

Meeting of the Board of Regents

August 20, 2020
Waco, Texas



August 7, 2020

Mr. John Hatchel, Chair
Members of the Board of Regents
Texas State Technical College
Waco, Texas 76705

RE: Action Items for the Meeting of the Board of Regents on August 20, 2020

Regents:

The attached materials have been prepared for consideration by the Board of Regents of Texas State Technical College for the August 20, 2020 meetings. These materials have been reviewed and approved by the appropriate staff members as indicated.

As Chancellor of the College, I have also reviewed and approved the recommendations and submit them for whatever action the Board of Regents deems proper.

Sincerely,



Michael L. Reeser
Chancellor & CEO

Attachments

August 7, 2020

Mr. John Hatchel, Chair
Members of the Board of Regents
Texas State Technical College System
Waco, Texas 76705

SUBJECT: Quarterly Control & Compliance Attestation

Chairman and Regents:

I am providing this letter in connection with the College's preparation of quarterly Board reporting. I understand that you and the Board of Regents will rely on these reports to assist with your governance responsibilities, specifically including, but not limited to, your responsibilities to the Governor's Office, Legislative Budget Board, and the Texas Higher Education Coordinating Board.

I have reviewed sections of the Board reports relevant to my operating responsibilities and believe the disclosures are informative and reasonably reflect the underlying events and the inclusion of other information necessary to give you a materially complete picture of our operations. I hereby certify, to the best of my knowledge and belief, that the reports do not contain any untrue statement of a material fact or omit any material fact(s) necessary to make the report misleading.

I confirm that I am responsible within areas of my operating responsibility for:

- a. The design and implementation of programs and controls to prevent and detect fraud;
- b. Establishing and maintaining effective internal control over financial reporting, effective and efficient operations, and regulatory compliance;
- c. Maintaining appropriate documentation of such internal control; and
- d. Financial reports, records and supporting documentation that were properly reviewed and to my knowledge, do not contain any untrue statement of material fact or omit material facts that would result in making the information and/or documentation misleading.

I confirm, to the best of my knowledge and belief, the following representations:

1. I have no knowledge of any regulatory violations, occurrences of misstatement, fraud or suspected fraud affecting the College during the period being reviewed that has not been reported to you, our General Counsel, the Internal Audit Director, or the Audit Committee;

2. There are no contingent claims that have not been reported to our Chief Financial Officer or General Counsel; and
3. I have maintained adequate internal control over financial reporting, effective and efficient operations, and regulatory compliance within my areas of operating responsibility as of June 30, 2020, based on criteria established by prudent risk management practices.
4. There have been no changes in internal control that might negatively affect the effectiveness of such controls, including any corrective actions taken with regard to related deficiencies and weaknesses previously identified. I have resolved, or am currently in the process of resolving, all such issues identified and communicated to me during previous audits (internal or external).
5. All material transactions have been communicated to the Chief Financial Officer for recording and disclosure in the financial statements and/or Board reports.
6. The following, to the extent applicable, have been appropriately identified and communicated for proper recording and disclosure:
 - a. Related-party transactions associated with vendor relationships; and
 - b. Significant contractual obligations, or other contingent liabilities.
7. Violations or possible violations of laws or regulations whose effects should be considered for disclosure due to their level of impact have been communicated to you, our General Counsel, the Internal Audit Director, or the Audit Committee.
8. The College has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
9. Other than those previously disclosed, no events have occurred subsequent to June 30, 2020, that should be disclosed due to their impact on the financial statements, effectiveness of existing systems of control, or regulatory compliance.

Please note, no qualifying matters occurred during the period covered by this correspondence. So, this two-page letter makes up the entirety of this installment of the periodic disclosures.

Sincerely,



Michael L. Reeser
Chancellor & CEO

Enc.

tstc.edu





TSTC Board of Regents Meeting(s) Connally Meeting & Conference Center, Waco, TX and Teleconference

Thursday, August 20, 2020

When	What	Where	Dress	Who
10:00 a.m. - 11:00 a.m.	Audit Committee Meeting and Fiscal Year 2021 Budget Discussion	Board Room, Teleconference	Business Casual Face Coverings	Limited Regents & Leadership Team
11:00 a.m. - 12:00 p.m.	The Board of Regents Closed Session	Board Room, Teleconference	Business Casual Face Coverings	Limited Regents & Leadership Team
1:00 p.m.	The Board of Regents Meeting	Board Room, Teleconference	Business Casual Face Coverings	Limited Regents & Leadership Team

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of preceding meetings. The estimated times are approximate and may be adjusted as required with no prior notice.

TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705
and
Teleconference
Dial In: 415-655-0003
Access code: 120 238 1566**

**Thursday, August 20, 2020
11:00 a.m.**

AGENDA

I. CLOSED MEETING

1. The Closed Meeting is called to Order and a Quorum is determined.
2. Consultation with Attorney (Texas Government Code, Section 551.071)
 1. Ted Donovan v. TSTC
 2. John Clark Owen v. TSTC
 3. Contract Issue
3. Deliberation Regarding Real Property (Texas Government Code, Section 551.072)
 1. None
4. Personnel Matters (Texas Government Code, Section 551.074)
 1. None
5. Adjourn

II. MEETING CALLED TO ORDER

III. INVOCATION

- IV. DETERMINATION OF QUORUM
- V. ADOPTION OF AGENDA
- VI. APPROVAL OF MINUTES OF MAY 14, 2020 MEETINGS
- VII. APPROVAL OF MINUTES OF JUNE 4, 2020 SPECIAL MEETING
- VIII. APPROVAL OF MINUTES OF JUNE 26, 2020 EXECUTIVE COMMITTEE MEETING
- IX. RECOGNITION OF GUESTS
- X. PUBLIC COMMENTS
- XI. CHANCELLOR COMMENTS
- XII. COMMITTEE REPORTS & MINUTE ORDERS

- a. **Committee for Student Learning and Student Development**
Tiffany Tremont, Chair; Kathy Powell, Member

Committee Chair Comments

Minute Orders:

None.

Reports:

None.

- b. **Committee for Fiscal Affairs**
Alex Meade, Chair; Kathy Powell, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

32-20(c) Approve Schedule of Tuition and Fees Effective Fall 2021
Semester 20

Jonathan Hoekstra

33-20(c)	Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges, and Deposits, Effective Fall 2021 Semester.....	24
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Jonathan Hoekstra

34-20(c)	Approve Lease of Space to Lower Rio Grande Valley Development Corporation (LRGVDC) at Texas State Technical College in Harlingen	30
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Jonathan Hoekstra

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Jonathan Hoekstra

2.	Pledged Collateral Report.....	35
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Jonathan Hoekstra

3.	Quarterly Investment Report.....	36
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Jonathan Hoekstra

c. Committee for Facilities

Keith Honey, Chair; Ron Widup, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

35-20(c)	Accept the Project to Construct a New Shade Structure and Associated Infrastructure at the Texas State Technical College in Waco Airport	40
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Ray Fried

36-20(c)	Approve the Electrical Lineworker Technology Facility Project at Texas State Technical College in Ft. Bend County	41
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Ray Fried

37-20(c)	Accept the Project to Expand the Welding Technology Facility in the Industrial Technology Building (200I) at Texas State Technical College in Harlingen	42
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Ray Fried

- 38-20(c) Accept the Project to Expand the Welding Technology Facility in the Industrial Technology Building (1ITC) at Texas State Technical College in Waco 43

Ray Fried

- 39-20(c) Approve the Amended Project Budget to Renovate the HVAC Lab in Building 20HI at Texas State Technical College in Harlingen 44

Ray Fried

- 40-20(c) Approve the Project and Budget to Renovate the Exterior of the ACT Building at Texas State Technical College in Waco 45

Ray Fried

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1. Major Facility Projects Status Update 48

Ray Fried

2. Capital Expenditure Plan (MP1) Summary Report Fiscal Year 2021 .. 49

Ray Fried

d. Committee for General Administration

Pat McDonald, Chair; Tony Abad, Member

Committee Chair Comments

Minute Orders:

None.

Reports:

None.

XIII. CONSENT AGENDA ITEMS

- 28-20(c) Approve Revision of Fiscal Year 2020 Audit Plan

- 29-20(c) Approve Fiscal Year 2021 Audit Plan

- 30-20(c) Approve Operating Budget for Fiscal Year 2021

- 31-20(c) Approve Appropriation Transfers for Fiscal Year 2021

- 32-20(c) Approve Schedule of Tuition and Fees Effective Fall 2021 Semester
- 33-20(c) Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges, and Deposits, Effective Fall 2021 Semester
- 34-20(c) Approve Lease of Space to Lower Rio Grande Valley Development Corporation (LRGVDC) at Texas State Technical College in Harlingen
- 35-20(c) Accept the Project to Construct a New Shade Structure and Associated Infrastructure at the Texas State Technical College in Waco Airport
- 36-20(c) Approve the Electrical Lineworker Technology Facility Project at Texas State Technical College in Ft. Bend County
- 37-20(c) Accept the Project to Expand the Welding Technology Facility in the Industrial Technology Building (200I) at Texas State Technical College in Harlingen
- 38-20(c) Accept the Project to Expand the Welding Technology Facility in the Industrial Technology Building (1ITC) at Texas State Technical College in Waco
- 39-20(c) Approve the Amended Project Budget to Renovate the HVAC Lab in Building 20HI at Texas State Technical College in Harlingen
- 40-20(c) Approve the Project and Budget to Renovate the Exterior of the ACT Building at Texas State Technical College in Waco

XIV. UNFINISHED BUSINESS

XV. NEW BUSINESS

XVI. ACTION ON CLOSED MEETING

XVII. CHANCELLOR COMMENTS

XVIII. BOARD COMMENTS

XIX. ADJOURN

TEXAS STATE TECHNICAL COLLEGE

**Minutes of the Meeting of the
Audit Committee
of the Board of Regents**

**Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705
and
Teleconference**

Dial In: 415-655-0003; Access Code: 193 196 240

Thursday, May 14, 2020

MEETING CALLED TO ORDER

The meeting of the Texas State Technical College Board of Regents Audit Committee was called to order at **1:02 p.m.**, May 14, 2020, by Chair Cleveland.

Members Present in Person: John Hatchel, Curtis Cleveland, Tony Abad

Members Present via Video Conference: Pat McDonald, Tiffany Tremont, Keith Honey,
Alex Meade, Kathy Powell, Ron Widup

A quorum was present and the notice of the meeting had been published.

MINUTE ORDERS

Proposed MO#

None.

REPORTS

The following reports were presented to the Committee:

1. Status of Fiscal Year 2020 Audit Schedule & Other Projects

Jason D. Mallory

2. Summary of Audit Reports

Jason D. Mallory

3. Follow-up Schedule & Status

Jason D. Mallory

4. Internal Network Penetration Test - Waco (20-016A)

Jason D. Mallory

5. TAC 202 - Quarterly Update (20-010A)

Jason D. Mallory

6. Clery Act Compliance Audit (20-014A)

Jason D. Mallory

7. Attestation Disclosures

Jason D. Mallory

CHANCELLOR COMMENTS

None.

BOARD COMMENTS

None.

ADJOURN

The meeting adjourned at **1:30 p.m.**



Ray Rushing
Secretary to the Board of Regents

TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705
and
Teleconference
Dial In: +1-415-655-0003 US Toll
Access Code: 191 857 676#**

**Thursday, May 14, 2020
1:30 p.m.**

AGENDA

I. CLOSED MEETING

1. The Closed Meeting is called to Order and a Quorum is determined at 1:30 p.m.
2. Consultation with Attorney (Texas Government Code, Section 551.071)
Texas Government Code, Section 551.071: "A governmental body may not conduct a private consultation with its attorney except:
 - (a) When the governmental body seeks the advice of its attorney about:*
 - (A) pending or contemplated litigation; or*
 - (B) a settlement offer; or*
 - (b) On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter."*
 - Ted Donovan v. TSTC
Discussion of the Ted Donovan v. TSTC case took place.
 - John Clark Owen v. TSTC
Discussion of the John Clark Owen v. TSTC case took place.
3. Deliberation Regarding Real Property (Texas Government Code, Section 551.072)

Texas Government Code, Section 551.072: "A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person."

1. Discussed Potential Real Estate Acquisitions

4. Personnel Matters (Texas Government Code, Section 551.074)

Texas Government Code, Section 551.074

"(a) This chapter does not require a governmental body to conduct an open meeting:

- (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or*
- (2) to hear a complaint or charge against an officer or employee.*

(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing."

None.

5. Adjourn

The May 14, 2020 Closed Session of the Texas State Technical College Board of Regents adjourned at 1:45 p.m.

II. MEETING CALLED TO ORDER and TELECONFERENCE LINE OPENED

The meeting of the Texas State Technical College Board of Regents was called to order at 2:00 p.m., May 14, 2020, by Chair Hatchel.

III. INVOCATION

Jonathan Hoekstra provided the invocation.

IV. DETERMINATION OF QUORUM

Members Present in Person: John Hatchel, Curtis Cleveland, Tony Abad
Members Present via Video Conference: Pat McDonald, Tiffany Tremont, Keith Honey, Alex Meade, Kathy Powell, Ron Widup

A quorum was present and the notice of the meeting had been published.

V. ADOPTION OF AGENDA

Upon a motion by Regent Abad and second by Regent Cleveland, the Agenda as presented was adopted unanimously.

VI. APPROVAL OF MINUTES OF FEBRUARY 5 AND 6, 2020 MEETINGS

Upon a motion by Regent Cleveland and second by Regent Honey, the Minutes of the February 5 and 6, 2020 Meetings of the Audit Committee and the Board of Regents were approved unanimously.

VII. APPROVAL OF MINUTES OF APRIL 9, 2020 EXECUTIVE COMMITTEE MEETING

Upon a motion by Regent Meade and second by Regent Tremont, the Minutes of the April 9, 2020 Executive Committee Meeting of the Board of Regents were approved unanimously.

VIII. RECOGNITION OF GUESTS

No guests were present.

IX. PUBLIC COMMENTS

No public comments were made.

X. CHANCELLOR COMMENTS

The Chancellor provided a brief summary of operations since last meeting as well as progress and effectiveness of remote operations during COVID-19.

XI. COMMITTEE REPORTS & MINUTE ORDERS

- a. **Committee for Student Learning and Student Development**
Tiffany Tremont, Chair; Kathy Powell, Member

Committee Chair Comments

Minute Orders:

None.

Reports:

None.

b. **Committee for Fiscal Affairs**

Alex Meade, Chair; Kathy Powell, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

15-20(c) Approve Lease of Property and Facility to Educator's Credit Union, Inc., on the Campus at Texas State Technical College in Waco

Jonathan Hoekstra

16-20(c) Approve Lease of Hangar Space to Sav Aviation LLC at Texas State Technical College in Waco Airport

Jonathan Hoekstra

17-20(c) Approve Appropriation Transfers for Fiscal Year 2020

Jonathan Hoekstra

Reports:

1. Budget Performance Report

Jonathan Hoekstra

2. TSTC Full Time Equivalent (FTE) Reports

Jonathan Hoekstra

3. Pledged Collateral Report

Jonathan Hoekstra

4. Quarterly Investment Report

Jonathan Hoekstra

5. Semi-Annual Debt Management Report

Jonathan Hoekstra

c. **Committee for Facilities**

Keith Honey, Chair; Ron Widup, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

- 18-20(c) Accept the Project to Install Statewide Monument Signs on Multiple Texas State Technical College Campuses

Ray Fried

- 19-20(c) Approve the Project to Install the Fire Hydrant Loop at Texas State Technical College in Sweetwater

Ray Fried

- 20-20(c) Accept the Project to Replace the Roof and HVAC Units at Texas State Technical College in Harlingen

Ray Fried

- 21-20(c) Accept the Project to Install New Roofs at Texas State Technical College in Waco

Ray Fried

- 22-20(c) Approve the Project and Budget to Renovate the Industrial Technology Center (ITC) at Texas State Technical College in Waco and Delegate Authority to the Chancellor to Enter into and Execute Contracts for the Project in Excess of One Million Dollars (\$1,000,000)

Ray Fried

Reports:

1. Major Facility Projects Status Update

Ray Fried

- d. **Committee for General Administration**
Pat McDonald, Chair; Tony Abad, Member

Committee Chair Comments

Minute Orders:

None.

Reports:

None.

XII. CONSENT AGENDA ITEMS

Upon a motion by Regent Cleveland and second by Regent Meade, the Consent Agenda Items were approved unanimously.

- 15-20(c) Approve Lease of Property and Facility to Educator's Credit Union, Inc., on the Campus at Texas State Technical College in Waco
- 16-20(c) Approve Lease of Hangar Space to Sav Aviation LLC at Texas State Technical College in Waco
- 17-20(c) Approve Appropriation Transfers for Fiscal Year 2020
- 18-20(c) Accept the Project to Install Statewide Monument Signs on Multiple Texas State Technical College Campuses
- 19-20(c) Approve the Project to Install the Fire Hydrant Loop at Texas State Technical College in Sweetwater
- 20-20(c) Accept the Project to Replace the Roof and HVAC Units at Texas State Technical College in Harlingen
- 21-20(c) Accept the Project to Install New Roofs at Texas State Technical College in Waco
- 22-20(c) Approve the Project and Budget to Renovate the Industrial Technology Center (ITC) at Texas State Technical College in Waco and Delegate Authority to the Chancellor to Enter into and Execute Contracts for the Project in Excess of One Million Dollars (\$1,000,000)

XIII. UNFINISHED BUSINESS

None.

XIV. NEW BUSINESS

None.

XV. ACTION ON CLOSED MEETING

Upon motion by Regent Cleveland and second by Regent Powell, Minute Order 23-20 as presented in Closed Session was approved unanimously.

Minute Order:

23-20 Approve the Purchase of Property at 5252 N IH 35, Waco TX 76705 Near Texas State Technical College in Waco and Authorize the Chancellor to Negotiate and Execute the Purchase Agreement

Upon motion by Regent Abad and second by regent Meade, Minute Order 24-20 as presented in Closed Session was approved unanimously.

Minute Order:

24-20 Approve the Purchase of Property at 2229 Air Base Road Near Texas State Technical College in Waco and Authorize the Chancellor to Negotiate and Execute the Purchase Agreement

XVI. CHANCELLOR COMMENTS

Chancellor thanked the employees, student and leadership of the college for their hard work and dedication during COVID-19.

XVII. BOARD COMMENTS

The Board echoed the thanks to the college community and students.

XVIII. ADJOURN

The meeting adjourned at 3:24 p.m.



Ray Rushing
Secretary to the Board of Regents

**TEXAS STATE TECHNICAL COLLEGE
Special Meeting of
the Board of Regents**

**Thursday, June 4, 2020
3:00pm**

**Texas State Technical College
1651 E. Crest Dr.
Waco, TX 76705
And
Teleconference
US Toll +1-415-655-0003
Access code: 120 525 6394**

MEETING CALLED TO ORDER

The special meeting of the Texas State Technical College Board of Regents was called to order at 3:02 p.m., June 4, 2020, by Chair Hatchel.

DETERMINATION OF QUORUM

Members Present: Chairman Hatchel, Regent Abad, Regent Tremont, Regent Honey, Regent McDonald, Regent Widup, Regent Cleveland, Regent Powell
Members Absent: Regent Meade

A quorum was present and the notice of the meeting had been published.

Guests Present: Chad Wooten, Mary Williams, Managing Director at Hilltop Securities and Tom Spurgeon, Bond Counsel with McCall Parkhurst & Horton

ADOPTION OF AGENDA

Upon a motion by Regent Cleveland and second by Regent McDonald, the Agenda as presented was adopted unanimously.

APPROVAL OF MINUTES OF MAY 27, 2020 EXECUTIVE COMMITTEE MEETING

Upon a motion by Regent Honey and second by Regent Abad, the Minutes as presented was adopted unanimously.

PUBLIC COMMENTS

No public comments were made.

CHANCELLOR COMMENTS

Provided context for the nature of the meeting.

RATIFICATION OF EXECUTIVE ACTION ITEMS OF MAY 27, 2020 EXECUTIVE COMMITTEE MEETING

- EA 25-20 Authorize the Eighth Supplemental Resolution to the Master Resolution Authorizing the Issuance of \$30,000,000 in Principal Amount of Texas State Technical College System Revenue Financing System Improvement Bond, Series 2020, for the Purpose of Financing Certain Improvements at Various Campuses; Authorizing the Sale Thereof Pursuant to a Private Placement; Approving and Authorizing the Execution of Instruments and Procedures Related Thereto; Approving a Paying Agent / Registrar Agreement and a Purchase Contract; and Approving Other Matters Related Thereto.
- EA 26-20 Approve the Pursuit of Economic Development Administration CARES Act Funding in Support of COVID-Specific Renovation, Construction, and/or Infrastructure on the Waco Campus. In the Event of a Funding Award, TSTC Shall Comply with EDA Rules and Regulations in the Implementation of the Grant.

Upon a motion by Regent Cleveland and a second by Regent Powell, the ratification of the Executive Actions was unanimously approved.

BOARD COMMENTS

None.

ADJOURN

The meeting adjourned at 3:09 p.m.


Ray Rushing (June 1, 2020 16:20 CDT)

Ray Rushing
Secretary to the Board of Regents

**TEXAS STATE TECHNICAL COLLEGE
Executive Committee Meeting
of the Board of Regents**

**Friday, June 26, 2020
1:30pm**

**Texas State Technical College
1651 E. Crest Dr.
Waco, TX 76705
And
Teleconference
US Toll +1-415-655-0003
Access code: 120 599 3917**

I. MEETING CALLED TO ORDER

The meeting of the Texas State Technical College Board of Regents Executive Committee was called to order at 1:35 p.m., June 26, 2020, by Chair Hatchel.

II. DETERMINATION OF QUORUM

Members Present: Chairman Hatchel, Regent Abad, Regent Tremont, Regent Honey, Regent Cleveland

A quorum was present and the notice of the meeting had been published.

Guest Present: Edgar Padilla

III. CHANCELLOR COMMENTS

Provided context for the nature of the meeting.

IV. EXECUTIVE ACTION ITEMS

EA 27-20 Approve Lease of Space to KR Acquisitions, LLC at Texas State Technical College in Hutto

Upon a motion by Regent Honey and a second by Regent Cleveland, the proposed Executive Action was unanimously approved.

V. ADJOURN

The meeting adjourned at 1:50 p.m.

Ray Rushing

Ray Rushing (Jun 26, 2020 15:55 CDT)

Ray Rushing

Secretary to the Board of Regents



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Committee for Student Learning and Student Development Tiffany Tremont, Chair; Kathy Powell, Member

Committee Chair Comments

Minute Orders: Proposed MO#

None.

Reports:

None.

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Committee for Fiscal Affairs

Alex Meade, Chair; Kathy Powell, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

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33-20(c)	Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges, and Deposits, Effective Fall 2021 Semester....	24
	<i>Jonathan Hoekstra</i>	
34-20(c)	Approve Lease of Space to Lower Rio Grande Valley Development Corporation (LRGVDC) at Texas State Technical College in Harlingen	30
	<i>Jonathan Hoekstra</i>	

Reports:

1.	Budget Performance Report	33
	<i>Jonathan Hoekstra</i>	
2.	Pledged Collateral Report	35
	<i>Jonathan Hoekstra</i>	
3.	Quarterly Investment Report	36
	<i>Jonathan Hoekstra</i>	



Board Meeting Date:	August 20, 2020	Proposed Minute Order #: 32-20(c)
Proposed By:	Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer	
Subject:	Approve Schedule of Tuition and Fees Effective Fall 2021 Semester	
Background:	<p>The Texas State Technical College (TSTC) Board of Regents (Board) is authorized to set tuition and fees in accordance with statutory provisions. TSTC sets tuition rates a full year in advance of the effective term to precede the upcoming sales cycle. TSTC's tuition pricing structure supports a market-driven approach by segmenting the pricing for instructional programs into a tiered pricing framework. Factors such as student demand, demand and wage trends for graduates, and the financial profile of programs are considered when segmenting programs within the pricing tiers. TSTC's program vitality process also guides the determination of pricing tiers for programs. Pricing tier determinations occur annually.</p> <p>Subscription-based tuition pricing represents a singular fee paid by students per term that allows the student the opportunity to accelerate through the degree plan by taking additional courses at no incremental cost to the student.</p> <p>Subscription-based tuition pricing applies to Performance-Based Education (PBE) programs only. The College had planned to launch the PBE modality for two instructional programs in Fall 2020; however, the COVID-19 response planning diverted resources from the PBE project and implementation will be postponed to Fall 2021.</p>	
Justification:	TSTC administration recommends the attached Schedule of Tuition and Fees Effective Fall 2021 Semester. The schedule includes an increase across the designated tuition tiers, ranging from 2% to 9% to align pricing with demand and to appropriately recover costs of instructional delivery.	
Additional Information:	None.	
Fiscal Implications:	TSTC anticipates revenue will increase as a result of the tuition rate proposal.	
Attestation:	This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.	
Attachment(s):	Schedule of Tuition and Fees Effective Fall 2021 Semester	
Recommended Minute Order:	"The Texas State Technical College Board of Regents approves the Schedule of Tuition and Fees Effective Fall 2021 Semester."	

Recommended By:

[ORIGINAL SIGNED BY]

Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer

Schedule of Tuition and Fees Effective Fall 2021 Semester

State Tuition/semester credit hour		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
Texas Resident	*	\$25/sem credit hour (\$50 min-no max)	\$25/sem credit hour (\$50 min-no max)	\$25/sem credit hour (\$50 min-no max)	State Tuition will be a fixed rate of \$25/semester credit hour for Texas resident students; tiered pricing applies to Designated Tuition.
Non-Resident - All Courses	*	\$	\$	\$	Non-Resident tuition is assessed to students that are not State of Texas Residents.

*Does not apply to Continuing Education Courses

Designated Tuition/semester credit hour		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
Texas Resident/Non-Resident - Tier 1	*	\$	\$	\$	Courses are priced within tiers based on student demand for courses, industry demand for skills, available capacity to offer programs, regional competition and demand, among other factors.
Texas Resident/Non-Resident - Tier 2	*	\$	\$	\$	
Texas Resident/Non-Resident - Tier 3	*	\$	\$	\$	
Texas Resident/Non-Resident - Tier 4	*	\$	\$	\$	
Texas Resident/Non-Resident - Tier 5	*	\$	\$	\$	

*Does not apply to Continuing Education Courses

State Tuition/Subscriptio Pricing /Semester		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
Texas Resident - Full Time	**	-	\$	300	Subscription-based tuition pricing represents a singular fee paid by full-time students, per term (based on the specific program's degree plan) that allows the student the opportunity to accelerate through the degree plan, taking additional courses at no incremental cost. This represents the state subscription tuition for Texas residents and the higher non-resident subscription tuition for students that are not state of Texas residents.
Non-Resident - Full Time	**	-	\$	2,040	

**Students enrolled in Part Time PBE (6 hours) will pay at half the rate listed above. Additional semester credit hours (up to 12 hours) will be charged at the appropriate semester credit hour pricing rate.

Designated Subscription Pricing /Tier/Semester		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
Tier 1 - Texas Resident/Non-Resident - Full Time	**	-	\$	\$	Subscription-based tuition pricing represents a singular fee paid by full-time students, per term (based on the specific program's degree plan) that allows the student the opportunity to accelerate through the degree plan, taking additional courses at no incremental cost.
Tier 2 - Texas Resident/Non-Resident - Full Time	**	-	\$	\$	
Tier 3 - Texas Resident/Non-Resident - Full Time	**	-	\$	\$	
Tier 4 - Texas Resident/Non-Resident - Full Time	**	-	\$	\$	
Tier 5 - Texas Resident/Non-Resident - Full Time	**	-	\$	\$	

**Students enrolled in Part Time PBE (6 hours) will pay at half the rate listed above. Additional semester credit hours (up to 12 hours) will be charged at the appropriate semester credit hour pricing rate.

Continuing Ed (CE)		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
Texas Resident	***	\$50-\$16 per contact hour	No change.	No change.	
Non-Resident & Out-of-State Worker	***	At least twice the CE tuition rate for the associated cross-listed course section	No change.	No change.	
Continuing Education Surcharge		Varies by course or course section	No change.	No change.	

***Pertains to non-credit courses that are eligible for state reporting according to Texas Higher Education Coordinating Board Rules and Regulations. Tuition of \$0 per contact hour tuition may be charged for a course if at least 15% of the institution's direct costs of delivery, including facility costs, instructor salaries, equipment costs and other expenses, are provided directly or through in-kind contributions by industry or other local public or private clients.

Student Fees (collected at registration)		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
Allied Health Insurance		Cost of Insurance	No change	No change	Required for certain Allied Health programs. Includes malpractice insurance and/or needlestick insurance.
Audit Fee		Applicable tuition plus \$25 per semester credit hour	No change	No change	
Background Security Check		Cost	No change	No change	
Challenge Exam Fee		Not Applicable	\$150 per exam	No change	Fee charged per exam validate prior learning and accelerate through course.
Credit Award Evaluation Fee		\$25 per eval.	No change	No change	
Dental Hygiene Clinical Fee		\$100 per clinical course	No change	No change	Applies to Preclinical Dental Hygiene, Clinical Dental Hygiene I, Clinical Dental Hygiene II, and Clinical Dental Hygiene III.
Digital Materials Fee		Varies. Cost plus admin fee	No change	No change	
Non-Resident E-Learning Fee		\$300 per semester credit hour	No change	No change	
Student Medical Health and/or Accident Insurance		Cost of Insurance	No change	No change	Optional coverage.
Other Student Charges		Fall 2019	Fall 2020	Proposed Fall 2021	Remarks
External Certification of Specialty		Cost or Market Price	No change	No change	
Fines		Handicap parking violation - \$100 Moving violation - \$40 Other offenses: 1st Offense - \$25 2nd Offense - \$50 3rd Offense - \$100	No change	No change	Other offenses include, but are not limited to: housing violations, code-of-conduct violations, smoking in a non-designated area, and other parking violations.
Installment Plan Fee		\$25 per semester	No change	No change	
Installment Plan Late Fee		\$25 after 7 business days	No change	No change	
Library Fines		Books & magazines - \$0.10/day, Videos/DVDs - \$1/day, Lost items - replacement cost + 10% processing fee	No change	No change	
Locker Rental Fee		\$25 per semester	No change	No change	Voluntary fee to reserve a locker for a semester.
Returned Check Charge		\$50 per check	No change	No change	
Student ID Card Replacement Fee		\$10 per card	No change	No change	
Testing Center Exam Fee		Cost of Exam & Admin fee	No change	No change	



Board Meeting Date:	August 20, 2020	Proposed Minute Order #: 33-20(c)
Proposed By:	Rick Herrera, Vice Chancellor & Chief Student Services Officer	
Subject:	Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges, and Deposits, Effective Fall 2021 Semester	
Background:	TSTC's student and family housing rental rates, room and board rates, services charges, and deposits schedule are determined annually. Factors such as student demand and local market pricing are considered in the proposed increases, effective the Fall 2021 semester.	
Justification:	The following factors support the proposal to raise student housing rates. <ul style="list-style-type: none">• Proposed rate increases are modest and have historically been infrequent.• Housing studies and focus groups have shown that students desire and will pay premium rates for private rooms and spaces.• Raising rates in single room options, two-bedroom apartments and single houses creates a premium option amongst the mix of housing offerings.• A mandatory meal plan was added to campuses that did not previously have meal plans and that have facilities to meet those needs.	
Additional Information:	None.	
Fiscal Implications:	Maintains fiscal equilibrium of housing operations.	
Attestation:	This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.	
Attachment(s):	Schedule of Student and Family Housing Rental Rates Service Charges, and Deposits Effective Fall 2021 Semester	
Recommended Minute Order:	"The Texas State Technical College Board of Regents approves the Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Services Charges, and Deposits Effective Fall 2021 Semester."	
Recommended By:	<u>[ORIGINAL SIGNED BY]</u> Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer	

Proposed Schedule of Student and Family Housing Rental Rates, Service Charges, and Deposits Effective Fall 2021

Campus	Description	Fall 2019	Fall 2020	Fall 2021
Harlingen	Single Student Housing			
	A/C Block Brick (Bldg. A-D,G) 2 Bedroom Apartments			
	Double Occupancy per Bedroom per Student	\$805 semester	\$805 semester	\$830 semester
	Single Occupancy per Bedroom per Student	\$1,205 semester	\$1,205 semester	\$1,265 semester
	A/C Brick Veneer Efficiency Dorms w/Microwave & Refrigerator or w/Kitchenette			
	Double Occupancy per Bedroom per Student	\$875 semester	\$875 semester	\$900 semester
	Single Occupancy per Bedroom per Student	\$1,320 semester	\$1,320 semester	\$1,385 semester
	Family Housing			
	A/C Block Brick (Bldg. E,F) 2 Bedroom Apartments	\$755 monthly	\$755 monthly	\$778 monthly
	Applicable Fees			
	Deposit (All Except Staff Housing)	\$150	\$200	\$200
	Mandatory Meal Plan	NA	NA	\$650 semester
	Moving Charge* (All Except Staff Housing)	\$50	\$50	\$50
	<i>*The Housing Office retains the right to deny any move not considered to be in the best interest of TSTC.</i>			
	Lost Key Charge - Outside Door	\$30	\$30	\$30
	Lost Key Charge - Closet Door	\$3	\$3	\$3

Campus	Description	Fall 2019	Fall 2020	Fall 2021
Marshall	Single Student Housing			
	A/C Block Brick (Bldg. A-H) 2 Bedroom Apartments			
	Single Occupancy per Bedroom per Student, Furnished	\$1,330 semester	\$1,395 semester	\$1,480 semester
	Single Occupancy per Bedroom per Student, Unfurnished	\$1,200 semester	\$1,260 semester	\$1,335 semester
	4 Bedroom Apartments			
	Single Occupancy per Bedroom per Student, Furnished	\$1,145 semester	\$1,145 semester	\$1,170 semester
	Single Occupancy per Bedroom per Student, Unfurnished	\$1,030 semester	\$1,030 semester	\$1,050 semester
	Applicable Fees			
	Deposit	\$150	\$200	\$200
	Moving Charge*	\$50	\$50	\$50
	<i>*The Housing Office retains the right to deny any move not considered to be in the best interest of TSTC.</i>			
	Lost Key Charge - Outside Door	\$30	\$30	\$30

Campus	Description	Fall 2019	Fall 2020	Fall 2021
Sweetwater	Single Student Housing			
	WASP, Rolling Pains and Avenger Apartments, 4 per suite, 2 per Bedroom and Weekday Meal Plan, 15 Meals per Week (Mon.-Fri.)			
	Double Occupancy per Bedroom per Student	\$1,035 semester	\$1,035 semester	\$1,065 semester
	Single Occupancy per Bedroom per Student	\$1,550 semester	\$1,550 semester	\$1,595 semester
	Cedar, Pecan, Oak and Mesquite Lodges, 2 per Suite, 1 per Bedroom and Weekday Meal Plan, 15 Meals per Week (Mon.-Fri.)	\$1,150 semester	\$1,150 semester	\$1,185 semester
	Vocational or Associate Degree Nursing Studies - WASP, Rolling Plains and Avenger Apartments, 4 per Suite, 2 per Bedroom and Weekday Meal Plan, 150 Meals per Semester (Mon.-Fri.)			
	Double Occupancy per Bedroom per Student	\$1,045 semester	\$1,045 semester	\$1,065 semester
	Single Occupancy per Bedroom per Student	\$1,560 semester	\$1,560 semester	\$1,595 semester
	Vocational or Associate Degree Nursing Studies - Cedar, Pecan, Oak and Mesquite Lodges, 2 per Suite, 1 per Bedroom and Weekday Meal Plan, 150 Meals per Semester (Mon.-Fri.)	\$1,165 semester	\$1,165 semester	\$1,185 semester
	Applicable Fees			
	Application Fee Per Person Over 17 Years Old	\$20	\$30	\$30
	Deposit	\$150	\$200	\$200
	Mandatory Meal Plan	\$1,650 semester	\$1,650 semester	\$1,650 semester
	Vocational or Associate Degree Nursing Studies Mandatory Meal Plan	\$1,200 semester	\$1,200 semester	\$1,200 semester
	Moving Charge*	\$50	\$50	\$50
	*The Housing Office retains the right to deny any move not considered to be in the best interest of TSTC.			
	Lost Key Charge - Outside Door	\$50	\$50	\$30

Campus	Description	Fall 2019	Fall 2020	Fall 2021
Waco	Single Student Housing			
	Red River Apartments			
	Air Conditioned, 2 Bedrooms Double Occupancy Single Occupancy	\$1,320 semester \$1,850 semester	\$1,320 semester \$1,850 semester	\$1,345 semester \$1,960 semester
	Griffith Hall			
	1 Bedroom/1 Bath Single Occupancy	NA	NA	\$2,800 semester
	2 Bedroom/2 Bath Single Occupancy	NA	NA	\$2,600 semester
	2 Bedroom/1 Bath Single Occupancy	NA	NA	\$2,280 semester
	Applicable Fees			
	Application Fee	\$20	\$30	\$30
	Deposit	\$150	\$200	\$200
	Mandatory Meal Plan	\$650 semester	\$650 semester	\$650 semester
	Moving Charge*	\$50	\$50	\$50
	<i>*The Housing Office retains the right to deny any move not considered to be in the best interest of TSTC.</i>			
	Lost Key Charge - Outside Door	\$30	\$30	\$30
	Family Housing			
	Housing-Wood Frame			
	2 Bedroom Duplex Student Education Related Other	\$425 monthly \$510 monthly \$600 monthly	\$425 monthly \$510 monthly \$600 monthly	\$425 monthly \$510 monthly \$600 monthly
	3 Bedroom Duplex Student Education Related Other	\$470 monthly \$550 monthly \$635 monthly	\$470 monthly \$550 monthly \$635 monthly	\$470 monthly \$550 monthly \$635 monthly
	2 Bedroom Single Student Education Related Other	\$440 monthly \$570 monthly \$620 monthly	\$440 monthly \$570 monthly \$620 monthly	\$440 monthly \$570 monthly \$620 monthly
	3 Bedroom Single Student Education Related Other	\$505 monthly \$590 monthly \$660 monthly	\$505 monthly \$590 monthly \$660 monthly	\$505 monthly \$590 monthly \$660 monthly
	4 Bedroom Single Student Education Related Other	\$540 monthly \$625 monthly \$700 monthly	\$540 monthly \$625 monthly \$700 monthly	\$540 monthly \$625 monthly \$700 monthly

Campus	Description	Fall 2019	Fall 2020	Fall 2021
Waco (continued)	Family Housing (Renovated in FY 2010 or Later)			
	Housing-Wood Frame			
	2 Bedroom - Duplex			
	Student	\$555 monthly	\$555 monthly	\$570 monthly
	Education Related	\$650 monthly	\$650 monthly	\$680 monthly
	3 Bedroom - Duplex			
	Student	\$605 monthly	\$605 monthly	\$625 monthly
	Education Related	\$700 monthly	\$700 monthly	\$735 monthly
	3 Bedroom Single			
	Student	\$650 monthly	\$650 monthly	\$670 monthly
	Education Related	\$740 monthly	\$740 monthly	\$785 monthly
	4 Bedroom Single			
	Student	\$685 monthly	\$685 monthly	\$705 monthly
	Education Related	\$780 monthly	\$780 monthly	\$825 monthly
	Applicable Fees			
	Application Fee Per Person over 17 Years Old	\$20	\$30	\$30
	Deposit	Equal to One Month's Rent	Equal to One Month's Rent	Equal to One Month's Rent
	Transfer Charge	\$250	\$250	\$250
	Water/Sewage/Trash Collection Costs for Brazos Community Housing	\$70 mo./duplex \$90 mo./house	\$70 mo./duplex \$90 mo./house	\$70 mo./duplex \$90 mo./house
	Pet Fee (non-refundable)	No Pets in Housing	No Pets in Housing	No Pets in Housing
	Pet Deposit (refundable)	No Pets in Housing	No Pets in Housing	No Pets in Housing
	Lost Key Charge - Outside Door	\$30	\$30	\$30
	Moving Charge* Length of Residency Less than 12 Months 12 to 24 Months 24 Months or More	Not Allowed \$250 \$250	Not Allowed \$250 \$250	Not Allowed \$250 \$250
	<i>*The Housing Office retains the right to deny any move not considered to be in the best interest of TSTC.</i>			



Board Meeting Date: August 20, 2020 **Proposed Minute Order #:** 34-20(c)

Proposed By: Jeff Kilgore, Vice Chancellor & Chief Academic Officer

Subject: **Approve Lease of Space to Lower Rio Grande Valley Development Corporation (LRGVDC) at Texas State Technical College in Harlingen**

Background: The LRGVDC is a voluntary association of local governments formed under Texas Law in 1967 as one of Texas' 24 regional Council of Governments (COG's) serving Cameron, Hidalgo and Willacy County. The LRGVDC promotes and encourages cooperation among local units of government in order to improve the region's health, safety, and general welfare and to plan for future development. The LRGVDC conducts a regional police academy that services the three-county region. For the last ten years this collaboration between LRGVDC and TSTC has served the region by establishing an onsite partnership to meet the need for education and workforce training for Law Enforcement Officers. LRGVDC seeks to continue using this space from September 1, 2020, through August 31, 2022, for training of law enforcement officers, all under existing TSTC COVID-19 protocols.

Justification: Through this agreement, LRGVDC will continue collaborating with TSTC to conduct outreach to the business community. This will allow TSTC in Harlingen to serve the South Texas region providing community support to increase the skills of the law enforcement industry.

Additional Information: The space, as shown in the attached Exhibit A, is currently not needed nor anticipated to be needed in the foreseeable future by TSTC for instruction. Training will be conducted during TSTC business hours but will cause no disruption to TSTC's existing teaching activities.

Fiscal Implications: No additional expenses are anticipated.

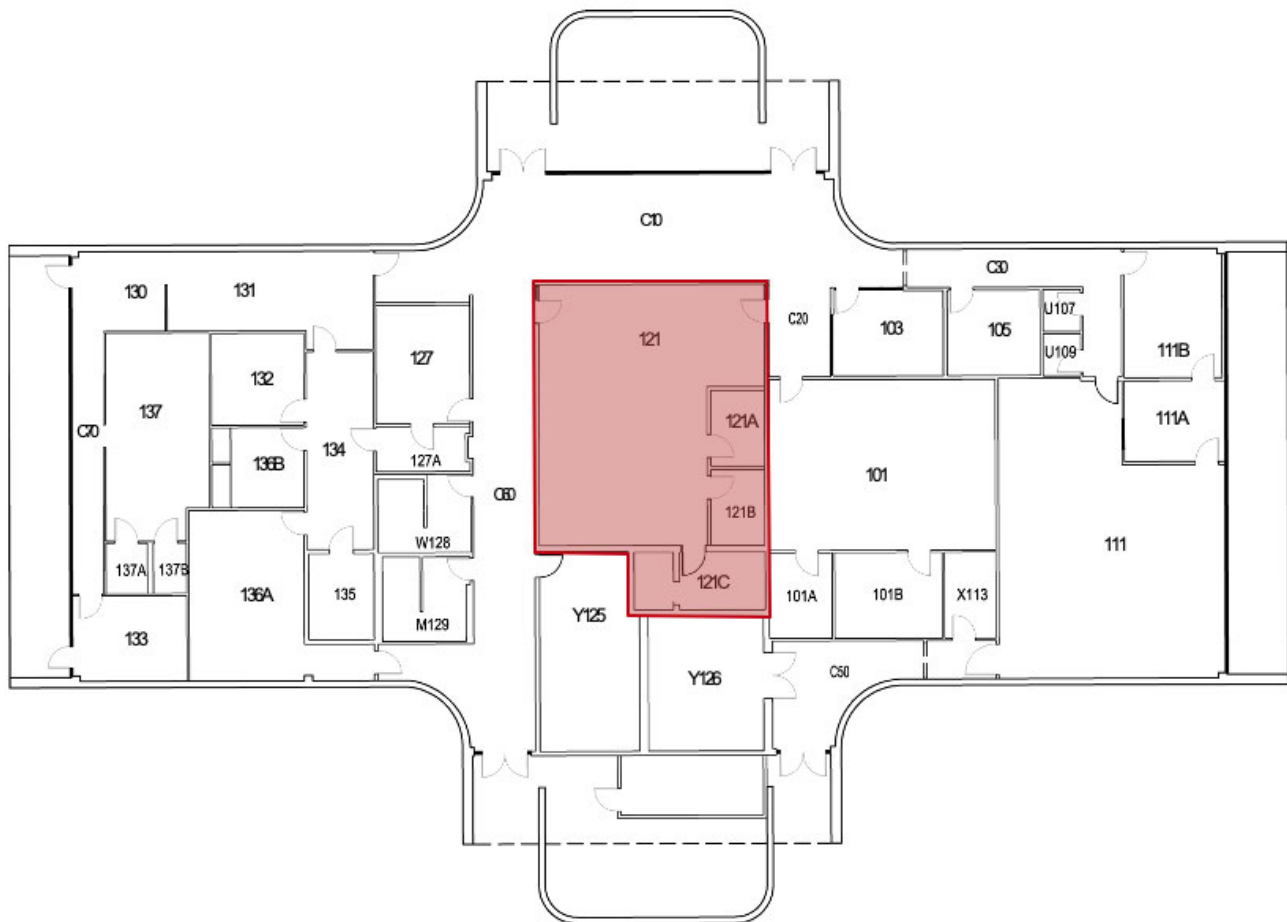
Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Exhibit A – Classroom
Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the lease of space to the Lower Rio Grande Valley Development Corporation at Texas State Technical College in Harlingen and delegates the authority to the Chancellor, or his designee, to enter into and execute all necessary documents."

Recommended By: [ORIGINAL SIGNED BY]
Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer

EXHIBIT A



200A PUBLIC SAFETY BUILDING

July 15, 2020

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College System
3801 Campus Drive
Waco, Texas 76705

Re: Approve Lease of Space to Lower Rio Grande Valley Development Corporation (LRGVDC) at Texas State Technical College (TSTC) in Harlingen.

As requested, I have reviewed and considered the legal ramifications of the delegation of authority from the Board of Regents to the Chancellor, or his designee, to enter into and execute all necessary documents for the lease of classroom space on the TSTC Harlingen Campus to the LRGVDC.

The LRGVDC currently conducts a regional police academy on TSTC's Harlingen campus. For the last ten years this collaboration between LRGVDC and TSTC has served the region by establishing an onsite partnership at TSTC to meet the need for education and workforce training for Law Enforcement Officers. LRGVDC seeks to continue using this space from September 1, 2020, through August 31, 2022, for the training of law enforcement officers. This agreement will ensure that the current use of the classroom space in question is conducted in compliance with State law.

Because the LRGVDC is a political subdivision of the State of Texas, organized pursuant to Chapter 391 of the Texas Local Government Code, the indemnities and insurance requirements that we would ordinarily put in place are not applicable, and are not included within the agreement.

Having reviewed the agreement in question and the Texas Education Code it is my opinion that the delegation of authority from the Board of Regents to the Chancellor, or his designee, to enter into and execute all necessary documents for the lease of classroom space to the Lower Rio Grande Valley Development Corporation at Texas State Technical College in Harlingen, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
Associate General Counsel

cc: Ray Rushing, J.D.
General Counsel of TSTC and Secretary, TSTC Board of Regents

Jeff Kilgore
Vice Chancellor & Chief Academic Officer

Texas State Technical College • Operating Budget Performance • May 31, 2020

*as of 7/6/2020

	FY 2020 YTD Budget	FY 2020 YTD actual	\$ Variance	NOTE	FY 2020 Budget	FY 2020 YE Forecast*	\$ Variance	% Variance
Operating Revenues								
State Appropriations & HEAF	119,081,784	119,749,929	668,145		125,567,677	126,670,713	1,103,036	0.9%
Tuition	47,281,046	43,727,537	-3,553,509	1	47,281,046	43,733,977	-3,547,069	-7.5%
Student Financial Aid	21,905,994	20,312,253	-1,593,741	1	33,190,901	32,570,285	-620,616	-1.9%
Auxiliary Enterprises	9,385,499	8,679,569	-705,930	2	12,186,341	10,365,513	-1,820,828	-14.9%
Grants	3,228,771	5,627,113	2,398,342	3	4,518,418	8,224,632	3,706,214	82.0%
Fees & Educational Sales	3,382,197	2,879,479	-502,718	2	4,452,650	3,691,638	-761,012	-17.1%
Industry Relations	2,925,478	1,615,596	-1,309,882	2	4,763,902	2,341,443	-2,422,459	-50.9%
Contracts & Other	2,268,314	1,891,427	-376,887		3,749,156	3,514,682	-234,474	-6.3%
Total Operating Revenues	209,459,083	204,482,903	-4,976,180		235,710,091	231,112,883	-4,597,208	-2.0%
Operating Carryforward / Reserves					4,310,000	-	-4,310,000	
Operating Expenditures								
Instruction	52,759,379	51,099,141	-1,660,238		75,378,483	72,465,316	-2,913,167	-3.9%
Student Financial Aid	27,843,035	23,932,574	-3,910,461	1	39,687,490	37,239,347	-2,448,143	-6.2%
Finance	8,048,043	7,245,557	-802,486	4	10,746,089	9,932,823	-813,266	-7.6%
Advancement & Communications	4,466,877	3,918,777	-548,100	4	7,085,881	6,430,232	-655,649	-9.3%
Auxiliary Enterprises	7,765,026	7,226,063	-538,963	4	10,954,519	10,202,462	-752,057	-6.9%
Facilities	7,223,709	6,849,655	-374,054	4	10,579,737	9,718,349	-861,388	-8.1%
Facilities - Transfer to Capital	3,690,836	3,690,836	-		3,690,836	3,690,836	-	0.0%
Enrollment Management	7,575,422	6,532,011	-1,043,411	4	11,147,948	9,731,242	-1,416,706	-12.7%
Information Technology	7,452,811	6,633,430	-819,381	4	10,140,165	9,045,741	-1,094,424	-10.8%
Statewide Administration	4,370,179	4,063,012	-307,167	4	5,982,398	5,545,813	-436,585	-7.3%
Statewide Benefits	22,009,577	21,565,956	-443,621		29,742,672	30,808,509	1,065,837	3.6%
Debt Service & Leases	7,218,309	7,431,160	212,851		12,011,364	12,125,806	114,442	1.0%
Grants	414,891	3,089,122	2,674,231	3	528,523	5,275,417	4,746,894	898.1%
Utilities & Other	5,135,142	4,975,493	-159,649		7,343,986	7,099,553	-244,433	-3.3%
Strategic Pool (to be allocated)	3,750,000	-	-3,750,000	5	5,000,000	-		
Total Operating Expenditures	169,723,236	158,252,787	-11,470,449		240,020,091	229,311,446	-10,708,645	-4.5%
Operating Budget Margin (Deficit)	44,045,847	50,540,116	6,494,269		-	1,801,437		

Notes:

Explanations are provided below for any notable variances from the original budget.

- 1) Tuition revenue, Student Financial Aid revenue, and Student Financial Aid expense are all forecasted to be 7% - 10% below budget for the year. Although tuition revenue rebounded very well after the initial COVID-19 shutdown, the original budget proved to be too aggressive.
- 2) Supplemental revenues including Auxiliary Services, Fees and Educational Sales, and Industry Relations suffered the most from the COVID-19 disruption. Many of these programs and services were completely suspended for an extended period of time, and demand fell significantly.
- 3) The federal CARES Grant accounts for the large budget to actual variances in both revenue and expense. TSTC was awarded \$4.98 million in direct aid for students, and an additional \$5.6 million in Institutional Aid. Of this \$10.6 million total, These grant funds are recognized as revenue and expense only after the funds are disbursed, and approximately \$4.0 million is forecasted to be expended in FY20. The remaining award funds will be accounted for in the FY 2021 budget.
- 4) All administrative and non-instructional departments at TSTC implemented substantive budget cuts in April 2020 to offset college-wide revenue declines that resulted from the COVID-19 disruption to operations. Special projects were postponed, a hiring freeze was initiated, and broad reductions were made to travel and operating expenses. In total, these budget adjustments reduced planned expenses by just over \$5 million.
- 5) TSTC's Strategic Pool budget, which is primarily used to fund merit-based compensation increases, is designed to be allocated to functional departments as expenses are incurred; therefore, no actual expenses are reflected in this line item. Before the COVID-19 disruption, \$2.6 million of the pool had been allocated to departments. In April 2020, management froze \$2.0 million of the remaining pool amount to offset revenue declines.

TEXAS STATE TECHNICAL COLLEGE

Pledged Collateral Report

May 31, 2020

	DEPOSITS			SECURITY ON DEPOSITS			
	Demand Deposits	Money Market & Time Deposits	Total Deposits	FDIC* Coverage (up to)	Required Collateral	Collateral at Market Value	Sufficient (Insufficient)
	17,621,551	3,755,298	21,376,849	500,000	20,876,849	34,500,000	13,623,151
	79,484	-	79,484	250,000	-	872,895	1,043,411
	39,484	-	39,484	250,000	-	-	210,516
	36,028	-	36,028	250,000	-	-	213,972
	20,156	-	20,156	250,000	-	-	229,844
	17,196	-	17,196	250,000	-	-	232,804
	15,555	-	15,555	250,000	-	-	234,445
	16,938	-	16,938	250,000	-	-	233,062
	-	10,000	10,000	250,000	-	-	240,000
	-	172,368	172,368	250,000	-	-	77,632
	-	199,215	199,215	250,000	-	-	50,785
	-	10,000	10,000	250,000	-	-	240,000
	-	705,431	705,431	250,000	455,431	1,031,925	576,494
	8,529,479	-	8,529,479	No Collateral Required	No Collateral Required	No Collateral Required	
	17,509,174	-	17,509,174	No Collateral Required	No Collateral Required	No Collateral Required	
	659,793	-	659,793	No Collateral Required	No Collateral Required	No Collateral Required	
TOTAL	44,544,838	4,852,312	49,397,150				

Depository - Location

First Ntl Bank of Central Texas - Waco

Frost Bank - Harlingen/Fort Bend

Texas National Bank - Sweetwater

Texas Bank & Trust - Marshall

Citizens National Bank - Red Oak

Prosperity Bank - Abilene

Texas Bank - Brownwood

InterBank - Breckenridge

Bank of America - Waco

First Community Bank - San Benito

First Ntl Bank - Albany/Breckenridge

Veritex Comm. Bank - N. Richland Hills

BancorpSouth Bank - Waco

Cash in State Treasury

TexasTerm (Government Pool)

TexPool (Government Pool)

* Federal Deposit Insurance Corp. All **demand deposits** owned by a public unit held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. Separately, all **time and savings deposits** owned by a public unit and held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. The term "demand deposits" means both interest-bearing and noninterest-bearing deposits.

TEXAS STATE TECHNICAL COLLEGE
Quarterly Investment Report
As of May 31, 2020

Description	Beginning Value as of 02/29/20	Ending Value as of 05/31/20	Interest Rate
<u>Operating Funds</u>			
Cash in State Treasury	9,388,775	8,529,479	0.98%
Statewide Operating	18,354,122	10,281,192	0.50%
Harlingen - Local Operating	145,491	57,897	0.01%
Waco - Local Operating	36,773	17,299	0.50%
Sweetwater - Local Operating	47,017	39,484	0.21%
Marshall - Local Operating	45,923	36,028	0.10%
Fort Bend - Local Operating	33,254	21,587	0.00%
Brownwood - Local Operating	15,353	15,555	0.03%
System - Local Operating	15,915	15,939	0.50%
Abilene - Local Operating	17,186	17,196	0.20%
North Texas - Local Operating	17,876	20,156	0.19%
Breckenridge - Local Operating	16,933	16,938	0.10%
Payroll	6,042,235	5,797,504	0.50%
Federal Funds	10	17,268	0.00%
FNB Central Texas - MMKT	2,034,050	2,037,117	0.50%
FNB Central Texas - CD	250,825	250,825	1.25%
FNB Central Texas - CD	250,000	250,000	2.25%
FNB Central Texas - CD	-	934,152	1.25%
Compass Bank - CD	927,084	-	2.26%
FNB Albany/Breckenridge - CD	100,000	100,000	1.00%
First Community Bank - CD	40,121	40,121	1.60%
First Community Bank - CD	132,247	132,247	2.00%
BancorpSouth Bank - CD	258,249	259,859	2.50%
BancorpSouth Bank - CD	250,000	250,000	2.25%
TexasTerm - Pool	17,353,043	17,388,467	0.83%
Total Operating Funds	55,772,482	46,526,310	
<u>Endowment Funds</u>			
Bank of America - CD	10,000	10,000	0.05%
FNB Albany/Breckenridge - CD	99,215	99,215	0.75%
FNB Central Texas - MMKT	282,778	283,204	0.50%
BancorpSouth Bank - CD	195,572	195,572	1.85%
Liberty/Veritex Community Bank - CD	10,000	10,000	2.62%
Total Endowment Funds	597,565	597,991	
<u>Bond Proceeds</u>			
FNB Central Texas	1,583,606	1,492,349	0.50%
TexasTerm	120,461	120,707	0.83%
TexPool	658,834	659,793	0.34%
Total Bond Proceeds	2,362,901	2,272,849	
Total All Investments	58,732,948	49,397,150	

TEXAS STATE TECHNICAL COLLEGE
Quarterly Investment Report
As of May 31, 2020

Schedule of Time Deposits:

Description	Amount	Maturity Date	Days Maturity	Rate	Type
First Community Bank	40,121	6/18/2020	215	1.60%	Operating
First Community Bank	132,247	6/20/2020	276	2.00%	Operating
BancorpSouth Bank	259,859	6/27/2020	365	2.50%	Operating
BancorpSouth Bank	250,000	7/25/2020	365	2.25%	Operating
FNB Central Texas	250,000	8/7/2020	365	2.25%	Operating
Bank of America	10,000	8/10/2020	365	0.05%	Endowment
Veritex Community Bank	10,000	9/7/2020	731	2.62%	Endowment
BancorpSouth Bank	195,572	12/5/2020	365	1.85%	Endowment
FNB - Albany/Breckenridge	65,000	4/5/2021	365	0.75%	Endowment
FNB - Albany/Breckenridge	100,000	4/13/2021	365	1.00%	Operating
FNB - Albany/Breckenridge	34,215	4/13/2021	365	0.75%	Endowment
FNB Central Texas	934,152	4/14/2021	365	1.25%	Operating
FNB Central Texas	250,825	5/24/2021	365	1.25%	Operating
Total Time Deposits	2,531,991				

Weighted Average Maturity (Time Deposits): 359

Weighted Average Rate of Interest (All Investments): 0.87%

Current One Year Treasury Bill Rate: 0.17%

Lipper Money Market Funds Average Return (1 YR): 1.09%

FY 2020 Interest Received and Accrued (All Investments): \$629,495

All investments are shown at cost. Market value equals cost due to the type of investment. All balances are per the bank as of the report date.

I certify that this investment portfolio is in compliance with Texas State Technical College's policy on investments and the Public Funds Investment Act (Texas Government Code, Section 2256).

[ORIGINAL SIGNED BY]

Anju Motwani, Vice President & Controller

August 1, 2020

Date

[ORIGINAL SIGNED BY]

Jonathan Hoekstra, Chief Financial Officer

August 1, 2020

Date

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Committee for Facilities

Keith Honey, Chair; Ron Widup, Member

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Board Meeting Date: August 20, 2020 **Proposed Minute Order #:** 35-20(c)

Proposed By: Rick Herrera, Vice Chancellor & Chief Student Services Officer

Subject: **Accept the Project to Construct a New Shade Structure and Associated Infrastructure at the Texas State Technical College in Waco Airport**

Background: Battlespace, Inc. previously leased half of the 24,242 square foot hanger located at 801 Airline Drive on the TSTC Waco Airport. Battlespace will move to the larger hangar at 301 Airline Drive known as the IME hangar and lease adjacent campus land and ramp space to expand its drone training operations. By Minute Order 37-19(c) the Board of Regents approved the project and budget.

Justification: The project has been completed by the contractors in accordance with the contract documents.

Additional Information: The construction improvements and additions add value to the TSTC airport facilities. The expanded lease will provide additional lease income for the airport.

Action Schedule:

Approved Lease Agreement	MO 40-19(c)
Approve Project and Budget	MO 37-19(c)
Accept Project	MO 35-20(c)

Fiscal Implications: Funds available as currently budgeted.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Texas State Technical College Board of Regents of authorizes the Chancellor, or designee, to accept the new shade structure and associated infrastructure project at Texas State Technical College in Waco Airport."

Recommended By:

[ORIGINAL SIGNED BY]
Raymond D. Fried, Associate Vice Chancellor Facilities Planning and Construction



Board Meeting Date: August 20, 2020 **Proposed Minute Order #:** 36-20(c)

Proposed By: Rick Herrera, Vice Chancellor & Chief Student Services Officer

Subject: **Accept Electrical Lineworker Technology Facility Project at Texas State Technical College in Ft. Bend County**

Background: The Board approved the project and budget to expand the Industrial Technology Center (ITC) and the Electrical Lineworker Technology Facility at TSTC in Ft. Bend County on February 6, 2020. The expansion of both facilities will add capacity and allow for increased enrollment. The Electrical Lineworker Technology Facility will be complete in August of 2020 and the ITC expansion will be complete in December of 2020.

Justification: The project will be completed by the contractor in accordance with the contract documents.

Additional Information: The project will be accepted in two phases. The Electrical Lineworker Technology Facility is phase one.

Action Schedule:

Approve Concept	MO 45-19(c)
Approve Project and Budget	MO 05-20(c)
Accept Phase One of the Project	MO 36-20(c)

Fiscal Implications: Funds available as currently budgeted.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Texas State Technical College Board of Regents authorizes the Chancellor, or designee, to accept the Electrical Lineworker Technology Facility project at Texas State Technical College in Ft. Bend County upon final completion."

Recommended By:

[ORIGINAL SIGNED BY]

Raymond D. Fried, Associate Vice Chancellor Facilities Planning and Construction



Board Meeting Date: August 20, 2020 **Proposed Minute Order #:** 37-20(c)

Proposed By: Rick Herrera, Vice Chancellor & Chief Student Services Officer

Subject: **Accept the Project to Expand the Welding Technology Facility in the Industrial Technology Building (200I) at Texas State Technical College in Harlingen**

Background: The current welding lab located in the Industrial Technology Building at Texas State Technical College in Harlingen has approximately 100 dedicated welding booths plus additional booths for automation and layout/fabrication. The project added an additional 40 welding booths with associated mechanical and electrical infrastructure, automated welding and metallurgy lab space, renovation of existing classrooms and additional storage space. The expansion added a 5,000 SF pre-engineered structure.

Justification: The project will be completed by the contractor in accordance with the contract documents.

Additional Information: None.

Action Schedule: Approve Concept MO 07-20(c)
Approve Project and Budget EA-13-20
Accept Project MO 37-20(c)

Fiscal Implications: Funds available as currently budgeted.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Texas State Technical College Board of Regents authorizes the Chancellor, or designee, to accept the project for the construction of the expansion of the Welding Technology facilities at Texas State Technical College in Harlingen and upon final completion authorizes the Chancellor, or designee, to make final payment to the contractor in the full amount."

Recommended By:

[ORIGINAL SIGNED BY]

Raymond D. Fried, Associate Vice Chancellor Facilities Planning and Construction



Board Meeting Date: August 20,2020 **Proposed Minute Order #:** 38-20(c)

Proposed By: Rick Herrera, Vice Chancellor & Chief Student Services Officer

Subject: **Accept the Project to Expand the Welding Technology Facility in the Industrial Technology Building (1ITC) at Texas State Technical College in Waco**

Background: The current welding lab located in the Industrial Technology Building at Texas State Technical College in Waco has approximately 156 dedicated welding booths plus additional booths for automation, metallurgy and layout/fabrication. The completed project added an additional 40 welding booths and 10 grinding booths with associated mechanical and electrical infrastructure. The expansion was accomplished by repurposing existing space and adding a small extension to the exterior of the building.

Justification: The project will be completed by the contractor in accordance with the contract documents.

Additional Information: None.

Action Schedule: Approve Project and Budget MO 06-20(c)
Accept Project MO 38-20(c)

Fiscal Implications: Funds available as currently budgeted.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Texas State Technical College Board of Regents authorizes the Chancellor, or designee, to accept the project for the construction of the expansion of the Welding Technology facilities at Texas State Technical College in Waco and upon final completion authorizes the Chancellor, or designee, to make final payment to the contractor in the full amount."

Recommended By:

[ORIGINAL SIGNED BY]

Raymond D. Fried, Associate Vice Chancellor Facilities Planning and Construction



Board Meeting Date: August 20, 2020 **Proposed Minute Order #:** 39-20(c)

Proposed By: Rick Herrera, Vice Chancellor & Chief Student Services Officer

Subject: **Approve the Amended Project Budget to Renovate the HVAC Lab in Building 20HI at Texas State Technical College in Harlingen**

Background: In order to best support the College's competency-based teaching and learning initiative, it is necessary to pursue the open-lab concept. Such a lab configuration not only allows for increased access (entry points) for students throughout the academic year, but also equips faculty to work with multiple level learners in the same lab space at the same time. The implementation of this design will improve both learning and retention.

Justification: During the design phase, the project was value engineered to align the scope with the approved project budget of \$577,000. The scope was also reduced to move forward on the commercial HVAC lab and defer the residential HVAC lab. The project was fast tracked to meet the required completion date. At approximately 25% completion it was recognized that the budget was not adequate to complete the project and the desired completion schedule was not attainable. TSTC's best course of action is to increase the budget by \$700,000 to complete the commercial lab. Due to budget concerns and scheduling constraints, renovation of the residential lab to performance based education (PBE) will be deferred to a later date.

Additional Information: The total amended budget is \$1,277,000.

Action Schedule:

Approve Project and Budget	MO 17-19(c)
Approve Amended Budget	MO 39-20(c)
Accept Project	February 2021

Fiscal Implications: Funds as currently budgeted.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the amended project budget for the renovation of the HVAC lab in Building 20HI at Texas State Technical College in Harlingen and Authorizes the Chancellor, or his designee, to enter into contracts for the construction of the project."

Recommended By: [ORIGINAL SIGNED BY]

Raymond D. Fried, Associate Vice Chancellor Facilities Planning and Construction



Board Meeting Date: August 20, 2020 **Proposed Minute Order #:** 40-20(c)

Proposed By: Rick Herrera, Vice Chancellor & Chief Student Services Officer

Subject: **Approve the Project and Budget to Renovate the Exterior of the ACT Building at Texas State Technical College in Waco**

Background: The ACT Building at Texas State Technical College in Waco houses the HVAC Technology Program. The building is in need of an exterior renovation to meet the standards of quality for TSTC.

Justification: Air-conditioning and refrigeration technology continues to be a high demand occupation and high performing program. The renovation will improve the quality of the facility and strengthen the TSTC brand.

Additional Information: The project is scheduled to be complete in December 2020. The budget is \$510,000.

Action Schedule: Approve Project and Budget MO 40-20(c)

Fiscal Implications: Funds are available as currently budgeted

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Proposed Elevation

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the project and budget to renovate the exterior of the ACT Building at Texas State Technical College in Waco and authorizes the Chancellor, or his designee, to enter into contracts for the construction of this project."

Recommended By:

[ORIGINAL SIGNE BY]

Raymond D. Fried, Associate Vice Chancellor Facilities Planning and Construction





#	Project Name	Campus	Managing Campus	Delivery Method	Fund Source	Cost Allocation	Required Approvals	% Complete
1	Rework and Replace Paving on Sweetwater Campus	Sweetwater	Sweetwater	RFQ/ RFP	HEAF Bond \$ 40,000 HEAF Bond \$ 460,000 Total Funds \$ 500,000	Engineering / Design \$ 40,000 Construction Cost \$ 460,000 Total Budget \$ 500,000	Approve Concept MO 07-17(c) Approve Project and Budget MO 18-19(c) 7/22/2020 PAUSE Complete Project	10%
2	Abate and Demo Airbase Buildings on Waco Campus	Waco	Waco	RFQ/ RFP	Appropriations \$ 29,644,640 Total Funds \$ 29,644,640	* A/E Fee \$ 828,000 (IMP, Demo and Abatement Study, Relocation and Renovation Study, and Site Reclamation Study) Contracted and Obligated \$ 5,682,000 Owners Reserve (Balance) \$ 23,134,640 Total Budget \$ 29,644,640	Approve Concept MO 14-19(c) EA 29-19 Approve Project and Budget MO 38-19(c) Approve Abatement and Demo Contract > \$1M MO 08-20(c) Complete Project August 2025	22%
3	Renovate Building 20HI HVAC Lab in Harlingen	Harlingen	Harlingen	IDIQ/ RFP	Local Funds \$ 580,000 Additional Funds \$ 700,000 Total Funds \$ 1,280,000	A/E Design \$ 46,051 Construction Cost \$ 533,949 Additional Budget Required \$ 700,000 Total Budget \$ 1,280,000	Approve Project and Budget MO 17-19(c) Approve Amended Budget MO 39-20(c) Complete Project February 2021	25%
4	Infrastructure Additions and Shade Structure Battlespace	Waco	Waco	Competitive Sealed Proposal	Auxiliary Funds \$ 767,382 Total \$ 767,382	Construction Costs \$ 767,382	Approve Lease Agreement MO 40-19(c) Approve Project and Budget MO 37-19(c) Accept Project MO 35-20(c)	100%
5	Fort Bend ITC Welding / Diesel and Electrical Line Worker Technology	Fort Bend	Fort Bend	CMR	Appropriations / Gifts / Donations \$ 6,000,000 Total \$ 6,000,000	A/E Design \$ 370,000 Construction Costs \$ 5,200,000 Owner Costs \$ 430,000	Approve Project Concept MO 45-19(c) Approve Project, Budget and Contract > \$1M MO 05-20(c) Accept Lineworker Project MO 36-20(c) August 31, 2020 Complete Lineworker Complete Welding December 2020	70%
6	Expand Welding at ITC	Waco	Waco	IDIQ A/E and RFP for CMR	Appropriations \$ 976,000 Total \$ 976,000	A/E Design \$ 6,000,000 Construction Costs \$ 804,852 Owner Cost \$ 96,148 Total Budget \$ 976,000	Approve Project and Budget MO 06-20(c) Accept Project MO 38-20(c) Complete Project August 31, 2020	90%
7	Expand Welding at Building 2001	Harlingen	Harlingen	IDIQ A/E and RFP for CMR	Appropriations \$ 2,000,000 Total \$ 2,000,000	A/E Design \$ 177,000 Construction Budget \$ 1,621,000 Owners Cost \$ 202,000 Total Budget \$ 2,000,000	Approve Concept MO 07-20(c) EA 13-20 Approve Project and Budget MO 37-20(c) Accept Project August 31, 2020 Complete Project	90%
8	Renovate the West End of the ITC Building for offices in Waco	Waco	Waco	CMR	Bonds and Appropriations \$ 16,300,000 Total Funds \$ 16,300,000	A/E Design \$ 1,073,000 Construction Costs \$ 14,000,000 Owner Costs \$ 1,227,000 Total Budget \$ 16,300,000	Approve Project Concept MO 09-20(c) Approve Project, Budget and Contract > \$1M MO 22-20(c) Pause Project 7/10/2020 Complete Project PAUSE	6%
9	Renovate Exterior of ACT Building	Waco	Waco	Bid	Appropriations \$ 510,000 Total \$ 510,000	A/E Design \$ 13,800 Construction Budget \$ 453,000 Owners Cost \$ 43,200 Total Budget \$ 510,000	Approve Project and Budget MO 40-20(c) Complete Project December 2020	5%

Texas Higher Education Coordinating Board
Capital Expenditure Plan (MP1) Summary Report for Texas State Technical College
Fiscal Year 2021 as Reported in 2020

Project name	WACO Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
Waco Construct Welding Technology Facility	The welding program is currently housed in the ITC building and renovation of this facility is not feasible to expand the welding program and fully implement performance based education. The new facility will include 400 welding booths, a metallurgy lab, faculty offices, program enrollment coach offices and covered storage. The vacated space in the ITC will be renovated to house the Automotive Technology program.	\$ 42,100,000
Waco Construct Diesel Technology Facility	Diesel Technology, both off road and over the road has been identified as a high demand program for this area. The facility will allow for expansion by increasing the capacity from 220 to 300 students. The space vacated by the Diesel program will be renovated to house the Building Construction program, related Electrical and Plumbing programs, as well as Lineworker Technology program.	\$ 45,300,000
Waco Construct Electronics Technology Facility	This project will provide much needed expansion for Instrumentation, Electrical Power and Controls and Robotics Technology programs into one building designed to provide the necessary equipment and foundation to allow these programs to expand capacity by an additional 200 students. The vacated space will be renovated to house Bio Medical Equipment Technology and Occupational Safety/Environmental Science technologies.	\$ 33,700,000
Waco EDA Technical Training Center Renovation	Texas State Technical College is requesting \$6 million from the U.S. Economic Development Administration, in (CARES Act) funding in support of a technical training center renovation construction project. The facility will be designed to offer enhanced, Center for Disease Control compliant and expanded training capacity, including IT and support infrastructure for remote access, filming and distribution for instruction in Biomedical and Occupational Safety technologies.	\$ 6,000,000
Waco Property Purchases	The Waco Campus seeks to purchase real estate property contingent to the campus for future expansion. These property purchases represent unforeseen market availability. The expectation is that these property purchases will be completed with in the first two years of this 5-year plan.	\$ 2,000,000
Red River Housing Renovation	TSTC is seeking methods to perform major renovations to the remaining student housing. This project will address the seven Red River Apartment units with 32 beds per unit for a total of 224 beds. A renovation project to raise the campus housing community to a level that meets TSTC expectations would result in an increase in enrollment and more efficient operating costs.	\$ 3,500,000
Project name	EWCHCE Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
EWCHCE Construct Diesel Facility	Diesel Technology, both off road and over the road, has been identified as a high demand program in the state. Constructing a new diesel building will allow for the addition of Diesel Technology with a facility capacity of 300 students.	\$ 29,200,000
EWCHCE Construct Welding Technology Facility	A new welding facility will allow the program to grow from its current facility capacity of 120 to 400 students. Moving the welding technology program to a new building will create much needed space which can be repurposed to add Architectural/Mechanical Drafting and Electrical Power and Controls Programs.	\$ 38,600,000
EWCHCE Construct Automotive Technology Facility	With a focus on growth, the new Automotive Technology building adds a facility capacity of 160 students.	\$ 10,100,000
EWCHCE Construct Student Services Center	In developing and offering highly specialized technical programs, primary consideration shall be placed on industrial and technological manpower needs of the state. The new facility will include administrative and student services including student recruiters, human resources, security staff, other administrative functions, a student recreational area and meeting rooms.	\$ 6,000,000
EWCHCE Construct Physical Plant	As the campus continues to grow and expand, a physical plant is necessary to support the operations and maintenance of the campus. The physical plant will house the physical plant personnel and equipment. The facility will also house the security department, central shipping and receiving, vehicle fleet and a chiller plant for future expansion.	\$ 8,400,000
Project name	NORTH TEXAS Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
North Texas Construct Building #2	Constructing a new facility will allow for new and advanced or emerging technologies, specifically those based on student demand and anticipated manpower needs of the state. The facility will include Aviation Maintenance, Architectural and Mechanical Drafting, Civil Engineering Technology, flexible multipurpose Workforce Training space and student support functions.	\$ 54,000,000
North Texas Construct Physical Plant	As the campus continues to grow and expand, a physical plant is necessary to support the operations and maintenance of the campus. The physical plant will house the physical plant personnel and equipment. The facility will also house the security department, central shipping and receiving, vehicle fleet and a chiller plant for future campus expansion.	\$ 8,400,000

Project Name	HARLINGEN Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
Harlingen Construct Diesel Equipment Technology	Diesel Technology, both off road and over the road has been identified as a high demand program for the state. With a focus on growth, the addition of Diesel Equipment Technology to the Harlingen campus adds a facility capacity of 300 students.	\$29,200,000
Harlingen Construct Welding Technology Facility	A new welding facility will allow the program to grow and expand from its current facility capacity of 240 to 400 students. The project will include additional welding booths, a metallurgy lab, faculty offices, and program enrollment coach offices. The space vacated by the welding program will be renovated for Building Construction Technology expansion.	\$32,500,000
Harlingen Construct Wind Technology Facility	The new Wind Technology facility will allow for the expansion and growth of the Wind Technology program by increasing facility capacity from 100 students to 200 students.	\$9,100,000
Harlingen Construct Mechatronics Tech. Facility	The new Mechatronics Technology facility will allow for the expansion and growth of the Mechatronics/Automation program by increasing facility capacity from 65 students to 120 students.	\$4,400,000
Harlingen Renovate Building J	This is an aged building that is in need of a total renovation and is currently unoccupied. Structural issues of a non-threatening but aesthetically displeasing nature have begun to manifest themselves requiring remediation. The EMS program is currently located in 200D along with HIT and is in need of more space to expand the program.	\$4,500,000
Harlingen Finish Engineering Center	This project is the anticipated follow-up to the current Engineering Center Renovation Phase II. The over-arching concept is to aggregate all engineering-related programs into one facility. Phase III will simulate the manufacturing process and shop floor. Anticipated programs include Architectural Design and Engineering Graphics, Mechatronics, Robotics, Industrial Maintenance, and Industrial Systems Technology.	\$5,200,000
Harlingen Site Drainage and Mall Walk Renovation	The design and installation of a new drainage system will eliminate localized flooding on the walkways experienced during heavy rains. The sidewalks, mall walk and pathways will be renovated and repaired. This project will beautify the campus and improve TSTC's branding.	\$6,600,000
Harlingen Renovate Student Housing	TSTC Student Services is exploring options to use Private Public Partnerships to build a modern housing community to service TSTC students. The housing consists of 297 beds. The MEP systems and finishes are in need of replacement or repair. A renovation project to raise the campus housing community to a level that meets TSTC expectations would result in an increase in enrollment and more efficient operating costs.	\$6,500,000
Project name	FORT BEND Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
Ft. Bend Construct Diesel Technology Facility	The new facility will allow for the growth and expansion of the Diesel Technology program by increasing the facility capacity from 80 to 300 students. This project will also include the renovation of space vacated by the Diesel program enabling TSTC to add a Building Construction Technology (Commercial/Industrial option) program.	\$ 33,500,000
Ft. Bend Construct Automotive Technology Facility	The new facility will house a new Automotive Technology program with a facility capacity of 160 students. The environment of the learning spaces will be similar to those found in the targeted workplace.	\$ 10,100,000
Ft. Bend Construct Instrumentation Tech. Facility	Constructing a new facility will allow for the addition of an Instrumentation Technology program with a facility capacity of 120 students. The environment of the learning spaces will be similar to those found in the targeted workplace.	\$ 6,000,000
Ft. Bend Construct Aviation/Architect Facility	This building will contain instructional programmatic spaces for industry-driven technology such as Aviation Maintenance with a facility capacity of 100 students and Architectural and Mechanical Drafting with a facility capacity of 60 students.	\$ 23,700,000
Ft. Bend Construct Physical Plant	As the campus continues to grow and expand, a physical plant is necessary to support the operations and maintenance of the campus. The physical plant will house the physical plant personnel and equipment. The facility will also house the security department, central shipping and receiving, vehicle fleet, and a chiller plant for future campus expansion.	\$ 11,600,000
Ft. Bend Construct Welding Technology Facility	The Welding program is currently housed in the ITC building and renovation of this facility is not feasible to expand the welding program and add additional office space as needed for PBE. The building will increase the current facility capacity from 240 to 400 students.	\$ 35,300,000
Project name	MARSHALL Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
Marshall Construct Diesel Technology Facility	The new Diesel Technology facility designed specifically for both over the road and off road heavy equipment will allow for the expansion and growth of the diesel program. The new building will increase facility capacity from 48 to 120 students.	\$ 11,700,000
Marshall Construct Welding Technology Facility	The new Welding Technology facility will allow for increased enrollment, program expansion, and implementation of performance-based education. The new building will increase facility capacity from 80 students to 120 students. The project will include additional welding booths, a metallurgy lab, faculty offices, and program enrollment coach offices.	\$ 15,300,000
Marshall Construct Process Operations Facility	The new Process Operations facility will allow for the expansion of the Chemical Process Technology program. The renovation of the space vacated by the Process Technology program will provide additional expansion for Industrial Maintenance Technology, Precision Machining Technology, and Automation and Controls.	\$ 5,500,000
Marshall Construct Lineworker Technology Facility	The expanded facility will consist of combined facilities to accommodate Commercial Drivers License and Electrical Lineworker training increasing the capacity from 100 to 120 students. It will include an attached undercover pole yard which will provide both shade and protection from inclement weather. The project will include site work, paving, parking for lineman trucks, and an access roads.	\$ 5,500,000
Marshall Housing Renovation	The housing on the Marshall Campus consists of 8 dormitory units with 202 single occupant rooms. The MEP systems and finishes are in need of replacement or repair. A renovation project to raise the campus housing to a level that meets TSTC expectations would result in an increase in enrollment and more efficient operating costs. Likewise, the activity center was created by enclosing a pre-engineered shade structure which needs improved finishes and restroom facilities.	\$ 2,600,000

Project name	WEST TEXAS Capital Expenditure Plan (MP1) Summary Report Project Description	Project Cost
Abilene Construct Aviation Technology Facility	Due to the close proximity to the Abilene Regional Airport, TSTC has the unique opportunity to help meet the growing demand for aviation jobs in the state. The new building will allow TSTC to move its Aircraft Airframe Technology and Aircraft Power plant Technology programs from the current leased facility, expand aircraft related program offerings and increase facility capacity from 40 to 80 students.	\$ 18,200,000
Abilene Construct HVAC Technology Facility	The new HVAC Technology facility will allow for the addition of the HVAC Technology program to the Abilene Campus and will accommodate a total of 120 students.	\$ 10,600,000
Abilene Construct Admin. and Instruction Facility	This project will allow TSTC to move all functions presently in the 4ABC Abilene Center to the Abilene East Campus, expand programs offerings, and add additional student services and support function offices. Moving all operations to the new campus will result in more efficient operations and allow TSTC to dispose of the 4ABC building.	\$ 9,000,000
Abilene Construct Physical Plant	As the campus continues to grow and expand, a physical plant is necessary to support the operations and maintenance of the campus. The physical plant will house the physical plant personnel and equipment. The facility will also house the security department, central shipping and receiving, vehicle fleet, and a chiller plant for future campus expansion.	\$ 9,300,000
Abilene Construct Lineworker Technology Facility	The new facility will add a new Lineworker Technology program to the Abilene campus and accommodate a total of 120 students. The project will also include site work, paving, parking for lineman trucks, and an access drive.	\$ 4,600,000
Sweetwater Housing Renovation	The housing on the Sweetwater Campus consists of four lodges with 18 single occupant rooms for a total of 72 beds and three apartments with 32 beds each for a total of 96 beds. The MEP systems and finishes are in need of replacement or repair. A renovation project to raise the campus housing community to a level that meets TSTC expectations would result in an increase in enrollment and more efficient operating costs.	\$ 6,000,000

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Committee for General Administration Pat McDonald, Chair; Tony Abad, Member

Committee Chair Comments

Minute Orders: **Proposed MO#**

None.

Reports:

None.

