



# Criminal Background Check Waiver & Release Form

All housing applicants are required to complete a Criminal Background Check Waiver and Release Form. To obtain the criminal history record information, Texas State Technical College (TSTC) must have correct and current documentation. The required documentation includes a copy of one of the following: the applicant's current **(1)** driver's license, **(2)** state identification number, **(3)** passport, or **(4)** military ID. In addition, you must enclose a **\$40** nonrefundable application fee and a **\$200** housing deposit. The fees may be paid with Accounting by calling **254-867-4842**, by check, money order or credit card. Send this completed form, fees and a copy of your documentation with the housing application by mail to **TSTC Housing, 3801 Campus Drive, Waco, TX 76705** or by email to **wacohousingdocs@tstc.edu**. For questions, please contact the Housing Office at **254-867-3824** or at **wacohousingdocs@tstc.edu**. Out-of-state applicants will be required to complete an additional form for the background review process.

Applicant's Name: \_\_\_\_\_

Student ID No.: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Male  Female Date of Birth: \_\_\_\_\_ Maiden Name: \_\_\_\_\_  
(if applicable)

Semester Applying for: \_\_\_\_\_

Type of Documentation (check one and send copy):

Driver's License No.: \_\_\_\_\_ State Issued: \_\_\_\_\_

State Identification No.: \_\_\_\_\_ State Issued: \_\_\_\_\_

Passport No.: \_\_\_\_\_

Military ID: \_\_\_\_\_

Please list all pending charges or convictions: \_\_\_\_\_

**I certify that the above information is correct and current.**

I hereby authorize Texas State Technical College to obtain criminal history record information from any law enforcement agencies that may have criminal history record information on me, including but not limited to arrests, investigations, convictions, and other reports.

I hereby fully release and discharge Texas State Technical College, its officers, agents and employees, and any law enforcement agencies, from any and all claims for damages that may arise from participating in or as a result of the criminal background check to the fullest extent authorized by the laws of the state of Texas.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_