Emergency Procedures

Dial 911

Medical
If someone experiences a medical emergency:
• Remain calm.
• Notify TSTC Police or, if the situation warrants, dial 911.
• Do NOT move the victim.
• Clear the area of unnecessary personnel.
• Do not render treatment unless you are trained in basic first aid.
• Relinquish control once someone with a higher level of medical ability arrives at scene.

Evacuation
• Leave through nearest exit; do NOT run.
• Close doors behind you; do NOT lock them.
• Gather outside at designated areas.
• Wait for administrator in charge or emergency personnel to give the "ALL CLEAR" to reenter.

Severe Weather
When the decision is made to take shelter:
• Listen for instructions.
• Take shelter in designated areas.
• Do NOT use elevators.
• Remain indoors and away from windows.

Active Attack
• Avoid/Run — Avoid or leave the area.
• Deny/Hide — Seek shelter. Take cover and barricade yourself.
• Defend/Fight — Preserve your life with a purpose.
• Wait for "ALL CLEAR" from police or first responder.
• Dial 911 as soon as it is safe to do so.

Fire
If you detect a fire:
• Activate fire alarm pull station.
• Do NOT use elevators.
• Evacuate building.
• Dial 911 as soon as it is safe to do so.