

Meeting of the Board of Regents

August 10, 2023
Abilene, Texas



TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
Industrial Technology Center
2082 Quantum Loop
Abilene Tx 79602 / Rm 212**

**Thursday, August 10, 2023
9:30 am**

AGENDA

- I. MEETING CALLED TO ORDER**
- II. INVOCATION**
- III. RECOGNITION OF GUESTS**
- IV. DETERMINATION OF QUORUM**
- V. ADOPTION OF AGENDA**
- VI. APPROVAL OF MINUTES OF MAY 11, 2023 MEETINGS**
- VII. PUBLIC COMMENTS**
- VIII. CHANCELLOR COMMENTS**

*Presiding officer will be physically present at this address.

IX. COMMITTEE REPORTS & MINUTE ORDERS

a. **Committee for Student Learning and Student Development**

Kathy Stewart, Chair; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Minute Orders:

None.

Reports:

None.

b. **Committee for Fiscal Affairs**

Ron Widup, Chair; Kathy Stewart, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

FA 05-23 (c)	Approve Schedule of Tuition and Fees Effective Fall 2024 Semester	3
		<i>Chad Wooten</i>
FA 06-23 (c)	Schedule of Tuition and Fee Exemptions and Waivers, Non-mandatory, Effective Fall 2024 Semester	6
		<i>Chad Wooten</i>
FA 07-23 (c)	Approve Operating Budget for Fiscal Year 2024	9
		<i>Chad Wooten</i>
FA 08-23 (c)	Approve TexPool Resolution Amending Authorized Representatives	11
		<i>Chad Wooten</i>

Reports:

1.	Budget Performance Report	14
		<i>Chad Wooten</i>
2.	Pledged Collateral Report	16
		<i>Chad Wooten</i>
3.	Quarterly Investment Report	17
		<i>Chad Wooten</i>
4.	Quarterly Lease Report	19
		<i>Chad Wooten</i>
5.	Quarterly Report for Contracts > \$1 Million	20
		<i>Chad Wooten</i>

c. **Committee for Facilities**

Keith Honey, Chair

Committee Chair Comments

Minute Orders:

Proposed MO#

FAC 07-23 (c)	Approve the amended budget to construct the Capital Construction Assistance Project at Texas State Technical College in Marshall	24
		<i>Rick Herrera</i>
FAC 08-23 (c)	Approve the agreement by the Harlingen Economic Development Corporation (HEDC) to allow the use of a billboard structure at the north end of Texas State Technical College (TSTC) Harlingen Campus	27
		<i>Rick Herrera</i>
FAC 09-23 (c)	Approve the project and budget to renovate the 20ME Building (Welcome Center) at Texas State Technical College in Harlingen	29
		<i>Rick Herrera</i>

FAC 10-23 (c)	Approve the lease of 5,361 Square Feet of space in the Abilene Regional Education Center (4ABC), located at 650 East Highway 80, Abilene, TX 79601	31 <i>Rick Herrera</i>
FAC 11-23 (c)	Approve the Interagency Cooperation Contract with the Texas Workforce Commission for Office Space at Texas State Technical College in Waco	33 <i>Rick Herrera</i>
FAC 12-23 (c)	Approve the Lease Agreement for Office Space with the Texas Facilities Commission, on behalf of the occupying state agency, Texas Parks and Wildlife Department, at Texas State Technical College in Brownwood	35 <i>Rick Herrera</i>
FAC 13-23 (c)	Approve the Lease Renewal Agreement for Storage Space with the Texas Parks and Wildlife Department at Texas State Technical College in Brownwood	37 <i>Rick Herrera</i>
FAC 14-23 (c)	Approve Delegation of Authority for Leases of Land and Permanent Improvements Which Are Both (1) for a Term of 5 Years or Less and (2) Valued at \$500,000 or Less.	39 <i>Rick Herrera</i>

Reports:

1. Major Facility Projects Status Update	42 <i>Rick Herrera</i>
2. MP1 Summary Report	44 <i>Rick Herrera</i>

- d. **Committee for General Administration**
Pat McDonald, Chair

Committee Chair Comments

Minute Orders:

None.

Reports:

None.

X. RECESS OPEN MEETING

XI. CLOSED MEETING

1. The Closed Meeting is called to Order
2. Consultation with Attorney (Texas Government Code, Section 551.071)
 1. Ted Donovan v. TSTC
 2. Davis/Dorton v. Reeser/Rushing
 3. Rachel Myrick v. TSTC
 4. Colby Walters v. TSTC
3. Deliberation Regarding Real Property (Texas Government Code, Section 551.072)
4. Personnel Matters (Texas Government Code, Section 551.074)
5. Adjourn

XII. OPEN MEETING RECONVENES

XIII. ACTION ON CLOSED MEETING

XIV. CONSENT AGENDA ITEMS

FA 05-23 (c) Approve Schedule of Tuition and Fees Effective Fall 2024 Semester

FA 06-23 (c) Schedule of Tuition and Fee Exemptions and Waivers, Non-mandatory, Effective Fall 2024 Semester

FA 07-23 (c) Approve Operating Budget for Fiscal Year 2024

- FA 08-23 (c) Approve TexPool Resolution Amending Authorized Representatives
- FAC 07-23 (c) Approve the amended budget to construct the Capital Construction Assistance Project at Texas State Technical College in Marshall
- FAC 08-23 (c) Approve the agreement by the Harlingen Economic Development Corporation (HEDC) to allow the use of a billboard structure at the north end of Texas State Technical College (TSTC) Harlingen Campus
- FAC 09-23 (c) Approve the project and budget to renovate the 20ME Building (Welcome Center) at Texas State Technical College in Harlingen
- FAC 10-23 (c) Approve the lease of 5,361 Square Feet of space in the Abilene Regional Education Center (4ABC), located at 650 East Highway 80, Abilene, TX 7960.
- FAC 11-23 (c) Approve the Interagency Cooperation Contract with the Texas Workforce Commission for Office Space at Texas State Technical College in Waco
- FAC 12-23 (c) Approve the Lease Agreement for Office Space with the Texas Facilities Commission, on behalf of the occupying state agency, Texas Parks and Wildlife Department, at Texas State Technical College in Brownwood
- FAC 13-23 (c) Approve the Lease Renewal Agreement for Storage Space with the Texas Parks and Wildlife Department at Texas State Technical College in Brownwood
- FAC 14-23 (c) Approve Delegation of Authority for Leases of Land and Permanent Improvements Which Are Both (1) for a Term of 5 Years or Less and (2) Valued at \$500,000 or Less.

XV. UNFINISHED BUSINESS

XVI. NEW BUSINESS

XVII. CHANCELLOR COMMENTS

XVIII. BOARD COMMENTS

XIX. ADJOURN

TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
Learning Resource Center
1902 N. Loop 499
Harlingen, TX 78550***

**Thursday, May 11, 2023
9:30 am**

MINUTES

I. MEETING CALLED TO ORDER

The meeting was called to order at 10:17 am.

II. INVOCATION

Jonathan Hoekstra offered the invocation.

III. RECOGNITION OF GUESTS

None.

IV. DETERMINATION OF QUORUM

A quorum was present with Tiffany Tremont, Ron Widup, Tony Abad, Curtis Cleveland, Robb Misso, Lizzy de la Garza Putegnat and Keith Honey joined virtually via Zoom.

Regents not present included Pat McDonald and Kathy Stewart.

*Presiding officer will be physically present at this address.

V. ADOPTION OF AGENDA

The meeting agenda was adopted and approved, with a motion by Lizzy de la Garza Putegnat and a second motion by Robb Misso.

VI. APPROVAL OF MINUTES OF FEBRUARY 9, 2023 MEETINGS

The minutes of the February 9, 2023, meetings were approved with an updated version provided to the regents, with a motion by Curtis Cleveland and a second motion by Rob Misso.

VII. PUBLIC COMMENTS

No public comments.

VIII. CHANCELLOR COMMENTS

Chancellor Reeser provided a brief overview. He introduced the new vice chancellors, as well as the rest of the leadership team. Regent Widup provided appreciation and validation of the highly qualified executive team.

IX. COMMITTEE REPORTS & MINUTE ORDERS

a. **Committee for Student Learning and Student Development**

Kathy Stewart, Chair; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Regent Lizzy de la Garza Putegnat provided an update on behalf of Regent Stewart. Remarks were made specifically regarding the genuine care for the students. Jonathan Hoekstra provided more information and stated that 54 employees played a role in the Texas sized CARES initiative.

Hoekstra presented and asked for approval of Minute Order - SL 02-23(c) Approve Revised Associate Degree and Certificate Programs for Spring 2024

b. **Committee for Fiscal Affairs**

Ron Widup, Chair; Kathy Stewart, Member

Committee Chair Comments

Regent Widup provided gratitude towards the Harlingen campus' hospitality and invited Chad Wooten to present the minute order - FA 04-23 (c) Approve Appropriation Transfers for Fiscal Year 2023

Wooten provided detailed information on the following reports:

1. Quarterly Investment Report
2. Pledged Collateral Report
3. AFR Summary Report
4. Budget Performance Report
5. Quarterly Report for Contracts > \$1 Million
6. Quarterly Lease Report

Regent Cleveland asked about how the deficit is funded. Regent de la Garza Putegnat asked for more information on Salesforce. VC Hernandez added that Salesforce is now being utilized for the external relations department.

c. **Committee for Facilities**

Keith Honey, Chair

Committee Chair Comments

Regent Honey offered his regrets for his absence, but gratitude to join virtually.

VC Herrera presented the CCAP report with a slide deck of plans and pictures. EVC Hoekstra and Chancellor Reeser added information and explanation for the Waco of "Annex" Floor plan. Regent Widup asked about EV Charging stations and if they are included in the plans. Herrera explained that it would be an independent project through an RFP.

VC Semien presented the following minute order with added context and explanation:

FAC 06-23 (c) Approve the Sale of TSTC Owned Vehicles with an estimated sale value of more than \$25,000.00

d. **Committee for General Administration**

Pat McDonald, Chair; Tony Abad, Member

Committee Chair Comments

VC Mayfield provided an update in the human resources division, as well as context for the minute order - Rescind Human Resources SOS 2.3.18 policy which covers Education Release Time for employees who are in pursuit of continued education. Regent Cleveland provided a brief overview of additional updates from the External Relations Department and Government Relations. Regent Cleveland called on Gail Lawrence for details on the Government Relations team.

X. RECESS OPEN MEETING

The open meeting was recessed at 11:33 am in order to transition to closed session.

XI. CLOSED MEETING

The Closed Meeting is called to order at 11:43 am.

General Counsel, Edward Vallejo, provided updates on the current consultations with Attorney (Texas Government Code, Section 551.071)

1. Ted Donovan v. TSTC
2. Davis/Dorton v. Reeser/Rushing
3. Rachel Myrick v. TSTC

Vallejo called upon VC Herrera to discuss potential real property transactions. VC Herrera detailed the Board concerning these transactions. (Texas Government Code, Section 551.072).

Vallejo called upon Deputy Chancellor, Gail Lawrence, to discuss potential new campuses, which would necessitate the acquisition of real property.

The closed session was adjourned at 1:23 pm.

XII. OPEN MEETING

The open meeting reconvened at 1:32 pm.

A quorum remained established with the following regents:
Curtis Cleveland, Robb Misso, Tony Abad, Lizzy de la Garza Putegnat, Keith Honey (Virtual). Ron Widup excused himself for travel purposes.

XIII. ACTION ON CLOSED MEETING

Committee Chair, Keith Honey, presented and requested approval of the following minute orders for action in closed session:

CS 03-23 Approve the acquisition of Harlingen Economic Development Corporation Real Property located at 2717 Airport Drive and the property located on the northwest corner of Rio Hondo Road and Loop 499, Harlingen, Texas.

CS 04-23 Approve the acquisition of Breckenridge Economic Development Corporation Real Property at 415 North Breckenridge Avenue, Breckenridge, Texas.

CS 05-23 Authorize the Chancellor to execute an agreement with Harlingen Economic Development Corporation to lease 1,853 square feet of office space at 2424 Boxwood, Suite 125, Harlingen, Texas 78550.

The closed session minute orders were approved unanimously after a motion by Keith Honey and a second motion by Lizzy de la Garza Putegnat.

XIV. CONSENT AGENDA ITEMS

- SL 02-23 (c) Approve Revised Associate Degree and Certificate Programs for Spring 2024
- FA 04-23 (c) Approve Appropriation Transfers for Fiscal Year 2023
- FAC 06-23 (c) Approve the Sale of TSTC Owned Vehicles with an estimated sale value of more than \$25,000.00
- GA 02-23 (c) Rescind Human Resources SOS 2.3.18 policy which covers Education Release Time for employees who are in pursuit of continued education.

The consent agenda items were approved unanimously after a motion by Regent Cleveland and a second motion by Regent Abad.

XV. UNFINISHED BUSINESS

None.

XVI. NEW BUSINESS

None.

XVII. CHANCELLOR COMMENTS

Chancellor Reeser offered his gratitude to the Harlingen team for their hospitality throughout the week.

XVIII. BOARD COMMENTS

Chair Tremont offered her gratitude to the Harlingen team, as well as the leadership team. Regent de la Garza Putegnat extended her gratitude to Chair Tremont for choosing to host the meeting in Harlingen.

Chair Tremont announced that the upcoming meeting will be held at the Abilene, West TX campus on August 9-10.

XIX. ADJOURN

The meeting was adjourned by Chair Tremont at 1:38 pm.

[ORIGINAL SIGNED BY]

Edward Vallejo

Secretary to the Board of Regents

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Committee for Student Learning and Student Development

Kathy Stewart, Chair; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

None.

Reports:

None.



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Committee for Fiscal Affairs

Ron Widup, Chair; Kathy Stewart, Member

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Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FA 05-23(c)

Proposed By: Chad Wooten, Vice Chancellor & Chief Financial Officer

Subject: **Approve Schedule of Tuition and Fees Effective Fall 2024 Semester**

Background: The Texas State Technical College (TSTC) Board of Regents (Board) is authorized to set tuition and fees in accordance with statutory provisions. TSTC sets tuition rates a full year in advance of the effective term to precede the upcoming sales cycle. TSTC's tuition pricing structure supports a market-driven approach by segmenting the pricing for instructional programs into tiers. Factors such as student demand, employer demand, wage trends for graduates, and the financial profile of programs are considered when segmenting programs within the pricing tiers. Pricing tier determinations occur annually.

Subscription-based tuition pricing represents a singular fee paid by students per term that allows the student the opportunity to accelerate through the degree plan by taking additional courses at no incremental cost to the student.

Subscription-based tuition pricing applies to Performance-Based Education (PBE) programs only.

Justification: TSTC administration recommends the attached Schedule of Tuition and Fees Effective for the Fall 2024 Semester. The schedule maintains pricing rates at current levels. Rates approved in August 2022 (effective for the Fall 2023 semester) included an increase across the designated tuition tiers at 5% to align pricing with demand, account for inflation, and to appropriately recover costs of instructional delivery.

Additional Information: None

Fiscal Implications: None

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Recommended Minute Order: Schedule of Tuition and Fees Effective Fall 2024 Semester
"The Texas State Technical College Board of Regents approves the Schedule of Tuition and Fees Effective Fall 2024 Semester."

Recommended By:
[ORIGINAL SIGNED BY]
Chad Wooten, Vice Chancellor & Chief Financial Officer

Schedule of Tuition and Fees Effective Fall 2024 Semester

Tuition Charged Per Credit Hour		Fall 2021	Fall 2022	Fall 2023	Proposed Fall 2024	Remarks
Statutory Tuition						
Texas Resident	\$	25	No change.	No change.	No change.	Statutory Tuition is charged at a fixed rate of \$25/semester credit hour for Texas resident students, with a minimum \$50 total charge per student, per semester. Non-Resident Statutory Tuition is assessed to students that are not State of Texas Residents.
Non-Resident	\$	170	No change.	\$ 179	No change.	
Designated Tuition						
Texas Resident/Non-Resident - Tier 1	\$	269	No change.	\$ 282	No change.	Courses are priced within tiers based on student demand for courses, industry demand for skills, available capacity to offer programs, regional competition and demand, among other factors.
Texas Resident/Non-Resident - Tier 2	\$	233	No change.	\$ 245	No change.	
Texas Resident/Non-Resident - Tier 3	\$	197	No change.	\$ 207	No change.	
Texas Resident/Non-Resident - Tier 4	\$	161	No change.	\$ 169	No change.	
Texas Resident/Non-Resident - Tier 5	\$	125	No change.	No change.	No change.	

Tuition Charged Per Term (Subscription)		Fall 2021	Fall 2022	Fall 2023	Proposed Fall 2024	Remarks
Statutory Tuition						
Texas Resident - Full Time	\$	300	No change.	No change.	No change.	Subscription-based tuition pricing represents a singular fee paid by full-time students, per term. This represents the state subscription tuition for Texas residents and the higher non-resident subscription tuition for students that are not state of Texas residents.
Non-Resident - Full Time	\$	2,040	No change.	No change.	No change.	
Designated Tuition						
Tier 1 - Texas Resident/Non-Resident - Full Time	\$	3,228	No change.	\$ 3,384	No change.	Subscription-based tuition pricing represents a singular fee paid by full-time students, per term (based on the specific program's degree plan) that allows the student the opportunity to accelerate through the degree plan, taking additional courses at no incremental cost.
Tier 2 - Texas Resident/Non-Resident - Full Time	\$	2,796	No change.	\$ 2,940	No change.	
Tier 3 - Texas Resident/Non-Resident - Full Time	\$	2,364	No change.	\$ 2,484	No change.	
Tier 4 - Texas Resident/Non-Resident - Full Time	\$	1,932	No change.	\$ 2,028	No change.	
Tier 5 - Texas Resident/Non-Resident - Full Time	\$	1,500	No change.	No change.	No change.	

Note: Part-time students enrolled in Subscription-based programs (6 hours) will pay at half the rate listed above. Additional semester credit hours (up to 12 hours) will be charged at the incremental semester credit hour rate.

Schedule of Tuition and Fees Effective Fall 2024 Semester

Continuing Ed (CE)	Fall 2021	Fall 2022	Fall 2023	Proposed Fall 2024	Remarks
Texas Resident	\$50-\$16 per contact hour				Continuing Education courses are non-credit courses that are eligible for state reporting to the Texas Higher Education Coordinating Board. Statutory and Designated Tuition do not apply to Continuing Education Courses.
Non-Resident & Out-of-State Worker	At least twice the CE tuition rate for the associated cross-listed course section				
Continuing Education Surcharge	Varies by course or course section				

Student Fees (collected at registration)	2021	2022	2023	Proposed Fall 2024	Remarks
Allied Health Insurance	No change.	No change.	No change.	Eliminate.	TSTC will be paying for the required insurances for the Allied Health programs which includes malpractice insurance and/or needlestick insurance.
Audit Fee	No change.	No change.	No change.	No change.	Applicable tuition plus \$25 per semester credit hour.
Background Security Check	Cost of check	No change.	No change.	No change.	Required for certain programs.
Challenge Exam Fee	\$ 150 per exam	No change.	No change.	No change.	Fee charged per exam to validate prior learning and accelerate through course.
Credit Award Evaluation Fee	\$25 per evaluation	No change.	No change.	No change.	Applies to evaluation of CEUs and/or learning for the purpose of awarding TSTC semester credit.
Dental Hygiene Clinical Fee	No change.	No change.	Eliminated.		
Digital Materials Fee	Cost of materials	No change.	No change.	No change.	Cost of materials, including administrative fee. Varies by course.
Non-Resident E-Learning Fee	\$300 per credit hour	No change.	No change.	No change.	For out-of-state residents enrolled in online learning credit courses.
Student Medical Health and/or Accident Insurance	Cost of insurance	No change.	No change.	No change.	Optional coverage.

Other Student Charges	2021	2022	2023	Proposed Fall 2024	Remarks
External Certification of Specialty	Cost of exam	No change.	No change.	No change.	
Fines	Varies by offense	No change.	No change.	No change.	Other offenses include, but are not limited to: housing violations, code-of-conduct violations, smoking in a non-designated area, and other parking violations.
Installment Plan Fee	\$ 25 per semester per installment plan	No change.	No change.	No change.	
Installment Plan Late Fee	\$ 25 after 7 days	No change.	No change.	No change.	
Library Fines	Varies by item	No change.	No change.	No change.	
Locker Rental Fee	\$ 25 per semester	No change.	No change.	No change.	Voluntary fee to reserve a locker for a semester.
Returned Check Charge	\$ 50 per check	No change.	No change.	No change.	
Student ID Card Replacement Fee	\$ 10 per card	No change.	No change.	No change.	
Testing Center Exam Fee	Cost of exam	No change.	No change.	No change.	Applies to tests taken at TSTC Testing Centers and to TSTC Challenge Exams; Includes fee for test administration.



Board Meeting Date:	August 10, 2023	Proposed Minute Order #: FA 06-23(c)
Proposed By:	Chad Wooten, Vice Chancellor and Chief Financial Officer	
Subject:	Schedule of Tuition and Fee Exemptions and Waivers, Non-mandatory, Effective Fall 2024 Semester	
Background:	<p>The Texas Legislature authorizes certain exemptions and waivers of tuition and fees. Some exemptions and waivers are mandatory, while others are optional and must be approved by the Board of Regents to be in effect.</p> <p>Texas State Technical College (TSTC) shall apply exemptions and waivers for tuition and fees based upon student applications and supporting documentation that meet the criteria of the exemption or waiver pursuant to Chapter 54, Subsection D of the Texas Education Code.</p> <p>Definitions:</p> <p>Exemptions - allow special groups of Texas residents or nonresidents to enroll and pay a reduced amount of tuition or fees.</p> <p>Waivers - allow special groups of nonresidents to enroll and pay the Texas resident tuition or fee rate.</p>	
Justification:	TSTC continually evaluates the types of waivers and exemptions most commonly offered amongst other public higher education institutions in Texas, and those that are most suitable for TSTC's current student population. By offering these specific exemptions and waivers, in addition to those that are mandatory, TSTC is able to retain and assist students in need.	
Additional Information:	None	
Fiscal Implications:	No significant fiscal impact	
Attestation:	The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.	
Attachment(s):	Schedule of Tuition and Fee Exemptions and Waivers, Non-mandatory, Effective Fall 2024	

**Recommended
Minute Order:**

“The Texas State Technical College Board of Regents approves the Schedule of Tuition and Fee Exemptions and Waivers, Non-mandatory, Effective Fall 2024.”

Recommended By:

[ORIGINAL SIGNED BY]

Chad Wooten, Vice Chancellor and Chief Financial Officer

SCHEDULE OF TUITION AND FEE EXEMPTIONS AND WAIVERS, NON-MANDATORY, EFFECTIVE FALL 2024 SEMESTER

Citation*	Program Name	Targeted Population	Tuition and/or Fees Exempted/Waived	Documents/Procedures
54.0601 VTCA	100 Mile Waiver	Students who are located within 100 miles of the Texas border that live in another state	Eligibility to register and pay resident state tuition	Student may use this waiver at any general academic teaching institution located within 100 miles of the boundary of Texas with another state
54.213, VTCA	Competitive Scholarship	Nonresident or foreign students receiving competitive scholarships of \$1,000 or more	Eligibility to pay resident state tuition	Student must have competed with other students, including Texas residents; a school-recognized scholarship committee must have administered the scholarship; funds and selection must be under school's control. Eligibility for waiver is tied to time covered by scholarship: e.g., a 1-semester scholarship will provide a 1-semester waiver. Limited to 5% of the total enrollment of previous semester or academic year depending upon length of competitive scholarship.
54.365 (b), VTCA	Senior Citizen 65+ for Audit Hours	Senior citizens	Exemption from the payment of state tuition and designated tuition to audit a class if space is available	Student must be 65 or older. Applies only to credit courses audited.
54.301, VTCA	Highest Ranking HS Scholarship	Valedictorians of each accredited Texas high school	Exemption from the payment of state tuition during first two regular semesters following high school graduation	Documentation that student was the highest ranking graduate of his/her high school. Certificate is issued by Texas Education Authority. However, a letter from the high school principal or superintendent will serve the same purpose.
54.216, VTCA	Dual Enrollment	Texas high school students enrolled in a dual credit course	Waiver of all or part of state tuition and designated tuition	Applies to state tuition and designated tuition for dual credit sections in which the Texas high school student is enrolled, as outlined in each high school dual credit agreement. Waiver percentages vary based on delivery channel outlined in the respective agreement.

Note: Designated Tuition is considered a "mandatory fee" for purposes of granting waivers and exemptions

* Citations from Texas Education Code



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FA 07-23(c)

Proposed By: Chad Wooten, Vice Chancellor & Chief Financial Officer

Subject: **Approve Operating Budget for Fiscal Year 2024**

Background: The TSTC administration proposes a Fiscal Year 2024 operating budget of \$318,097,585. The sources of funds for the proposed budget include anticipated operating revenues of \$314,994,976 and use of carryforward balances and reserves of \$3,102,609.

Justification: The proposed Fiscal Year 2024 budget supports TSTC's growth plans and related transformational initiatives. TSTC estimates an increase in Fiscal Year 2024 revenues, primarily due to higher levels of appropriation revenue, as a result of increased earnings from TSTC's returned-value funding formula. The increase in budgeted expenditures for Fiscal Year 2024 is attributable to additional investments in teaching and learning capacity, marketing initiatives, scheduled maintenance and campus improvements, as well as increases for inflation.

Additional Information: The proposed budgets for Educational and General (E&G) funds are in balance with legislative appropriations, projected tuition, and other appropriated income. The proposed budgets for Designated, Auxiliary, and Plant Funds are based on estimates that are supported by anticipated and historical activities. The proposed budgets for Restricted Funds are limited to those funds available from existing grants and contracts. Historically, budgets for restricted funds increase during the year as new agreements are approved; these increases often result in additional FTEs. Total budgeted FTEs from all fund sources for Fiscal Year 2024 total 1,878.

Fiscal Implications: Authorizes TSTC operating budgets for Fiscal Year 2024.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Texas State Technical College - Fiscal Year 2024 Operating Budget

Recommended Minute Order: "The Board of Regents approves the Texas State Technical College Operating Budget for Fiscal Year 2024, covering the period from September 1, 2023, through August 31, 2024."

Recommended By: **[ORIGINAL SIGNED BY]**
Chad Wooten, Vice Chancellor & Chief Financial Officer

Texas State Technical College
Fiscal Year 2024 Operating Budget

Revenues & Transfers

Fund Type	Revenues	Carryforward Balances	Net Transfers	TOTAL
E & G	186,251,937	-	(25,497,127)	160,754,810
Designated	67,049,238	3,102,609	(11,968,295)	58,183,552
Auxilliary	10,278,000	-	(1,170,810)	9,107,190
Restricted	46,977,393	-	3,275,144	50,252,537
Plant & Debt Service	4,438,408	-	35,361,088	39,799,496
TOTAL	314,994,976	3,102,609	-	318,097,585

Expenditures by Fund

Fund Type	Salaries	Benefits	Operating	TOTAL
E & G	113,849,426	36,645,258	10,260,126	160,754,810
Designated	7,376,493	547,397	50,259,662	58,183,552
Auxilliary	2,776,971	904,242	5,425,977	9,107,190
Restricted	1,652,623	297,660	48,302,254	50,252,537
Plant & Debt Service	-	-	39,799,496	39,799,496
TOTAL	125,655,513	38,394,557	154,047,515	318,097,585



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FA 08-23(c)

Proposed By: Chad Wooten, Vice Chancellor & Chief Financial Officer

Subject: **Approve TexPool Resolution Amending Authorized Representatives**

Background: Texas State Technical College utilizes TexPool, an investment service for public funds, that maintains a list of signatures with the authority to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instructions, and to take all other actions deemed necessary or appropriate for the investment of local funds. Per TexPool’s policy, any changes to this list must be approved by the Board of Regents and submitted in writing to TexPool.

Justification: The TexPool Resolution Amending Authorized Representatives must be updated as additions, deletions, and other changes are made. Personnel changes within the division of Accounting & Reporting necessitate the revision to the list of authorized signatories.

Additional Information: The proposed Minute Order includes a list of employees who are authorized to act on behalf of Texas State Technical College to transact business related to the TexPool investment fund.

Fiscal Implications: None

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): TexPool Resolution Amending Authorized Representatives

Recommended Minute Order: “Texas State Technical College Board of Regents approves the following signature authorizations for TexPool transactions:

Authorized Representatives
Chad Wooten, Vice Chancellor and Chief Financial Officer
Anju Motwani, Vice President & Controller
Jessica Montalvo, Associate Controller *

* denotes primary responsibility for performing transactions

Recommended By: **[ORIGINAL SIGNED BY]**
Chad Wooten, Vice Chancellor & Chief Financial Officer

1. Resolution (continued)

4.
 Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title

Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , 20 .

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Edward C. Vallejo
Edward C. Vallejo (Jul 14, 2023 14:22 CDT)

 Signature*

Printed Name*

Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**
Email: texpool@dstsystems.com
Fax: 866-839-3291

**Texas State Technical College
Operating Budget Performance
as of May 31, 2023**

	FY 2023 Annual Budget	FY 2023 YTD Actual	Budget Utilized	NOTE	FY 2023 Forecast
Operating Revenues					
Returned Value Formula Appropriations	69,916,159	69,916,159	100.0%		69,916,159
Special Items & Other Appropriations	24,681,894	24,873,186	100.8%		24,873,186
Debt Service Appropriations	2,984,557	23,241,790	778.7%	1	23,241,790
HEAF Appropriations	8,662,500	8,662,500	100.0%		8,662,500
Benefits Appropriations	25,190,449	22,705,922	90.1%		28,000,000
Tuition	55,387,500	52,756,314	95.2%	2	52,750,000
Student Financial Aid	35,765,009	23,365,789	65.3%		35,600,000
Auxiliary Enterprises	8,888,000	7,908,876	89.0%		9,000,000
Fees & Educational Sales	3,032,500	2,841,083	93.7%		3,400,000
Industry Relations	2,006,800	3,645,829	181.7%	3	3,850,976
Grants	14,138,353	6,951,859	49.2%	4	7,500,000
Contracts & Other	2,835,500	7,680,693	270.9%	5	8,907,591
Total Operating Revenues	253,489,221	254,550,000	100.4%		275,702,202
Operating Carryforward / Reserves	4,909,498	-		6	4,909,498
Operating Expenditures					
Instruction	67,330,177	59,052,502	87.7%	7	79,014,486
Student Financial Aid	46,043,373	29,343,716	63.7%		46,264,585
Statewide Benefits	31,127,877	25,024,591	80.4%		33,096,558
Marketing	16,550,855	15,253,413	92.2%	7	19,797,729
External Relations	8,847,582	8,153,234	92.2%	3	10,660,315
Auxiliary Enterprises	8,653,313	6,526,696	75.4%		9,108,230
Campus Services	4,193,120	2,623,289	62.6%		3,393,684
Facilities & Plant	22,438,845	14,498,192	64.6%		19,098,182
Information Technology	12,484,238	12,495,435	100.1%	8	14,440,836
Finance	7,412,382	6,080,566	82.0%		6,668,283
Human Resources	3,636,879	3,072,140	84.5%		4,221,682
Statewide Administration	3,286,439	2,965,615	90.2%		4,765,154
Debt Service & Leases	15,393,639	16,204,259	105.3%	1	33,697,853
Strategic Pool (to be allocated)	11,000,000	-		9	-
Total Operating Expenditures	258,398,719	201,293,648	77.9%		284,227,577
Operating Budget Margin (Deficit)	-	53,256,352			-3,615,877

**Texas State Technical College
Operating Budget Performance
as of May 31, 2023**

Notes:

Explanations are provided below for any notable variances from the original budget.

1) Forecasts for both debt service appropriations income and debt service expense have significantly increased from the original budget, due to the issuance of the Series 2022A (CCAP) bonds in November 2022. Of the \$19.9 million debt service payment to be made in FY 2023, \$16.8 million is funded through state appropriations.

2) Actual tuition revenue for the Fall and Spring semesters did not meet the 5% growth expectations of the revenue budget, resulting in a forecast of approximately \$52.75 million for the year, which is nearly identical to actual tuition revenue in FY 2022.

3) Industry Relations revenue has seen a positive increase from budget during fiscal year 2023, as workforce training initiatives and outreach has been successful. Accordingly, expenses in External Relations are increasing as well due to the increased activity.

4) Grant revenues are forecasted to finish below the original budget as TSTC was able to award/expend the vast majority of CARES grant funds in FY 2022. The original budget estimated that additional time would be needed to expend the funds, therefore moving more of the activity into FY 2023.

5) Rising interest rates are providing a favorable variance from budget for interest income. Further, interest income from bond proceeds will provide funding to pay FY 2023 debt service payments on the local (non-appropriated) portion of the recently issued Series 2022A bonds.

6) TSTC routinely utilizes accumulated reserves for various purposes. In FY 2023, \$4.9 million of reserves is budgeted to supplement current year revenues, and offset some one-time costs in the annual budget, such as aircraft purchases of approximately \$1.8 million. Also, revenue from the CARES grant recognized in prior years will be included in this line item as it deployed over time.

7) Expenses in the two primary student-facing divisions of the College, Instruction and Marketing, are forecasted to be at elevated levels as TSTC invests in growth initiatives, including adding additional faculty and staff in these areas. Much of this increase is funded by the "strategic Pool", further explained in Note 9.

8) Actual expenses in Information Technology are more front loaded in the first half of the fiscal year, as one-time annual expenditures are made at the beginning of the fiscal year for annual software subscriptions and services. Also, ongoing investments in the multi-year *Workday* ERP implementation project are reflected in this line item.

9) All of the Strategic Pool budget has now been deployed for FY 2023. \$8 million of the total is allocated to fund new positions and TSTC's *Pay for Performance* merit program. Other deployments include investments in expansion projects (including the new FAME and Waco Annex locations), software upgrades, and supplements to budgets in Instruction and External Relations to relieve inflationary pressure.

TEXAS STATE TECHNICAL COLLEGE

Pledged Collateral Report

May 31, 2023

	DEPOSITS			SECURITY ON DEPOSITS				Sufficient (Insufficient)
	Demand Deposits	Money Market & Time Deposits	Total Deposits	FDIC* Coverage (up to)	Required Collateral	Collateral at Market Value		
First Ntl Bank of Central Texas - Waco	12,101,920	488,280	12,590,200	500,000	12,090,200	34,500,000	22,409,800	
Frost Bank - Harlingen/Fort Bend	71,793	-	71,793	250,000	-	388,126	566,333	
Texas National Bank - Sweetwater	27,032	-	27,032	250,000	-	-	222,968	
Texas Bank & Trust - Marshall	26,333	-	26,333	250,000	-	-	223,667	
Citizens National Bank - Red Oak	11,003	-	11,003	250,000	-	-	238,997	
Prosperity Bank - Abilene	12,016	-	12,016	250,000	-	-	237,984	
Texas Bank - Brownwood	16,064	-	16,064	250,000	-	-	233,936	
InterBank - Breckenridge	10,522	-	10,522	250,000	-	-	239,478	
Bank of America - Waco	-	10,000	10,000	250,000	-	-	240,000	
First Ntl Bank - Albany/Breckenridge	-	99,215	99,215	250,000	-	-	150,785	
Veritex Comm. Bank - N. Richland Hills	-	10,000	10,000	250,000	-	-	240,000	
Extracto Banks, N.A. - Waco	-	-	-	250,000	-	-	250,000	
Cash in State Treasury	7,782,256	-	7,782,256	No Collateral Required	No Collateral Required			
Texas Term (Government Pool)	127,557,254	-	127,557,254	No Collateral Required	No Collateral Required			
TexPool (Government Pool)	6,928,251	-	6,928,251	No Collateral Required	No Collateral Required			
BOK Financial	223,688,595	-	223,688,595	No Collateral Required	No Collateral Required			
TOTAL	378,233,038	607,495	378,840,533					

Depository - Location

- First Ntl Bank of Central Texas - Waco
- Frost Bank - Harlingen/Fort Bend
- Texas National Bank - Sweetwater
- Texas Bank & Trust - Marshall
- Citizens National Bank - Red Oak
- Prosperity Bank - Abilene
- Texas Bank - Brownwood
- InterBank - Breckenridge
- Bank of America - Waco
- First Ntl Bank - Albany/Breckenridge
- Veritex Comm. Bank - N. Richland Hills
- Extracto Banks, N.A. - Waco
- Cash in State Treasury
- Texas Term (Government Pool)
- TexPool (Government Pool)
- BOK Financial

TOTAL

* Federal Deposit Insurance Corp. All **demand deposits** owned by a public unit held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. Separately, all **time and savings deposits** owned by a public unit and held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. The term "demand deposits" means both interest-bearing and noninterest-bearing deposits.

TEXAS STATE TECHNICAL COLLEGE

Quarterly Investment Report

As of May 31, 2023

Description	Beginning Value as of 2/28/23	Ending Value as of 5/31/23	Interest Rate
<u>Operating Funds</u>			
Cash in State Treasury	9,788,908	7,782,327	4.44%
Statewide Operating	9,909,573	9,427,009	3.04%
Harlingen - Local Operating	138,484	45,775	4.81%
Sweetwater - Local Operating	31,457	27,032	5.42%
Marshall - Local Operating	56,779	26,333	0.05%
Fort Bend - Local Operating	63,517	26,018	0.00%
Brownwood - Local Operating	15,983	16,064	1.83%
Abilene - Local Operating	15,332	12,016	0.25%
North Texas - Local Operating	26,188	11,003	0.30%
Breckenridge - Local Operating	10,438	10,522	0.10%
Payroll	3,370,712	2,115,147	3.04%
Federal Funds	10	10	0.00%
Texas Range - Pool	31,113,755	31,497,004	5.04%
Total Operating Funds	54,541,135	50,996,259	
<u>Endowment Funds</u>			
Bank of America - CD	10,000	10,000	0.01%
FNB Albany/Breckenridge - CD	99,215	99,215	4.25%
FNB Central Texas - MMKT	294,474	296,706	3.04%
FNB Central Texas - CD	191,889	191,574	3.75%
Liberty/Veritex Community Bank - CD	10,000	10,000	2.75%
Total Endowment Funds	605,578	607,495	
<u>Bond Proceeds / Debt Service Funds</u>			
TexPool (Series 2020 bonds)	10,842,228	6,928,251	5.00%
Texas Range Pool (Series 2022A CCAP bonds)	76,933,676	77,380,416	5.04%
FNB Central Texas (Series 2022A CCAP bonds)	487,321	559,683	3.04%
BOK Financial (Series 2022A CCAP bonds)	220,559,550	223,688,595	4.05%
Texas Range Pool (Series 2022A CCAP debt service)	17,146,587	18,679,834	5.04%
Total Bond Proceeds / Debt Service Funds	325,969,362	327,236,779	
Total All Investments	381,116,075	378,840,533	

TEXAS STATE TECHNICAL COLLEGE
 Quarterly Real Estate Lease Report for Minute Order 15-21
 As of May 31, 2023

Tenant Name	Lease Description	Amount of Lease	Start Date	Term Date
Optasia Technologies, Inc.	Airport Quonset Hut Building Lease TSTC in Waco	\$75,450	4/1/2023	3/31/2024
Development Corporation of Harlingen, Inc.	Office Space Lease TSTC in Harlingen	\$64,224	3/1/2023	2/28/2025
Educators Credit Union	Building Lease TSTC in Waco	\$44,226	6/1/2023	5/31/2024
McLeod Aero LLC	Airport East Lam Hangar Lease TSTC in Waco	\$28,333	5/10/2023	9/9/2023

The leases above (TSTC is the lessor) are reported to the Board of Regents, per MO 15-21, when (1) the period of the lease, including optional extensions, does not exceed two years; and (2) the dollar value of the lease, including any amendment, modification, renewal, or extension of the lease, is less than \$500,000. Any leases exceeding those thresholds are presented to the Board of Regents through a separate minute order. Amount of lease includes optional renewals even if not yet exercised.

TEXAS STATE TECHNICAL COLLEGE
 Quarterly Report for Contracts > \$1 Million
 As of May 31, 2023

Contractor Name	Description	Total Contract Value	Start Date	Term Date
Imperial Construction, Inc.	JBC 1st & 2nd Floor Renovations TSTC in Waco	\$12,555,898	10/12/2021	4/30/2024
Bartlett Cocke General Contractors	CMAR for Various Civil and Ancillary Projects TSTC in Waco	\$12,499,683	3/29/2021	8/31/2023
Cavallo Energy Texas LLC	Electric Utility Services	\$11,178,047	1/1/2019	12/31/2023
Incline Alchemy, Inc.	Workday Implementation Partner Services	\$9,987,092	9/30/2020	9/30/2025
Asher Media, Inc.	Advertising Services	\$8,240,000	9/1/2019	8/31/2023
Workday, Inc.	Enterprise Resource Planning System	\$5,542,730	10/18/2019	7/1/2024
New - PBK Inc.	A/E Services CCAP TSTC in Waco	\$4,937,020	3/24/2023	12/31/2025
New - PBK Inc.	A/E Services CCAP TSTC in Fort Bend	\$4,038,500	3/29/2023	12/1/2025
Texas General Land Office	Natural Gas Utility Services	\$3,955,602	9/1/2009	8/31/2023
New - Energy Architecture, Inc.	A/E Services CCAP and Other TSTC in Harlingen	\$3,723,520	4/11/2023	4/11/2025
Hyland LLC	Perceptive Content Software Maintenance and Support Services	\$2,798,088	8/12/2009	8/31/2024
Updated - Lewis Land Management LLC	Landscaping Services TSTC in Waco	\$2,600,000	10/1/2021	9/30/2023
Updated - Enterprise Fleet Management	Fleet Vehicle Leasing Services	\$2,515,260	10/10/2022	10/9/2027
Ellucian Company LP	Colleague Enterprise Resource Planning System	\$2,127,429	9/1/2022	8/31/2025
Piper Aircraft, Inc.	Aircraft Purchases	\$1,779,900	10/19/2022	10/19/2024
City of Waco	Potable Water Purchase TSTC in Waco	\$1,661,239	8/6/2018	8/6/2028
Updated - STVT-AAI Education Inc.	CDL License Training	\$1,609,000	1/29/2021	12/31/2023
EdFinancial Services, LLC	Call Center and Verification Services	\$1,498,645	9/1/2018	8/31/2023
D&M Leasing	Fleet Vehicle Leasing Services	\$1,471,825	11/9/2018	5/1/2026

TEXAS STATE TECHNICAL COLLEGE
 Quarterly Report for Contracts > \$1 Million
 As of May 31, 2023

Contractor Name	Description	Total Contract Value	Start Date	Term Date
Parkhill Smith & Cooper, Inc.	A/E Services CCAP Projects TSTC in Abilene	\$1,465,505	1/13/2023	2/28/2025
New - Kitchell CEM, Inc.	Construction Management Services CCAP TSTC in Waco	\$1,421,630	5/7/2023	1/7/2026
Salesforce, Inc.	Cloud Customer Relationship Management Platform	\$1,392,187	3/1/2021	8/31/2024
New - Kitchell CEM, Inc.	Construction Management Services CCAP TSTC in Harlingen	\$1,345,530	5/24/2023	11/30/2025
PBK Inc.	A/E Services JBC 1st and 2nd Floor Renovations TSTC in Waco	\$1,261,000	10/11/2021	6/30/2024
New - Prolego Consulting Solutions, LLC	Construction Management Services CCAP TSTC in Fort Bend	\$1,258,711	4/20/2023	4/20/2026

* The contracts above include current contracts over one million dollars for the purchase or sale of goods or services.

* Blue rows indicate new/updated contracts since the previous quarter.

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Keith Honey, Chair

Committee Chair Comments

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		<i>Rick Herrera</i>
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		<i>Rick Herrera</i>
FAC 11-23 (c)	Approve the Interagency Cooperation Contract with the Texas Workforce Commission for Office Space at Texas State Technical College in Waco.	33
		<i>Rick Herrera</i>
FAC 12-23 (c)	Approve the Lease Agreement for Office Space with the Texas Facilities Commission, on behalf of the occupying state agency, Texas Parks and Wildlife Department, at Texas State Technical College in Brownwood	35

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Rick Herrera



FAC 13-23 (c) Approve the Lease Renewal Agreement for Storage Space with the Texas Parks and Wildlife Department at Texas State Technical College in Brownwood

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Rick Herrera

FAC 14-23 (c) Approve Delegation of Authority for Leases of Land and Permanent Improvements Which Are Both (1) for a Term of 5 Years or Less and (2) Valued at \$500,000 or Less.

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Rick Herrera

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Rick Herrera

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Rick Herrera



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 07-23(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the amended budget to construct the Capital Construction Assistance Project at Texas State Technical College in Marshall**

Background: By Senate Bill 52, passed during the third special session of the 87th Texas Legislature, the Board of Regents of the Texas State Technical College System is authorized to acquire, purchase, construct, improve, renovate, enlarge, or equip property and facilities, including roads and related infrastructure, for projects to be financed through the issuance of bonds.

By MO 46-21(c) the Texas State Technical College Board of Regents approved the concept to construct multiple Capital Construction Assistance Projects on multiple TSTC Campuses.

By MO FAC 03-22 (c) the Texas State Technical College Board of Regents approved the Construction Management Services Contract > \$1 Million for the Capital Construction Assistance Project at Texas State Technical College in Marshall.

By MO 11-22(c) the Texas State Technical College Board of Regents approved the Project and Budget to construct the Capital Construction Assistance Project at Texas State Technical College in Marshall.

Justification: The approved project budget must increase due to the severe slope, tree clearing, and poor soil conditions associated with the chosen building location.

Additional Information: Due to the enhanced scope of the project, the TSTC administration requests to increase the budget by \$3,090,133 for a total Amended Budget of \$13,191,633.

Action Schedule:

Approve Project Concept and Pre-design & Design Phase Services Contracts >\$1 Million	MO 46-21(c)
Approve Construction Management Services Contract > \$1 Million for CCAP Projects	MO FAC 03-22(c)
Approve Project and Budget	MO FAC 11-22(c)
Approve the Amended Budget	MO FAC 07-23(c)

Fiscal Implications: CCAP and Revenue Financing System bonds will fund the project.

Attestation: The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the Amended Budget to Construct the Capital Construction Assistance Project at the Texas State Technical College in Marshall."

Recommended By: [ORIGINAL SIGNED BY]
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 3, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the amended budget to construct the Capital Construction Assistance Project at Texas State Technical College in Marshall

As requested, I have reviewed and considered the legal ramifications of approving the amended budget to construct the Capital Construction Assistance Project at the Texas State Technical College campus in Marshall, Texas.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would include the ability to approve projects, the budget for said projects, and any amendments thereof. Also, during the third special session of the 87th Legislative Session, the Legislature authorized the Board of Regents to acquire, purchase, construct, improve, renovate, enlarge, or equip property and facilities, including roads and related infrastructure, for certain projects to be financed through the issuance of bonds (see [TEC Chapter 55](#)).

Having reviewed the Texas Education and Government Codes, it is my opinion that approval of the amended budget to construct the Capital Construction Assistance Project at the Texas State Technical College campus in Marshall, Texas, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
General Counsel & Deputy Vice Chancellor

cc: Rick Herrera
Senior Vice Chancellor & Chief Campus Expansion Officer



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 08-23(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the agreement by the Harlingen Economic Development Corporation (HEDC) to allow the use of a billboard structure at the north end of Texas State Technical College (TSTC) Harlingen Campus, along Airport Drive.**

Background: The TSTC billboard shown in Exhibit A has been used by the Harlingen Economic Development Corporation (HEDC) without an official Memorandum of Understanding (MOU). Our MOU will require the HEDC to provide maintenance and an insurance policy for the billboard.

Justification: HEDC is donating \$1.5M to the TSTC Foundation to support the purchase of 8.56 acres of land in which TSTC Harlingen currently owns a campus instructional building. The Valley International Airport is the current owner of these 8.56 acres. The HEDC has requested continued use of the billboard as part of the transaction.

Additional Information: HEDC will maintain the billboard at its sole cost, advertise in accordance to the MOU, insurance/liability for damages, and notify TSTC of any work done on billboard.

Fiscal Implications: None

Attestation: The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Legal Counsel Letter

Recommended Minute Order: "The Texas State Technical College Board of Regents authorizes the Chancellor, or his designee, to enter into a Memorandum of Understanding granting the use of a billboard structure located at the north end of campus, along Airport Drive, to the Harlingen Economic Development Corporation."

Recommended By: **[ORIGINAL SIGNED BY]**
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 3, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: **Approve the agreement by the Harlingen Economic Development Corporation (HEDC) to allow the use of a billboard structure at the north end of Texas State Technical College (TSTC) Harlingen Campus.**

As requested, I have reviewed and considered the legal ramifications of (1) approving a memorandum of understanding (MOU) granting the use of a billboard structure on the TSTC Harlingen campus near the intersection of [Hackberry Street and Eucalyptus](#) to the Harlingen Economic Development Corporation, and (2) delegating authority to the Chancellor, or his designee, to enter into and execute all necessary documents to execute said MOU.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would specifically include leasing land and permanent improvements owned by the system as the Board determines is in the best interest of fulfilling the mission of the system. The MOU in question will function in many regards similar to a lease.

During the term of the proposed MOU, the permanent improvements to be used by the Harlingen Economic Development Corporation are not needed, nor anticipated to be needed, by TSTC for instruction or training. The applicable indemnities and insurance requirements will be included in the lease.

Having reviewed the Texas Education Code, it is my opinion that approving a memorandum of understanding (MOU) granting the use of a billboard structure on the TSTC Harlingen campus near the intersection of [Hackberry Street and Eucalyptus](#) to the Harlingen Economic Development Corporation, and delegating authority to the Chancellor, or his designee, to enter into and execute all necessary documents to execute said memorandum of understanding, comport with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
Deputy Vice Chancellor & General Counsel

cc: Rick Herrera
Senior Vice Chancellor & Chief Campus Expansion Officer



Board Meeting Date: August 10, 2023

Proposed Minute Order #: FAC 09-23(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the project and budget to renovate the 20ME Building (Welcome Center) at Texas State Technical College in Harlingen.**

Background: By MO FAC 04-22(c) the Texas State Technical College Board of Regents approved the concept to renovate a portion of the 20ME Building on the Harlingen Campus.

Justification: The building will be renovated to include a welcome center, multifunction event center, areas for prospective students, and areas for prospective employers.

Additional Information: The Project will consist of an approximately 10,000 SF renovation. The total Project Budget is \$2,100,000.

Action Schedule

Approve the Concept	MO FAC 04-22(c)
Approve Project and Budget	MO FAC 09-23(c)

Fiscal Implications: The 2020 RFS Bond Proceeds Revenue Financing System bonds will fund the project.

Attestation: The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the Project and Budget to renovate the 20ME Building at Texas State Technical College in Harlingen, and authorizes the Chancellor, or his designee, to enter into contracts and all necessary contract amendments greater than One Million Dollars for the construction of the Project."

Recommended By: **[ORIGINAL SIGNED BY]**
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 3, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the project and budget to renovate the 20ME Building (Welcome Center) at Texas State Technical College in Harlingen.

As requested, I have reviewed and considered the legal ramifications of (1) approving the project and budget to renovate the 20ME Building at Texas State Technical College in Harlingen, and (2) authorizing the Chancellor, or his designee, to enter into contracts and all necessary contract amendments greater than one million dollars for the construction of the project.”

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would include the ability to approve projects, the budget for said projects. Further, under certain Texas Education and Government Codes, the TSTC Board of Regents is given exclusive authority to approve and sign certain contracts on behalf of TSTC with a value exceeding One Million Dollars (see [TEC §51.9337\(f\)](#) and [TGC 2261.254\(c\)\(d\)](#)). Included in the aforementioned Codes are provisions that permit the TSTC Board of Regents to delegate said approval and signatory authority to the Chancellor or his designee.

Having reviewed the Texas Education Code and the Texas Government Code, it is my opinion that (1) approval of the project and budget to renovate the 20ME Building at Texas State Technical College in Harlingen, and (2) authorizing the Chancellor, or his designee, to enter into contracts and all necessary contract amendments greater than one million dollars for the construction of the project, comport with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
Associate General Counsel

cc: Rick Herrera
Senior Vice Chancellor & Chief Campus Expansion Officer



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 10-23(c)

Proposed By: Kevin Semien, Vice Chancellor & Chief Campus Services Officer

Subject: **Approve the lease of 5,361 Square Feet of space in the Abilene Regional Education Center (4ABC) located at 650 East Highway 80, Abilene, TX 79601**

Background: New Horizons Ranch Center is a non-profit organization offering Foster Care and Adoption STAR counseling services. The proposed lease is to renew the current lease with a two-year term.

Justification: The space is currently not being used for instruction, and this will allow for improving the space utilization and additional revenue.

Additional Information: The lease will include applicable indemnities, insurance requirements, an initial term of 2 years, and may include options for an additional 3 years.

Fiscal Implications:

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel.

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the lease agreement with New Horizons Ranch Center to lease approximately 5,361 square feet of space in the Abilene Regional Education Center (4ABC), located at 650 East Highway 80, Abilene, TX 79601, and delegates authority to the Chancellor, or his designee, to enter into and execute all necessary documents to execute said agreement."

Recommended By: **[ORIGINAL SIGNED BY]**
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 3, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the lease of 5,361 Square Feet of space in the Abilene Regional Education Center (4ABC), located at 650 East Highway 80, Abilene, TX 79601

As requested, I have reviewed and considered the legal ramifications of (1) approving a lease agreement with New Horizons Ranch Center for approximately 5,361 square feet of space in the Abilene Regional Education Center located at 650 East Highway 80, Abilene, TX 79601, and (2) delegating authority to the Chancellor, or his designee, to enter into and execute all necessary documents to execute said lease.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would specifically include leasing land and permanent improvements owned by the system as the Board determines is in the best interest of fulfilling the mission of the system.

During the term of the proposed lease, the permanent improvements to be leased by New Horizons Ranch Center are not needed, nor anticipated to be needed, by TSTC for instruction or training. The applicable indemnities and insurance requirements will be included in the lease.

Having reviewed the Texas Education Code, it is my opinion that approving a lease agreement with New Horizons Ranch Center for approximately 5,361 square feet of space in the Abilene Regional Education Center located at 650 East Highway 80, Abilene, TX 79601, and delegating authority to the Chancellor, or his designee, to enter into and execute all necessary documents to execute said lease, comport with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
Deputy Vice Chancellor & General Counsel

cc: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer
Kevin Semien, Vice Chancellor & Chief Campus Services Officer



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 11-23(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the Interagency Cooperation Contract with the Texas Workforce Commission for Office Space at Texas State Technical College in Waco**

Background: Texas State Technical College (TSTC) and the Texas Workforce Commission (TWC) have been partners at TSTC in Waco for over three decades. In 2021, TSTC and TWC executed an interagency cooperation contract. Under this agreement, TSTC leased office space to TWC located in the Student Services Center at TSTC in Waco. TWC utilized this office space to provide beneficial services to TSTC students.

The current agreement expires on August 31, 2023. TWC has proposed a new interagency cooperation contract with a term not to exceed five years.

Justification: TSTC Administration recommends the new interagency cooperation contract with TWC since the continued lease of office space will allow TWC to provide beneficial services to TSTC students.

Additional Information: None

Fiscal Implications: TWC does not charge TSTC for services, and TSTC does not charge TWC a monthly rent amount.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the interagency cooperation contract with the Texas Workforce Commission, and delegates its authority to the Chancellor, or his designee, to enter into and execute all necessary documents to said agreement."

Recommended By: [ORIGINAL SIGNED BY]
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 20, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the Interagency Cooperation Contract with the Texas Workforce Commission for Office Space at Texas State Technical College in Waco

As requested, I have reviewed and considered the legal ramifications of authorizing the Chancellor, or his designee, to enter into and execute all necessary documents for a lease agreement with the Texas Workforce Commission for the use of office space on the TSTC Waco campus.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would specifically include leasing land and permanent improvements owned by the system as the Board determines is in the best interest of fulfilling the mission of the system.

During the term of the proposed lease, the office space to be leased at the TSTC Waco campus to the Texas Workforce Commission is not needed, nor anticipated to be needed, by TSTC for instruction or training. The applicable indemnities and insurance requirements will be included in the lease.

Having reviewed the Texas Education Code, it is my opinion that authorizing the Chancellor, or his designee, to enter into and execute all necessary documents for a lease agreement with the Texas Workforce Commission for the use of office space on the TSTC Waco campus, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
General Counsel & Deputy Vice Chancellor

cc: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 12-23(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the Lease Agreement for Office Space with the Texas Facilities Commission, on behalf of the occupying state agency, Texas Parks and Wildlife Department, at Texas State Technical College in Brownwood**

Background: In 2010, Texas State Technical College (TSTC) became the lessor in a lease agreement with the Texas Facilities Commission (TFC) for approximately 2,265 square feet of work space at TSTC in Brownwood. The occupying agency is the Texas Parks and Wildlife Department (TPWD).

The current lease agreement with the TFC expires on August 31, 2023. The new lease agreement will be for at least twenty-four months.

Justification: TSTC Administration recommends the new lease agreement with the TFC, who will continue to use the space to meet the needs of TPWD. TSTC intends to renegotiate the lease rates should the TFC choose to continue the lease beyond the initial term.

Additional Information: The noted space at the Brownwood campus is not needed for instruction or training. Additionally, TPWD has been a good tenant and provides a law enforcement presence on campus.

Fiscal Implications: TSTC will negotiate a monthly rent amount.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the lease agreement with the Texas Facilities Commission, acting on behalf of the occupying agency, Texas Parks and Wildlife Department, and delegates its authority to the Chancellor, or his designee, to enter into and execute all necessary documents to said lease agreement."

Recommended By: [ORIGINAL SIGNED BY]
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 20, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the Lease Agreement for Office Space with the Texas Facilities Commission, on behalf of the occupying state agency, Texas Parks and Wildlife Department, at Texas State Technical College in Brownwood

As requested, I have reviewed and considered the legal ramifications of authorizing the Chancellor, or his designee, to enter into and execute all necessary documents for a lease agreement with the Texas Facilities Commission (on behalf of the Texas Parks and Wildlife Department) for the use of approximately 2,265 square feet of work space on the TSTC Brownwood campus.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would specifically include leasing land and permanent improvements owned by the system as the Board determines is in the best interest of fulfilling the mission of the system.

During the term of the proposed lease, the work space to be leased at the TSTC Brownwood campus to the Texas Facilities Commission is not needed, nor anticipated to be needed, by TSTC for instruction or training. The applicable indemnities and insurance requirements will be included in the lease.

Having reviewed the Texas Education Code, it is my opinion that authorizing the Chancellor, or his designee, to enter into and execute all necessary documents for a lease agreement with the Texas Facilities Commission (on behalf of the Texas Parks and Wildlife Department) for the use of approximately 2,265 square feet of work space on the TSTC Brownwood campus, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
General Counsel & Deputy Vice Chancellor

cc: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 13-23(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the Lease Renewal Agreement for Storage Space with the Texas Parks and Wildlife Department at Texas State Technical College in Brownwood**

Background: In 2010, Texas State Technical College (TSTC) entered in a lease agreement with the Texas Parks and Wildlife Department (TPWD) for approximately 1,350 square feet of boat storage space at TSTC in Brownwood. The space is primarily used to store trapping equipment and small boats.

The current lease agreement with TPWD expires on September 30, 2023. The lease agreement has been renewed multiple times since 2010. The proposed lease renewal agreement will be for at least twenty-four months.

Justification: TSTC Administration recommends the lease renewal agreement with TPWD, a state agency, who will continue to use the space to meet their storage needs. TSTC intends to renegotiate the lease rates should TPWD choose to continue the lease beyond the renewal term end date.

Additional Information: The noted space at the Brownwood campus is not needed for instruction or training. Additionally, TPWD has been a good tenant and provides a law enforcement presence on campus.

Fiscal Implications: TSTC will negotiate a monthly rent amount.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the lease renewal agreement with the Texas Parks and Wildlife Department, and delegates its authority to the Chancellor, or his designee, to enter into and execute all necessary documents to said lease agreement."

Recommended By: [ORIGINAL SIGNED BY]
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

July 20, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the Lease Renewal Agreement for Storage Space with the Texas Parks and Wildlife Department at Texas State Technical College in Brownwood

As requested, I have reviewed and considered the legal ramifications of authorizing the Chancellor, or his designee, to enter into and execute all necessary documents for a lease agreement with the Texas Parks and Wildlife Department for the use of approximately 1,350 square feet of storage space on the TSTC Brownwood campus.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would specifically include leasing land and permanent improvements owned by the system as the Board determines is in the best interest of fulfilling the mission of the system.

During the term of the proposed lease, the storage space to be leased at the TSTC Brownwood campus to the Texas Parks and Wildlife Department is not needed, nor anticipated to be needed, by TSTC for instruction or training. The applicable indemnities and insurance requirements will be included in the lease.

Having reviewed the Texas Education Code, it is my opinion that authorizing the Chancellor, or his designee, to enter into and execute all necessary documents for a lease agreement with the Texas Parks and Wildlife Department for the use of approximately 1,350 square feet of storage space on the TSTC Brownwood campus, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
General Counsel & Deputy Vice Chancellor

cc: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer



Board Meeting Date: August 10, 2023 **Proposed Minute Order #:** FAC 14-23(c)

Proposed By: Rick Herrera, Sr. Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve Delegation of Authority for Leases of Land and Permanent Improvements Which Are Both (1) for a Term of 5 Years or Less and (2) Valued at \$500,000 or Less.**

Background: Among other things, Section 135.561 of the Texas Education Code provides that "(B)oard (of Regents) may lease..land and permanent improvements owned by the system as the (B)oard (of Regents) determines is in the best interest of fulfilling the mission of the system."

The TSTC system includes dozens of locations and thousands of acres of land throughout Texas. In the past, TSTC has leased land and/or permanent improvements owned by the system to individuals and organizations such as community groups, businesses, and other state agencies.

Examples of such leases include the use of auditoriums for single events, storage rooms, office cubicles, temporary housing, and land for grazing cattle. This new minute order contains new definitions of the leases to which the delegation authority applies.

Justification: Submitting each nominal lease of land and permanent improvements owned by the system to the Board, no matter how small, is unduly burdensome and inefficient. Occasionally, leases can last a single day or less, and the request for these leases are often very close to the event date. Therefore, there is minimal time, if any, to obtain Board approval. This minute order would allow the Chancellor, or the Chancellor's designee, to control this leasing process, making it more responsive to the needs of TSTC. Authorizing a designee to manage the leases in question would make the leasing process more timely, efficient, and cost-effective.

All leases made under this delegation will include applicable indemnities and insurance requirements, and determinations will be made that the leased land or permanent improvements are not needed, nor anticipated to be needed, during the term of the lease by TSTC for instruction or training.

Additional Information: This delegation of lease authority is fashioned after the approach used by the Texas A&M system.

Fiscal Implications: There are no direct fiscal implications.

Attestation: The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents authorizes the Chancellor, or the Chancellor's designee, to execute all necessary documents in order to lease any land or permanent improvements owned by Texas State Technical College to third parties and approves delegation of this authority, when both of the following conditions are met: (1) the term of the lease, including any optional extensions or reauthorizations of a new lease between TSTC and the third party, does not exceed five years and (2) the dollar value of the lease, including any amendment, modification, renewal, extension or reauthorization of the lease, is less than \$500,000. This delegation of authority is such that the Chancellor, or the Chancellor's designee, does not need additional Board approval for a specific lease when both conditions are met. This Minute Order supersedes Minute Order #15-21 which was previously approved by the Board on May 13, 2021, and Minute Order #15-21 is hereinafter rescinded."

Recommended By: [ORIGINAL SIGNED BY]
Rick Herrera, Sr. Vice Chancellor & Chief Campus Expansion Officer

July 19, 2023

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College System
3801 Campus Drive
Waco, Texas 76705

Re: **Approve Delegation of Authority for Leases of Land and Permanent Improvements Which Are Both (1) for a Term of 5 Years or Less and (2) Valued at \$500,000 or Less.**

As requested, I have reviewed and considered the legal ramifications of the delegation of authority from the Board to the Chancellor, or his designee, to execute leases for land and permanent improvements which are both (1) for a term of 5 years or less and (2) valued at \$500,000.00 or less.

In relevant part, [Section 135.561](#) of the Texas Education Code reads as follows: The board may lease...land and permanent improvements owned by the system as the board determines is in the best interest of fulfilling the mission of the system. In the past, the Board of Regents (“Board”) has delegated its authority under [Section 135.561](#) and under [Section 135.02](#) to accept or acquire land and facilities. Here, the Board would be delegating blanket authority to the Chancellor, or his designee, to lease land and permanent improvements owned by TSTC, when said leases are both for a term of 5 years or less and valued at less than \$500,000.00.

The leases in question will continue to include applicable indemnities and insurance requirements, and assurances will be made that the land or permanent improvements to be leased are not needed, nor anticipated to be needed during the term of the lease, by TSTC for instruction or training.

Having reviewed the Texas Education Code, it is my opinion that the delegation of authority from the Board of Regents to the Chancellor, or his designee, to execute all necessary documents in order to lease any land or permanent improvements owned by Texas State Technical College to third parties, when both of the following conditions are met: (1) the term of the lease, including any optional extensions or reauthorizations of a new lease between TSTC and the third party, does not exceed 5 years; and (2) the dollar value of the lease, including any amendment, modification, renewal, extension or reauthorization of the lease, is less than \$500,000.00, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
General Counsel & Deputy Vice Chancellor

cc: Rick Herrera, Sr. Vice Chancellor & Chief Campus Expansion Officer

Major Projects Report August 2023

Fund Source	Cost Allocation	Required Approvals	% Complete
Appropriations	Contracted Costs	Concept	
Local Funds	CMR Civil and Ancillary Projects	A/E Contract	
Bond Funds	Owner's Reserve (Balance)	Project and Budget	93%
		Abate and Demo Contract	
		Amended Budget	
		Complete Project	
Total Funds	Total Budget		
Unfunded	Engineering Design	Project and Budget	
	Construction Costs		
	Owner's Cost		
Total Funds	Total Budget		0%
TSTC Foundation	Design Build GMP	Concept to Lease Land	
	Owner's Cost	Ground Lease	100%
	Owner's Reserve (Balance)	Master Lease	
Total	Total Budget	Complete Project	
EDA Grant	A/E	Pursuit of EDA Grant	
TSTC Matching Funds	Construction Costs	Project and Budget	
Bond Funds	Owner's Cost	Contracts > \$1M	9%
	Owner's Reserve (Balance)	Approve Amended Budget	
Total	Total Budget	Complete Project	
HEAF & Local Bonds	Architectural Services	Concept	
Bond Funds	Construction Costs	Project and Budget	
Bond Funds	Owner's Cost	Amended Budget	35%
TBD	Owner's Reserve (Balance)	Amended Budget	
Total	Total Budget	Complete Project	
Local Bonds 2020		Concept	
Total	Total Budget	Complete Project	0%
Bond Funds	Architectural Services	Concept	
	Construction Costs	Project, Budget, Cont. > \$1M	0%
	Owner's Reserve (Balance)		
Total	Total Budget	Complete Project	
Bond Funds	Architectural Services	Concept	
	Construction Contract		
	Owner's Reserve (Balance)		
Total	Total Budget	Complete Project	3%
CCAP Appropriations	Architectural Pre Design	Concept & Contracts	
Bond Funds	Architectural Services	Contracts > \$1M	
	Construction Management	Project, Budget, Cont. > \$1M	10%
	Construction Contract		
	Construction Other		
	Owner's Reserve (Balance)		

Major Projects Report August 2023

Total	24,090,395	Total Budget	\$ 24,090,395	Complete Project	Nov 2024	0.36%
CCAP Appropriations	33,300,000	Architectural Pre Design	\$ 236,421	Concept & Contracts	MO 46-21	
Bond Funds	31,940,200	Architectural Services	-	Contracts > \$1M	MO FAC 03-22	
		Construction Management	-	Project, Budget, Cont. > \$1M	MO FAC 10-22	
		Construction Contract	-			
		Owner's Reserve (Balance)	\$ 65,003,779			
Total	65,240,200	Total Budget	\$ 65,240,200	Complete Project	TBD	
CCAP Appropriations	41,800,000	Architectural Pre Design	\$ 250,150	Concept & Contracts	MO 46-21	
Bond Funds	12,457,500	Architectural Services	\$ 4,038,500	Contracts > \$1M	MO FAC 03-22	8%
		Construction Management	-	Project, Budget, Cont. > \$1M	MO FAC 14-22	
		Construction Contract	-			
		Owner's Reserve (Balance)	\$ 49,968,850		August 2025	
Total	54,257,500	Total Budget	\$ 54,257,500	Complete Project		
CCAP Appropriations	37,800,000	Architectural Pre Design	\$ 389,713	Concept & Contracts	MO 46-21	
Bond Funds	26,595,000	Architectural Services	-	Contracts > \$1M	MO FAC 03-22	6%
		Construction Management	-	Project, Budget, Cont. > \$1M	MO FAC 13-22	
		Construction Contract	-			
		Owner's Reserve (Balance)	\$ 64,005,287			
Total	64,395,000	Total Budget	\$ 64,395,000	Complete Project	TBD	
CCAP Appropriations	15,000,000	Architectural Pre Design	\$ 99,113	Concept & Contracts	MO 46-21	
Bond Funds	(4,898,500)	Architectural Services	\$ 718,953	Contracts > \$1M	MO FAC 03-22	8%
		Construction Management	-	Project, Budget, Cont. > \$1M	MO FAC 11-22	
		Construction Contract	-			
		Owner's Reserve (Balance)	\$ 9,283,434		Nov 2024	
Total	10,101,500	Total Budget	\$ 10,101,500	Complete Project		
CCAP Appropriations	13,500,000	Architectural Pre Design	\$ 102,750	Concept & Contracts	MO 46-21	
CCAP Appropriations	(13,500,000)	Architectural Services	-	Contracts > \$1M	MO FAC 03-22	0.21%
Tentative Bond Funds	102,750	Construction Management	-	Project, Budget, Cont. > \$1M	MO FAC 15-22	
Unfunded	49,987,000	Construction Contract	-			
		Owner's Reserve (Balance)	\$ 49,987,000			
Total	50,089,750	Total Budget	\$ 50,089,750	Complete Project	TBD	
CCAP Appropriations	53,600,000	Architectural Pre Design	\$ 336,392	Concept & Contracts	MO 46-21	
Bond Funds	18,805,000	Architectural Services	\$ 4,996,270	Contracts > \$1M	MO FAC 03-22	5%
		Construction Management	\$ 1,421,630	Project, Budget, Cont. > \$1M	MO FAC 12-22	
		Construction Contract	-			
		Owner's Reserve (Balance)	\$ 65,650,708		August 2025	
Total	72,405,000	Total Budget	\$ 72,405,000	Complete Project		
TSTC Foundation	17,000,000	Architectural Services	\$ 1,112,500	Concept & Contracts	MO 46-21	
		Construction Management	\$ 252,000	Contracts > \$1M	MO FAC 03-22	10%
		Construction Contract	-	Project, Budget, Cont. > \$1M	MO FAC 12-22	
		Owner's Reserve (Balance)	\$ 15,635,500			
Total	17,000,000	Total Budget	\$ 17,000,000	Complete Project	Dec 2024	
Total Fund Source	445,259,173	Total Cost Allocation	445,259,173			

MP1 2023 Report

Texas State Technical College in East Williamson County (EWCHEC), (System)			
Project Name	Programs Included in Project	GSF	Project Cost
EWCHEC Construct Campus Physical Plant	Support Functions	21,400	\$10,900,000
System Statewide Property Purchases	Campus Expansion		\$50,000,000
		Total	\$60,900,000
Texas State Technical College in Ft. Bend County			
Project Name	Programs Included in Project	GSF	Project Cost
Ft. Bend Construct CDL Building and Training Pad	Work Force Commercial Driver's Licensure (CDL)	6,000	\$6,622,935
Ft. Bend Construct Campus Physical Plant	Support Functions	32,588	\$16,500,000
		Total	\$23,122,935
Texas State Technical College in Harlingen			
Project Name	Programs Included in Project	GSF	Project Cost
Harlingen Renovate Building 200U	Surgical Technology and Dental Hygiene	46,266	\$16,193,100
Harlingen Construct CDL Building and Training Pad	Work Force Commercial Driver's Licensure (CDL)	6,000	\$7,809,698
Harlingen Site Drainage and Mall Walk Renovation			\$12,492,480
Harlingen Student Housing Renovation		69,000	\$11,843,200
		Total	\$48,338,478
Texas State Technical College in Marshall			
Project Name	Programs Included in Project	GSF	Project Cost
Marshall Construct CDL Building and Training Pad	Work Force Commercial Driver's Licensure (CDL)	6,000	\$8,709,698
Marshall Student Housing Renovation		59,335	\$4,942,400
		Total	\$13,652,098
Texas State Technical College in North Texas			
Project Name	Programs Included in Project	GSF	Project Cost
North Texas Construct CDL Building and Training Pad	Work Force Commercial Driver's Licensure (CDL)	6,000	\$7,809,698
North Texas Construct Physical Plant	Support Functions	29,313	\$14,800,000
		Total	\$22,609,698
Texas State Technical College in Waco			
Project Name	Programs Included in Project	GSF	Project Cost
Waco Airport Development Project		25,000	\$12,500,000
Waco Construct CDL Building and Training Pad	Work Force Commercial Driver's Licensure (CDL)	6,000	\$7,809,698
Waco Red River Student Housing Renovation		47,096	\$6,624,800
Waco Renovate the Campus Store and Café		13,820	\$4,837,000
Waco Mall Walk and Drainage Renovation			\$15,000,000
		Total	\$46,771,498
Texas State Technical College in West Texas			
Project Name	Programs Included in Project	GSF	Project Cost
Abilene Construct CDL Building and Training Pad	Work Force Commercial Driver's Licensure (CDL)	6,000	\$7,809,698
Abilene Construct Physical Plant	Support Functions	32,525	\$16,500,000
Sweetwater Student Housing Renovation		34,000	\$9,903,400
		Total	\$34,213,098
Total MP1 Projects			\$249,607,805

TABLE OF CONTENTS

Committee for General Administration Pat McDonald, Chair

Committee Chair Comments

Minute Orders: Proposed MO#

None.

Reports:

None.

