

TEXAS STATE TECHNICAL COLLEGE

**Special Meeting of the
Board of Regents
7767 N State Hwy 6
Waco, TX 76712**

**Wednesday, August 17, 2022
10:00 am**

AGENDA

- I. MEETING CALLED TO ORDER**
- II. DETERMINATION OF QUORUM**
- III. ADOPTION OF AGENDA**
- IV. CHANCELLOR COMMENTS**
- V. BUDGET OVERVIEW AND DISCUSSION**
- VI. MINUTE ORDERS**

Proposed MO#

SM 01-22(c) Operating Budget for Fiscal Year 2023

B1

Jonathan Hoekstra

SM 02-22(c) Initial Appropriation Transfer for Fiscal Year 2023

B4

Jonathan Hoekstra

SM 03-22(c) Final Appropriation Transfer for Fiscal Year 2022

B6

Jonathan Hoekstra

- VII. TENTH SUPPLEMENTAL RESOLUTION DISCUSSION**
- VIII. CHANCELLOR COMMENTS**
- IX. BOARD COMMENTS**
- X. ADJOURN**

Please note: Meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of the discussions and the reports of preceding meetings. The estimated times are approximate and may be adjusted as required with no prior notice.





Meeting Date:	August 17, 2022	Proposed Minute Order #: SM 01-22(c)
Proposed By:	Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer	
Subject:	Approve Operating Budget for Fiscal Year 2023	
Background:	The TSTC administration proposes a Fiscal Year 2023 operating budget of \$258,398,719. The sources of funds for the proposed budget include anticipated operating revenues of \$253,489,221 and use of historical reserves of \$4,909,498.	
Justification:	The proposed Fiscal Year 2023 budget supports TSTC's future growth plans and related transformational initiatives. TSTC estimates an increase in Fiscal Year 2023 revenues, primarily due to higher levels of tuition revenue, driven by enrollment growth. The increase in budgeted expenditures for Fiscal Year 2023 relates to increased spending on teaching and learning capacity, employee development and compensation, scheduled maintenance and other improvements, as well as increases for inflation.	
Additional Information:	The proposed budgets for Educational and General (E&G) funds are in balance with legislative appropriations, projected tuition, and other appropriated income. The proposed budgets for Designated, Auxiliary, and Plant Funds are based on estimates that are supported by anticipated and historical activities. The proposed budgets for Restricted Funds are limited to those funds available from existing grants and contracts. Historically, these budgets increase during the year as new agreements are approved; these increases often result in additional FTEs. Total budgeted FTEs from all fund sources for Fiscal Year 2023 total 1,543.	
Fiscal Implications:	Authorizes TSTC operating budgets for Fiscal Year 2023.	
Attestation:	This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.	
Attachment(s):	TSTC FY 2023 Budget – Revenues & Transfers TSTC FY 2023 Budget – Expenditures by Fund	
Recommended Minute Order:	"The Board of Regents approves the Texas State Technical College Operating Budget for Fiscal Year 2023, covering the period from September 1, 2022, through August 31, 2023."	
Recommended By:	[ORIGINAL SIGNED BY] Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer	

Fiscal Year 2023 Operating Budget - Revenues & Transfers

Fund Type	Revenues	Reserve Balances	Net Transfers	Total
E & G	135,687,002	-	(8,302,557)	127,384,445
Designated	55,806,300	4,909,498	(8,340,697)	52,375,101
Auxilliary	8,858,000	-	(530,785)	8,327,215
Restricted	49,303,362	-	-	49,303,362
Plant & Debt Service	3,834,557	-	17,174,039	21,008,596
Total	253,489,221	4,909,498	-	258,398,719

Fiscal Year 2023 Operating Budget - Expenditures by Fund

Fund Type	Salaries	Benefits	Operating Costs	Total
E & G	92,121,400	29,797,273	5,465,772	127,384,445
Designated	6,969,758	1,800,468	43,604,875	52,375,101
Auxilliary	2,116,128	857,099	5,353,988	8,327,215
Restricted	3,543,629	640,790	45,118,943	49,303,362
Plant & Debt Service	-	-	21,008,596	21,008,596
Total	104,750,915	33,095,630	120,552,174	258,398,719



Meeting Date:	August 17, 2022	Proposed Minute Order #: SM 02-22(c)
Proposed By:	Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer	
Subject:	Approve Appropriation Transfers for Fiscal Year 2023	
Background:	State of Texas appropriations are originally allocated to the college in a manner influenced by legacy structures that pre-date the merger of Texas State Technical College (TSTC) to a single, statewide college. However, the Texas General Appropriations Act allows the Board of Regents to approve the transfer of appropriated funds among component appropriations in support of operational changes and realities.	
Justification:	Operational needs and related budgets commonly vary from the funding patterns established during the appropriations process, as a result of ever-changing environmental and operational circumstances. Initial transfers are approved alongside the annual operating budget prior to the beginning of each fiscal year. Routinely, "final" transfers are approved near the end of each fiscal year.	
Additional Information:	Within the General Appropriations Act, Central Administration is referred to as "System Administration." Strategy reallocations refer to General Revenue Appropriations.	
Fiscal Implications:	Funds are transferred to the appropriated funding source from which they will be expended.	
Attestation:	This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.	
Attachment(s):	None.	

**Recommended
Minute Order:**

"The Texas State Technical College Board of Regents approves the following appropriation transfer for Fiscal Year 2023:

- 1) Reallocation of Instruction & Administration, and General Revenue Appropriations to support operations:

To TSTC Fort Bend	\$ 1,300,000	
To TSTC North Texas	\$ 800,000	
To TSTC Waco	\$ 1,200,000	
To TSTC West Texas	\$ 1,400,000	
To TSTC System Administration	\$ 1,600,000	
From TSTC Harlingen		\$ 4,900,000
From TSTC Marshall		\$ 1,400,000

[ORIGINAL SIGNED BY]

Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer



Meeting Date:	August 17, 2022	Proposed Minute Order #: SM 03-22 (C)
Proposed By:	Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer	
Subject:	Approve Appropriation Transfers for Fiscal Year 2022	
Background:	State of Texas appropriations are originally allocated to the college in a manner influenced by legacy structures that pre-date the merger of Texas State Technical College (TSTC) to a single, statewide college. However, the Texas General Appropriations Act allows the Board of Regents to approve the transfer of appropriated funds among component appropriations in support of operational changes and realities.	
Justification:	Operational needs and related budgets commonly vary from the funding patterns established during the appropriations process, as a result of ever-changing environmental and operational circumstances. Initial transfers are approved alongside the annual operating budget prior to the beginning of each fiscal year. Routinely, “final” transfers are approved near the end of each fiscal year.	
Additional Information:	Within the General Appropriations Act, Central Administration is referred to as “System Administration.” Strategy reallocations refer to General Revenue Appropriations.	
Fiscal Implications:	Funds are transferred to the appropriated funding source from which they will be expended.	
Attestation:	This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.	
Attachment(s):	None.	

**Recommended
Minute Order:**

“The Texas State Technical College Board of Regents approves the following appropriation transfer for Fiscal Year 2022:

- 1) Reallocation of Instruction & Administration, and General Revenue Appropriations to support operations:

To TSTC North Texas	\$ 100,000	
To TSTC Marshall	\$ 300,000	
To TSTC Harlingen	\$ 1,200,000	
To TSTC System Administration	\$ 653,867	
From TSTC Waco		\$ 273,867
From TSTC Fort Bend		\$ 730,000
From TSTC West Texas		\$ 1,250,000

[ORIGINAL SIGNED BY]

Jonathan Hoekstra, Vice Chancellor & Chief Financial Officer