

# CRIMINAL BACKGROUND CHECK WAIVER AND RELEASE FORM

All housing applicants are required to complete a Criminal Background Check Waiver and Release Form. To obtain the criminal history record information, Texas State Technical College (TSTC) must have correct and current documentation. The required documentation includes a copy of the applicant's current **(1)** Driver's License; **(2)** State Identification number; **(3)** Passport; or **(4)** Military I.D. In addition, you must enclose a **\$30** non-refundable application fee and **\$200** housing deposit. The fee may be paid with Accounting by calling **903-923-3218**, by check, money order or credit card. Send this completed form, fees, and copy of your documentation with the housing application by mail to **2650 E End Blvd S Marshall, Tx. 75672** or by email to **housing@marshall.tstc.edu**. For questions, please contact the Housing Office at **903-923-3467** or at **housing@marshall.tstc.edu**. Out-of-state applicants will be required to complete an additional form for the background review process.

**Applicant's Name:** \_\_\_\_\_  
(Print)

**Student ID #:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

Male  Female **Date of Birth:** \_\_\_\_\_ **Maiden Name:** \_\_\_\_\_  
(if applicable)

**Type of Documentation:** (Check one and send copy)

- Driver's License No.** \_\_\_\_\_ **State Issued:** \_\_\_\_\_
- State Identification License No.** \_\_\_\_\_ **State Issued:** \_\_\_\_\_
- Passport No.** \_\_\_\_\_
- Military I.D.**

**Please list all pending charges or convictions:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## **I certify that the above information is correct and current.**

I hereby authorize Texas State Technical College to obtain criminal history record information from any law enforcement agencies which may have criminal history record information on me, including but not limited to arrests, investigations, convictions, and other reports.

I hereby fully release and discharge Texas State Technical College, it's officers, agents, and employees, and any law enforcement agencies, from any and all claims for damages which may arise from participating in or as a result of the criminal background check to the fullest extent authorized by the laws of the State of Texas.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_