

Meeting of the Board of Regents

February 8, 2024
Waco, Texas



TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
Col. James T. Connally Aerospace Center
605 Operations Drive
Waco TX 76705***

**Thursday, February 8, 2024
9:30 am**

AGENDA

- I. MEETING CALLED TO ORDER**
- II. INVOCATION**
- III. RECOGNITION OF GUESTS**
- IV. DETERMINATION OF QUORUM**
- V. ADOPTION OF AGENDA**
- VI. APPROVAL OF MINUTES OF NOVEMBER 8 & 9, 2023 MEETINGS**
- VII. PUBLIC COMMENTS**
- VIII. CHANCELLOR COMMENTS**

*Presiding officer will be physically present at this address.

IX. COMMITTEE REPORTS & MINUTE ORDERS

a. **Committee for Student Learning and Student Development**

Kathy Stewart, Chair; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

SL 01-24(C) Approve Associate Degree and Certificate Programs. 2
Jonathan Hoekstra

SL 02-24(C) Reaffirm the Mission Statement of Texas State Technical College 9
Jonathan Hoekstra

Reports:

Operations Update *Jonathan Hoekstra*

b. **Committee for Fiscal Affairs**

Ron Widup, Chair; Kathy Stewart, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

FA 01-24(c) Approve Contracts Exceeding One Million Dollars for Insurance
Premiums 12
Chad Wooten

Reports:

1. Quarterly Investment Report 13
Chad Wooten

2. Pledged Collateral Report 16
Chad Wooten

3. Annual Fiscal Report 17
Chad Wooten

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5.	Quarterly Lease Report	21
		<i>Chad Wooten</i>
6.	Quarterly Report for Contracts > \$1 Million	22
		<i>Chad Wooten</i>

c. **Committee for Facilities**

Keith Honey, Chair

Committee Chair Comments

Minute Orders:

Proposed MO#

FAC 01-24(c) Approve the Lease of 36,725 Square Feet of the open land on the north side of the TSTC Waco Airport for Zimin Transportation to build a hangar for Business Operations. 25

Kevin Semien

FAC 02-24(c) Delegate the Authority to the Chancellor to Extend an Interagency Cooperation Contract for Natural Gas with the General Land Office in Excess of One Million Dollars (\$1,000,000) 29

Kevin Semien

FAC 03-24(c) Approve the Project, Budget, and Contracts Exceeding \$1M for the Welcome Center Production at Texas State Technical College in Waco 31

Rick Herrera

Reports:

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Rick Herrera

d. **Committee for General Administration**

Robb Misso, Chair

Committee Chair Comments

Minute Orders:

Proposed MO#

GA 01-24(c) Delegate the Authority to the Chancellor to Extend a Service Agreement for Media Buying Service Contracts with the Asher Media Inc. in Excess of One Million Dollars (\$1,000,000) 53
Michael Bettersworth

GA 02-24(c) Establish Fiscal Year 2025 Employee Holiday Schedule 54
Pamela Mayfield

Reports:

None.

X. RECESS OPEN MEETING

XI. CLOSED MEETING

1. The Closed Meeting is called to Order
2. Consultation with Attorney (Texas Government Code, Section 551.071)
 1. Ted Donovan v. TSTC
 2. Davis/Dorton v. Reeser/Rushing
 3. Rachel Myrick v. TSTC
 4. Colby Walters v. TSTC
 5. Eric Garcia v. TSTC
3. Consultation with Attorney (Texas Government Code, Section 551.071) Code of Conduct
4. Deliberation Regarding Real Property (Texas Government Code, Section 551.072)
5. Personnel Matters (Texas Government Code, Section 551.074)
6. Adjourn

XII. OPEN MEETING RECONVENES

XIII. ACTION ON CLOSED MEETING

XIV. CONSENT AGENDA ITEMS

SL 01-24(C) Approve Associate Degree and Certificate Programs.

- SL 02-24(C) Reaffirm the Mission Statement of Texas State Technical College
- FA 01-24(c) Approve Contracts Exceeding One Million Dollars for Insurance Premiums
- FAC 01-24(c) Approve the Lease of 36,725 Square Feet of the open land on the north side of the TSTC Waco Airport for Zimin Transportation to build a hangar for Business Operations.
- FAC 02-24(c) Delegate the Authority to the Chancellor to Extend an Interagency Cooperation Contract for Natural Gas with the General Land Office in Excess of One Million Dollars (\$1,000,000)
- FAC 03-24(c) Approve the Project, Budget, and Contracts Exceeding \$1M for the Welcome Center Production at Texas State Technical College in Waco.
- GA 01-24(c) Delegate the Authority to the Chancellor to Extend a Service Agreement for Media Buying Service Contracts with the Asher Media Inc. in Excess of One Million Dollars (\$1,000,000)
- GA 02-24(c) Establish Fiscal Year 2025 Employee Holiday Schedule

XV. UNFINISHED BUSINESS

XVI. NEW BUSINESS

XVII. CHANCELLOR COMMENTS

XVIII. BOARD COMMENTS

XIX. ADJOURN

Texas State Technical College

**Special Meeting
Of the Board**

**Col. James T. Connally Aerospace Center
605 Operations Drive
Waco TX 76705***

**Wednesday, November 8, 2023
12:00 pm**

MINUTES

I. MEETING CALLED TO ORDER

There being no quorum of the Board present, this properly posted meeting was canceled.

II. DETERMINATION OF QUORUM

None.

III. ADOPTION OF AGENDA

IV. DISCUSSION OF UPCOMING BOARD MEETING LOCATIONS

V. ADJOURN

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary of the Board

**Presiding officer will be physically present at this address.*

Texas State Technical College

**Special Meeting
Of the Board of Regents**

**Col. James T. Connally Aerospace Center
605 Operations Drive
Waco TX 76705***

**Wednesday, November 8, 2023
6:00 PM**

MINUTES

I. MEETING CALLED TO ORDER

The meeting was called to order at 8:02 pm.

II. DETERMINATION OF QUORUM

Regents Present: Curtis Cleveland, Keith Honey, Kathy Stewart, Ron Rohrbacher, Ron Widup and Lizzy de la Garza Putegnath.

A quorum was present.

III. ADOPTION OF AGENDA

The agenda was adopted with a motion to approve by Regent Cleveland and seconded by Regent Honey.

IV. CHANCELLOR COMMENTS

Chancellor Reeser invited Pete Rowe and Beth Wooten to the stage. Pete remarks re: Dave & Valerie Fallas' support to TSTC; announced the gift of \$1 million for TSTC students in the robotics and mechatronics program for a 10-

**Presiding officer will be physically present at this address.*

year time frame; Dave Fallas provided remarks. Chancellor Reeser thanked the Fallas' for the opportunity for students to have a prosperous career.

V. OATH OF OFFICE - REGENT RON ROHRBACHER

General Counsel and Secretary to the Board, Edward Vallejo, was invited to the stage to introduce Judge Luna. Judge Luna then administered the oath of office to TSTC's newest regent, Ron Rohrbacher.

VI. ADJOURN

The meeting was adjourned at 8:28 pm.

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary of the Board

TEXAS STATE TECHNICAL COLLEGE

**Special Meeting
of the Board of Regents**

**Col. James T. Connally Aerospace Center
605 Operations Drive
Waco TX 76705***

**Thursday, November 9, 2023
8:00 am**

MINUTES

I. MEETING CALLED TO ORDER

The meeting was called to order by Vice Chair Ron Widup at 8:53am, and a quorum was established.

II. DETERMINATION OF QUORUM

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Lizzy de la Garza Putegnat, Kathy Stewart, and Ron Rohrbacher.

Regent McDonald, Chair Tiffany Tremont and Regent Robb Misso were not present.

III. ADOPTION OF AGENDA

A motion was made to adopt the agenda as presented by Regent Cleveland and seconded by Regent Honey. The motion passed unanimously.

IV. RECESS OPEN MEETING

Vice Chair Ron Widup recessed the open meeting at 8:55am.

**Presiding officer will be physically present at this address.*

V. CLOSED SESSION

The Closed Meeting was called to Order at 8:55am by Vice Chair Ron Widup, and a quorum was established.

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Lizzy de la Garza Putegnat, Kathy Stewart, and Ron Rohrbacher.

Regent Pat McDondald arrived at 9:06am..

The matters below were discussed.

1. Regents consulted with General Counsel pursuant to Texas Government Code, Section 551.071.
2. Regents deliberated regarding real property pursuant to Texas Government Code, Section 551.072.
3. Regents discussed personnel matters pursuant to Texas Government Code, Section 551.074.

The closed meeting was adjourned at 10:05am, by Vice Chair Ron Widup.

VI. OPEN MEETING RECONVENES

The open meeting reconvened at 10:06am by Vice Chair Ron Widup, and a quorum was established.

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Lizzy de la Garza Putegnat, Kathy Stewart, Ron Rohrbacher, and Pat McDondald.

No action was taken on the items discussed in Closed Session.

VII. ADJOURN

The meeting was adjourned by Vice Chair Ron Widup at 10:06am.

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary of the Board

**Presiding officer will be physically present at this address.*

TEXAS STATE TECHNICAL COLLEGE

**Audit Committee Meeting
of the Board of Regents**

**Col. James T. Connally Aerospace Center
605 Operations Drive
Waco TX 76705***

**Thursday, November 9, 2023
9:00 a.m.**

MINUTES

**I. MEETING CALLED TO ORDER BY AUDIT COMMITTEE CHAIR LIZZY DE LA GARZA
PUTEGNAT**

Meeting called to order at 10:15 am.

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Lizzy de la Garza
Putegnath, Pat McDonald, Ron Rohrbacher, Kathy Stewart.

Quorum was confirmed.

II. COMMITTEE CHAIR COMMENTS

Vice Chancellor & Chief Auditor, Jason Mallory, provided a brief update on request of Committee Chair, Regent de la Garza Putegnath.

III. MINUTE ORDERS & REPORTS

Mallory asked the regents to turn their attention to the Internal Audit Charter and minute order. He continued with additional explanation of several reports such as the Texas Audit Cybersecurity Assessment, management letter from THECB, and Audit Schedule, which were all included in the Audit Committee materials. Vice Chair Widup asked a question regarding the hotline. Regent Cleveland asked if the Internal Audit vacancy had been filled. Mallory responded with information regarding the ongoing process and the promising candidate pool.

IV. CHANCELLOR COMMENTS

No comments.

V. BOARD COMMENTS

Chair Lizzy de la Garza Putegnat offered accolades and appreciation for Jason and his team's hard work.

VI. ADJOURN

The meeting was adjourned at 10:40 am.

[ORIGINAL SIGNED BY]_____

Edward Vallejo

Secretary to the Board of Regents

TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
Col. James T. Connally Aerospace Center
605 Operations Drive
Waco TX 76705***

**Thursday, November 9, 2023
9:30 am**

MINUTES

I. MEETING CALLED TO ORDER

Meeting was called to order at 10:50 am, with Vice Chair Ron Widup as acting Chair in the absence of Tiffany Tremont.

II. INVOCATION

Sr. Executive Vice Chancellor, Jonathan Hoekstra, offered the invocation.

III. RECOGNITION OF GUESTS

No guests were present.

IV. DETERMINATION OF QUORUM

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Pat McDonald, Lizzy de la Garza Putegnat, Ron Rohrbacher, Kathy Stewart.

Chair Tiffany Tremont and Regent Robb Misso were not present.

A quorum was established.

V. ADOPTION OF AGENDA

The agenda was adopted with a motion to approve by Regent de la Garza Putegnat and the motion seconded by Regent McDonald. The agenda was approved unanimously.

VI. APPROVAL OF MINUTES OF AUGUST 9 & 10, 2023 MEETINGS

The minutes from the August 9 & 10, 2023 meetings were approved with a motion by Regent Cleveland and seconded by Regent Stewart. The minutes were approved unanimously.

VII. PUBLIC COMMENTS

No public comments.

VIII. CHANCELLOR COMMENTS

Chancellor Reeser recognized the veterans within the TSTC family. He also explained the TSTC Discovery Day simultaneously occurring on campus.

Chancellor Reeser turned his attention to a slideshow presentation. Key themes of the presentation were growth over the past year and the growth to come. The two main things that TSTC always grows are job placements and job earnings, which are impacted by our mission. Growing capacity of the existing programmatic mix is essential. Growing programmatic offerings, geographic locations, workforce training and the TSTC Foundation are also essential.

Chancellor Reeser referred back to the BIG Three that were introduced in the previous year which in turn creates our competitive advantage. Aside from the 'Big Three', there are opportunities to strengthen and mature operations.

Chancellor Reeser explained the growth that took place this past year which included college volume, dual credit, workforce training, revenues and the Foundation. He announced the different successes of the college.

Chancellor Reeser then showed a video from the Data & Analytics team explaining the Denodo Award. Recognition was expressed for the hard work of the Data and Analytics team and this significant achievement.

Chancellor Reeser presented an analysis on the enrollment trend since 2014. Statistics for High Wage Program Enrollment & market share were also presented. Regent de la Garza Putegnat asked about the salary of surgical technicians. Regent Stewart provided information and Chancellor Reeser explained that Allied Health is on the aspiration list for the programmatic mix. Next, Reeser provided information regarding the earnings compared to other educational pathways. Data showed that TSTC students outperform their peers in wages earned year after year. Lastly, as TSTC grows there is an increase in geographical presence across the state.

IX. COMMITTEE REPORTS & MINUTE ORDERS

- a. **Committee for Student Learning and Student Development**
Kathy Stewart, Chair; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Regent Stewart offered updates for the state. Regent Stewart asked Sr. Executive VC, Jonathan Hoekstra for additional comments and information regarding the two minute orders listed below.

Minute Orders:

Proposed MO#

SL 03-23(c) Approve Contracts for Commercial Drivers License (CDL) Training Associated with the Electrical Lineworker & Management Technology (ELW) Program, and Any Amendment, Extension, or Renewal of the Contract.

SL 04-23(c) Approve the Master Service Agreement with AllTex Welding Supply, Inc.

Reports:

VC Hoekstra discussed the minute orders and new report regarding honorary degrees.

b. **Committee for Fiscal Affairs**

Ron Widup, Chair; Kathy Stewart, Member

Committee Chair Comments

Vice Chair Widup asked that Regent Stewart present the report. She then invited VC Chad Wooten to present the two minute orders and various reports with additional information. Regent Widup asked a question regarding the Fitch and Moody review. Chancellor Reeser called special attention to the notes of the Operating Budget Performance report. Vice Chair Widup offered affirmation and appreciation for the information.

Regent de la Garza Putegnat asked for more information regarding the Alchemy contract. Regent Cleveland asked if surplus funds could be used for deferred maintenance. VC Wooten answered both questions.

Minute Orders:

Proposed MO#

FA 09-23(c) Approve the Policy for Investments

FA 10-23(c) Approve Initial Appropriation Transfers for Fiscal Year 2024.

Reports:

1. Quarterly Investment Report
2. Pledged Collateral Report
3. Debt Management Report
4. Budget Performance Report
5. Quarterly Lease Report
6. Quarterly Report for Contracts > \$1 Million

c. **Committee for Facilities**

Keith Honey, Chair

Committee Chair Comments

Regent Honey provided commentary regarding the minute orders, deferred maintenance report and campus services. Regent Honey invited VC Rick Herrera and VC Kevin Semien to present their reports.

First, VC Herrera gave additional information for each minute order. Regent Widup asked for clarification regarding FAC 17-23(c) and confirmation of the \$850,000 budget for a total amended budget of \$15,550.00.

VC Herrera called special attention to the updates to FAC 20-23 and the Major Projects report. Regent Widup asked about timelines for CCAP projects and VC Herrera explained the setback for the EWCHEC project.

VC Herrera recognition for VC Semien's quick transition to vice chancellor. Regent Honey added additional appreciation for the updates that have been made across the state.

Minute Orders:

Proposed MO#

FAC 15-23(c) Accept the Project for the Abatement and Demolition of Buildings at Texas State Technical College in Waco.

FAC 16-23(c) Approve the project, budget, and contracts greater than \$1M to abate and raze five structures located at 2200, 2220, and 2233 Air Base Road, 6315 North IH 35, and 1814 East Crest Drive at Texas State Technical College in Waco.

FAC 17-23(c) Approve the amended budget to accommodate unforeseen costs to renovate the John B. Connally Technology Center at Texas State Technical College in Waco.

FAC 18-23(c) Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Effective Fall 2024 Semester.

FAC 19-23(c) Approve the Lease of 260, 894 Square Feet of the space including 3-1 Hangar at the TSTC Waco Airport to Level 5 Aerospace LLC for Business Operations

FAC 20-23(c) Approve the amended budget to accommodate increased costs to enhance the exterior appearance of the Abilene Capital Construction Assistance Project (CCAP) building at Texas State Technical College in Abilene.

Reports:

1. Major Facility Projects Status Update
2. Deferred Maintenance Report

d. **Committee for General Administration**

Pat McDonald, Chair;

Committee Chair Comments

Regent McDonald offered a brief report of the committee meeting. He asked VC Cledia Hernandez to provide additional commentary on the minute order and reports. VC Hernandez introduced the new Foundation CEO, Patti Ranzini, who was in attendance.

Sr. Vice Chancellor Michael Bettersworth was asked to present a marketing update. A presentation was displayed to provide visual explanations.

Minute Orders:

Proposed MO#

GA 03-23(c) Approve The TSTC Foundation Operating Plan for the Period September 1, 2023 to August 31, 2024

Reports:

Foundation Annual Operating Plan

Marketing Update Presentation

X. RECESS OPEN MEETING

Vice Chair Widup recessed the open meeting at 12:32 pm.

XI. CLOSED MEETING

The Closed Meeting was called to Order at 12:47pm, and a quorum was established.

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Pat McDonald, Lizzy de la Garza Putegnat, Ron Rohrbacher, Kathy Stewart.

Chair Tiffany Tremont and Regent Robb Misso were not present.

The matters below were discussed.

1. Consultation with Attorney (Texas Government Code, Section 551.071) concerning pending litigation matters:
 1. Ted Donovan v. TSTC;
 2. Davis/Dorton v. Reeser/Rushing;
 3. Rachel Myrick v. TSTC; and
 4. Colby Walters v. TSTC;
2. Consultation with Attorney (Texas Government Code, Section 551.071) concerning a Code of Conduct.
3. Deliberation Regarding Real Property (Texas Government Code, Section 551.072) was had.
4. Personnel Matters (Texas Government Code, Section 551.074) were discussed.
5. The closed meeting was adjourned at 2:15pm.

XII. OPEN MEETING RECONVENES

The open meeting reconvened at 2:21 pm, and a quorum was established.

Regents Present: Ron Widup, Keith Honey, Curtis Cleveland, Pat McDonald, Lizzy de la Garza Putegnat, Ron Rohrbacher, Kathy Stewart.

Chair Tiffany Tremont and Regent Robb Misso were not present.

XIII. ACTION ON CLOSED MEETING

Regent Honey brought the following minute orders to motion:

CS 12-23 had a second motion by Regent McDonald.

CS 13-23 had a second motion by Regent Stewart.

CS 14-23 had a second motion by Regent de la Garza Putegnat.

CS 15-23 had a second motion by Regent Cleveland.

CS 16-23 had a second motion by Regent Rohrbacher.

All minute orders were unanimously approved.

Additionally, salary increases were discussed for Vice Chancellor & Chief Internal Audit Officer Jason Mallory and Chancellor Mike Reeser. Merit increases were approved. The Regents will work through General Counsel with HR to finalize these increases.

XIV. CONSENT AGENDA ITEMS

At the request of Regent Cleveland, FA 09-23(c) was removed from the consent agenda items.

Regent McDonald motioned for the removal of FA 09-23(c) from the consent agenda and approval of the same, and Regent Honey seconded the motion to remove and approve. With Regent Cleveland abstaining, the motion was carried unanimously.

Remainder of the consent agenda items, as well as IA 03-23c, were approved with the first motion by Regent Honey and second motion by Regent McDonald.

SL 03-23(c) Approve Contracts for Commercial Driver's License (CDL) Training Associated with the Electrical

Lineworker & Management Technology (ELW) Program, and Any Amendment, Extension, or Renewal of the Contract.

SL 04-23(c) Approve the Master Service Agreement with AllTex Welding Supply, Inc.

FA 09-23(c) Approve the Policy for Investments

FA 10-23(c) Approve Initial Appropriation Transfers for Fiscal Year 2024

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FAC 20-23(c) Approve the amended budget to accommodate increased costs to enhance the exterior appearance of the Abilene Capital Construction Assistance Project (CCAP) building at Texas State Technical College in Abilene.

GA 03-23(c) Approve The TSTC Foundation Operating Plan for the Period September 1, 2023 to August 31, 2024

XV. UNFINISHED BUSINESS

None to discuss.

XVI. NEW BUSINESS

None to discuss.

XVII. ELECTION OF NEW OFFICERS - GENERAL COUNSEL TO PRESENT SLATE OF OFFICERS

Pursuant to Article II, Section I, of the Bylaws of the Board of Regents, Secretary to the Board, Edward Vallejo, presented the slate of Officers of the Board for 2024 as follows:

Chair of the Board - Tiffany Tremont
Vice Chair of the Board - Ron Widup
Executive Committee Place One - Keith Honey
Executive Committee Place Two - Kathy Stewart

The approval of the slate of officers as presented was first motioned by Regent Cleveland with a second by Regent de la Garza Putegnat.

XVIII. CHANCELLOR COMMENTS

Accolades to the TSTC staff for the job well done to prepare for this meeting on the Waco campus.

XIX. BOARD COMMENTS

Regent Widup expressed appreciation for Regent McDonald's work on the board, echoed by Regent Cleveland. Regent Stewart offered appreciation for the hospitality and care from the Waco team.

XX. ADJOURN

The meeting was adjourned by Vice Chair Widup at 2:29 pm.

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary to the Board

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Committee for Student Learning and Student Development

Kathy Stewart, Chair; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

SL 01-24(C)	Approve Associate Degree and Certificate Programs	2
	<i>Jonathan Hoekstra</i>	
SL 02-24(C)	Reaffirm the Mission Statement of Texas State Technical College	9
	<i>Jonathan Hoekstra</i>	

Reports:

Operations Update	<i>Jonathan Hoekstra</i>
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Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** SL 01-24(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: **Approve Associate Degree and Certificate Programs**

Background: The Texas Higher Education Coordinating Board (THECB) Rule, Chapter 9, Subchapter E, §9.93, requires all new associate degree and certificate programs be approved by the THECB. This rule further requires that Institutions certify that each program has been approved by its governing board. The Board of Regents approval of new associate degree and certificate programs extends to all TSTC campuses.

Justification: An annual approval of all degree and certificate programs is essential to ensure compliance with applicable rules.

Additional Information: None.

Fiscal Implications: No fiscal implication

Attestation: To the best of my knowledge, the Minute Order complies with all applicable laws and regulations.

Attachment(s): Inventory of Associate Degree and Certificate Programs as of Spring 2024

Recommended Minute Order: "The Texas State Technical College Board of Regents approves and certifies the programs and degrees contained in the Inventory of Associate Degree and Certificate Programs as of Spring 2024."

Recommended By: **[ORIGINAL SIGNED BY]**
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Inventory of Associate Degree and Certificate Programs Spring 2024



AWARD NAME	AWARD TYPE
Aircraft Airframe Technology	AAS
Aircraft Airframe Technician	CER2
Aircraft Line Technician	CER1
Aircraft Pilot Training Technology - Airplane Specialization	AAS
Aircraft Pilot Training Unmanned Aerial Vehicle	CER1
Aircraft Powerplant Technology	AAS
Aircraft Powerplant Technician	CER2
Architectural Design & Engineering Graphics Technology	AAS
Architectural Design & Engineering Graphics Technology	CER2
Architectural Design & Engineering Graphics Technology	CER1
*/# Basic Architectural/Mechanical Drafting	OSA
* Basic Computer Aided Drafting	OSA
Architectural/Civil Drafting Technology	AAS
Architectural/Civil Drafting Technology	CER2
Architectural/Civil Drafting Technology	CER1
* Basic Architectural/Civil Drafting	OSA
Auto Collision & Management Technology - Refinishing Specialization	AAS
Auto Collision Refinishing	CER2
Auto Collision Refinishing	CER1
Auto Collision & Management Technology - Repair Specialization	AAS
Auto Collision Repair	CER2
Auto Collision Repair	CER1
* Basic Auto Collision	OSA
Tesla Collision Repair	ATC
Auto Collision & Management Technology - Repair Specialization CO-OP	AAS
Automation & Controls Technology	AAS
Automotive Technology	AAS
Automotive Technician	CER2

AAS - Associate of Applied Science Degree
 AS - Associate of Science Degree
 ATC - Advanced Technical Certificate

CER1 - Certificate Level One
 CER2 - Certificate Level Two
 CCC - Core Curriculum Completer Certificate

OSA - Occupational Skills Achievement Award
 * Sunset Program / Teachout for TSTC students
 # TAMU Partnership OSA

AWARD NAME	AWARD TYPE
Automotive Technology Chrysler Specialization	CER2
* Automotive Technology Toyota T-TEN Specialization	CER2
Automotive Maintenance & Light Repair	CER1
* Basic Automotive	OSA
Automotive Tesla START Technician Certificate	ATC
Avionics Technology	AAS
Avionics Installation Technician	CER1
# Aviation Electronic Control Systems	OSA
* Avionics Technology	OSA
Biology	AS
Biomedical Equipment Technology	AAS
Medical Imaging Systems Technology	AAS
# Biomedical Equipment & Diagnostics	OSA
Building Construction Technology	AAS
Building Construction Craftsman	CER1
* Building Inspection Level I	OSA
Business Management Technology	AAS
Business Management Technology	CER2
Bookkeeping Accounting Assistant	CER1
Office Assistant	CER1
* Basic Accounting & Bookkeeping	OSA
* General Office Clerk	OSA
* Office Assistant/Software	OSA
Chemical Dependency Counseling	AAS
Chemical Dependency Counseling	CER2
Chemical Dependency Counseling	CER1
* Chemical Dependency Counseling	OSA
* Cloud Computing	AAS
Computer Networking & Systems Administration	AAS
IT Support Tier II	CER2
IT Support Tier I	CER1
* Entry IT Support	OSA

AAS - Associate of Applied Science Degree
AS - Associate of Science Degree
ATC - Advanced Technical Certificate

CER1 - Certificate Level One
CER2 - Certificate Level Two
CCC - Core Curriculum Completer Certificate

OSA - Occupational Skills Achievement Award
* Sunset Program / Teachout for TSTC students
TAMU Partnership OSA

AWARD NAME	AWARD TYPE
Cloud Computing	ATC
Computer Programming Technology	AAS
Software Developer	CER2
Java Developer	CER1
Mobile App Developer	CER1
* Basic Database	OSA
Computer Science	AS
Culinary Arts	AAS
Culinarian	CER2
Culinary Assistant	CER1
Culinary Specialist	CER1
Cybersecurity	AAS
Cybersecurity	CER2
Cybersecurity	CER1
* Advanced Cybersecurity	OSA
# Basic Cybersecurity	OSA
* Inter Cybersecurity	OSA
* Intro Cybersecurity	OSA
Digital Forensics Specialist	ATC
Dental Hygiene	AAS
Diesel Equipment Technology - Heavy Truck Specialization	AAS
Heavy Truck	CER2
Heavy Truck	CER1
* Basic Diesel	OSA
Diesel Equipment Technology - Off Highway Specialization	AAS
Off Highway Specialization	CER2
Off Highway Equipment	CER1
* Diesel Equipment Technology - John Deere Construction & Forestry	AAS
Digital Media Design	AAS
Digital Media Design	CER2
Digital Media Design	CER1
* Digital Media Design	OSA

AAS - Associate of Applied Science Degree
AS - Associate of Science Degree
ATC - Advanced Technical Certificate

CER1 - Certificate Level One
CER2 - Certificate Level Two
CCC - Core Curriculum Completer Certificate

OSA - Occupational Skills Achievement Award
* Sunset Program / Teachout for TSTC students
TAMU Partnership OSA

AWARD NAME	AWARD TYPE
Digital Media Design Desktop Publisher	ATC
Education & Training	AAS
Education & Training	CER2
Electrical Construction	CER1
Electrical Lineworker & Management Technology	AAS
Electrical Lineworker	CER1
Electrical Power & Controls	AAS
Electromechanical Technology	AAS
Electromechanical Technician	CER2
Electromechanical Technician	CER1
Emergency Medical Technology (EMT) - Paramedic	AAS
Emergency Medical Services - Advanced EMT (AEMT)	CER2
Emergency Medical Services - Paramedic	CER2
* Emergency Medical Services - Advanced EMT (AEMT)	CER1
Emergency Medical Services - EMT	CER1
* Emergency Medical Services - EMT	OSA
Engineering	AS
Engineering Graphics & Design Technology	AAS
Engineering Graphics & Design Technology	CER2
Engineering Graphics & Design Technology	CER1
* Environmental Technology - Compliance	AAS
Health Information Technology	AAS
Medical Coding & Billing Specialist	CER2
Medical Office Specialist	CER1
* Medical Office Specialist	OSA
Heating, Ventilation & Air Conditioning Technology (HVAC)	AAS
HVAC Technology	CER2
HVAC Residential Service Technician	CER1
HVAC Technician	CER1
* HVAC Basic Heating Ventilation Air Conditioning	OSA
Industrial Systems - Advanced Manufacturing Technology	AAS
Industrial Systems - Electrical Specialization	AAS

AAS - Associate of Applied Science Degree
AS - Associate of Science Degree
ATC - Advanced Technical Certificate

CER1 - Certificate Level One
CER2 - Certificate Level Two
CCC - Core Curriculum Completer Certificate

OSA - Occupational Skills Achievement Award
* Sunset Program / Teachout for TSTC students
TAMU Partnership OSA

AWARD NAME	AWARD TYPE
Electrical	CER2
Electrical	CER1
Industrial Systems - Mechanical Specialization	AAS
Mechanical Specialization	CER2
Entry Level Technician	CER1
Industrial Systems Mechanic	CER1
* Basic Industrial Systems Electrical	OSA
Instrumentation Technology	AAS
Mathematics	AS
Mechatronics Technology	AAS
*# Basic Electromechanical Automation, Programmable Logic Controller (PLC)	OSA
# Smart Automation	OSA
Occupational Safety & Environmental Compliance Technology	AAS
Environmental Compliance	CER1
Occupational Safety	CER1
* Occupational Safety & Environmental Compliance Technology	OSA
* Occupational Safety Compliance Technology	AAS
Physics	AS
Plumbing & Pipefitting Technology - Journeyman	AAS
Apprentice with Endorsements	CER1
Tradesman	CER1
* Basic Plumbing	OSA
Pre-Allied Health	CER2
Precision Machining Technology	AAS
Precision Machining Technology	CER2
Computer Numerical Controlled (CNC) Machine Operator Specialization	CER1
*# Basic Machining	OSA
# Industrial Manufacturing Processes	OSA
Process Operations	AAS
Materials Handler	CER2
# Process Operations	OSA
Robotics & Industrial Controls Technology	AAS

AAS - Associate of Applied Science Degree
AS - Associate of Science Degree
ATC - Advanced Technical Certificate

CER1 - Certificate Level One
CER2 - Certificate Level Two
CCC - Core Curriculum Completer Certificate

OSA - Occupational Skills Achievement Award
* Sunset Program / Teachout for TSTC students
TAMU Partnership OSA

AWARD NAME	AWARD TYPE
Robotics & Industrial Controls Technology	CER2
Registered Nursing (Associate Degree in Nursing)	AAS
Vocational Nursing	CER2
Solar Energy Technology	AAS
Energy Efficiency Specialist	CER1
Surgical Technology	AAS
Sterile Processing	OSA
* Visual Communication Technology	AAS
* Visual Communication Technology	CER2
* Visual Communication Technology	CER1
Web Design & Development	AAS
Web Developer	CER2
Front End Designer	CER1
Hypertext Preprocessor (PHP) Developer	CER1
* Basic Web Design	OSA
Welding Technology	AAS
Pipe Specialization	CER2
Advanced Processes Specialization	CER2
Structural Welding	CER1
*/# Basic Welding - Multiple Processes	OSA
Wind Energy Technology	AAS
Wind Energy Technician	CER1
Academic Core Curriculum	CCC

Total Award Type	181
AAS - Associate of Applied Science Degree	53
AS - Associate of Science Degree	5
ATC - Advanced Technical Certificate	5
CER1 - Certificate Level One	44
CER2 - Certificate Level Two	36
OSA - Occupational Skills Achievement Award**	37
CCC - Core Curriculum Completer Certificate	1

AAS - Associate of Applied Science Degree
AS - Associate of Science Degree
ATC - Advanced Technical Certificate

CER1 - Certificate Level One
CER2 - Certificate Level Two
CCC - Core Curriculum Completer Certificate

OSA - Occupational Skills Achievement Award
*Sunset Program / Teachout
**Duplicate OSA offered (TAMU Partnership)



Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** SL 02-24(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: Reaffirm the Mission Statement of Texas State Technical College

Background: As an agency of the State of Texas, TSTC operates under a legislatively-prescribed mission statement established and approved by the Texas legislature and codified in the Texas Education Code, Section 135.01. The mission statement meets accreditation requirements established by The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Principles of Accreditation as being “clearly defined, comprehensive, published, appropriate for higher education, and addresses teaching and learning and where applicable, research and publish service. This statutorily-determined mission provides guidance and specifies the distinct statewide role of TSTC to promote technical education and meet the workforce needs of the State of Texas.

Justification: SACSCOC Principles of Accreditation, Standard 4.2.a, requires governing boards to regularly review an institution’s mission. SACSCOC clarified during its December 2023 annual meeting that a minimum of three years constitutes “regular review”. The standard states: “The institution’s governing board formally approves and periodically reviews the institution’s mission statement. The board, in its review, reaffirms the mission statement and whether changes are made, thereby maintaining a cognizance of the previously agreed-upon scope of institutional activities and ensuring that institutional policies, procedures, and activities remain compatible with and included in the mission statement.”

Additional Information: TSTC’s mission is legislatively prescribed and approved and cannot be amended without the consent of the State legislature.

Fiscal Implications: No fiscal implications.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Texas Education Code, Section 135.01

Recommended Minute Order: “The Texas State Technical College Board of Regents Reaffirm the Mission Statement of Texas State Technical College.”

Recommended By: [ORIGINAL SIGNED BY]
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

TEXAS EDUCATION CODE

TITLE 3. HIGHER EDUCATION

SUBTITLE G. NON-BACCALAUREATE SYSTEM

CHAPTER 135. TEXAS STATE TECHNICAL COLLEGE SYSTEM

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 135.01. TEXAS STATE TECHNICAL COLLEGE SYSTEM; ROLE AND MISSION.

(a) Texas State Technical College System is a coeducational two-year institution of higher education offering courses of study in technical-vocational education for which there is demand within the State of Texas.

(b) Texas State Technical College System shall contribute to the educational and economic development of the State of Texas by offering occupationally oriented programs with supporting academic course work, emphasizing highly specialized advanced and emerging technical and vocational areas for certificates or associate degrees. The Texas State Technical College System is authorized to serve the State of Texas through excellence in instruction, public service, faculty and manpower research, and economic development. The system's economic development efforts to improve the competitiveness of Texas business and industry include exemplary centers of excellence in technical program clusters on the system's campuses and support of educational research commercialization initiatives. Through close collaboration with business, industry, governmental agencies, and communities, including public and private secondary and postsecondary educational institutions, the system shall facilitate and deliver an articulated and responsive technical education system.

(c) In developing and offering highly specialized technical programs with related supportive coursework, primary consideration shall be placed on industrial and technological manpower needs of the state. The emphasis of each Texas State Technical College System campus shall be on advanced or emerging technical programs not commonly offered by public junior colleges.

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Ron Widup, Chair; Kathy Stewart, Member

Committee Chair Comments

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		<i>Chad Wooten</i>



Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** FA 01-24(c)

Proposed By: Chad Wooten, Vice Chancellor & Chief Financial Officer

Subject: **Approve Contracts Exceeding One Million Dollars for Insurance Premiums**

Background: The State Office of Risk Management (SORM) is charged by Chapter 412 of the Texas Labor Code to administer insurance services obtained by state agencies, including self-insured government employees' workers' compensation insurance program and the state risk management programs. Texas State Technical College (TSTC) obtains insurance through SORM. SORM partners with private insurance brokers to present insurance premium options to TSTC. The insurance premium amounts, specifically property and casualty premium amounts, have increased over time. As TSTC campuses expand in the future, TSTC anticipates insurance premiums will exceed \$1 million.

Justification: This minute order would allow the Chancellor, or the Chancellor's designee, to efficiently execute contracts for insurance premiums to meet the needs of TSTC and operational deadlines. Approval also ensures compliance with Texas Education Code § 51.9337(f).

Additional Information: None.

Fiscal Implications: Funds will be available as budgeted for the contracts.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Texas State Technical College Board of Regents approves contracts for insurance premiums where the contracts exceed \$1 million, and delegates its authority to the Chancellor, or his designee, to enter into and execute any necessary amendments, extensions, or renewals to the said contracts."

Recommended By: **[ORIGINAL SIGNED BY]**
Chad Wooten, Vice Chancellor & Chief Financial Officer

TEXAS STATE TECHNICAL COLLEGE

Quarterly Investment Report

As of November 30, 2023

Description	Ending Value as of 11/30/22	Ending Value as of 8/31/23	Ending Value as of 11/30/23	Interest Rate
<u>Operating Funds</u>				
Cash in State Treasury	7,313,309	1,268,111	2,965,216	4.98%
Statewide Operating	9,098,570	9,565,994	8,137,318	3.00%
Harlingen - Local Operating	51,403	78,991	77,348	4.98%
Sweetwater - Local Operating	26,694	28,111	27,508	5.73%
Marshall - Local Operating	32,985	32,111	38,639	0.05%
Fort Bend - Local Operating	26,984	36,936	38,016	0.00%
Brownwood - Local Operating	15,179	16,770	17,868	1.86%
Abilene - Local Operating	15,223	21,190	22,249	0.25%
North Texas - Local Operating	11,003	13,677	10,996	1.00%
Breckenridge - Local Operating	10,436	13,294	17,630	0.10%
Payroll	2,836,107	2,651,729	1,672,126	3.00%
Federal Funds	3,106	10	10	0.00%
Texas Range - Pool	30,782,644	26,863,088	17,157,776	5.37%
Total Operating Funds	50,223,642	40,590,012	30,182,699	
<u>Endowment Funds</u>				
Bank of America - CD	10,000	10,000	10,000	0.01%
Clear Fork Bank - CD	99,215	99,215	99,215	4.25%
FNB Central Texas - MMKT	292,306	298,955	301,197	3.03%
FNB Central Texas - CD	191,574	191,574	191,574	3.75%
Liberty/Veritex Community Bank - CD	10,000	10,000	10,000	2.75%
Total Endowment Funds	603,095	609,744	611,986	
<u>Bond Proceeds / Debt Service Funds</u>				
NB Central Texas (Series 2016 HEAF/RFS bonds)	70	-	-	
TexPool (Series 2020 bonds)	10,729,859	5,555,085	4,909,940	5.36%
Texas Range Pool (Series 2022A CCAP bonds)	296,591,171	72,074,600	63,140,940	5.37%
FNB Central Texas (Series 2022A CCAP bonds)	-	550,060	1,659,856	3.00%
BOK Financial (Series 2022A CCAP bonds)	-	225,936,198	228,978,400	4.74%
Texas Range Pool (2022A CCAP debt service)	20,340,350	1,405,989	1,424,850	5.37%
Total Bond Proceeds / Debt Service Funds	327,661,450	305,521,932	300,113,987	
Total All Investments	378,488,187	346,721,688	330,908,672	

TEXAS STATE TECHNICAL COLLEGE

Quarterly Investment Report

As of November 30, 2023

Schedule of Time Deposits:

Description	Amount	Maturity Date	Days Maturity	Rate	Type
Veritex Community Bank	10,000	9/7/2024	731	2.75%	Endowment
FNB Central Texas	191,574	12/15/2023	365	3.75%	Endowment
Clear Fork Bank	65,000	4/4/2024	365	4.25%	Endowment
Clear Fork Bank	34,215	4/12/2024	365	4.25%	Endowment
Bank of America	10,000	8/10/2024	365	0.01%	Endowment
Total Time Deposits	310,789				

Weighted Average Maturity (Time Deposits): 377 days

Weighted Average Rate of Interest (All Investments): 4.91%

Current One Year Treasury Bill Rate: 5.16%

Lipper Money Market Funds Average Return (1 YR): 4.48%

FY 2024 Investment Income (All Investments): 4,517,542 *

All investments, except for the funds at BOK Financial, are shown at cost. Market value equals cost due to the type of investment. All balances are per the bank as of the report date.

**Includes Change of Fair Value in Investments (Unrealized Gain/Loss)*

I certify that this investment portfolio is in compliance with Texas State Technical College's policy on investments and the Public Funds Investment Act (Texas Government Code, Section 2256).

[ORIGINAL SIGNED BY]

Anju Motwani, Controller

1/18/23

Date

[ORIGINAL SIGNED BY]

Chad Wooten, Chief Financial Officer

1/18/23

Date

2020

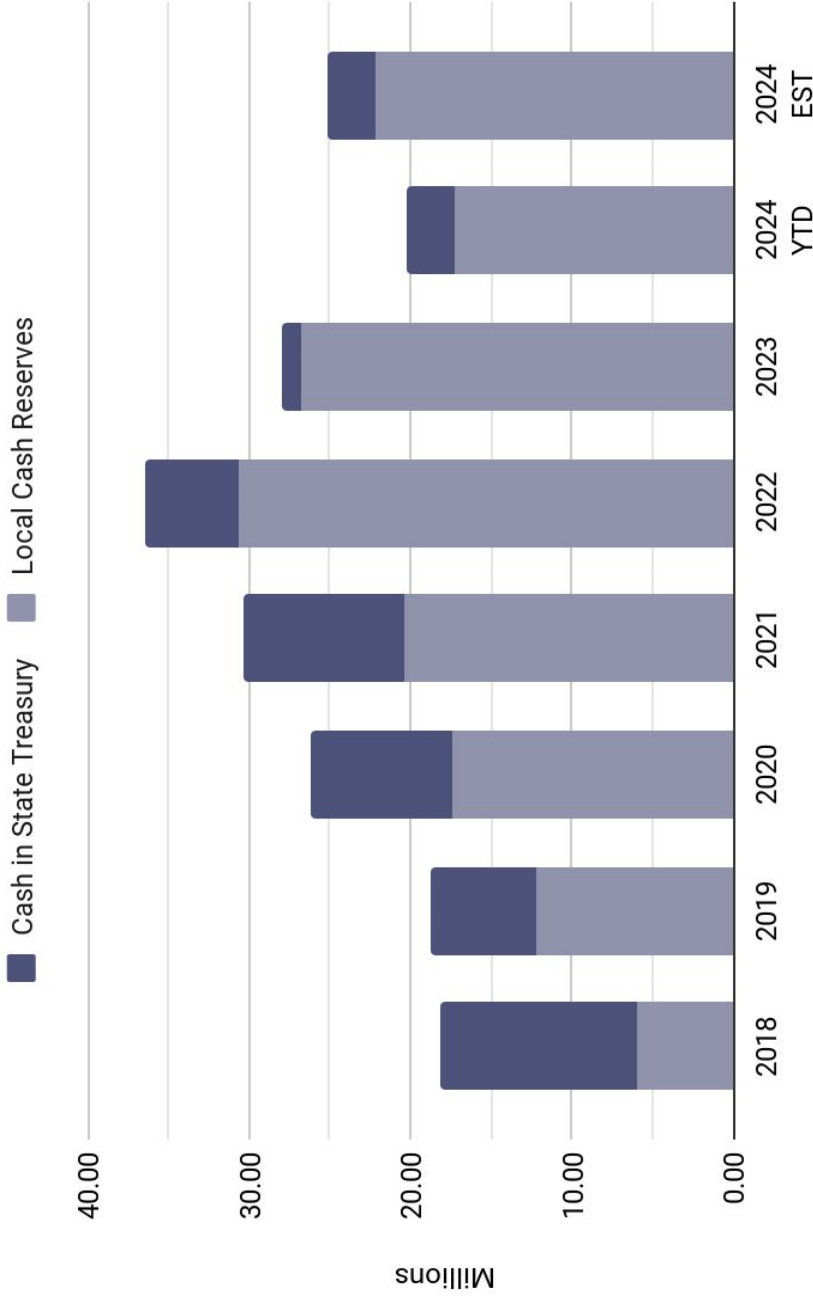
Building in Waco (BRIC) sold for \$5 mil. Overall decrease in spending due to the pandemic.
Balance: \$26.2M

2021

Spending continued to remain controlled due to the uncertainty of the pandemic, therefore a surplus in reserves continued. Also, early payoff of airport loan amounting to \$1.2 mil.
Balance: \$30.4M

2022

Another \$10 mil added to reserves, despite of the early payoff of the Fort Bend ITC lease amounting to \$3.6 mil and early payoff of the TPFA leases amounting to \$2.0 mil. TSTC also drew \$6 mil for lost revenue from CARES.
Balance: \$36.5M



2023

First year TSTC utilized reserves in preparation for expansion. Hiring additional FTE, equipment purchased for FAME, additional marketing strategies.
Balance: \$28.0M

2024

During Q1 \$10 mil withdrawn from reserves due to delay in grant reimbursements. With current operating forecast, estimating ending balance of \$25 mil.
Balance FY24 Q1: \$20.2M

TEXAS STATE TECHNICAL COLLEGE

Pledged Collateral Report
November 30, 2023

	DEPOSITS			SECURITY ON DEPOSITS				Sufficient (Insufficient)
	Demand Deposits	Money Market & Time Deposits	Total Deposits	FDIC* Coverage (up to)	Required Collateral	Collateral at Market Value		
Depository - Location								
First Ntl Bank of Central Texas - Waco	11,469,310	492,771	11,962,081	500,000	11,462,081	34,500,000	23,037,919	
Frost Bank - Harlingen/Fort Bend	115,363	-	115,363	250,000	-	355,246	489,883	
Texas National Bank - Sweetwater	27,508	-	27,508	250,000	-	-	222,492	
Texas Bank & Trust - Marshall	38,639	-	38,639	250,000	-	-	211,361	
Citizens National Bank - Red Oak	10,996	-	10,996	250,000	-	-	239,004	
Prosperity Bank - Abilene	22,249	-	22,249	250,000	-	-	227,751	
Texas Bank - Brownwood	17,868	-	17,868	250,000	-	-	232,132	
InterBank - Breckenridge	17,630	-	17,630	250,000	-	-	232,370	
Bank of America - Waco	-	10,000	10,000	250,000	-	-	240,000	
First Ntl Bank - Albany/Breckenridge	-	99,215	99,215	250,000	-	-	150,785	
Veritex Comm. Bank - N. Richland Hills	-	10,000	10,000	250,000	-	-	240,000	
Extracto Banks, N.A. - Waco	-	-	-	250,000	-	-	250,000	
Cash in State Treasury	2,965,216	-	2,965,216		No Collateral Required			
TexasTerm (Government Pool)	81,723,566	-	81,723,566		No Collateral Required			
TexPool (Government Pool)	4,909,940	-	4,909,940		No Collateral Required			
BOK Financial		228,978,400	228,978,400		No Collateral Required			
TOTAL	101,318,286	229,590,386	330,908,672					

* Federal Deposit Insurance Corp. All **demand deposits** owned by a public unit held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. Separately, all **time and savings deposits** owned by a public unit and held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. The term "demand deposits" means both interest-bearing and noninterest-bearing deposits.

Texas State Technical College
Condensed Statements of Net Position

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Assets			
Cash & Investments - unrestricted	\$ 57,812,581	51,903,376	40,244,627
Cash & Investments - restricted, bond proceeds	19,771,760	11,090,688	304,116,005
Cash & Investments - restricted, other	2,787,696	3,086,896	2,016,938
Receivables	31,044,813	33,435,441	31,993,853
Capital/Intangible Assets, Net	241,735,019	257,771,849	296,935,240
Other Assets	90,961,786	77,999,232	56,214,654
Total Assets	<u>444,113,655</u>	<u>435,287,483</u>	<u>731,521,317</u>
Liabilities and Net Position			
Liabilities			
Accounts Payable	11,232,540	11,139,588	13,386,983
Payroll Payables	15,076,038	16,600,423	17,737,533
Unearned Tuition Revenue	24,760,497	24,771,876	28,879,530
Other Liabilities	104,162,465	108,710,819	115,348,960
Long-term Debt	143,691,543	126,940,988	417,582,717
Total Liabilities	<u>298,923,083</u>	<u>288,163,694</u>	<u>592,935,723</u>
Net Position			
Net investment in capital assets	117,899,434	142,758,322	159,256,564
Restricted, expendable	343,244	102,623	8,201,639
Restricted, non-expendable	586,511	588,200	596,939
Unrestricted	37,942,595	30,584,238	17,609,091
Unrestricted - Waco facility demo	15,638,868	9,966,783	-
Unrestricted - Other Post Employment Benefits (OPEB) and Pension	(27,220,080)	(36,876,377)	(47,078,639)
Total Net Position	<u>145,190,572</u>	<u>147,123,789</u>	<u>138,585,594</u>
Total Liabilities and Net Position	<u>\$ 444,113,655</u>	<u>435,287,483</u>	<u>731,521,316</u>

Liquidity and Leverage Analysis

Liquidity Ratio: Cash on Hand (in days)

Determines how long, in days, TSTC could meet operating expenses without receiving new income.

Unrestricted Cash x 365 Days	21,101,591,948	18,944,732,415	14,689,288,899
Operating Expenses	185,483,604	206,901,324	232,123,401
TSTC Cash on Hand (in days):	113.8 days	91.6 days	63.28 days

Benchmark:	Bond Rating	Median
<i>Public Universities</i>	Prime	260 days
	High Grade	140 days
	Upper Medium Grade	50 days

Texas State Technical College
Condensed Statement of Changes in Net Position

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Operating Revenue			
Gross Tuition and Fees	\$ 46,370,327	57,584,771	58,680,065
Discounts and Allowances	(18,646,332)	(27,187,302)	(29,232,768)
Financial Aid Grants	36,143,225	39,158,092	33,368,370
Scholarship Expense	(27,002,807)	(27,411,065)	(20,342,013)
Net Tuition and Fee Revenue	<u>36,864,413</u>	<u>42,144,496</u>	<u>42,473,654</u>
State Appropriations	126,936,753	132,706,022	141,377,746
Net Auxiliary Revenue	4,108,401	5,571,180	5,559,767
CARES Grant (non-student portion)	14,927,380	24,805,695	3,030,927
Other Grants and Contracts	10,719,611	10,513,469	14,463,138
Investment Income	160,922	420,754	12,424,305
Other Sales	5,719,177	7,034,450	6,435,918
Total Operating Revenue	<u>199,436,657</u>	<u>223,196,067</u>	<u>225,765,454</u>
Operating Expenses			
Salaries, Wages and Benefits	125,131,282	130,937,902	147,670,151
Materials and Supplies	12,916,963	21,054,514	15,325,281
Depreciation and Amortization	15,907,181	17,497,270	22,109,619
Communications and Utilities	5,675,323	5,658,158	6,301,570
Interest Expense and TPFA Payment	7,655,902	7,313,859	16,016,745
Other Expenses	18,196,953	24,439,621	24,700,035
Total Operating Expenses	<u>185,483,604</u>	<u>206,901,324</u>	<u>232,123,401</u>
Net Operating Income	<u>13,953,052</u>	<u>16,294,744</u>	<u>(6,357,946)</u>
Nonoperating Activity			
Nonoperating revenues	583,913	1,674,077	15,511,309
Nonoperating expenses	(24,405,889)	(16,035,601)	(17,662,351)
Total Nonoperating Activity	<u>(23,821,976)</u>	<u>(14,361,524)</u>	<u>(2,151,042)</u>
Total Change in Net Position	<u>\$ (9,868,923)</u>	<u>1,933,219</u>	<u>(8,508,989)</u>

Operating Margin Analysis

Operating Margin

Profitability ratio that demonstrates how much revenues are left over after all the operating costs have been paid.

Operating Net Income (Loss)	13,953,052	16,294,744	(6,357,946)
Operating Revenues	199,436,657	223,196,067	225,765,454
TSTC Operating Margin:	7.00%	7.30%	-2.82%

Benchmark:	Bond Rating	Median
<i>Public Universities</i>	Prime	0.60%
	High Grade	0.40%
	Upper Medium Grade	-3.80%

**Texas State Technical College
Operating Budget Performance
as of November 30, 2023**

Operating Revenues	FY 2024 Budget	FY 2024 YTD Actual	Budget Utilized	NOTE	FY 2024 Forecast
Returned Value Formula Appropriations	95,103,614	95,103,614	100.0%		95,103,614
Special Items & Other Appropriations	27,162,626	27,162,626	100.0%		27,162,626
Debt Service Appropriations	17,696,557	17,696,557	100.0%		17,696,557
HEAF Appropriations	8,662,500	8,662,500	100.0%		8,662,500
Benefits Appropriations	32,226,640	8,963,211	27.8%		33,000,000
Tuition	60,000,000	44,737,032	74.6%	1	60,862,181
Student Financial Aid	38,576,500	5,531,757	14.3%	2	44,673,345
Auxiliary Enterprises	10,278,000	4,412,755	42.9%	3	10,850,000
Fees & Educational Sales	3,450,000	1,292,445	37.5%	3	3,450,000
Industry Relations	4,000,000	1,241,658	31.0%	3	4,000,000
Grants	8,338,539	2,239,196	26.9%		8,197,432
Contracts & Other	9,500,000	4,748,783	50.0%	4	9,509,254
Total Operating Revenues	314,994,976	221,792,134	70.4%		323,167,509
Operating Carryforward / Reserves	3,102,609	-		5	3,102,609
Operating Expenditures					
Instruction	85,954,973	22,178,104	25.8%	6	88,643,479
Student Financial Aid	48,768,078	6,991,299	14.3%	2	54,864,923
Statewide Benefits	36,845,253	9,187,425	24.9%		37,618,613
Marketing	21,857,622	4,965,850	22.7%	6	23,695,218
External Relations	14,928,622	3,387,121	22.7%	3, 6	14,503,651
Auxiliary Enterprises	9,107,190	2,568,224	28.2%	3, 6	10,184,867
Campus Services	5,035,549	1,047,010	20.8%		4,964,798
Facilities & Plant	22,280,134	5,204,390	23.4%	6	22,569,507
Information Technology	15,946,231	6,527,697	40.9%	7, 6	15,999,661
Finance	8,281,063	1,889,479	22.8%	6	8,616,529
Human Resources	4,422,719	1,149,038	26.0%	6	4,504,308
Statewide Administration	3,696,612	1,025,002	27.7%	6	4,234,440
Debt Service	34,148,539	10,177,589	29.8%		34,148,539
Strategic Pool (to be allocated)	6,825,000	-		8	-
Total Operating Expenditures	318,097,585	76,298,228	24.0%		324,548,533
Operating Budget Margin (Deficit)	-	145,493,906	-		1,721,585

Texas State Technical College Operating Budget Performance as of November 30, 2023

Notes:

Explanations are provided below for any notable variances from the original budget.

- 1)** Enrollment for Fall and Spring semesters have exceeded initial projections, positively impacting tuition revenue. Overall tuition revenue is expected to be about 15% higher than prior year, just slightly over the budgeted amount for FY 2024.

- 2)** Student financial aid revenue is mostly offset with student financial aid expense, with the exception of the required scholarship set asides from tuition revenue and other local resources. The \$6 million additional revenue and expense forecasted for student financial aid is mainly due to additional funding awarded to most Texas higher education institutions for the Texas Education Opportunity Grant beginning in FY 2024.

- 3)** Secondary revenue sources such as Industry Relations, Auxiliary Enterprises and Fees & Educational Sales typically follow similar growth pattern as student enrollment increases and workforce training initiatives rise. Also, Waco housing (Griffith Hall) resumed full operations in Fall 2023, positively impacting Auxiliary revenues. Accordingly, with increased activity in these areas, expenses are expected to be slightly higher than budgeted.

- 4)** Increased interest rates continue to provide a favorable variance from budget in FY 2024. Approximately \$6.4 million of the interest earned on the Series 2022A CCAP bond proceeds will be used to fund the FY 2024 debt service payments on the local (non-state funded), interest only portion of the Series 2022A CCAP bonds.

- 5)** TSTC routinely utilizes accumulated reserves for various purposes. In FY 2024, \$3.1 million of reserves is expected to be utilized to supplement current year revenues and offset one-time costs in the annual budget, such as aircraft purchases of approximately \$1.8 million.

- 6)** Forecasted actual expenditures in the primary operating divisions of the College mostly exceed the original budget, as planned. Expenses in the two primary student-facing divisions of the College, Instruction and Marketing, continue to be at elevated levels as TSTC invests in growth initiatives, including adding additional faculty and staff in these areas. Much of these increases are funded by the "strategic pool," which is utilized throughout the fiscal year, reducing the pool amount and increasing the divisional operating budgets, causing a net zero impact as a whole.

- 7)** Actual expenses in Information Technology are more front loaded in the first half of the fiscal year, as one-time annual expenditures are made at the beginning of the fiscal year for annual software subscriptions and services. Also, ongoing investments in the multi-year *Workday* ERP implementation project are reflected in this line item.

- 8)** A majority of the Strategic Pool budget has been deployed for FY 2024. \$5 million of the total is allocated to fund TSTC's Pay for Performance merit program, as well as new positions. The remaining amount is set aside to fund additional operating costs arising from the CCAP projects.

TEXAS STATE TECHNICAL COLLEGE

Quarterly Real Estate Lease Report for Minute Order 14-23

November 30, 2023

Tenant Name	Lease Description	Amount of Lease	Start Date	Term Date
Louis A. Williams & Associates Inc.	Office Space Lease at CAT Building TSTC in Marshall	\$38,160	9/1/2023	8/31/2024
Seven Networks LLC	Office Space Lease at CAT Building TSTC in Marshall	\$168,762	9/1/2023	8/31/2024
Aladdin Pump and Supply Company LLC	Building Lease at 2700 E End Blvd. S TSTC in Marshall	\$23,355	10/5/2023	3/31/2024
McLeod Aero, LLC	Hangar (8-1) and Storage Space Lease TSTC in Waco	\$347,791	11/1/2023	10/31/2025

The leases above (TSTC is the lessor) are reported to the Board of Regents, per MO 14-23, when (1) the period of the lease, including optional extensions, does not exceed five years; and (2) the dollar value of the lease, including any amendment, modification, renewal, or extension of the lease, is less than \$500,000. Any leases exceeding those thresholds are presented to the Board of Regents through a separate minute order. Amount of lease includes optional renewals even if not yet exercised.

TEXAS STATE TECHNICAL COLLEGE
 Quarterly Report for Contracts > \$1 Million
 As of November 30, 2023

Contractor Name	Description	Total Contract Value	Start Date	Term Date
Imperial Construction, Inc.	JBC 1st & 2nd Floor Renovations TSTC in Waco	\$12,915,898	10/12/2021	4/30/2024
Bartlett Cocke General Contractors	CMAR for Various Civil and Ancillary Projects TSTC in Waco	\$12,503,303	3/29/2021	1/30/2024
Cavallo Energy Texas LLC	Electric Utility Services	\$11,768,522	1/1/2019	12/31/2023
Incline Alchemy, Inc.	Workday Implementation Partner Services	\$10,509,373	9/30/2020	9/30/2025
Imperial Construction, Inc.	EEC & TSC Renovations TSTC in Waco	\$9,300,000	7/1/2023	4/15/2025
TXU Energy	Electric Utility Services	\$8,500,000	1/1/2024	12/31/2028
Workday, Inc.	Enterprise Resource Planning System	\$7,642,501	10/18/2019	4/17/2025
Asher Media, Inc.	Advertising Services	\$7,365,995	9/1/2019	8/31/2024
Piper Aircraft, Inc.	Aircraft Purchases	\$5,759,900	10/19/2022	12/31/2025
Texas General Land Office	Natural Gas Utility Services	\$4,939,695	9/1/2009	8/31/2026
PBK Inc.	A/E Services CCAP TSTC in Waco	\$4,937,020	3/24/2023	12/31/2025
PBK Inc.	A/E Services for CCAP TSTC in East Williamson County	\$4,155,500	6/13/2023	6/13/2026
PBK Inc.	A/E Services CCAP TSTC in Fort Bend	\$4,038,500	3/29/2023	12/1/2025
City of Waco	Potable Water Purchase TSTC in Waco	\$3,874,341	8/6/2018	8/6/2028
Enterprise Fleet Management	Fleet Vehicle Leasing Services	\$3,839,862	10/10/2022	10/9/2027
Energy Architecture, Inc.	A/E Services for CCAP, Other Buildings TSTC in Harlingen	\$3,723,520	4/11/2023	4/11/2025
Hyland LLC	Perceptive Content Software Support Services	\$2,798,088	8/12/2009	8/31/2024
Lewis Land Management LLC	Landscaping Services TSTC in Waco	\$2,600,000	10/1/2021	9/30/2024

TEXAS STATE TECHNICAL COLLEGE
 Quarterly Report for Contracts > \$1 Million
 As of November 30, 2023

Contractor Name	Description	Total Contract Value	Start Date	Term Date
Ellucian Company LP	Colleague Enterprise Resource Planning System	\$2,127,429	9/1/2022	8/31/2025
STVT-AAI Education Inc.	CDL License Training	\$1,609,000	1/29/2021	12/31/2023
D&M Leasing	Fleet Vehicle Leasing Services	\$1,594,953	11/9/2018	5/1/2026
Parkhill Smith & Cooper, Inc.	AVE Services CCAP Projects TSTC in Abilene	\$1,465,505	1/13/2023	2/28/2025
Kitchell CEM, Inc.	Construction Management Services CCAP TSTC in Waco	\$1,421,630	5/7/2023	1/7/2026
Salesforce, Inc.	Cloud Customer Relationship Management Platform	\$1,407,182	3/1/2021	8/31/2024
Kitchell CEM, Inc.	Construction Management Services CCAP TSTC in Harlingen	\$1,345,530	5/24/2023	11/30/2025
PBK Inc.	AVE Services JBC 1st and 2nd Floor Renovations TSTC in Waco	\$1,328,525	10/11/2021	6/30/2024
Prolego Consulting Solutions, LLC	Construction Management Services CCAP TSTC in Fort Bend	\$1,258,711	4/20/2023	4/20/2026

* The contracts above include current contracts over one million dollars for the purchase or sale of goods or services.

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Keith Honey, Chair

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Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** FAC 02-24(c)

Proposed By: Kevin Semien, Vice Chancellor & Chief Campus Services Officer

Subject: **Approve the Lease of 36,725 Square Feet of the open land on the north side of the TSTC Waco Airport for Zimin Transportation to build a hangar for Business Operations.**

Background: Zimin Transportation is an air and water logistics company headquartered in South Naknek, Alaska. They offer a charter service for personnel and cargo and also do repairs and overhaul services. They have over 35 years of experience. Zimin Transportation is currently leasing the East LAM (clamshell fabric structure) located at the old Battlespace area and would like to continue growing their operations at TSTC Waco Airport.

Justification: Zimin Transportation would like to lease the 36,725 square feet of open land on the north side of the TSTC Waco Airport to build a hangar for business operations. The proposed tenant's use of space is consistent with the development plans for the TSTC Waco Airport. All facets of the proposed project will be reviewed and approved by TSTC to ensure that it meets all TSTC, city, county, state and federal requirements that are applicable.

Additional Information: The space to be leased at the airport is surplus and not needed, nor anticipated to be needed in the foreseeable future, by TSTC for instruction or training.

Fiscal Implications: This transaction requires no investment of TSTC funds. Lease payments to TSTC will be determined based on current market-comparative data rates. This lease will be for a 15 to 20-year period, depending on negotiations.

Attestation: The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Exhibit A and B
Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the lease agreement with Zimin Transportation to lease 36,725 Square Feet of open land on the north side of the TSTC Waco Airport and delegates authority to the Chancellor, or his designee, to enter into and execute all necessary documents to execute said lease agreement."

Recommended By: [ORIGINAL SIGNED BY]
Kevin Semien, Vice Chancellor & Chief Campus Services Officer

EXHIBIT B

Proposed Zimin Hangar



Tirane Apion Facility

TSTC Waco Building Construction Classrooms

Technical Studies Center

TSTC - Waco Electronics Center

Servion Air FBO at TSTC

Col. James T. Connolly Aerospace Center

Football Memorial

Airline Dr

Apron Rd

Airline Dr

1st St

Airline Dr

2nd St

TSTC - Waco Library

TSTC - Waco Student Services Center

Griffith Residence Hall - TSTC Waco

Industrial Technology Center

Village Oaks Apartments

Locators Credit Union

artments

Layers

Google

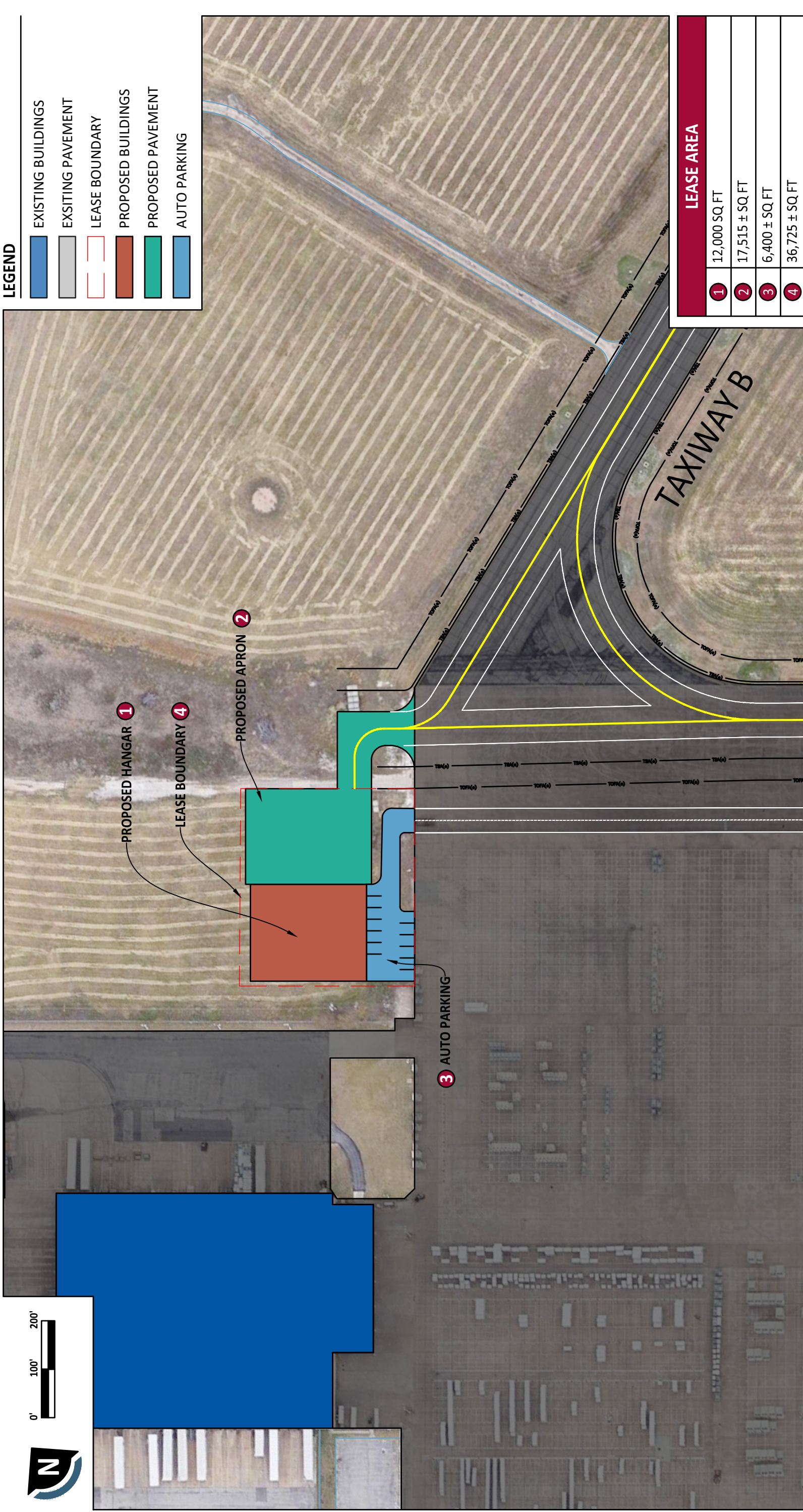


Exhibit 1.1 - CNW - Zimin Hangar Development

January 21, 2024

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the Lease of 36,725 Square Feet of the open land on the north side of the TSTC Waco Airport for Zimin Transportation to build a hangar for Business Operations.

As requested, I have reviewed and considered the legal ramifications of approving (1) the lease of 36,725 square feet of the land at the TSTC Waco Airport to Zimin Transportation, LLC to build a hangar for its business operations, and (2) the delegation of authority from the Board of Regents to the Chancellor, or his designee, to negotiate said lease, entering into and executing all necessary documents to complete said lease.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organization and control of TSTC with the Board of Regents, and this would specifically include leasing land owned by the system as the Board determines is in the best interest of fulfilling the mission of the system.

The land to be leased at the TSTC Waco Airport Zimin Transportation, LLC is not needed, nor anticipated to be needed in the foreseeable future, by TSTC for instruction or training. The applicable indemnities and insurance requirements will be included in the lease.

Having reviewed the Texas Education Code, it is my opinion that (1) the approval of the lease of 36,725 square feet of the land at the TSTC Waco Airport to Zimin Transportation, LLC to build a hangar for its business operations, and (2) the delegation of authority from the Board of Regents to the Chancellor, or his designee, to negotiate said lease, entering into and executing all necessary documents to complete said lease, comport with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
Deputy Vice Chancellor & General Counsel

cc: Kevin Semien, Vice Chancellor & Chief Campus Services Officer

January 21, 2024

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Delegate Authority to Amend the Interagency Cooperation Contract for Natural Gas Utilities with the Texas General Land Office.

As requested, I have reviewed and considered the legal ramifications of the delegation of authority from the Board of Regents to the Chancellor, or his designee, to amend the Interagency Cooperation Contract for Natural Gas with the Texas General Land Office (GLO).

During the 84th Legislative Session comprehensive changes were made to the Texas Education Code. In regard to a contract with a value of more than \$1 million, the TSTC Board of Regents must approve any amendment, extension, or renewal of a contract with a value that exceeds 25 percent of the value of the original contract approved by the Board unless the authority to exceed the approved amount is expressly delegated by the board (see Texas Education Code [§51.9337\(f\)](#)).

On September 1, 2009, TSTC and the GLO entered into an Interagency Cooperation Contract. The Board approved a contract extension in 2019 through Minute Order 36-19(c), since the value of the contract exceeded one million dollars. Further amendments, extensions, and renewals are expected to exceed 25 percent of the contract approved by the Board. Therefore, Board approval and delegation are needed.

Having reviewed the Texas Education Code, it is my opinion that delegation by the Board of Regents of its authority to the Chancellor, or his designee, to enter into and execute any and all necessary amendments, extensions, and renewals of the Interagency Cooperation Contract with the Texas General Land Office for natural gas utilities, including those with a value that exceeds 25 percent of the value of the original contract approved by the Board, comport with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
Deputy Vice Chancellor & General Counsel

cc: Kevin Semien, Vice Chancellor & Chief Campus Services Officer



Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** FAC 03-24(c)

Proposed By: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Subject: **Approve the Project, Budget, and Contracts Exceeding \$1M for the Welcome Center Production at Texas State Technical College in Waco**

Background: The Project will include designing and building two immersive and interactive installations that will together create a welcome center production for prospective students in the John B. Connally Technology Center at TSTC in Waco. The student welcome center will be designed as an evolving and scalable experience. The contractor (expected to be Media.Monks Inc.) will provide strategy, design, project management, fabrication, and installation services. The Project Budget is \$1,687,000.

Justification: This minute order ensures compliance with the contract delegation requirements of Texas Education Code § 51.9337(f) and TSTC SOS GA 4.4 Process for Construction or Renovation of Facilities.

Additional Information: None.

Fiscal Implications: Interest from bond proceeds will fund the project.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter from General Counsel

Recommended Minute Order: "The Texas State Technical College Board of Regents approves the Project and Budget to create a welcome center production at Texas State Technical College in Waco, and delegates its authority to the Chancellor, or his designee, to enter into and execute all necessary contracts and amendments exceeding One Million Dollars for the Project."

Recommended By: **[ORIGINAL SIGNED BY]**
Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

January 21, 2024

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve the Project, Budget, and Contracts Exceeding \$1M for the Welcome Center Production at Texas State Technical College in Waco.

As requested, I have reviewed and considered the legal ramifications of the Board of Regents (1) approving the agreement, including amendments thereto, with Media.Monk Inc., the value of which is expected to be greater than \$1 million and (2) delegating its authority to the Chancellor, or his designee, to enter into and execute the agreement and any necessary amendments to the said agreement.

Generally, Chapters [51](#) and [135](#) of the Texas Education Code vest the organizational control of TSTC with the Board of Regents, and this would include the ability to approve agreements, and the value of said agreements.

During the 84th Legislative Session comprehensive changes were made to the Texas Education and Government Codes, wherein the TSTC Board of Regents were given exclusive authority to approve and sign certain contracts on behalf of TSTC with a value exceeding One Million Dollars (see [TEC §51.9337\(f\)](#) and [TGC 2261.254\(c\)\(d\)](#)). However, included in the changes to the aforementioned Codes are provisions that permit the TSTC Board of Regents to delegate said approval and signatory authority to the Chancellor or his designee.

Having reviewed the Texas Education Code and the Texas Government Code, it is my opinion that (1) approving the agreement, and any amendment thereto, with Media.Monks Inc. the value of which is expected to be greater than \$1 million, and (2) delegating authority from the Board of Regents to the Chancellor, or his designee, to enter into and execute the agreement and any necessary amendments to the said agreement, comports with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo
General Counsel & Deputy Vice Chancellor

cc: Rick Herrera, Senior Vice Chancellor & Chief Campus Expansion Officer

Major Projects Report February 2024

#	Project Name	Campus	Delivery Method	Fund Source	Cost Allocation	Required Approvals	% Complete
1	Campus Wide Drainage Project	Waco		Unfunded	Engineering Design \$ 2,074,290 Construction Contract \$ 1,726,290 Owner's Cost \$ 43,000 Total Budget \$ 2,074,290	Project and Budget	MO 47-20 0%
2	EEC & TSC Building Renovations	Waco	A/E-CMaR	RFS LB 22 CCAP Bond Funds \$ 6,000,000 EDA Grant \$ 3,500,000 TSTC Matching Local Funds \$ 2,585,000 HEF Funds \$ 250,000 Total \$ 12,335,000	Architectural Services \$ 914,620 Construction Contract \$ 9,315,666 Abatement Costs \$ 57,470 Construction Cost (Other) \$ 38,984 Owner's Cost \$ 277,293 Owner's Reserve (Balance) \$ 1,730,967 Total Budget \$ 12,335,000	Pursuit of EDA Grant Project and Budget Contracts > \$1M Approve Amended Budget Complete Project	EA 26-20 MO 13-21 MO 11-22 FAC MO 08-22 Jan 2025 20%
3	JBC Renovation Multipurpose Event Center	Waco	A/E-CMaR	RFS LB 20 Bonds \$ 5,200,000 RFS LB 20 Bonds (\$37,400) RFS LB 22 CCAP Bond Funds \$7,800,000 RFS LB 22 CCAP Bond Funds \$ 1,700,000 HEF Funds \$ 850,000 Total \$ 15,512,600	Architectural Services \$ 1,399,275 Construction Contract \$ 12,915,898 Construction Documentation \$ 14,183 Construction Cost (Other) \$ 325 Owner's Cost \$ 956,166 Owner's Reserve (Balance) \$ 226,753 Total Budget \$ 15,512,600	Concept Project and Budget Amended Budget Amended Budget Complete Project	EA 20-21 MO 43-21 MO 14-22 FAC MO 07-22 FAC MO 17-23 Feb 2024 MO 31-21 Dec 2025 0%
4	TSTC Portion of North Interceptor Joint Effort	Waco	TBD	Local Bonds 2020 \$ 650,000 Unfunded \$ 850,000 Total \$ 1,500,000	Architectural Services \$ 59,100 Construction Contract \$ 2,040,900 Owner's Reserve (Balance) \$ 2,100,000 Total Budget \$ 2,100,000	Concept Complete Project Concept Complete Project	MO FAC 04-22 TBD 3%
5	20ME Renovation Student Enrollment	Harlingen	A/E-CMaR	Bond Funds \$ 2,100,000 Total \$ 2,100,000	Architectural Services \$ 42,297 Construction Contract \$ 1,549,368 Owner's Reserve (Balance) \$ 600,000 Total Budget \$ 25,000	Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M Amended Project Complete Project	MO 46-21 MO FAC 03-22 MO FAC 09-22 MO FAC 20-23 Aug 2025 1%
6	Capital Construction Assistance Project	Abilene	RFQ RFQ A/E-CMaR	CCAP Appropriations \$ 13,500,000 CCAP Appropriations \$ 1,808,367 RFS LB 22 CCAP Bond Funds \$ 10,590,395 RFS LB 22 CCAP Bond Funds \$ 149,336 HEF Funds \$ 21,149 Local Funds \$ 21,149 Total \$ 26,090,395	Architectural Pre Design \$ 236,421 Architectural Services \$ 4,155,500 Construction Management \$ - Construction Contract \$ - Construction Documentation \$ - Construction Cost (Other) \$ - Owner's Reserve (Balance) \$ 52,443,279 Total Budget \$ 56,835,200	Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M Amended Project Complete Project Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M	MO 46-21 MO FAC 03-22 MO FAC 10-22 TBD 8%
7	Capital Construction Assistance Project	EWCHC	RFQ RFQ A/E-CMaR	CCAP Appropriations \$ 33,300,000 RFS LB 22 CCAP Bond Funds \$ 31,940,000 RFS LB 22 CCAP Bond Funds \$ (8,404,800) Total \$ 56,835,200	Architectural Pre Design \$ 250,150 Architectural Services \$ 4,038,500 Construction Management \$ - Construction Contract \$ 95,557 Construction Documentation \$ 1,258,711 Owner's Reserve (Balance) \$ 48,715,396 Total Budget \$ 54,358,314	Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M Complete Project Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M	MO 46-21 MO FAC 03-22 MO FAC 14-22 Aug 2025 8%
8	Capital Construction Assistance Projects	Fort Bend	RFQ RFQ A/E-CMaR	CCAP Appropriations \$ 41,800,000 RFS LB 22 CCAP Bond Funds \$ 12,308,164 HEF Funds \$ 250,150 Total \$ 54,358,314	Architectural Pre Design \$ 250,150 Architectural Services \$ 4,038,500 Construction Management \$ - Construction Contract \$ 95,557 Construction Documentation \$ 1,258,711 Owner's Reserve (Balance) \$ 48,715,396 Total Budget \$ 54,358,314	Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M Complete Project Concept & Contracts Contracts > \$1M Project, Budget, Cont. > \$1M	MO 46-21 MO FAC 03-22 MO FAC 14-22 Aug 2025 8%

Major Projects Report February 2024

#	Project Name	Campus	Delivery Method	Fund Source	Cost Allocation	Required Approvals	% Complete	
9	Capital Construction Assistance Projects	Harlingen	RFQ RFQ A/E-CMaR	CCAP Appropriations	\$ 37,800,000	Architectural Pre Design	284,363	
				RFS LB 22 CCAP Bond Funds	\$ 26,595,000	Architectural/Eng. Services	\$ 3,874,780	Concept & Contracts Contracts > \$1M
				RFS LB 22 CCAP Bond Funds	\$ (6,595,000)	Construction Management	\$ 1,345,530	Project, Budget, Cont. > \$1M
				HEF Funds	\$ 284,363	Construction Contract	\$ 115,000	
						Construction Documentation	\$ -	
		Construction Cost (Other)	\$ -					
		Owner's Reserve (Balance)	\$ 52,464,690					
		Total	\$ 58,084,363	Total Budget	\$ 58,084,363	Complete Project	Apr 2025	
10	Capital Construction Assistance Project	Marshall	RFQ RFQ A/E-CMaR	CCAP Appropriations	\$ 15,000,000	Architectural Pre Design	99,113	
				CCAP Appropriations	\$ (1,808,367)	Architectural Services	\$ 941,119	Concept & Contracts Contracts > \$1M
						Construction Management	\$ -	Project, Budget, Cont. > \$1M
						Construction Contract	\$ 37,950	
						Construction Documentation	\$ 259,597	
		Construction Cost (Other)	\$ -					
		Owner's Reserve (Balance)	\$ 11,853,854					
		Total	\$ 13,191,633	Total Budget	\$ 13,191,633	Complete Project	Nov. 2024	
11	Capital Construction Assistance Project	Waco	RFQ RFQ A/E-CMaR	CCAP Appropriations	\$ 53,600,000	Architectural Pre Design	336,392	
				RFS LB 22 CCAP Bond Funds	\$ 18,805,000	Architectural/Eng. Services	\$ 5,194,572	Concept & Contracts Contracts > \$1M
				HEF Funds	\$ 336,392	Construction Management	\$ 1,421,630	Project, Budget, Cont. > \$1M
						Construction Contract	\$ 59,600	
						Construction Documentation	\$ -	
		Construction Cost (Other)	\$ -					
		Owner's Reserve (Balance)	\$ 65,729,198					
		Total	\$ 72,741,392	Total Budget	\$ 72,741,392	Complete Project	Nov 2025	
12	Waco Annex	Waco	A/E-CMaR	TSTC Foundation	\$ 17,000,000	Architectural Services	1,112,500	
						Construction Management	\$ 252,000	
						Construction Contract	\$ 12,359,860	
						Construction Documentation	\$ -	
						Owners Cost (Equip.)	\$ 3,275,640	
		Owner's Reserve (Balance)	\$ 17,000,000					
		Total	\$ 17,000,000	Total Budget	\$ 17,000,000	Complete Project	Dec 2024	
13	Air Base Road Abate & Demo Multiple Structures	Waco	RFQ RFP RFP	Bond Funds	\$ 1,179,309	Abatement Consultant	283,117	
						Abatement Contract	\$ -	Project, Budget, and Contracts > \$1M
						Demolition Contract	\$ -	
						Owner's Reserve (Balance)	\$ 896,192	
						Total	\$ 1,179,309	Total Budget
		Total Fund Source	\$ 437,408,190	Total Cost Allocation	\$ 437,408,190			

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Committee for General Administration

Robb Misso, Chair

Committee Chair Comments

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		<i>Michael Bettersworth</i>

GA 02-24(c)	Establish Fiscal Year 2025 Employee Holiday Schedule	39
		<i>Pamela Mayfield</i>

Reports:

None.



Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** GA 01-24(c)

Proposed By: Michael Bettersworth, Senior Vice Chancellor & Chief Marketing Officer

Subject: **Approve Contracts and Amendments Exceeding One Million Dollars for Advertising Services**

Background: The Texas State Technical College (TSTC) Board of Regents “authorized the Chancellor or his designee to execute contracts in excess of One Million Dollars to purchase advertising and media buying services” through Minute Order 31-18(c), since the value of the contract exceeded one million dollars. MO 31-18(c) allowed TSTC to take advantage of quickly-moving advertising market trends and the most advantageous pricing and placement of advertising in various markets and media outlets. In the future, advertising services will continue to include media buying services, but may also include advertising design, development, fabrication, or similar services (Advertising Services). Amendments, extensions, and renewals for current and future TSTC contracts for advertising and media buying services are expected to exceed 25 percent of the original contracts approved by the board.

Justification: This minute order allows the Chancellor, or his designee, to efficiently execute contracts and amendments for advertising and media buying services to meet the operational needs of TSTC. It also ensures compliance with the delegation requirements of Texas Education Code §51.9337(f), which requires board approval and express delegation for any amendment, extension, or renewal of a contract with a value that exceeds 25 percent of the value of the original contract approved by the board.

Additional Information: None.

Fiscal Implications: Funds are available as currently budgeted.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Letter From General Counsel

Recommended Minute Order: “The Texas State Technical College Board of Regents approves contracts for Advertising Services where the contracts exceed \$1 million, and delegates authority to the Chancellor, or his designee, to enter into and execute said Advertising Services contracts and any and all necessary amendments, extensions, and renewals, including those with a value that exceeds 25 percent of the value of the original Advertising Services contract.”

Recommended By: **[ORIGINAL SIGNED BY]**
Michael Bettersworth, Senior Vice Chancellor & Chief Marketing Officer

January 22, 2024

Mr. Michael L. Reeser
Chancellor & CEO
Texas State Technical College
3801 Campus Drive
Waco, Texas 76705

Re: Approve and Delegate Authority for Contracts and Amendments Exceeding One Million Dollars for Advertising Services.

As requested, I have reviewed and considered the legal ramifications of the TSTC Board of Regents (1) approving contracts for Advertising Services exceeding \$1 million, and (2) delegating authority to the Chancellor, or his designee, to enter into and execute said Advertising Services contracts and any and all necessary amendments, extensions, and renewals, including those with a value that exceeds 25 percent of the value of the original Advertising Services contract.

During the 84th Legislative Session comprehensive changes were made to the Texas Education Code. In addition to requiring Board approval of contracts with a value of more than \$1 million, the Board must approve any amendment, extension, or renewal of a contract with a value that exceeds 25 percent of the value of the original contract approved by the Board unless the authority to exceed the originally approved amount is expressly delegated by the board (see Texas Education Code [§51.9337\(f\)](#)).

A new request for proposals for Advertising Services is expected to be issued in the near future. Board approval and delegation will be needed since the value of these contracts are expected to be greater than \$1 million and amendments, extensions, and renewals are expected to exceed 25 percent of the originally approved contract.

Having reviewed the Texas Education Code, it is my opinion that the (1) approval of Advertising Services contracts exceeding \$1 million, and (2) delegation of authority to the Chancellor, or his designee, to enter into and execute said Advertising Services contracts and any and all amendments, extensions and renewals, including those with a value that exceeds 25 percent of the value of the original Advertising Services contract, comport with state law and TSTC policy.

Should you have any questions or need additional information, please advise.

Respectfully Submitted,

[ORIGINAL SIGNED BY]

Edward C. Vallejo, Deputy Vice Chancellor & General Counsel

cc: Michael Bettersworth, Senior Vice Chancellor & Chief Marketing Officer



Board Meeting Date: February 8, 2024 **Proposed Minute Order #:** GA 02-24(c)

Proposed By: Pamela Mayfield, Vice Chancellor & Chief Human Resources Officer

Subject: **Establish Fiscal Year 2025 Employee Holiday Schedule**

Background: The Texas Legislature designates the number of holidays to be allotted annually to employees of all state agencies. Authority to determine the actual observance at institutions of higher education rests with the Boards of Regents that permit efficient operations of their institutions.

Justification: The Texas State Technical College (TSTC) operating cycle generally follows a semester basis. Consequently, it is more efficient to schedule holidays consistent with the semester cycle.

Additional Information: None.

Fiscal Implications: None.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Proposed Fiscal Year 2025 Employee Holiday Schedule

Recommended Minute Order: "Texas State Technical College Board of Regents delegates authority to the Chancellor or his designee to establish the Fiscal Year 2025 Employee Holiday Schedule for Texas State Technical College."

Recommended By: [ORIGINAL SIGNED BY]
Pamela Mayfield, Vice Chancellor & Chief Human Resources Officer

**Texas State Technical College
Initial Employee Holiday Schedule
Fiscal Year 2025**

TSTC Employee Holiday Schedule	# of Days
Labor Day	Monday: September 2, 2024 1
Thanksgiving	Thursday & Friday: November 28-29, 2024 2
Winter Break	Monday - Friday: December 23-27, 2024 5
New Year's Day	Wednesday: January 1, 2025 1
MLK Day	Monday: January 20, 2025 1
Memorial Day	Monday: May 26, 2025 1
Emancipation/Juneteenth Day	Thursday: June 19, 2025 1
Independence Day	Friday: July 4, 2025 1
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TSTC Employee Holiday Total	13

