the Public Funds Investment Act.

SHORT-TERM VERSUS LONG-TERM PORTFOLIO

Limitations on instruments, diversification and maturity scheduling shall depend upon whether the funds being invested are considered short-term or long-term funds. All funds shall be considered short-term except construction funds, endowment funds, plant funds for future capital projects, and reserve funds.

SHORT-TERM PORTFOLIO DIVERSIFICATION

TSTC will diversify its investments to avoid incurring unreasonable risks inherent in over-investing in individual financial institutions or maturities.

Maturity Scheduling:

Investment maturities of operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll, bond payments) as well as considering sizeable blocks of anticipated revenue.

Short-term funds shall be invested in instruments whose maturities do not exceed one year from the time of purchase.

LONG-TERM PORTFOLIO DIVERSIFICATION

Eligible investment instruments and diversification objectives for the long-term portfolio shall be the same as for the short-term portfolio.

Maturity scheduling shall be timed according to anticipated need. Weighted Average portfolio maturity shall not exceed 24 months. Long-term funds shall be invested in instruments whose maturities do not exceed three years from the time of purchase.

The remainder of this policy applies to both short-term portfolio and the long-term portfolio.

THE COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS AND OPERATING ACCOUNTS

Before TSTC invests any funds, a competitive 'bid' process shall be conducted. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, bids will be requested for instruments that meet the maturity requirements. If no specific maturity is required, a market trend (yield curve) analysis will be conducted to determine which maturities would be most advantageous.

Written or oral bids will be requested from three approved depository banks for various options with regard to term and instrument. TSTC will accept the bid that provides the highest rate of return within the maturity required and within the parameters of these policies. TSTC will maintain a copy of bids obtained.

The Chief Financial Officer shall discuss with the Board of Regents Fiscal Affairs Committee the existing status of depository agreements with existing operating accounts at each fall meeting of the Board of Regents, including the necessity of bidding such operating accounts.

QUALIFIED INSTITUTIONS

TSTC shall maintain a listing of depository financial institutions that are approved for investment purposes. In order to be qualified as an approved depository institution, a financial institution must meet the following tests:

1. The financial institution is selected by competitive bid process in accordance with Section 51.003(a) of the Education Code;
2. The financial institution must provide their most recent Statement of Condition report on request;
3. The financial institution must sign a 'Certification by Registered Principal of Investment Firm/Bank' certifying that the registered principal reviewed *TSTC's Investment Policy* and acknowledges that their organization has implemented reasonable procedures and controls to comply; and,
4. The financial institution must maintain a consistent record of compliance with TSTC's collateral coverage and investment policy.

TSTC shall use a competitive bid process in accordance with Section 51.003 of the Education Code to invest through any one of these entities:

1. "Primary" government security dealers (as defined by the New York Federal Reserve), or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).
2. A Federally-insured financial institution doing business in Texas, or

3. Texas local government investment pools, as permitted in accordance with Government Code 2256.016 and this policy.

ETHICAL GUIDELINES FOR INVESTMENTS

1. Section 51.923 of the Education Code permits an institution of higher education to contract with a non-profit corporation even though one or more members of the governing board of the institution of higher education also serves as a member, director, officer or employee of such a non-profit corporation. This section further permits an institution of higher education to contract with a business entity even though one or more members of the governing board of the institution of higher education have an interest in the business entity if the interest is not a substantial interest. An interest is a substantial interest if: (1) the board member owns 10 percent or more of the voting stock or shares of the business entity or owns either 10 percent or more or \$15,000 or more of the fair market value of the business entity; (2) funds received by the member from the business entity exceed 10 percent of the member's gross income for the previous year; (3) the member is an officer of the business entity or a member of the governing board of the business entity; or (4) an individual related to the member in the first degree by consanguinity or affinity, as determined under Chapter 573, Government Code, has an interest in the business entity as described above. If a board member has a substantial interest in a business entity as described in this paragraph, the institution of higher education can still contract with that business entity provided that the board member discloses such interest to the board and refrains from voting on the contract or transaction requiring board approval.

2. Section 404.0211 of the Government Code, does not disqualify a bank from serving as a depository for funds of a state agency if one or more officers or employees of the state agency, who have the duty of selecting a depository, is also an officer or director of the bank if a majority of the members of the board vote to select the bank as a depository; and the interested officer or employee does not vote or take part in the proceedings. This section also does not disqualify a bank from serving as a depository for funds of a state agency if one or more officers or employees of the state agency, who have the duty of selecting a depository, own or have a beneficial interest, individually or collectively in 10 percent or less of the outstanding capital stock of the bank, if a majority of the members of the board vote to select the bank as a depository; and the interested officer or employee does not vote or take part in the proceedings.

3. Employees of TSTC who are involved in the selection of depository financial institutions shall not attempt to gain any personal benefit from the financial institutions in turn for depositing the funds in said financial institution. These employees must complete and sign an Employee Independence – Deposits and Investments form, TSTC-0-FA-012 (09-11), at the beginning of each fiscal year. These forms are due to the Chief Financial Officer by October 1 of each year. This form seeks information needed to

determine if a board vote would be needed for selection of a depository institution.

4. Board members will be requested to complete form TSTC-0-FA-043 (09-11) before the fall meeting of the Board of Regents. This form seeks information needed to determine if a board vote would be needed for selection of a depository institution.

COLLATERAL

Statute requires that all state deposits above the level of federal insurance be fully collateralized. Statute further requires that all deposits that are collateralized by securities be protected at a minimum of 100 percent of the deposit amount. Securities are accepted at 100 percent of their market value. The value of surety bonds and FHLB Letters of Credit are their face value.

TSTC's funds in excess of FDIC-insurance, are to be fully collateralized at all times by government securities which include U.S. Treasury obligations and/or direct obligations of Federal agencies or instrumentalities including certain mortgage-backed securities, FHLB Letters of Credit or surety bonds.

All investments and/or pledged collateral requiring a Moody's Investor Service or S&P rating of "A" or better per Chapter 2256 of the Government Code must be in compliance. An independent pricing and rating service organization ("Independent Investment Evaluator or IIE") will be contracted to certify to TSTC on a monthly basis that the securities pledged against its deposits are accurately rated and priced at market value.

Pledged securities may be held in safekeeping at a commercial bank in the State of Texas, the Texas Independent Bankers-Bank (TIB), the Federal Home Loan Bank (FHLB), or at the Federal Reserve Bank.

The first portion of TSTC's demand and time deposits may be collateralized by the applicable FDIC coverage.

The collateral-to-deposit ratio for pledged deposits will be evaluated monthly. The market value of the collateral will be evaluated monthly.

In both ratio and market value processes, the financial institutions will be notified immediately if the value of securities pledged decreases to the point where the value is less than the amount on deposit and invested. Financial institutions are expected to correct deficit collateral positions immediately. Financial institutions that repeatedly fail to maintain sufficient collateral levels will be removed from TSTC's approved financial institution list.

The Accounting and Reporting Office keeps an updated record of bonds or securities pledged as collateral for deposits. The report contains the following by depository financial institution: security description, CUSIP number, par value, maturity, rate, market value, safekeeping receipt, and financial institution code.

Each month the Accounting and Reporting Office receives from each depository financial institution a listing of all pledged collateral. The Accounting and Reporting Office will compare the financial institution report to TSTC's report to determine any changes. The Accounting and Reporting Office will send all changes to the IIE (Independent Investment Evaluator). The IIE will update their records, review market values and will furnish an updated Pledged Collateral Report to TSTC.

AUTHORIZED INVESTMENTS

1. Certificates of Deposit (in Federally-insured institutions)

Time Certificates of Deposit with a maturity not to exceed two (2) years from the date of purchase, insured by the Federal Deposit Insurance Corporation (FDIC) or its successor, when possible and appropriate, in a financial institution or institutions located in the county or counties in which a TSTC campus operation is located, except for endowment accounts where the donor references a specific depository.

In addition, separate CDs issued by depositories wherever located, bundled together into a single investment with the full amount of principle and interest of each CD federally insured may be purchased through a selected depository institution with its main office or branch office in Texas. This depository shall act as the custodian for the various certificates on behalf of TSTC.

2. Obligations of, or Guaranteed by Governmental Entities

a. Obligations, including letters of credit, of the United States or its agencies and instrumentalities;

b. Direct obligations of this state or its agencies and instrumentalities;

c. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States; and

- d. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than 'A' or its equivalent.
3. TexPool, an authorized AAA rated local government investment pool and other similar Texas public funds investment pools investing in government securities and repurchase agreements as approved by the Board, rated no less than AAA or equivalent and seeking to maintain a constant dollar net asset value.
4. Repurchase agreements ("Repos") with a defined termination date, collateralized by Treasury and Federal Agency securities listed in items "a," "b" and "c" above, collateralized initially at a minimum market value of 102 percent of the dollar value of the transaction, with the accrued interest accumulated on the collateral included in the calculation.

UNAUTHORIZED INVESTMENTS

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the coupon payments on the outstanding principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized Mortgage Obligations that have a stated final maturity date of greater than ten years; and,
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

LIQUIDITY

The TSTC Investment Officer shall insure that:

1. Income and expenditure patterns will be monitored and continually updated to determine monthly cash needs of TSTC;
2. Placement of TSTC's investments and maturity schedules is determined by the cash needs and cash expectations of TSTC; and,
3. The TSTC portfolio will contain liquid interest-earning instruments.

YIELD

The TSTC Investment Officer shall insure that:

1. The yield on investments is negotiated at the time of purchase and that it reflects market conditions and yields available; and,
2. The investment portfolio consists of an appropriate mix of short-term interest-earning instruments that benefit from anticipated market conditions and that achieve the best allowable yield.

An investment that requires a minimum credit rating does not qualify as an AUTHORIZED INVESTMENT during the period the investment does not have the minimum credit rating even if the investment had the appropriate rating at the time of purchase. The Investment Officers shall take all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

GIFTS AND BEQUESTS

The terms of cash gifts or bequests shall be honored with respect to the donor's preference of depository, type of investment and use of the earnings provided that the donor's preference is not contrary to applicable law.

The Texas Education Code, Chapter 135.2, authorizes the Board of Regents to accept certain land and facilities in the name of the State of Texas. The Board of Regents has delegated to the Chancellor authority to receive all other gifts and bequests.

The Chancellor has delegated to the Chief Financial Officer the authority to accept cash, checks, money orders, bank drafts, payments made with certain credit cards, supplies, and equipment.

The Chancellor retains sole authority to accept all other gifts or bequests, such as marketable securities, real estate, tangible personal property, beneficial interests in insurance policies, beneficial and/or assignable interests in retirement plans, bequests, etc. After review and due consideration, the Chancellor may delegate this authority to the Chief Marketing Officer on a case-by-case basis; such delegation must be in writing before being acted upon by the Chancellor's designee. In general, these types of gifts and bequests will be converted into cash as promptly as possible, unless prohibited by the terms of the gift or bequest; exceptions may be made with the Chancellor's approval.

INVESTMENT OFFICER

The Chief Financial Officer is designated as Investment Officer of TSTC and is responsible for managing the purchase, sale and the investing of all financial resources under TSTC control or as granted by law. The Comptroller is designated as an alternate investment officer of TSTC who may act on investment decisions in the absence of the designated investment

officer. The designated investment officers, acting in accordance with the System Operating Standard for Investments and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments. Should the Chief Financial Officer be unable to serve in the capacity of Investment Officer of TSTC, the Chancellor may designate a successor that shall be ratified by the TSTC Board of Regents at its next regularly scheduled meeting.

The standard of care to be applied by the investment officer shall be the 'prudent investor' rule, which states:

"Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of the capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority: preservation and safety of principal, liquidity and yield."

The prudent investor rule shall be applied in the context of managing the overall portfolio, rather than an individual investment.

Bond proceed investments must comply with the Texas Public Funds Investment Act, Chapter 2256 of the Government Code, and any amendments made thereto.

INVESTMENT TRAINING

Investment officers shall receive 10 hours of investment training relating to an investment officer's responsibilities within twelve (12) months after assuming duties; and attend additional training sessions not less than once every two years and receive not less than ten (10) hours of training. Such training from an independent source shall be sponsored or instructed through the University of North Texas Center for Public Management, the Government Finance Officers Association, Government Finance Officers Association of Texas, Government Treasurers Organization of Texas, Texas Municipal League, Texas Association of School Board Officials, Texas Association of School Boards, the North Central Texas Council of Governments or other independent industry organizations to include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act."

UNFINISHED BUSINESS

Committee Chair of Strategic Relations, Mr. Hearne requested a follow-up on the Survey of Employment Engagement 2017, and called on Hannah Love for an oral report.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

CLOSED MEETING

Chair announces: The meeting of the TSTC Board of Regents held at Connally Meeting & Conference Center, Waco, Texas on Thursday, November 16, 2017, after proper posting and in accordance with Chapter 551 of the Texas Government Code for the specific purpose provided in sections 551.071, 551.072, and 551.074 will recess from Open Meeting into Closed Meeting at 3:49 p.m.

The Open Meeting is recessed and the Regents retire to the Crockett Room to convene the Closed Meeting.

The Closed Meeting is called to Order and a Quorum is determined.

Consultation with Attorney (Texas Government Code, Section 551.071)

Texas Government Code, Section 551.071

"A governmental body may not conduct a private consultation with its attorney except:

- (1) When the governmental body seeks the advice of its attorney about:*
 - (A) pending or contemplated litigation; or*
 - (B) a settlement offer; or*
- (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter."*

Deliberation Regarding Real Property (Texas Government Code, Section 551.072)

Texas Government Code, Section 551.072

"A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person."

Personnel Matters (Texas Government Code, Section 551.074)

Texas Government Code, Section 551.074

“(a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or

(2) to hear a complaint or charge against an officer or employee.

(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.”

Chair adjourns the Closed Meeting at 4:10 p.m.

The Board returns to Austin Room.

OPEN MEETING

The Board of Regents reconvened into Open Meeting at 4:12 p.m., and reported that no action was taken in the Closed Meeting.

ACTION ON CLOSED MEETING

None.

ELECTION OF OFFICERS

General Counsel Ray Rushing presented the slate of officer nominees for 2018:

Chair – John Hatchel

Vice Chair – Ivan Andarza

Executive Committee Place 1 – Ellis Skinner

Executive Committee Place 2 – Joe Hearne

Upon a motion by Mr. Cleveland and second by Mr. Meade, the officers were approved unanimously.

CHANCELLOR COMMENTS

Board of Regents Meeting Dates for 2018

Thursday, February 8, 2018 – Quarterly Meeting

Thursday, May 10, 2018 – Quarterly Meeting

Wednesday, August 8, 2018 – FY 2019 Special Meeting (Budget)

Thursday, August 9, 2018 – Quarterly Meeting

Thursday, November 8, 2018 – Quarterly Meeting

Michael L. Reeser

BOARD COMMENTS

Chairman Honey asked for a copy of the Survey of Employment Engagement 2017 to be provided to all of the Regents that Hannah Love had presented.

ADJOURN

The next meeting of the Board of Regents is scheduled for February 8, 2018.

The meeting adjourned at 4:14 p.m.



Ray Rushing
Secretary to the Board of Regents

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[Tony Abad (Chair), Joe Gurecky]

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Elton E. Stuckly, Jr.



Board Meeting Date: February 07, 2018

Proposed Minute Order #: 01-18(c)

Proposed By: Elton E. Stuckly, Jr., Vice Chancellor Operations

Subject: Annual Approval of Current Associate Degree and Certificate Programs

Background: The Texas Higher Education Coordinating Board (THECB) Rule, Chapter 9, Subchapter E, §9.93, requires all new associate degree and certificate programs be approved by the THECB. This rule further requires that an Institution certify that each program has been approved by its governing board prior to submission to the THECB. The Board of Regents approval of new associate degree and certificate programs extends to all TSTC colleges.

Justification: An annual approval of all degree and certificate programs is essential to ensure governing board approval as required by THECB. Board of Regents approval of all degree certificate programs will provide an opportunity for the Board of Regents to review TSTC's current inventory of program offerings.

Additional Information: None

Fiscal Implications: No fiscal implication until a TSTC college activates a current program. At such time of activation, the college must substantiate that funds are available to operate the program for at least the first five years. The inventory submitted does not include any new programs, at this time.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Inventory of Approved Associate Degree and Certificate Programs, January 2018

Recommended Minute Order: "The Board of Regents approves the current list of associate degree and certificate programs. Activation of any currently approved program is contingent upon meeting all related THECB requirements."

Recommended By: 

Elton E. Stuckly, Jr., Vice Chancellor Operations

Inventory of Approved Associate Degree and Certificate Programs January 2018

Award Name	Award Type	ABILENE	BRECKENRIDGE	BROWNWOOD	FT BEND CO.	HARLINGEN	MARSHALL	NORTH TEXAS	SWEETWATER	WACO	WILLIAMSON CO.
Agricultural Technology	AAS					•					
Aircraft Airframe Technology	AAS	•				•				•	
Aircraft Airframe Technician	CER2	•				•				•	
Aircraft Dispatch Technology	AAS									•	
Aircraft Pilot Training Technology - Airplane Specialization	AAS									•	
Aircraft Pilot Training Technology-Helicopter Specialization	AAS									•	
Aircraft Powerplant Technology	AAS	•				•				•	
Aircraft Powerplant Technician	CER2	•				•				•	
Air Traffic Controller	AAS									•	
Architectural Design & Engineering Graphics Technology	AAS					•					
Architectural/Civil Drafting Technology	AAS									•	
Auto Collision & Management Technology - Generalist	AAS					•					
Auto Collision - Generalist	CER1					•					
Auto Collision - Generalist	CER2					•					
Auto Collision & Management Technology - Refinishing	AAS									•	
Auto Collision Refinishing	CER1									•	
Auto Collision Refinishing	ATC									•	
Auto Collision & Management Technology-Repair Specialization	AAS					•				•	
Auto Collision Repair	ATC					•				•	
Auto Collision Repair	CER1									•	
Auto Collision Repair	CER2									•	
Automotive Technology	AAS					•			•	•	
Automotive Technician	CER2					•			•	•	
Automotive Maintenance & Light Repair	CER1					•			•	•	
Automotive Advanced Vehicle Fuel Systems	ESC									•	
Avionics Technology	AAS									•	
Biology	AS					•					
Biomedical Equipment Technology	AAS					•				•	
Medical Imaging Systems Technology	AAS									•	
Building Construction Technology	AAS					•				•	
Building Construction Craftsman	CER1					•				•	
Business Application Programming	ATC									•	

Award Name	Award Type	ABILENE	BRECKENRIDGE	BROWNWOOD	FT BEND CO.	HARLINGEN	MARSHALL	NORTH TEXAS	SWEETWATER	WACO	WILLIAMSON CO.
Business Management Technology	AAS	•		•		•	•				
Business Management Technology	CER2	•		•		•	•				
Chemical Dependency Counseling	AAS	•	•	•							
Chemical Dependency Counseling	CER1	•	•	•							
Chemical Technology	AAS					•					
Cloud & Data Center Management	AAS									•	
Computer Aided Drafting and Design Technology	AAS	•		•			•	•	•		
Computer Maintenance Technology	AAS					•				•	
Computer Maintenance Technician	CER1					•					
Home Integration Technology	CER1									•	
Computer Networking & Security Technology	AAS					•					
Computer Networking & Systems Administration	AAS	•		•			•	•		•	
Computer Networking & Systems Administration	CER2						•	•			
Computer Science	AS					•					
Computer Programming Technology	AAS									•	
Culinary Arts	AAS	•				•				•	•
Culinarian	CER2	•				•				•	•
Culinary Assistant	CER1	•				•				•	•
Culinary Specialist	CER1	•				•				•	•
Food Service Technology	CER1	•									
Cyber Security	AAS				•		•	•		•	
Cyber Security	CER2				•		•	•		•	•
Digital Forensics Specialist	ATC									•	
Database & Web Programming	AAS	•		•							
Dental Assistant	CER1					•				•	
Dental Hygiene	AAS					•					
Diesel Equipment Technology-Heavy Truck Specialization	AAS				•			•	•	•	
Diesel Equipment Technology-Heavy Truck	CER1				•			•	•	•	
Diesel Equipment Technology-Heavy Truck	CER2								•	•	
Diesel Equipment Technology-John Deere Const & Forestry	AAS									•	
Diesel Equipment Technology-Off Highway Specialization	AAS						•			•	
Diesel Equipment Technology-Off Highway Specialization	CER2						•			•	
Diesel Equipment Technology-Off-Highway Equipment	CER1						•			•	
Diesel Equipment Technology-Outdoor Power Equipment	CER1									•	
Digital Media Design	AAS	•				•					
Education & Training	AAS					•					
Education and Training	CER2					•					
Electrical Construction	CER1									•	
Electrical Lineworker Technology	AAS				•		•			•	

Award Name	Award Type	ABILENE	BRECKENRIDGE	BROWNWOOD	FT BEND CO.	HARLINGEN	MARSHALL	NORTH TEXAS	SWEETWATER	WACO	WILLIAMSON CO.
Electrical Lineworker	CER1				•	•				•	
Electrical Power and Controls	AAS	•			•			•		•	
Industrial Controls Technology	AAS						•				
Industrial Electrical Systems	CER1										•
Electromechanical Technology	AAS								•		
Electromechanical Technician	CER2								•		
Wind Energy Technology	AAS					•			•		
Wind Energy Technician	CER1					•			•		
Electronics Technology	AAS									•	
Emergency Medical Services -Paramedic	AAS	•		•							
Emergency Medical Services - EMT	CER1	•		•							
Emergency Medical Services - Advanced EMT (AEMT)	CER1	•		•							
Emergency Medical Services - Paramedic	CER2	•		•							
Energy Efficiency Specialist	CER1									•	
Engineering	AS					•					
Environmental Technology - Compliance	AAS		•		•					•	
Facilities Maintenance & Management	AAS									•	
Graphics, Gaming & Simulation Programming	AAS					•					
Graphics, Gaming & Simulation Programming	ATC									•	
Health Information Technology	AAS	•				•					
Medical Office Specialist	CER2	•									
Medical Information Transcriptionist	CER1					•					
Heating, Ventilation & Air Conditioning Technology	AAS				•	•		•		•	•
Heating, Ventilation & Air Conditioning Technology-Technician	CER1				•	•		•		•	•
Industrial Maintenance - Electrical Specialization	AAS						•	•			
Industrial Maintenance Mechanic	CER1	•			•					•	•
Industrial Maintenance Mechanic - Electrical	CER2						•	•			
Industrial Maintenance - Mechanical Specialization	AAS	•			•					•	•
Industrial Systems Technology	CER1					•					
Instrumentation Technology	AAS									•	
Laser Electro-Optics	AAS									•	
Logistics Technology	AAS							•			
Mathematics	AS					•					
Mechanical/Electrical Drafting Technology	AAS									•	
Mechatronics Technology	AAS					•					
Occupational Safety Compliance Technology	AAS									•	
Pharmacy Technician	CER2									•	
Physics	AS					•					
Plumbing & Pipefitting Technology	CER1									•	

Award Name	Award Type	ABILENE	BRECKENRIDGE	BROWNWOOD	FT BEND CO.	HARLINGEN	MARSHALL	NORTH TEXAS	SWEETWATER	WACO	WILLIAMSON CO.
Precision Machining Technology	AAS				•	•	•	•		•	•
Machining	CER1				•	•	•	•		•	•
Process Operations	AAS						•				
Radiation Protection Technology	AAS									•	
Radiation Protection Technology- Health Physics	ATC									•	
Registered Nursing L.V.N.-R.N. Transition	AAS					•			•		
Vocational Nursing	CER2		•			•			•		
Robotics Technology	AAS				•					•	
Software Development Technology	AAS						•				
Solar Energy Technology	AAS									•	
Surgical Technology	AAS					•					
Visual Communication Technology	AAS									•	
Web Design and Development	AAS									•	
Welding Technology	AAS	•			•	•				•	•
Structural Welding	CER1	•	•	•	•	•	•	•	•	•	•
Structural and Pipe Welding	CER2	•			•	•				•	•
Academic Core Curriculum	CCC					•					

AAS- Associate of Applied Science Degree

AS-Associate of Science Degree

ATC- Advanced Technical Certificate

CER1- Certificate Level One

CER2- Certificate Level Two

CER3/ESC - Enhanced Skills Certificate

CCC- Core Curriculum Completer Certificate



**TSTC Board of Regents Honor Graduates
— Fall 2017 —**

TSTC Waco

Mr. Britton L. Fox Mechanical/Electrical Drafting Technology	AAS	Mr. Eber A. Bobadilla Architectural/Civil Drafting Technology	AAS
Mr. Stephen H. McCoy Cyber Security	AAS	Mr. John Lujan Electrical Power and Controls	AAS
Mr. Aaron B. Craver Electrical Power and Controls	AAS	Mr. Jason Robinson Aircraft Airframe Technology & Aircraft Powerplant Technology	AAS
Mr. Alejandro Monreal Electrical Power and Controls	AAS	Mr. Matthew J. Peeler Building Construction Tech-Project Management and Inspection	AAS
Ms. Jessica R. Willette Graphics, Gaming, and Simulation Programming	AAS	Mr. Rance W. Dollahite Precision Machining	AAS
Mr. Jeremy J. Springer Aircraft Pilot Training Tech – Airplane Specialization	AAS	Mr. Jeremiah W. Stones Computer Programming Technology	AAS
Mr. Kouger J. Walker Architectural/Civil Drafting Technology	AAS	Mr. Hector J. Carujo Auto Collision and Management Tech- Refinishing	AAS
Mr. Ryan J. Taylor Welding Technology	AAS	Ms. Tiana Charanza Land Surveying Technology	AAS
Mr. Mark L. Hargrove Diesel Equipment Technology- Heavy Truck Specialization	AAS	Mr. Justin Mallios Environmental Technology Compliance	AAS
Mr. Matthew A. Spong Cyber Security	AAS	Mr. Joseph M. Bridwell Electrical Lineworker	AAS

TSTC Williamson Co.

Mr. Jesus M. Franco, Jr. Industrial Maintenance – Mechanical Specialization	AAS	Mr. Christopher W. Dumas Automotive Technician	CER2
Mr. Nathan J. Freeman Cyber Security	CER2	Mr. Manuel L. Flores Machining	AAS

TSTC Harlingen

Mr. Marcelino A. Navalta Building Construction Tech- Management Specialization	AAS
Mr. Silvio D. Veloz Automotive Technology	AAS
Mr. Juan M. Dominguez Refrigeration Mechanic	CER1

TSTC Fort Bend

Mr. Eric Slanis Industrial Maintenance – Mechanical Specialization	AAS
Mr. Gerardo R. Garcia HVAC Technician	CER1

TSTC Sweetwater

Ms. Emily C. Moore L.V.N.-R.N. Transition	AAS
Ms. Elsa C. Medrano L.V.N.-R.N. Transition	AAS
Ms. Maria M. Ramos Vocational Nursing	CER2
Mr. Tyrese J. Lee Electromechanical Technology	AAS
Mr. Shane Klein Wind Energy Technology	AAS

TSTC Abilene

Mr. Daniel Clark Database and Web Programming	AAS
Mr. Shawn C. Ogden Aircraft Airframe Technician; Aircraft Powerplant Technician	CER2
Mr. Tyler W. Smith Database and Web Programming	AAS
Ms. Lori L. Walton Culinary Arts	AAS

Ms. Dona L. Kirkes Emergency Medical Services – EMT	CER1
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TSTC Brownwood

Mr. Timothy J. Boykin Structural Welding	CER1
Ms. Jenna L. Johnston Chemical Dependency Counseling	CER1
Mr. Christopher D. Michael Emergency Medical Services – EMT	CER1

TSTC Breckenridge

Ms. Vydellia A. Jaimes Environmental Technology- Environment Health & Safety	AAS
Mr. Kenneth L. Stratton Environmental Technology- Environment Health & Safety	AAS

TSTC Marshall

Ms. Melissa A. Maloney AAS
Professional Office Technology

Mr. Jason E. Gibbs AAS
Biomedical Equipment Technology

Mr. Phillip Hall, Jr. AAS
Industrial Controls Technology

Mr. Don W. Tree AAS
Industrial Controls Technology

TSTC North Texas

Mr. Walker H. May AAS
Industrial Maintenance – Electrical
Specialization

Ms. Shineka L. Leaks AAS
Logistics Technology

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[Curtis Cleveland (Chair), Joe Hearne]

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2. Compensation Presentation (Oral Report)	<i>Hannah Love</i>



Board Meeting Date: February 7, 2018

Proposed Minute Order #: 02-18(c)

Proposed By: Ray Rushing, Vice Chancellor, CLAO

Subject: Employee Holiday Calendar for Fiscal Year 2019

Background: The Texas Legislature designates the number of holidays to be allotted annually to employees of all state agencies. However, authority to determine the actual observance at institutions of higher education rests with their Boards of Regents, under terms that permit efficient operation of their institutions.

Justification: The TSTC operating cycle generally follows a semester basis. Consequently, it is more efficient to schedule holidays consistent with the semester cycle. The proposed TSTC Employee Holiday Schedule provides three additional days of operations by shifting three of the Texas State Holidays to the proposed Winter Break, which occurs between the fall and spring. In 2019, Texas State Agencies are authorized to schedule 13 holidays and TSTC has prepared a schedule that meets agency needs and stays within the allocated number of days.

Additional Information: None

Fiscal Implications: None

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Proposed Employee Holiday Schedule

Recommended Minute Order: "The Board of Regents approves the Fiscal Year 2019 Employee Holiday Schedule for Texas State Technical College."

Recommended By:

A handwritten signature in blue ink, appearing to be "RR", is written above a horizontal line.

Ray Rushing, Vice Chancellor, CLAO

**Texas State Technical College
Employee Holiday Schedule
Fiscal Year 2019**

Texas State Agencies are authorized to take 13 holidays in 2019. Below are the days that TSTC will schedule:

TSTC Employee Holiday Schedule		<u>Days</u>
Labor Day	Monday, September 03, 2018	1
Thanksgiving	Thursday, November 22, 2018 - Friday, November 23, 2018	2
Winter Break	Monday, December 24, 2018 - Tuesday, January 1, 2019	7
Martin Luther King, Jr. Day	Monday, January 21, 2019	1
Memorial Day	Monday, May 27, 2019	1
Independence Day	Thursday, July 04, 2019	1
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[Ellis Skinner (Chair), Curtis Cleveland]

Committee Chair Comments

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None.

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Ray Fried
2. Progress Report/Photos (Oral Report)
Ray Fried

Texas State Technical College
Major Facility Projects-Status Update February 2018

	Project Name	Campus	Managing Campus	Delivery Method	Fund Source		Cost Allocation		Required Approvals		% Complete
1	Renovation of Building 20PM Engineering Center (Phase 2)	Harlingen	Harlingen	Construction Manager At Risk	Tuition Revenue Bond	\$ 3,750,000	Architect/Engineer	\$ 250,000	Approve Concept	MO 34-13	30%
							Construction	\$ 3,400,000	Approve Budget	MO 55-15	
							Owners Cost	\$ 100,000	Approved MO amount	\$ 3,750,000	
					Subtotal Funds	\$ 3,750,000	Subtotal Construction	\$ 3,750,000	Acceptance	Fall 2018	
					Additional Information						
					TPFA	\$ 459,000	IT, FFE, Equip.	\$ 459,000			
					Total Funds	\$ 4,209,000	Total Cost	\$ 4,209,000			
2	Central Chiller Plant Engineering and design	Harlingen	Harlingen	Request for qualifications	Designated Tuition	\$ 40,000	Engineering / Design	\$ 578,330	Approve Concept and design project	MO 19-14	100%
					HEAF Bond	\$ 605,000	Owners Cost	\$ -	Approved MO amount	\$ 800,000	
					Transfer to project #3	\$ (45,500)					
					Transfer to project #3	\$ (21,170)					
					Total Funds	\$ 578,330	Total Cost	\$ 578,330	Accept Project	MO-39-17	
3	Replace Central Chiller Plant	Harlingen	Harlingen	Construction Manager At Risk	HEAF Bond	\$ 8,000,000	Construction	\$ 7,960,000	Approve Concept	MO 19-14	100%
					HEAF from project #2	\$ 45,500	Owners Cost	\$ 81,670	Approve Budget	MO 48-16	
					Savings from project #2	\$ 21,170			Approved MO amount	\$ 7,900,000	
					Reduce Budget Savings	\$ (25,000)			Accept Project	MO 40-17	
					Total Funds	\$ 8,041,670	Total Cost	\$ 8,041,670			
4	The Brazos Center	Fort Bend County	Harlingen	Construction Manager At Risk	Tuition Revenue Bond	\$ 14,950,000	A/E	\$ 998,619	Approve Concept	MO 46-14	100%
							Construction	\$ 13,384,448	Approve Budget	MO 56-15	
					Donation Grant Aux.	\$ 250,000	Owners Cost	\$ 816,933	Approved MO amount	\$ 14,950,000	
					Subtotal Funds	\$ 15,200,000	Subtotal Construction	\$ 15,200,000	Accept Project	MO 37-17	
					Additional Information						
					Equipment TPFA	\$ 2,160,000	IT / Equipment	\$ 2,160,000			
					Total Funds	\$ 17,360,000	Total Costs	\$ 17,360,000			
5	Replace Water and Sewer Infrastructure on Main Campus	Waco	Waco	Competitive Sealed Proposal	HEAF Bonds	\$ 8,700,000	Architect/Engineer	\$ 1,169,871	Approve Concept	MO 47-14	65%
							Construction	\$ 7,400,010	Approve project & Budget	MO 07-16	
							Owners Cost	\$ 130,119	Approved MO amount	\$ 8,700,000	
					Total Funds	\$ 8,700,000	Total Cost	\$ 8,700,000	Accept project	Summer 2018	
6	Accept real property and Construct TSTC West Texas Industrial Technology Center	Abilene	Sweetwater	Construction Manager At Risk	Tuition Revenue Bond	\$ 12,000,000	Architect/Engineer	\$ 917,475	Approve Concept	MO 49-14	60%
					HEAF Bonds	\$ 46,321	Construction	\$ 11,033,407	Issue Bonds	Spring 2016	
							Const. Auxiliary Services	\$ -	Approved MO Amount	\$12,000,000	
							Owners Cost	\$ 95,439	Approve Project and Budget	MO 08-16	
					Subtotal Funds	\$ 12,046,321	Subtotal Construction	\$ 12,046,321	Approve Land Purchase from Donation	MO 68-16	
					Additional Information				Accept Project	Summer 2018	
					Gifts and donations	\$ 465,000	Land purchase	\$ 465,000			
					TPFA	\$ 3,860,000	Equipment, FFE, IT	\$ 3,860,000			
					Total Funds	\$ 16,371,321	Total Cost	\$ 16,371,321			

Texas State Technical College
Major Facility Projects-Status Update February 2018

											% Complete	
Project Name		Campus	Managing Campus	Delivery Method	Fund Source		Cost Allocation		Required Approvals			
7	TSTC Monument and Wayfinding Project	Statewide	Statewide	Construction Manager at Risk	HEAF Bond	\$ 780,000	Construction	\$ 733,679	Approve Project and Budget	MO 03-17	6%	
					Move to ABI ITC	\$ (46,321)	Move to ABI ITC		Approved MO	\$780,000		
					Total Funds	\$ 733,679	Total Cost	\$ 733,679				
8	HVAC Replacement	Marshall	Marshall	Design Build Performance Contract	HEAF Bond	\$ 1,000,000	Construction	\$ 998,158	Approve Project and Budget	MO 04-17	99%	
					Under run	\$ (1,842)			Approved MO	\$1,000,000		
					Total Funds	\$ 998,158	Total Cost	\$ 998,158	Accept Project	MO 41-17		
9	Rehabilitation of Runways, Taxiways, and Apron at the TSTC Waco Airport	Waco	Waco	Design/Bid/Build	FAA/TxDOT Grant	\$ 5,668,209	Architect/Engineer	\$ 500,000	Concept	MO 91-11	100%	
					TSTC Airport Funds	\$ 629,801			Increase Contract amount	MO 26-16		
					FAA/TxDOT Grant CO 1	\$ 971,675	Construction	\$ 5,798,010	CO #1			
					TSTC Airport Funds CO 1	\$ 107,964	Original Budget	\$ 6,298,010	Acceptance	MO 44-16		
							CO #1	\$ 1,079,639				
					\$ 7,377,649		\$ 7,377,649					
10	Rework and Replace Paving	Sweetwater	Sweetwater	RFQ	HEAF Bond	\$ 40,000	Engineering / Design	\$ 40,000	Approve Concept and design project	MO 07-17	5%	
						\$ 64,409,807						\$ 64,409,807

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[Keith Honey (Chair), Alex Meade]

Committee Chair Comments

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Board Meeting Date: February 7, 2018

Proposed Minute Order: 03-18(c)

Proposed By: Jonathan Hoekstra, Vice Chancellor/Chief Financial Officer

Subject: Schedule of Tuition and Fees Effective Fall 2018 Semester

Background: The Texas State Technical College (TSTC) Board of Regents is authorized to set tuition and fees in accordance with statutory provisions. TSTC administration recommends the attached Schedule of Tuition and Fees Effective Fall 2018 Semester. The following objectives are incorporated into the proposed tuition and fee rates for the Fall 2018 semester:

- Expansion in the range of tuition pricing tiers to reflect the diversity of instructional programs and the perceived values by the related target markets. The proposed table shifts the pricing tiers from 2 options to 5 options across 94 programs.
- An across-the-board increase in statutory tuition to balance the proportion of statutory tuition and designated (local) tuition.
- Cross-functional participation in shaping pricing strategy, including members of instruction, marketing, and finance proposed the new tiers as well as assignment of pricing tiers to related programs.

Justification: The proposed rate structure aligns with the strategic planning process and includes recommendations from specific instructional programs based on their perspectives of the value propositions of their respective target markets. This collaborative effort supports enrollment management, cost recovery, and contribution margin objectives represented by Integrated Marketing, Finance, and Operations. The revised price tiers result in the following year-to-year changes in pricing:

- 77 of the programs (82% of all programs) will increase combined designated and state tuition in the 4-7% range;
- 13 of the programs (14% of all programs) will increase combined designated and state tuition in the 14-19% range; and
- 3 of the programs (3% of all programs) will increase combined designated and state tuition over 20%. This includes culinary arts, computer networking and security, and building construction technology.

Additional Information: None

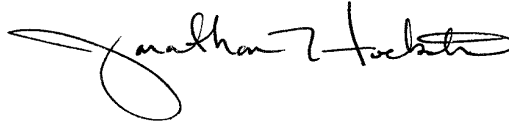
Fiscal Implications: TSTC anticipates revenues and contribution margin will increase as result of the tuition and fee rate proposal.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Schedule of Tuition and Fees Effective Fall 2018 Semester

Recommended Minute Order: “The Board of Regents approves the Schedule of Tuition and Fees Effective Fall 2018 Semester.”

Recommended By:



Jonathan Hoekstra, Vice Chancellor/Chief Financial Officer

Texas State Technical College
Schedule of Tuition and Fees
Effective Fall 2018

State Tuition/semester credit hour		Fall 2017	Proposed Fall 2018	Remarks
Texas Resident	*	\$16/sem credit hour (\$50 min-no max)	\$25/sem credit hour (\$50 min-no max)	State Tuition will be a fixed rate of \$25/semester credit hour for Texas resident students; tiered pricing applies to Designated Tuition.
Non-Resident - All Courses	*	\$ 162	\$ 170	
Benefits-Eligible TSTC Employees & Dependents	*	\$16/sem credit hour (\$50 min-no max)	\$25/sem credit hour (\$50 min-no max)	

*Does not apply to Continuing Education Courses

Designated Tuition/semester credit hour		Fall 2017	Proposed Fall 2018	Remarks
Texas Resident/Non-Resident - Tier 1	*	\$ 172	\$ 244	Courses are priced within tiers based on student demand for courses, industry demand for skills, available capacity to offer programs, regional competition and demand, among other factors.
Texas Resident/Non-Resident - Tier 2	*	\$ 150	\$ 191	
Texas Resident/Non-Resident - Tier 3	*	\$ 128	\$ 172	
Texas Resident/Non-Resident - Tier 4		N/A	\$ 150	
Texas Resident/Non-Resident - Tier 5		N/A	\$ 119	
TSTC Employees & Dependents	*	\$ -	\$ -	No change.

*Does not apply to Continuing Education Courses

Corporate College/Continuing Ed(CE)		Fall 2017	Proposed Fall 2018	Remarks
Texas Resident	**	\$.50-\$16 per contact hour	\$.50-\$16 per contact hour	No change.
Non-Resident & Out-of-State Worker	**	At least twice the CE tuition rate for the associated cross-listed course section	At least twice the CE tuition rate for the associated cross-listed course section	No change.
Continuing Education Surcharge		Varies by course or course section	Varies by course or course section	No change.

**Pertains to non-credit courses that are eligible for state reporting according to Texas Higher Education Coordinating Board Rules and Regulations.

Tuition of \$0 per contact hour tuition may be charged for a course if at least 15% of the institution's direct costs of delivery including facility costs, instructor salaries, equipment costs and other expenses are provided directly or through in-kind contributions by industry or other local public or private clients.

Texas State Technical College
Schedule of Tuition and Fees
Effective Fall 2018

Student Fees (collected at registration)		Fall 2017	Proposed Fall 2018	Remarks
Required Vaccines		Cost	No change	
Allied Health Insurance		Cost of Insurance	No change	Required for certain Allied Health programs. Includes malpractice insurance and/or needlestick insurance
Audit Fee		Applicable tuition plus \$25 per semester credit hour	No change	
Background Security Check		Cost	No change	
Credit Award Evaluation Fee		\$25 per eval.	No change	
Dental Hygiene Clinical Fee		\$100 per clinical course	No change	Applies to Preclinical Dental Hygiene, Clinical Dental Hygiene I, Clinical Dental Hygiene II, and Clinical Dental Hygiene III
Non-Resident E-Learning Fee		\$300 per semester credit hour	No change	
Digital Materials Fee		Varies. Cost plus admn fee	No change	
Student Medical Health and/or Accident Insurance		Cost of Insurance	No change	Optional coverage

Texas State Technical College
Schedule of Tuition and Fees
Effective Fall 2018

Other Student Charges		Fall 2017	Proposed Fall 2018	Remarks
Application Fee		Up to \$100 per application	No change	
Student ID Card Replacement Fee		\$10 per card	No change	
Installment Plan Fee		\$25 per semester	No change	
Installment Plan Late Fee		\$25 after 7 business days	No change	
Returned Check Charge		\$50 per check	No change	
Late Registration Fee		\$100 after close of registration	No change	Assessed to students who register after the registration cut-off date
Late Graduation Fee		\$100 after graduation application deadline	No change	Assessed to students applying to graduate after the deadline for the respective semester's graduation ceremony.
Testing Center Exam Fee		Cost of Exam & Admn fee	No change	
External Certification of Specialty		Cost or Market Price	No change	
Library Fines		Books & magazines - \$0.10/day, Videos/DVDs - \$1/day, Lost items - replacement cost + 10% processing fee	No change	
Locker Rental Fee		\$25/semester	No change	Voluntary fee to reserve a locker for a semester.
Fines		Handicap parking violation - \$100, Moving violation - \$40, Other offenses 1st Offense - \$25 2nd Offense - \$50 3rd Offense - \$100	No change	Other offenses include, but are not limited to, housing violations, code-of-conduct violations, smoking in a non-designated area, and other parking violations.

Texas State Technical College
Schedule of Tuition and Fees
Effective Fall 2018

Student Fees (collected at registration)		Fall 2017	Proposed Fall 2018	Remarks
Required Vaccines		Cost	No change	
Allied Health Insurance		Cost of Insurance	No change	Required for certain Allied Health programs. Includes malpractice insurance and/or needlestick insurance
Audit Fee		Applicable tuition plus \$25 per semester credit hour	No change	
Background Security Check		Cost	No change	
Credit Award Evaluation Fee		\$25 per eval.	No change	
Dental Hygiene Clinical Fee		\$100 per clinical course	No change	Applies to Preclinical Dental Hygiene, Clinical Dental Hygiene I, Clinical Dental Hygiene II, and Clinical Dental Hygiene III
Non-Resident E-Learning Fee		\$300 per semester credit hour	No change	
Digital Materials Fee		Varies. Cost plus admn fee	No change	
Student Medical Health and/or Accident Insurance		Cost of Insurance	No change	Optional coverage

Texas State Technical College
Schedule of Tuition and Fees
Effective Fall 2018

Other Student Charges		Fall 2017	Proposed Fall 2018	Remarks
Application Fee		Up to \$100 per application	No change	
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Library Fines		Books & magazines - \$0.10/day, Videos/DVDs - \$1/day, Lost items - replacement cost + 10% processing fee	No change	
Locker Rental Fee		\$25/semester	No change	Voluntary fee to reserve a locker for a semester.
Fines		Handicap parking violation - \$100, Moving violation - \$40, Other offenses 1st Offense - \$25 2nd Offense - \$50 3rd Offense - \$100	No change	Other offenses include, but are not limited to, housing violations, code-of-conduct violations, smoking in a non-designated area, and other parking violations.

Board Meeting Date: February 7, 2018

Proposed Minute Order: 04-18(c)

Proposed By: Jonathan Hoekstra, Vice Chancellor/Chief Financial Officer

Subject: Approve the Concept to Renovate Student Housing at Texas State Technical College in Waco

Background: By Minute Order 24-17(c), the Texas State Technical College (TSTC) Board of Regents approved the concept to study the renovation and modernization of the housing facilities at the TSTC Waco campus, and authorized college administration to engage professional services to develop the scope and plans for the project. College administration engaged the services of Brailsford & Dunlavey, a program management firm, to perform a housing market and financial feasibility study to assess existing supply and demand, student housing strategies, and redevelopment options.

Justification: The study has resulted in the following conclusions and recommendations:

- The TSTC Waco campus has established a unique residential community that is valued by students.
- The Waco campus housing supply is not aligned with current and future projected demand.
- TSTC has an opportunity to reinvest in the Waco housing portfolio through rental rate increases.
- TSTC should invest in the future of its existing assets while also enhancing the housing experience through operational and physical improvements, to most effectively impact student success and the establishment of campus community and, consequently, to advance the overall campus experience at TSTC Waco.

Additional Information: Approval of the concept will authorize the Chancellor or his designee to initiate the following housing renovation plan, to be presented for Board of Regent approval in May 2018:

- Program Development: Assess existing conditions; define design standards for the legacy base housing to be renovated; determine the elements of the project program in terms of residential, community and support spaces; and establish the project budget.
- Delivery and Ownership Strategy: Analyze TSTC's risk profile to determine project development structures; refine operational expense assumptions to identify cost efficiencies; delineate the rental rate strategy; develop the financial model to reflect the project budget and development structure options; and plan the project phasing and delivery schedule.

- Partner Solicitation Strategy: Develop a strategy to engage potential project partners.

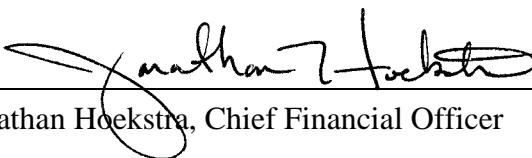
Fiscal Implications: The housing renovation plan comprises the redevelopment of the Brazos Community housing in three phases, the demolition or repurposing of the Lavaca Hall dormitory, and the renovation of the Red River apartments. The capital investment required to complete these projects is estimated to be \$47 million over the next seven years, and the cumulative net cash flow is projected to be in excess of \$10 million over the next ten years.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Map of the Facilities

Recommended Minute Order: “The Board of Regents approves the concept to renovate the housing facilities at Texas State Technical College in Waco.”

Recommended By:



 Jonathan Hoekstra, Chief Financial Officer

TSTC Waco Current Housing Options

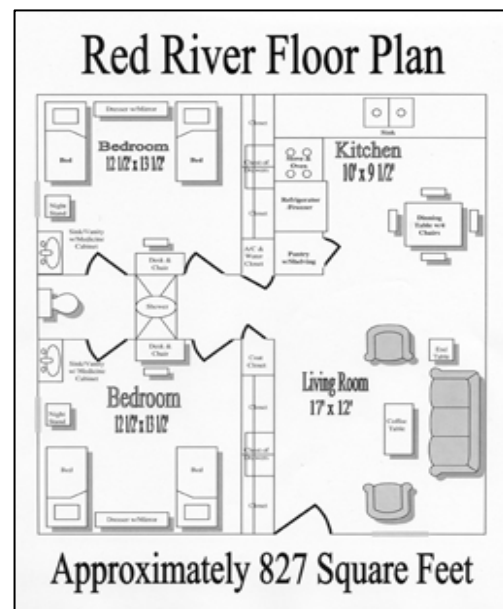


TSTC Waco
Current Housing Options

Lavaca Hall Dormitory



Red River Apartments

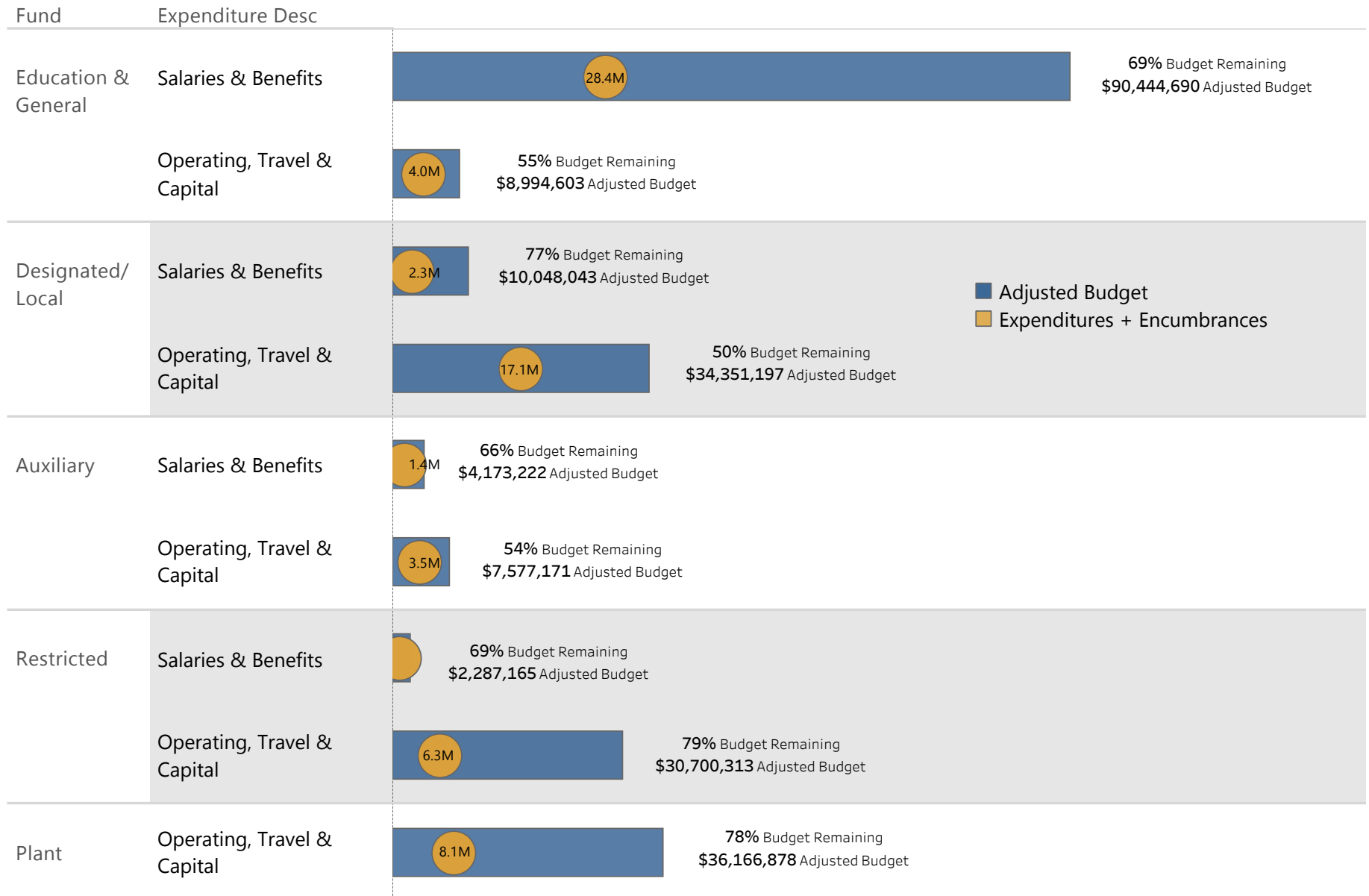


TSTC Waco
Current Housing Options

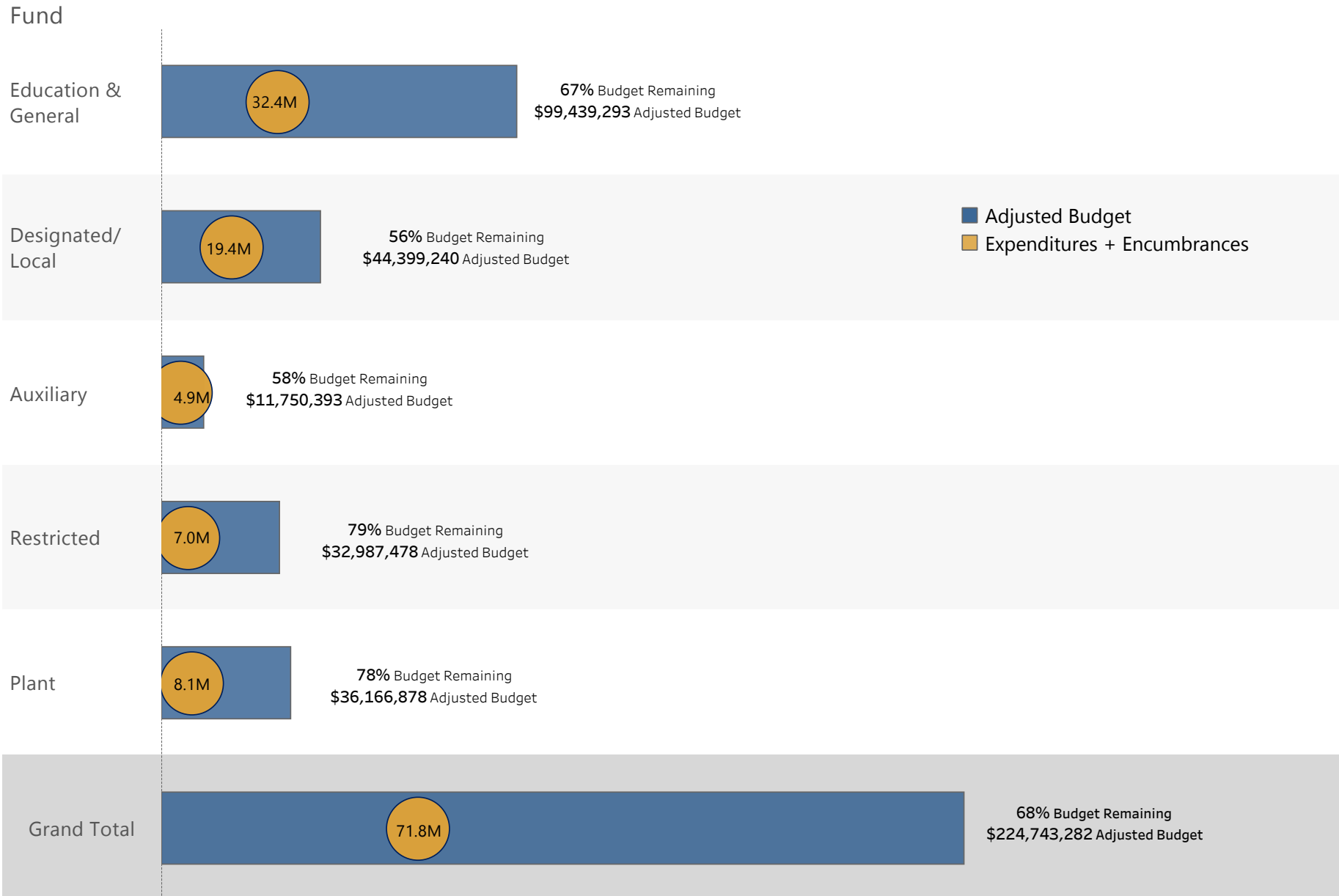
Brazos Community Family Housing



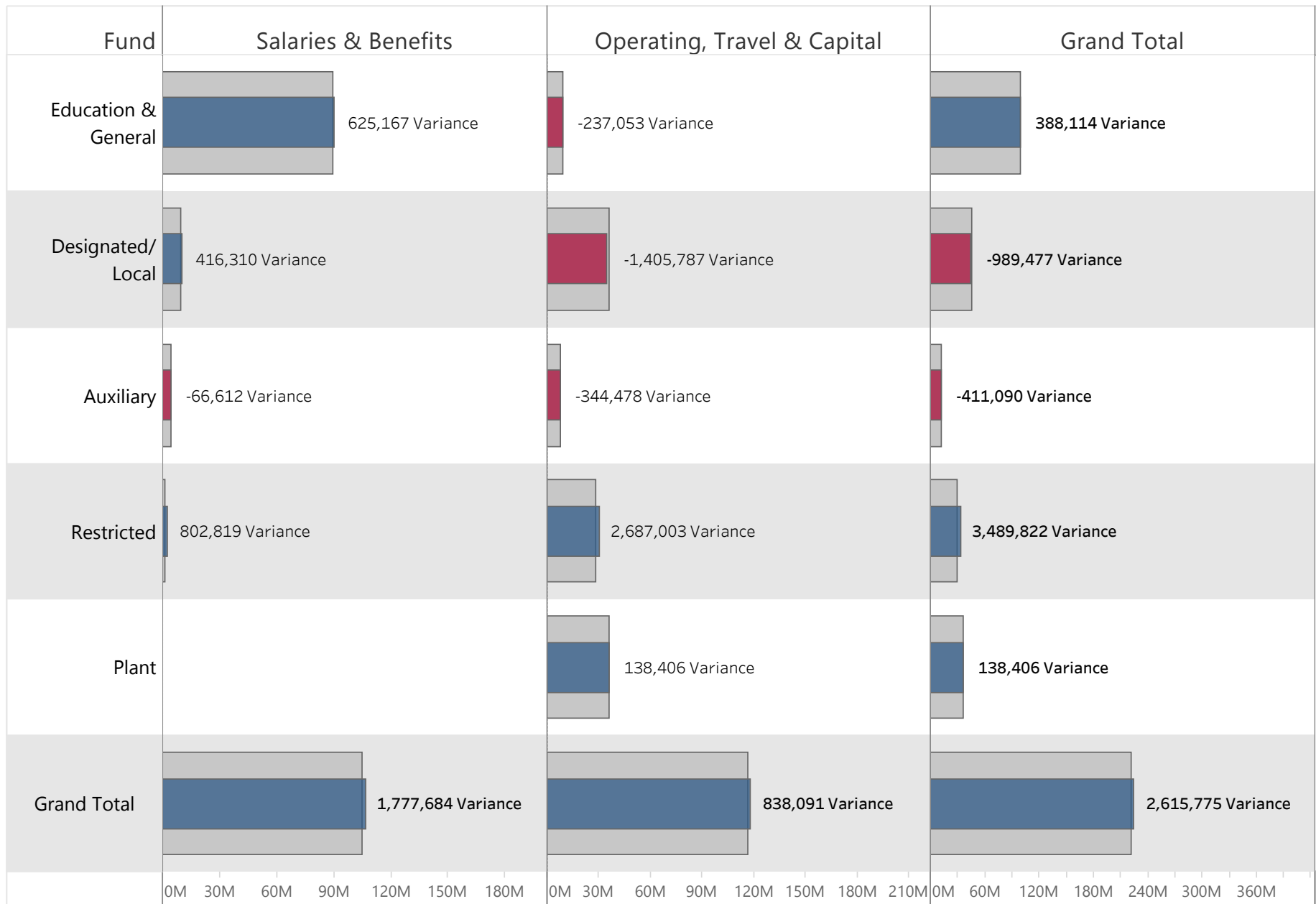
Texas State Technical College
Comparison of Budget to Expenditures and Encumbrances
September 1, 2017 - December 31, 2017



Texas State Technical College
Comparison of Budget to Expenditures and Encumbrances
September 1, 2017 - December 31, 2017

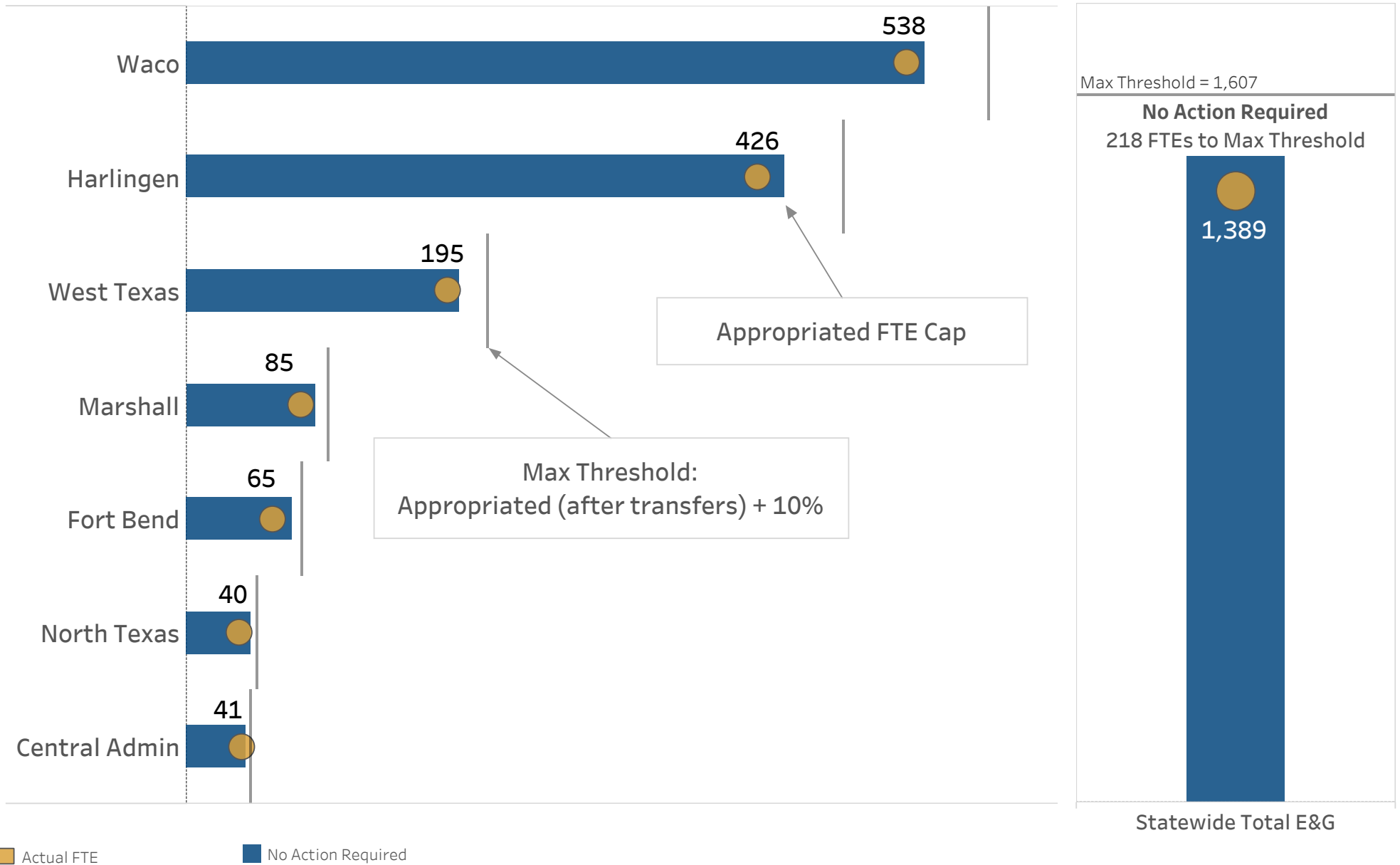


Texas State Technical College
Variance of Adjusted Budget to Original Budget
September 1, 2017 - December 31, 2017



Texas State Technical College
State Appropriated Employees - Full Time Equivalent
FY 2018 - As of 11/30/17

The number of Full Time Equivalent employees is within the max threshold of 1607 by 218 FTEs, therefore no action is required.



TEXAS STATE TECHNICAL COLLEGE

PLEDGED COLLATERAL REPORT

November 30, 2017

A	B	C	D	E	F	G	H	I
	PORTFOLIO				SECURITY ON DEPOSITS			
DEPOSITORY-LOCATION	REGULAR DEMAND DEPOSITS	INTEREST BEARING DEMAND DEPOSITS	TIME DEPOSITS	TOTAL DEPOSITS AND INVESTMENTS	SIPC/FDIC** COVERAGE	REQUIRED COLLATERAL	COLLATERAL AT MARKET VALUE Nov	SUFFICIENT (INSUFFICIENT)
1 BANK OF AMERICA - WACO	-	-	10,000	10,000	10,000	-	-	-
2 BRECKENRIDGE INTERBANK	-	58,321	-	58,321	58,321	-	-	-
3 CITIZENS NATIONAL BANK - RED OAK	-	343,165	-	343,165	250,000	93,165	250,000	156,835
4 COMPASS BANK - WACO	-	-	9,005,344	9,005,344	250,000	8,755,344	9,500,000	744,656
5 EXTRACO BANKS N. A.	-	-	245,000	245,000	245,000	-	-	-
6 FIRST COMMUNITY BANK - SAN BENITO	-	-	172,346	172,346	172,346	-	53,406	53,406
7 FIRST NATIONAL BANK ALBANY / BRECKENRIDGE	-	-	199,215	199,215	199,215	-	0	-
8 FIRST NATIONAL BANK OF CENTRAL TX- WACO	171,109	18,335,203	2,510,082	21,016,394	500,000	20,516,394	27,025,679	6,509,285
9 FROST NATIONAL BANK	559,818	4,315,317	-	4,875,135	250,000	4,625,135	9,816,915	5,191,780
10 GUARANTY BANK & TRUST (FORMERLY GUARANTY BOND BK)	-	-	2,226	2,226	2,226	-	-	-
11 LIBERTY BANK - FORT WORTH	-	-	10,000	10,000	10,000	-	-	-
12 MILLS COUNTY STATE BANK	-	-	200,000	200,000	200,000	-	-	-
13 PROSPERITY BANK (Formerly American State Bank)	-	1,391,674	-	1,391,674	250,000	1,141,674	1,665,647	523,973
14 TEXAS BANK - BROWNWOOD	-	70,435	-	70,435	70,435	-	-	-
15 TEXAS BANK & TRUST - LONGVIEW	-	1,030,413	72,114	1,102,527	322,114	780,413	994,981	214,568
16 TEXAS FIRST STATE BANK	-	-	1,139,548	1,139,548	250,000	889,548	1,086,697	197,149
17 TEXAS NATIONAL BANK - SWEETWATER	1	1,478,846	-	1,478,847	250,000	1,228,847	2,477,286	1,248,439
18	730,928	27,023,374	13,565,875	41,320,177	3,289,657	38,030,520	52,870,611	14,840,091
19 TEXASTERM - TRB Bonds*			2,500,074	2,500,074	N/A	N/A	N/A	N/A
20 TEXASTERM - HEAF Bonds*			2,090,436	2,090,436	N/A	N/A	N/A	N/A
21 TEXPOOL - TOTAL* (Other & TRB Bonds)			3,369,203	3,369,203	N/A	N/A	N/A	N/A
22 TEXPOOL - TOTAL* (Other & HEAF Bonds)			1,005,864	1,005,864	N/A	N/A	N/A	N/A
23			8,965,577	8,965,577				
24 TOTAL	730,928	27,023,374	22,531,452	50,285,754	3,289,657	38,030,520	52,870,611	14,840,091

* No collateral required.

** Securities Investment Protection Corp/Federal Deposit Insurance Corp. The current FDIC coverage for demand deposit accounts is \$250,000 per owner and is \$250,000 for time and savings accounts per owner.

TEXAS STATE TECHNICAL COLLEGE
QUARTERLY INVESTMENTS REPORT
November 30, 2017

A	B	C	D	E	F	G	H	I	J	K	L
		REGULAR DEMAND DEPOSITS	INTEREST BEARING DEMAND DEPOSITS	TIME DEPOSITS & SHORT TERM INVESTMENTS	TOTAL DEPOSITS AND INVESTMENTS	MATURITY DATE	RATE	ACCOUNT TYPE	CAMPUS	FUND NO.	DAYS MAT
DEPOSITORY-LOCATION											
1 Bank of America - Waco Total				10,000	10,000	08/10/18	0.05%		Waco	5	365
2 Breckenridge InterBank Total			58,321		58,321		0.25%	Operating	Breck		
3 Citizens National Bank - Red Oak			343,165		343,165		0.10%	Operating	North TX	9	
4 Compass Bank - Waco				4,027,016	4,027,016	02/13/18	0.90%	HEAF Bonds Proceeds	Waco	8	365
5				4,027,016	4,027,016	02/13/18	0.90%	TRB Bond Proceeds	Abilene	8	365
6				250,000	250,000	06/20/18	1.25%		Waco	4	365
7				250,000	250,000	07/19/18	1.35%		Waco	4	365
8				340,216	340,216	MMKT	0.35%		Harl	3	
9				111,096	111,096	MMKT	0.35%		Harl	8	
10 Compass Bank - Waco Total		0	0	9,005,344	9,005,344						
11 Extraco Banks N. A.				245,000	245,000	05/25/18	1.00%		Waco	4	357
12 First Community Bank- San Benito				40,121	40,121	01/18/18	0.70%		Harl	6	214
13	*			132,225	132,225	09/12/18	1.11%		Harl	6	335
14		0	0	172,346	172,346						
13 First National Bank, Albany/Breckenridge				65,000	65,000	04/06/18	0.75%		Breck	5	365
14				100,000	100,000	04/14/18	0.75%		Swee	4	365
15				34,215	34,215	04/14/18	0.75%		Abilene	5	365
16 First National Bank, Albany/Breck Total		0	0	199,215	199,215						
17 First National Bank of Central TX, Waco			9,044,618		9,044,618		1.00%	Operating	Statewide		
18			4,352,470		4,352,470		1.00%	Operating	Waco		
19			844,827		844,827		1.00%	Bookstore	Waco		
20		171,109			171,109		0.00%	Fed Funds	Waco		
21			173,029		173,029		1.00%	Café	Waco		
22			164,150		164,150		1.00%	Operating	System Op		
23			1,151,660		1,151,660		1.00%	HEAF Bond Proceeds	System Op		
24			1,024,135		1,024,135		1.22%	TRB Bond Proceeds	System Op		
25			1,580,314		1,580,314		1.00%	Payroll	System Op		
26				195,553	195,553	12/01/17	0.85%		Waco	5	365
27				1,509,557	1,509,557	02/10/18	0.85%	TRB Bond Proceeds	Abilene	8	365
28				277	277	MMKT	1.00%		System Op	3	
29				111,192	111,192	MMKT	1.00%		Waco	4	
30				3,187	3,187	MMKT	1.00%		System Op	3	
31	*			86,658	86,658	MMKT	1.00%		Marshall	5	
32				240,964	240,964	MMKT	1.00%		NTX	3	
33				903	903	MMKT	1.00%		System Op	3	
34				361,791	361,791	MMKT	1.00%		Waco	3	
35 FNB of Central TX Total		171,109	18,335,203	2,510,082	21,016,394						
36 Frost Bank		559,818			559,818		0.00%	Operating	Fort Bend		
37			4,315,317		4,315,317		0.64%	Operating	Harl		
38 Frost Bank Total		559,818	4,315,317	0	4,875,135						
39 Guaranty Bank & Trust (Formerly Guaranty Bond Bank)				2,226	2,226	02/13/18	0.65%		Marshall	5	365
40 Liberty Bank-N. Richland Hills Total	*			10,000	10,000	09/07/18	0.75%		Waco	5	731
41 Mills County State Bank				200,000	200,000	01/17/18	0.57%		Swee	4	365

TEXAS STATE TECHNICAL COLLEGE
QUARTERLY INVESTMENTS REPORT
November 30, 2017

A	B	C	D	E	F	G	H	I	J	K	L
DEPOSITORY-LOCATION		REGULAR DEMAND DEPOSITS	INTEREST BEARING DEMAND DEPOSITS	TIME DEPOSITS & SHORT TERM INVESTMENTS	TOTAL DEPOSITS AND INVESTMENTS	MATURITY DATE	RATE	ACCOUNT TYPE	CAMPUS	FUND NO.	DAYS MAT
42 Prosperity Bank (Formerly American State Bank-Abilene)			1,391,674		1,391,674		0.20%	Operating	Abilene		
43 Texas Bank- Brownwood Total			70,435		70,435		0.41%	Operating	Swee		
44 Texas Bank and Trust - Longview			1,030,413		1,030,413		0.10%	Operating	Marshall		
45				56,280	56,280	01/25/18	1.00%		Marshall	5	365
46				15,834	15,834	03/06/18	1.00%		Marshall	5	365
47 Texas Bank and Trust Total		0	1,030,413	72,114	1,102,527						
48 Texas First State Bank				889,548	889,548	04/11/18	1.25%		System Op	8	365
49				250,000	250,000	08/08/18	1.25%		Waco	3	365
50 Texas First State Bank Total				1,139,548	1,139,548						
51 Texas National Bank- Sweetwater			1,454,378		1,454,378		1.25%	Operating	Swee		
52		1	24,468		24,468		1.25%	BkStore Cr Crd	Swee		
53							0.00%	Financial Aid	Swee		
54 Texas National Bank Total		1	1,478,846	0	1,478,847						
55 TexasTerm - Ser 2016 TRB Bond Proceeds	*	0	0	510,559	510,559		1.09%		Harlingen	8	
56 TexasTerm - Ser 2016 TRB Bond Proceeds	*	0	0	1,989,515	1,989,515		1.09%		Abilene	8	
57 TexasTerm TRB Bonds - Total		0	0	2,500,074	2,500,074						
58 TexasTerm - Ser 2016 HEAF Bond Proceeds	*	0	0	1,573,200	1,573,200		1.09%		Waco	8	
59 TexasTerm - Ser 2016 HEAF Bond Proceeds	*	0	0	517,236	517,236		1.09%		Harlingen	8	
60 TexasTerm HEAF Bonds - Total		0	0	2,090,436	2,090,436						
61 TexPool - Other Total		0	0	1	1		1.05%		System Op	8	
62 TexPool - Ser 2016 TRB Bond Proceeds	*	0	0	2,369,171	2,369,171		1.05%		Harlingen	8	
63 TexPool - Ser 2016 TRB Bond Proceeds	*	0	0	1,000,031	1,000,031		1.05%		Abilene	8	
64 TexPool - Total		0	0	3,369,203	3,369,203						
65 TexPool - Other Total		0	0	1	1		1.05%		System Op	4	
66 TexPool - Ser 2016 HEAF Bond Proceeds	*	0	0	347	347		1.05%		Waco	8	
67 TexPool - Ser 2016 HEAF Bond Proceeds		0	0	645,616	645,616		1.05%		Swee	8	
68 TexPool - Ser 2016 HEAF Bond Proceeds	*	0	0	359,900	359,900		1.05%		Marshall	8	
69 TexPool - Total		0	0	1,005,864	1,005,864						
70 TOTAL ALL INVESTMENTS		730,928	27,023,374	22,531,452	50,285,754						


TEXAS STATE TECHNICAL COLLEGE
QUARTERLY INVESTMENTS REPORT
November 30, 2017

A	B	C	D	E	F	G	H	I	J	K	L
DEPOSITORY-LOCATION		REGULAR DEMAND DEPOSITS	INTEREST BEARING DEMAND DEPOSITS	TIME DEPOSITS & SHORT TERM INVESTMENTS	TOTAL DEPOSITS & AND INVESTMENTS	MATURITY DATE	RATE	ACCOUNT TYPE	CAMPUS	FUND NO.	DAYS MAT
71 TIME DEPOSITS BY FUND:	FUND NO.										
72 DESIGNATED FUNDS	3			1,197,338							
73 AUXILIARY ENTERPRISES FUNDS	4			1,156,193							
74 ENDOWMENT FUNDS	5			475,766							
75 RESTRICTED FUNDS	6			172,346							
76 UNEXPENDED PLANT FUNDS	8			19,529,809							
77				22,531,452							
78 TIME DEPOSITS BY LOCATION:											
79 SYSTEM OPERATIONS				893,917							
80 WACO				7,284,099							
81 HARLINGEN				4,020,624							
82 WEST TEXAS				9,570,950							
83 MARSHALL				520,898							
84 NORTH TEXAS				240,964							
85				22,531,452							
86 WEIGHTED AVERAGE RATE OF INTEREST				0.98%							
BENCHMARK - TREASURY BOND YIELDS AS OF											
87 11-30-17											
88 1-YEAR				1.62%							
89 WEIGHTED AVERAGE MATURITY (CD'S)				395							
90 INTEREST RECEIVED AND ACCRUED ON CASH IN BANK AND INVESTMENTS FY 18				126,525							
91 INVESTMENT ACTIVITY FY18											
92 Balance August 31, 2017				29,944,433							
93 Interest Added to Investments				57,019							
94 Time Deposits Increase (Decrease)				(46,685)							
95 TexPool Funds-Other Increase (Decrease)											
96 TexPool Funds-TRB Increase (Decrease)				(800,000)							
97 TexPool Funds-HEAF Bonds Increase (Decrease)				(830,000)							
98 TexasTerm Funds-TRB Increase (Decrease)				(3,040,000)							
99 TexasTerm Funds-HEAF Bonds Increase (Decrease)				(2,800,000)							
100 Money Market-Loc Rev Bonds Increase (Decrease)											
101 Money Market Funds-Other Increase (Decrease)				46,685							
102 Balance November 30, 2017				22,531,452							

* Investment Changes September, October and November, 2017

ALL INVESTMENTS ARE SHOWN AT COST. MARKET VALUE EQUALS COST DUE TO THE TYPE OF INVESTMENT. THE BALANCES ARE PER THE BANK AS OF THE REPORT DATE.

I CERTIFY THAT THIS INVESTMENT PORTFOLIO IS IN COMPLIANCE WITH TEXAS STATE TECHNICAL COLLEGE'S POLICY
ON INVESTMENTS AND THE PUBLIC FUNDS INVESTMENT ACT (TEXAS GOVERNMENT CODE, SECTION 2256).


Albert Srubar, Comptroller

2/7/18
Date


Jonathan Hoekstra, Vice Chancellor for Finance

2/7/18
Date