

Meeting of the Board of Regents

February 6, 2025
Hutto, Texas



TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**Texas State Technical College
1600 Innovation Blvd
Hutto, TX 78634***

**Thursday, February 6, 2025
9:30 am**

AGENDA

- I. MEETING CALLED TO ORDER**
- II. INVOCATION**
- III. RECOGNITION OF GUESTS**
- IV. DETERMINATION OF QUORUM**
- V. ADOPTION OF AGENDA**
- VI. APPROVAL OF MINUTES OF NOVEMBER 6 & 7, 2024 AND DECEMBER 19, 2024 MEETINGS**
- VII. PUBLIC COMMENTS**
- VIII. CHANCELLOR COMMENTS**

*Presiding officer will be physically present at this address



IX. COMMITTEE REPORTS & MINUTE ORDERS

a. **Committee for Student Learning and Student Development**

Lizzy de la Garza Putegnat, Chair, Ron Rohrbacher, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

SL 01-25(C) Approve Associate Degree and Certificate Programs 2
Jonathan Hoekstra

SL 02-25(C) Approve the Amended Partnership Agreement with
Assessment Technologies Institute, L.L.C. 10
Jonathan Hoekstra

SL 03-25(C) Approve Updated Policy for Faculty Qualifications 11
Jonathan Hoekstra

SL 04-25(C) Approve the Updated Policy for SACSCOC Substantive
Change Compliance 12
Jonathan Hoekstra

SL 05-25(C) Approve the Updated Policy for Alcohol/Drug Possession
and Use 13
Jonathan Hoekstra

Reports:

Operations Update *Jonathan Hoekstra*

b. **Committee for Fiscal Affairs**

Robb Misso, Chair; Kathy Stewart, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

FA 01-25(c) Approve Additional Appropriation Transfers for Fiscal Year 2025 15

Chad Wooten

Reports:

1. Quarterly Investment Report 16

Chad Wooten

2. Pledged Collateral Report 19

Chad Wooten

3. Annual Fiscal Report 20

Chad Wooten

4. Budget Performance Report 22

Chad Wooten

5. Quarterly Lease Report 24

Chad Wooten

6. Quarterly Report for Contracts > \$1 Million 25

Chad Wooten

c. **Committee for Facilities**

Keith Honey, Chair; Curtis Cleveland, Member; Eric Beckman, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

None.

Reports:

1. Major Facility Projects Status Update 28

Rick Herrera

*Presiding officer will be physically present at this address



d. **Committee for General Administration**

Kathy Stewart, Chair; Tiffany Tremont, Member; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

GA 01-25(c) Establish Fiscal Year 2026 Employee Holiday Schedule 32

Pamela Mayfield

Reports:

None.

X. RECESS OPEN MEETING

XI. CLOSED MEETING

1. The Closed Meeting is called to Order
2. Consultation with Attorney (Texas Government Code, Section 551.071)
 1. Ted Donovan v. TSTC
 2. Davis/Dorton v. Reeser/Rushing
 3. Colby Walters v. TSTC
3. Consultation with Attorney (Texas Government Code, Section 551.071)
Code of Conduct
4. Deliberation Regarding Real Property (Texas Government Code, Section 551.072)
5. Personnel Matters (Texas Government Code, Section 551.074)
6. Adjourn

XII. OPEN MEETING RECONVENES

*Presiding officer will be physically present at this address



XIII. ACTION ON CLOSED MEETING

XIV. CONSENT AGENDA ITEMS

SL 01-25(c) Approve Associate Degree and Certificate Programs

SL 02-25(c) Approve the Amended Partnership Agreement with Assessment Technologies Institute, L.L.C.

SL 03-25(c) Approve Updated Policy for Faculty Qualifications

SL 04-25(c) Approve the Updated Policy for SACSCOC Substantive Change Compliance

SL 05-25(c) Approve the Updated Policy for Alcohol/Drug Possession and Use

FA 01-25(c) Approve Additional Appropriation Transfers for Fiscal Year 2025

GA 01-25(c) Establish Fiscal Year 2026 Employee Holiday Schedule

XV. UNFINISHED BUSINESS

XVI. NEW BUSINESS

XVII. CHANCELLOR COMMENTS

XVIII. BOARD COMMENTS

XIX. ADJOURN

*Presiding officer will be physically present at this address



TEXAS STATE TECHNICAL COLLEGE

**Special Meeting of the
Board of Regents**

**Texas State Technical College
John B. Connally Visitor Center
1651 E. Crest Drive
Waco, TX 76705***

**Thursday, November 7, 2024
8:30 am**

AGENDA

I. MEETING CALLED TO ORDER

The meeting was called to order at 9:22 am.

II. DETERMINATION OF QUORUM

A quorum was present with the following regents being present: Ron Widup, Curtis Cleveland, Keith Honey, Ron Rohrbacher, Kathy Stewart, Robb Misso and Tiffany Tremont.

Eric Beckman and Lizzy de la Garza Putegnat were not present.

III. ADOPTION OF AGENDA

The agenda was adopted with a motion to approve by Regent Cleveland and a second motion from Regent Honey.

IV. CHANCELLOR'S COMMENTS

The Chancellor discussed TSTC's newly granted authorities from the 88th Legislative Session, including in Williamson County, Ellis County, Comal County, Guadalupe County and Denton County. The Chancellor spoke about TSTC's authority to acquire real property in these counties and the various opportunities presented to TSTC.

The Chancellor discussed the budget and leadership's ability to respond to various needs. The Chancellor remains committed to developing and maturing the team in every way possible.

**Presiding officer will be physically present at this address.*



V. RECESS OPEN MEETING

The Board did not go into closed session as anticipated.

VI. CLOSED SESSION

None.

VII. OPEN MEETING RECONVENES

None.

VIII. ADJOURN

The meeting was adjourned at 10:22am.

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary to the Board

**Audit Committee Meeting
of the Board of Regents**

**John B. Connally Visitor Center
1651 E. Crest Dr.
Waco TX 76705***

**Thursday, November 7, 2024
9:30 a.m.**

AGENDA

I. MEETING CALLED TO ORDER BY AUDIT COMMITTEE CHAIR LIZZY DE LA GARZA PUTEGNAT

The meeting was called to order at 10:42 am.

II. COMMITTEE CHAIR COMMENTS

Regent Putegnat asked for VC Jason Mallory to present the Minute Order and reports listed below.

III. MINUTE ORDERS & REPORTS

VC Mallory presented Minute Order IA 02-24(c) for the Board to Consider.

1. IA 02-24(c) Internal Audit Charter – Review and Reapproval

VC Mallory discussed the following reports with additional information and answered questions from the Regents.

2. Status of Fiscal Year 2024 Audit Schedule & Other Projects
3. Status of Fiscal Year 2025 Audit Schedule & Other Projects
4. Status of Construction Audits
5. Summary of Audit Reports
6. Follow-up Schedule & Status
7. Internal Audit Annual Report – Fiscal Year 2024

8. Annual Confirmation of Organization & Individual Independence
9. Annual Statement on Quality Control
10. Internal Network Penetration Test (24-029A) – West Texas
11. Senate Bill 17 Audit (25-001A)
12. Audit of the Texas Workforce Commission Contract (25-002A)
13. Annual Contract Audit (25-002A)
14. Fleet Management Audit (24-025A)
15. TAC 202 Compliance – Quarterly Update (25-007A)
16. A Report on Compliance with Public Funds Investment Act
17. FY 22 Perkins Desk Review Management Letter
18. Attestation Disclosures

IV. CHANCELLOR COMMENTS

No comments.

V. BOARD COMMENTS

No comments.

VI. ADJOURN

The meeting was adjourned at 11:09 am.

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary to the Board

TEXAS STATE TECHNICAL COLLEGE

**Meeting of the
Board of Regents**

**John B. Connally Visitor Center
1651 E. Crest Drive
Waco TX 76705***

**Thursday, November 7, 2024
9:30 am**

AGENDA

I. MEETING CALLED TO ORDER

The meeting was called to order at 11:10 am.

II. INVOCATION

Vice Chancellor Jonathan Hoekstra offered the invocation.

III. RECOGNITION OF GUESTS

None present.

IV. DETERMINATION OF QUORUM

A quorum was present with the following regents present: Ron Widup, Curtis Cleveland, Keith Honey, Kathy Stewart, Robb Misso, Ron Rohrbacher and Tiffany Tremont.

V. ADOPTION OF AGENDA

Regent Cleveland requested that FA 08-24(c) be pulled from the Consent Agenda and voted on separately. The agenda, as amended, was adopted with a motion to approve by Regent Honey and a second motion from Regent Stewart.

*Presiding officer will be physically present at this address.



VI. APPROVAL OF MINUTES OF AUGUST 7 & 8, 2024 MEETINGS

The minutes were approved with no corrections by Regent Cleveland and a second motion by Regent Misso.

VII. PUBLIC COMMENTS

None.

VIII. CHANCELLOR COMMENTS

Chancellor Reeser provided an overview of the key topics that will be discussed during the meeting. Throughout each topic presented key themes will be noticed, such as growing volumes and revenues, outperforming the market, maturing operating practices, diversifying product offering, strengthening the brand and financial soundness.

IX. COMMITTEE REPORTS & MINUTE ORDERS

a. Committee for Student Learning and Student Development

Kathy Stewart, Chair; Lizzy de la Garza Putegnatt, Member

Committee Chair Comments

Regent Stewart provided a brief overview of the committee meeting that took place virtually on November 4, 2024. She introduced TSTC's newest Provost, Mike Anderson of New Braunfels, to the Regents. Regent Stewart then asked VC Hoekstra to share the minute orders listed below. He added additional information regarding each minute order.

Minute Orders:

SL 10-24(c) Approve the Updated Policy for Academic Responsibility
and Freedom 2

Jonathan Hoekstra

SL 11-24(c) Approve the Updated Policy for Student Attendance
Records 4

Jonathan Hoekstra

SL 12-24(c) Approve the Updated Policy for Student Grievances and Complaints 6

Jonathan Hoekstra

Reports:

None.

a. **Committee for Fiscal Affairs**

Ron Widup, Chair; Kathy Stewart, Member

Committee Chair Comments

Regent Widup provided an overview of the committee meeting that took place virtually on November 1, 2024. Regent Widup asked for VC Wooten to present the minute orders and reports. He shared additional information for the minute orders and reports.

During the committee meeting, Regents Widup and Stewart reviewed the investment contracts pursuant to the Policy for Investments.

Regent Cleveland asked about HEAF funds and whether or not there is a window of time to spend the funds. VC Wooten responded that with HEAF funds, we can use it for debt service or equipment, and the appropriation roles over each year. However, if you post bonds against HEAF funds, they must be paid within 10 years due to the reallocation of HEAF funds.

Regent Widup provided a comment on the use of application fee in order to process the 27,000+ applications to ensure the applications are not fake or spam. Regarding the Official Occasional Expense Policy, he reminded the Regents that all TSTC policies are provided on the TSTC website. Regent Widup also highlighted the knowledge and maturity of the finance team and the work they do for the college.

Minute Orders:

FA 07-24(c) Approve Application Fee Effective Fall 2025 Semester 10
Chad Wooten

FA 08-24(c) Approve the Policy for Investments 13
Chad Wooten

FA 09-24(c) Approve Statewide Operating Standard (SOS) FA 6.1.1 Official Occasion Expenses	27
	<i>Chad Wooten</i>

Reports:

1. Quarterly Investment Report	28
	<i>Chad Wooten</i>
2. Pledged Collateral Report	31
	<i>Chad Wooten</i>
3. Debt Management Report	32
	<i>Chad Wooten</i>
4. Budget Performance Report	36
	<i>Chad Wooten</i>
5. Quarterly Lease Report	38
	<i>Chad Wooten</i>
6. Quarterly Report for Contracts > \$1 Million	39
	<i>Chad Wooten</i>

b. **Committee for Facilities**

Keith Honey, Chair

Committee Chair Comments

Regent Honey provided an overview of the committee meeting that took place virtually on October 28, 2024. Regent Honey asked for VC Semien and VC Herrera to present the minute orders and reports. The VCs shared additional information for the minute orders and reports.

Regent Cleveland asked if Airport Hangars should be included in the square footage report. VC Semien agreed and advised that it will be added to the report next year.

Regent Widup asked why such an increase in work orders and VC Semien advised that the FMX system they implemented in 2022 is better able to capture all requests and the facilities team has also done a great

job advising employees on the importance of a formal work order request.

Regent Cleveland asked if there is a roof replacement scheduled for the 318,000 sq feet of buildings TSTC owns. VC Semien advised that there is a list with a deferred maintenance plan and schedule.

Regent Honey stated his appreciation of the detailed facilities and deferred maintenance report provided and the other Regents echoed their appreciation.

Minute Orders:

Proposed MO#

FAC 09-24(c) Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges, and Deposits Effective Fall 2025 Semester 42

Kevin Semien

FAC 10-24(c) Accept the Project for Renovation of the 1EEC and 1TSC Buildings at Texas State Technical College in Waco 47

Rick Herrera

FAC 11-24(c) Accept the Project for Renovation of the John B. Connally Technology Center at Texas State Technical College in Waco 51

Rick Herrera

FAC 12-24(c) Accept the Project for the Welcome Center Production at Texas State Technical College in Waco 55

Rick Herrera

Reports:

1. Major Facility Projects Status Update 58

Rick Herrera

2. Oral Construction Update *Rick Herrera*

3. Oral TSTC 2024 Clery Annual Security Report *Kevin Semien*

4. Oral Deferred Maintenance Update *Kevin Semien*

c. **Committee for General Administration**

Robb Misso, Chair

Committee Chair Comments

Regent Misso provided an overview of the committee meeting that took place virtually on October 30, 2024. Regent Misso asked for VC Hernandez to present the minute order and one report. He then asked VC Bettersworth to present one report. The VCs shared additional information for the minute order and reports.

Regnet Misso asked if the videos shared were created in-house and VC Bettersworth advised they were; he thanked specific teammates who are involved in video production.

Minute Orders:

GA 06-24(c) Approve The TSTC Foundation Operating Plan for the
Period September 1, 2024 to August 31, 2025 60
Cledia Hernandez

Reports:

External Relations Update Presentation *Cledia Hernandez*

Marketing Update Presentation *Michael Bettersworth*

X. RECESS OPEN MEETING

The open meeting was recessed at 12:57 pm.

XI. CLOSED MEETING

1. The Closed Meeting is called to Order at 1:11 pm.
2. A quorum was present with the following regents present: Ron Widup, Curtis Cleveland, Keith Honey, Kathy Stewart, Robb Misso, Ron Rohrbacher and Tiffany Tremont.

3. Pursuant to Texas Government Code, Section 551.071, the Board was updated regarding litigation matter including the following:
 1. Ted Donovan v. TSTC
 2. Davis/Dorton v. Reeser/Rushing
 3. Colby Walters v. TSTC
4. Pursuant to Texas Government Code, Section 551.072, the Board was updated regarding matters related to real property in Ellis, Comal and Guadalupe Counties.
4. Pursuant to Texas Government Code, Section 551.074, the Board had discussion related to personnel matters.
5. The closed meeting of the Texas State Technical College Board of Regents was adjourned at 2:36 pm.

XII. OPEN MEETING RECONVENES

The open meeting reconvened at 2:44 pm, and a quorum of the Board was present with the following regents present: Ron Widup, Curtis Cleveland, Keith Honey, Kathy Stewart, Robb Misso, Ron Rohrbacher and Tiffany Tremont.

XIII. CONSENT AGENDA ITEMS

Regent Cleveland asked that Minute Order FA 08-24 be removed from the Consent Agenda items in order to recuse himself from the vote.

SL 10-24(c) Approve the Updated Policy for Academic Responsibility and Freedom

SL 11-24(c) Approve the Updated Policy for Student Attendance Records

SL 12-24(c) Approve the Updated Policy for Student Grievances and Complaints

FA 07-24(c) Approve Application Fee Effective Fall 2025 Semester

FA 09-24(c) Approve Statewide Operating Standard (SOS) FA 6.1.1 Official Occasion Expenses

FAC 09-24(c) Approve Schedule of Student and Family Housing Rental Rates, Room and Board Rates, Service Charges, and Deposits Effective Fall 2025

FAC 10-24(c) Accept the Project for Renovation of the 1EEC and 1TSC Buildings at Texas State Technical College in Waco

FAC 11-24(c) Accept the Project for Renovation of the John B. Connally Technology Center at Texas State Technical College in Waco

FAC 12-24(c) Accept the Project for the Welcome Center Production at Texas State Technical College in Waco

GA 06-24(c) Approve The TSTC Foundation Operating Plan for the Period September 1, 2024 to August 31, 2025

IA 02-24(c) Internal Audit Charter - Review and Reapproval

The consent agenda items listed above were approved by a motion from Regent Honey and a second motion from Regent Misso.

XIV. UNFINISHED BUSINESS

Regent Honey brought the following minute orders to motion that were discussed in Closed Session:

CS 11-24 had a second motion by Regent Cleveland.

CS 12-24 had a second motion by Regent Stewart.

The above minute orders were unanimously approved.

FA 08-24 was approved with a motion by Regent Widup and a second by Regent Misso. Regent Cleveland abstained and all other Regents approved the motion.

XV. NEW BUSINESS

The Board was informed that the Proposed Board Meeting Dates Calendar Year 2025 were in their Board book, and requested to please mark their calendars.

XVI. CHANCELLOR COMMENTS

Chancellor Reeser remarked that the meeting today was outstanding. VCs Semien, Hernandez and Bettersworth highlighted various areas of the company and how they are maturing various parts of the enterprise. In the meetings to come, we will continue to highlight divisions. He thanked the Regents and the Events team.

Chancellor Reeser thanked the Regents and the Events team.

XVII. SECRETARY TO THE BOARD COMMENTS

Regarding nominations of Officers for the Board, pursuant to Article II, Section 1, of the Bylaws of the Texas State Technical College Board of Regents, Edward Vallejo, Secretary to the Board, provided the slate of officers for 2025, as nominated by this Board. All nominees had previously confirmed that they were willing to serve as Officers of the Board.

The slate of officers were as follows:

Chair—Ronald “Ron” Widup;

Vice Chair—Robert “Robb” J. Misso III;

Executive Place One—Keith Honey; and

Executive Place Two—Sandra “Lizzy” de la Garza Putegnat.

The 2025 Slate of Officers was unanimously approved after a motion by Regent Cleveland and second by Regent Honey.

XVIII. BOARD COMMENTS

It was announced that the next meeting of the Board was scheduled for February 6, 2025, at the TSTC Hutto Campus, and that on Feb 5, 2025, there will be a groundbreaking celebration. Regent Stewart thanked Chair Tremont for her service as Chair over the last two years.

XIX. ADJOURN

The meeting was adjourned at 2:51 pm.

[ORIGINAL SIGNED BY]

Edward Vallejo
Secretary to the Board

TEXAS STATE TECHNICAL COLLEGE

**Special Meeting
of the Board of Regents**

**Texas State Technical College
Connally Meeting & Conference Center
1651 E. Crest Drive
Waco, TX 76705***

**Thursday, December 19, 2024
1:00 PM**

MINUTES

MEETING CALLED TO ORDER

The meeting of the Texas State Technical College Board of Regents was called to order on December 19, 2024 at 1:10 pm.

DETERMINATION OF QUORUM

A quorum was present with the following regents: Dr. Tiffany Tremont, Curtis Cleveland, Ron Rohrbacher, Dr. Kathy Stewart, Lizzy de la Garza Putegnat, Eric Beckman, Ron Widup.

Not in attendance: Keith Honey (listening by phone), Robb Misso

ADOPTION OF AGENDA

The agenda was adopted with a motion to approve from Dr. Tiffany Tremont and a second motion from Curtis Cleveland.

PUBLIC COMMENTS

No public comments.

MINUTE ORDERS

Chancellor Reeser provided contextual information regarding the Governor's order stating no tuition increases across the state. He also provided additional information regarding the Workday contract renewal.

RECESS OPEN MEETING

The open meeting was recessed at 1:17 pm.

CLOSED SESSION

The Closed Session was called to order at 1:18 pm

Matters, pursuant to Texas Government Code, section 551.074, were discussed among the board members.

The Closed Session adjourned at 2:05 pm

OPEN MEETING RECONVENES

Open meeting reconvened at 2:08 pm, with Dr. Tiffany Tremont, Curtis Cleveland, Ron Rohrbacher, Dr. Kathy Stewart, Lizzy de la Garza Putegnat, Eric Beckman, Ron Widup in attendance.

ACTION

After discussions in the Closed Session, in Open Session the board approved an increase to base salaries and bonuses for both Chancellor Michael L. Reeser and Chief Auditor, Jason Mallory.

Minute Orders FA 10-24 & FA 11-24 were voted and approved unanimously with a motion from Regent Cleveland and a second motion from Regent Tremont.

CHANCELLOR COMMENTS

Chancellor Reeser provided an update on the increase in enrollment for Spring 2025.

BOARD COMMENTS

Dr. Tremont wished everyone a Merry Christmas, Happy Holidays and Happy New Year.

Chairman Widup adjourned the meeting at 2:11 pm.

[ORIGINAL SIGNED BY]

Secretary to the Board

Edward C. Vallejo

TABLE OF CONTENTS

Committee for Student Learning and Student Development

Lizzy de la Garza Putegnatt, Chair; Ron Rohrbacher, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

SL 01-25(C)	Approve Associate Degree and Certificate Programs	2
	<i>Jonathan Hoekstra</i>	
SL 02-25(C)	Approve the Amended Partnership Agreement with Assessment Technologies Institute, L.L.C.	10
	<i>Jonathan Hoekstra</i>	
SL 03-25(C)	Approve Updated Policy for Faculty Qualifications	11
	<i>Jonathan Hoekstra</i>	
SL 04-25(C)	Approve the Updated Policy for SACSCOC Substantive Change Compliance	12
	<i>Jonathan Hoekstra</i>	
SL 05-25(C)	Approve the Updated Policy for Alcohol/Drug Possession and Use	13
	<i>Jonathan Hoekstra</i>	

Reports:

Operations Update	<i>Jonathan Hoekstra</i>
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Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** SL 01-25(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: **Approve Associate Degree and Certificate Programs**

Background: The Texas Higher Education Coordinating Board (THECB) Rule, Chapter 2, Subchapter K, §2.235, requires all new associate degree and certificate programs be approved by the THECB and the Board of Regents. The approval of new associate degree and certificate programs extends to all TSTC campuses.

Justification: An annual approval of all degree and certificate programs ensures compliance with applicable rules.

The following are proposed for Fall 2025 implementation:

New Award Offerings

- Advanced Manufacturing - Industrial Maintenance
 - Associate of Applied Science
 - Certificate Level 2
 - Certificate Level 1
- Building Construction Technology - Commercial Construction Management
 - Associate of Applied Science
- Solar Energy Technology
 - Certificate Level 1

Additional Information: No additional information.

Fiscal Implications: No fiscal implication.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Inventory of Associate Degree and Certificate Programs as of Fall 2025

Recommended Minute Order: "The Texas State Technical College Board of Regents approves and certifies the programs and degrees contained in the Inventory of Associate Degree and Certificate Programs as of Fall 2025."

Recommended By: **[ORIGINAL SIGNED BY]**
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

TEXAS STATE TECHNICAL COLLEGE
Annual Inventory of Associate Degree and Certificate Programs
As of Fall 2025

Award Name	Award Type	Offering Campus(es)	Fall 2025 Changes
Advanced Manufacturing - Industrial Maintenance	Associate of Applied Science	Abilene Campus East Williamson County Campus Fort Bend County Campus Marshall Campus New Braunfels Campus North Texas Campus Waco Campus	New Award Fall 2025
Advanced Manufacturing - Industrial Maintenance	Certificate Level 2	Abilene Campus East Williamson County Campus Fort Bend County Campus Marshall Campus New Braunfels Campus North Texas Campus Waco Campus	New Award Fall 2025
Advanced Manufacturing - Industrial Maintenance	Certificate Level 1	Abilene Campus East Williamson County Campus Fort Bend County Campus Marshall Campus New Braunfels Campus North Texas Campus Waco Campus	New Award Fall 2025
Aircraft Pilot Training Technology - Airplane Specialization	Associate of Applied Science	Waco Campus	
Aircraft Pilot Training Technology - Unmanned Aerial Vehicle	Certificate Level 1	Waco Campus	
Architectural & Civil Drafting Technology	Associate of Applied Science	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Architectural & Civil Drafting Technology	Certificate Level 2	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Architectural & Civil Drafting Technology	Certificate Level 1	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Architectural Design & Engineering Graphics Technology	Associate of Applied Science	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Architectural Design & Engineering Graphics Technology	Certificate Level 2	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Architectural Design & Engineering Graphics Technology	Certificate Level 1	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Architectural Design & Engineering Graphics Technology - Basic Architectural/Mechanical Drafting	Occupational Skills Achievement	Harlingen Campus Marshall Campus TSTC Connect Waco Campus	
Auto Collision & Management Technology - Refinishing	Associate of Applied Science	Fort Bend County Campus Harlingen Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Auto Collision & Management Technology - Refinishing	Certificate Level 2	Fort Bend County Campus Harlingen Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Auto Collision & Management Technology - Refinishing	Certificate Level 1	Fort Bend County Campus Harlingen Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Auto Collision & Management Technology - Repair	Associate of Applied Science	Fort Bend County Campus Harlingen Campus Waco Campus	New at Fort Bend County Campus Fall 2025

Auto Collision & Management Technology - Repair	Certificate Level 2	Fort Bend County Campus Harlingen Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Auto Collision & Management Technology - Repair	Certificate Level 1	Fort Bend County Campus Harlingen Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Auto Collision & Management Technology - Tesla	Advanced Technical Certificate	Waco Campus	
Auto Collision & Management Technology - Repair CO-OP	Associate of Applied Science	Waco Campus	
Automation & Controls Technology	Associate of Applied Science	Marshall Campus	
Automotive Technology	Associate of Applied Science	Fort Bend County Campus Harlingen Campus Sweetwater Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Automotive Technology	Certificate Level 2	Fort Bend County Campus Harlingen Campus Sweetwater Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Automotive Technology - Chrysler	Certificate Level 2	Waco Campus	
Automotive Technology - Maintenance & Light Repair	Certificate Level 1	Fort Bend County Campus Harlingen Campus Sweetwater Campus Waco Campus	New at Fort Bend County Campus & Waco Campus Fall 2025
Automotive Technology - Tesla START	Advanced Technical Certificate	Waco Campus	
Aviation Maintenance Technology - Airframe	Associate of Applied Science	Abilene Campus Harlingen Campus Waco Campus	
Aviation Maintenance Technology - Airframe	Certificate Level 2	Abilene Campus Harlingen Campus Waco Campus	
Aviation Maintenance Technology - Airframe	Certificate Level 1	Abilene Campus Harlingen Campus Waco Campus	
Aviation Maintenance Technology - Powerplant	Associate of Applied Science	Abilene Campus Harlingen Campus Waco Campus	
Aviation Maintenance Technology - Powerplant	Certificate Level 2	Abilene Campus Harlingen Campus Waco Campus	
Avionics Technology	Associate of Applied Science	Waco Campus	
Avionics Technology - Installation Technician	Certificate Level 1	Waco Campus	
Avionics Technology - Electronic Control Systems	Occupational Skills Achievement	Waco Campus	
Biology	Associate of Science	Harlingen Campus	
Biomedical Equipment Technology	Associate of Applied Science	Harlingen Campus Waco Campus	
Biomedical Equipment Technology - Medical Imaging	Associate of Applied Science	Waco Campus	
Biomedical Equipment Technology - Equipment & Diagnostics	Occupational Skills Achievement	Harlingen Campus Waco Campus	
Building Construction Technology	Associate of Applied Science	Harlingen Campus Waco Campus	
Building Construction Technology - Craftsman	Certificate Level 1	Fort Bend County Campus Harlingen Campus Marshall Campus New Braunfels Campus Sweetwater Campus Waco Campus	New at Fort Bend County Campus, Marshall Campus, New Braunfels Campus & Sweetwater Campus Fall 2025
Building Construction Technology - Commercial Construction Management	Associate of Applied Science	Harlingen Campus Waco Campus	New Award Fall 2025
Business Management Technology	Associate of Applied Science	TSTC Connect	
Business Management Technology	Certificate Level 2	TSTC Connect	
Business Management Technology - Bookkeeping - Accounting Assistant	Certificate Level 1	TSTC Connect	
Business Management Technology - Office Assistant	Certificate Level 1	TSTC Connect	
Chemical Dependency Counseling	Associate of Applied Science	TSTC Connect	
Chemical Dependency Counseling	Certificate Level 2	TSTC Connect	
Chemical Dependency Counseling	Certificate Level 1	TSTC Connect	
Computer Networking & Systems Admin	Associate of Applied Science	Abilene Campus East Williamson County Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	

Computer Networking & Systems Admin - IT Support Tier II	Certificate Level 2	Abilene Campus East Williamson County Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Computer Networking & Systems Admin - IT Support Tier I	Certificate Level 1	Abilene Campus East Williamson County Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Computer Networking & Systems Admin - Cloud Computing	Advanced Technical Certificate	Abilene Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Computer Programming Technology	Associate of Applied Science	TSTC Connect	
Computer Programming Technology - Java Developer	Certificate Level 1	TSTC Connect	
Computer Programming Technology - Software Developer	Certificate Level 2	TSTC Connect	
Computer Programming Technology - Mobile App Developer	Certificate Level 1	TSTC Connect	
Computer Science	Associate of Science	Harlingen Campus	
Culinary Arts	Associate of Applied Science	Waco Campus	
Culinary Arts - Culinarian	Certificate Level 2	Waco Campus	
Culinary Arts - Culinary Assistant	Certificate Level 1	Waco Campus	
Culinary Arts - Culinary Specialist	Certificate Level 1	Waco Campus	
Cybersecurity Technology	Associate of Applied Science	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Cybersecurity Technology	Certificate Level 2	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Cybersecurity Technology	Certificate Level 1	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Cybersecurity Technology - Digital Forensics Specialization	Advanced Technical Certificate	TSTC Connect	
Basic Cybersecurity Technology	Occupational Skills Achievement	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Dental Hygiene	Associate of Applied Science	Harlingen Campus	
Diesel Equipment Technology - Heavy Truck	Associate of Applied Science	Abilene Campus Fort Bend County Campus Harlingen Campus North Texas Campus Sweetwater Campus Waco Campus	New at Abilene Campus & Harlingen Campus Fall 2025
Diesel Equipment Technology - Heavy Truck	Certificate Level 2	Abilene Campus Fort Bend County Campus Harlingen Campus North Texas Campus Sweetwater Campus Waco Campus	New at Abilene Campus & Harlingen Campus Fall 2025
Diesel Equipment Technology - Heavy Truck	Certificate Level 1	Abilene Campus Fort Bend County Campus Harlingen Campus North Texas Campus Sweetwater Campus Waco Campus	New at Abilene Campus & Harlingen Campus Fall 2025
Diesel Equipment Technology - John Deere	Associate of Applied Science	Waco Campus	
Diesel Equipment Technology - John Deere	Certificate Level 2	Waco Campus	

Diesel Equipment Technology - Off Highway	Associate of Applied Science	Fort Bend County Campus Marshall Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Diesel Equipment Technology - Off Highway	Certificate Level 2	Fort Bend County Campus Marshall Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Diesel Equipment Technology - Off Highway	Certificate Level 1	Fort Bend County Campus Marshall Campus Waco Campus	New at Fort Bend County Campus Fall 2025
Digital Media & Design Technology	Associate of Applied Science	TSTC Connect	
Digital Media & Design Technology	Certificate Level 2	TSTC Connect	
Digital Media & Design Technology	Certificate Level 1	TSTC Connect	
Digital Media & Design Technology - Desktop Publisher	Advanced Technical Certificate	TSTC Connect	
Education & Training	Associate of Applied Science	TSTC Connect	
Education & Training	Certificate Level 2	TSTC Connect	
Electrical Construction	Certificate Level 1	Waco Campus	
Electrical Lineworker Management Technology	Associate of Applied Science	Abilene Campus Fort Bend County Campus Harlingen Campus Marshall Campus Waco Campus	
Electrical Lineworker Technology	Certificate Level 1	Abilene Campus Fort Bend County Campus Harlingen Campus Marshall Campus Waco Campus	
Electrical Power & Controls	Associate of Applied Science	Abilene Campus Fort Bend County Campus North Texas Campus Waco Campus	
Electromechanical Technology	Associate of Applied Science	Sweetwater Campus	
Electromechanical Technology	Certificate Level 2	Sweetwater Campus	
Electromechanical Technology	Certificate Level 1	Sweetwater Campus	
Emergency Medical Services - Paramedic	Associate of Applied Science	Abilene Campus Brownwood Campus Harlingen Campus	
Emergency Medical Services - Advanced EMT	Certificate Level 2	Abilene Campus Brownwood Campus Harlingen Campus	
Emergency Medical Services - Paramedic	Certificate Level 2	Abilene Campus Brownwood Campus Harlingen Campus	
Emergency Medical Services - EMT	Certificate Level 1	Abilene Campus Brownwood Campus Harlingen Campus	
Engineering	Associate of Science	Harlingen Campus	
Engineering Graphics & Design Technology	Associate of Applied Science	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Engineering Graphics & Design Technology	Certificate Level 2	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
Engineering Graphics & Design Technology	Certificate Level 1	Harlingen Campus Marshall Campus North Texas Campus TSTC Connect Waco Campus	
General Academic Core Curriculum	Core Curriculum Completer Certificate	Harlingen Campus	
Health Information Technology	Associate of Applied Science	TSTC Connect	
Health Information Technology - Medical Coding & Billing Specialist	Certificate Level 2	TSTC Connect	
Health Information Technology - Medical Office Specialist	Certificate Level 1	TSTC Connect	
Heating, Ventilation & Air Conditioning (HVAC) Technology	Associate of Applied Science	Abilene Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus North Texas Campus Waco Campus	New at Abilene Campus Fall 2025

Heating, Ventilation & Air Conditioning (HVAC) Technology	Certificate Level 2	Abilene Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus North Texas Campus Waco Campus	New at Abilene Campus Fall 2025
Heating, Ventilation & Air Conditioning (HVAC) Technology - Residential Service Technician	Certificate Level 1	Abilene Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus North Texas Campus Waco Campus	New at Abilene Campus Fall 2025
Heating, Ventilation & Air Conditioning (HVAC) Technology	Certificate Level 1	Abilene Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus North Texas Campus Waco Campus	New at Abilene Campus Fall 2025
Industrial Systems Technology - Advanced Manufacturing Technology	Associate of Applied Science	New Braunfels Campus	
Industrial Systems Technology - Electrical	Associate of Applied Science	Marshall Campus North Texas Campus	Sunset Program / Teachout TSTC Students
Industrial Systems Technology - Electrical	Certificate Level 2	Marshall Campus North Texas Campus	Sunset Program / Teachout TSTC Students
Industrial Systems Technology - Electrical	Certificate Level 1	Marshall Campus New Braunfels Campus North Texas Campus	Sunset Program / Teachout TSTC Students
Industrial Systems Technology - Mechanical	Associate of Applied Science	Abilene Campus East Williamson County Campus Fort Bend County Campus Waco Campus	Sunset Program / Teachout TSTC Students
Industrial Systems Technology - Mechanical	Certificate Level 2	Abilene Campus East Williamson County Campus Fort Bend County Campus Waco Campus	Sunset Program / Teachout TSTC Students
Industrial Systems Technology - Mechanical	Certificate Level 1	Abilene Campus East Williamson County Campus Fort Bend County Campus Waco Campus	Sunset Program / Teachout TSTC Students
Industrial Systems Technology - Mechanic	Certificate Level 1	Abilene Campus East Williamson County Campus Fort Bend County Campus Waco Campus	Sunset Program / Teachout TSTC Students
Instrumentation Technology	Associate of Applied Science	Waco Campus	
Mathematics	Associate of Science	Harlingen Campus	
Mechatronics Technology	Associate of Applied Science	Harlingen Campus	
Mechatronics Technology - Basic Electromechanical Automation	Occupational Skills Achievement	Fort Bend County Campus Harlingen Campus Marshall Campus Sweetwater Campus Waco Campus	
Mechatronics Technology - Smart Automation	Occupational Skills Achievement	Harlingen Campus	
Occupational Safety & Environmental Compliance	Associate of Applied Science	Abilene Campus Fort Bend County Campus Waco Campus	
Occupational Safety & Environmental Compliance Technology - Environmental Compliance	Certificate Level 1	Abilene Campus Fort Bend County Campus Waco Campus	
Occupational Safety & Environmental Compliance Technology - Occupational Safety	Certificate Level 1	Abilene Campus Fort Bend County Campus Waco Campus	
Physics	Associate of Science	Harlingen Campus	
Plumbing & Pipefitting Technology - Journeyman	Associate of Applied Science	Abilene Campus Harlingen Campus Waco Campus	New at Abilene Campus & Harlingen Campus Fall 2025
Plumbing & Pipefitting Technology - Apprentice with Endorsements	Certificate Level 1	Waco Campus	Sunset Program / Teachout TSTC Students
Plumbing & Pipefitting Technology - Tradesman	Certificate Level 1	Abilene Campus Harlingen Campus Waco Campus	New at Abilene Campus & Harlingen Campus Fall 2025
Pre-Allied Health	Certificate Level 2	TSTC Connect	

Precision Machining Technology	Associate of Applied Science	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Waco Campus	
Precision Machining Technology	Certificate Level 2	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Waco Campus	
Precision Machining Technology - CNC Machine Operator	Certificate Level 1	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Waco Campus	
Precision Machining Technology - Industrial Manufacturing Processes	Occupational Skills Achievement	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Waco Campus	
Precision Machining Technology - Basic Machining	Occupational Skills Achievement	East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Waco Campus	
Process Operations	Associate of Applied Science	Marshall Campus	
Process Operations	Certificate Level 2	Marshall Campus	
Process Operations	Occupational Skills Achievement	Marshall Campus	
Registered Nursing (Associates Degree in Nursing)	Associate of Applied Science	Harlingen Campus Sweetwater Campus	
Vocational Nursing	Certificate Level 2	Breckenridge Campus Harlingen Campus Sweetwater Campus	
Robotics & Industrial Controls Technology	Associate of Applied Science	Fort Bend County Campus Waco Campus	
Robotics & Industrial Controls Technology	Certificate Level 2	Fort Bend County Campus Waco Campus	
Solar Energy Technology	Associate of Applied Science	Waco Campus	
Solar Energy Technology - Energy Efficiency Specialist	Certificate Level 1	Waco Campus	Sunset Program / Teachout TSTC Students
Solar Energy Technology	Certificate Level 1	Waco Campus	New Award Fall 2025
Surgical Technology	Associate of Applied Science	Harlingen Campus	
Surgical Technology - Sterile Processing	Occupational Skills Achievement	Harlingen Campus	
Web Design & Development Technology	Associate of Applied Science	TSTC Connect	
Web Design & Development Technology - Web Developer	Certificate Level 2	TSTC Connect	
Web Design & Development Technology - Front End Designer	Certificate Level 1	TSTC Connect	
Web Design & Development Technology - PHP Developer	Certificate Level 1	TSTC Connect	
Welding Technology	Associate of Applied Science	Abilene Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus Waco Campus	
Welding Technology - Advanced Pipe	Certificate Level 2	Abilene Campus Breckenridge Campus Brownwood Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Sweetwater Campus Waco Campus	New at Breckenridge Campus, Brownwood Campus & Sweetwater Campus Fall 2025
Welding Technology - Advanced Processes	Certificate Level 2	Abilene Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus North Texas Campus Waco Campus	

Welding Technology - Structural	Certificate Level 1	Abilene Campus Breckenridge Campus Brownwood Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus New Braunfels Campus North Texas Campus Sweetwater Campus Waco Campus
Welding Technology	Occupational Skills Achievement	Abilene Campus Breckenridge Campus Brownwood Campus East Williamson County Campus Fort Bend County Campus Harlingen Campus Marshall Campus New Braunfels Campus North Texas Campus Sweetwater Campus Waco Campus
Wind Energy Technology	Associate of Applied Science	Harlingen Campus Sweetwater Campus
Wind Energy Technology	Certificate Level 1	Harlingen Campus Sweetwater Campus



Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** SL 02-25(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: **Approve the Amended Partnership Agreement with Assessment Technologies Institute, L.L.C.**

Background: Texas State Technical College competitively procured nursing program educational support services and executed a partnership agreement with Assessment Technologies Institute, L.L.C. on August 7, 2024. The partnership offers support and resources to improve the TSTC nursing programs, including specialized learning materials, tools for assessments, and additional support services. It is anticipated that the total contract value will exceed \$1 million. Consequently, Board approval is required pursuant to Texas Education Code § 51.9337(f).

Justification: The initial agreement provided services directed at TSTC’s Vocational Nursing Program. This amendment would extend the scope to include the Registered Nursing program.

Approval ensures the amended agreement complies with Texas Education Code § 51.9337(f).

Additional Information: The contract has an initial term of three years.

Fiscal Implications: Funds are available as currently budgeted for the contract.

Attestation: To the best of my knowledge, the minute order complies with all applicable laws and regulations.

Attachment(s): None.

Recommended Minute Order: “The Texas State Technical College Board of Regents approves the amended agreement with Assessment Technologies Institute, L.L.C. to which the value is expected to be greater than \$1 million, and approves any amendment, extension, or renewal of the agreement, and delegates its authority to the Chancellor, or his designee, to enter into and execute any necessary amendments, extensions, or renewals, including those with a value that exceeds 25% of the value of the original agreement.”

Recommended By: [ORIGINAL SIGNED BY]
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer



Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** SL 03-25(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: **Approve Updated Policy for Faculty Qualifications**

Background: Executive Action 03-15(c) Policy for Faculty Credentials was proposed and approved by the executive officers of the board in March 2015.

The existing policy statement, which will change with with this proposed action, states, "It is the policy of Texas State Technical College (TSTC) that the College employ qualified, effective faculty to carry out the goals and mission of the institution and to ensure the quality and integrity of its academic programs."

Justification: The updated policy proposes a revision that removes the limitations of "academic programs" and is inclusive of all of TSTC's offerings. It also changes the name from "Faculty Credentials" to "Faculty Qualifications".

Additional Information: None.

Fiscal Implications: None.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "It is the policy of Texas State Technical College (TSTC) that the College employs qualified, effective faculty to carry out the goals and mission of the institution and to ensure the quality and integrity of its program offerings."

Recommended By: [ORIGINAL SIGNED BY]
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer



Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** SL 04-25(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: **Approve the Updated Policy for SACSCOC Substantive Change Compliance**

Background: Executive Action 06-15 Policy for SACSCOC Substantive Change Compliance was proposed and approved by the executive officers of the board in March 2015.

The existing policy statement, which will change with with this proposed action, states, "It is the policy of Texas State Technical College (TSTC) that the College notify the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) of planned institutional changes in accordance with the SACSCOC substantive change policy and, when required, seek approval prior to the initiation of institutional changes."

Justification: The proposed revisions align TSTC's policy with SACSCOC's updated guidelines, providing clearer definitions and procedures for compliance, and aim to ensure accurate reporting of substantive changes.

Additional Information: None.

Fiscal Implications: None.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "It is the policy of Texas State Technical College that the College inform the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) of planned substantive changes in accordance with the SACSCOC policy and procedures, and when required, seek approval prior to initiation of the changes."

Recommended By: [ORIGINAL SIGNED BY]
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer



Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** SL 05-25(c)

Proposed By: Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

Subject: **Approve the Updated Policy for Alcohol/Drug Possession and Use**

Background: Minute Order 75-97 Policy for Alcohol/Drug Possession and Use was approved by the Texas State Technical College (TSTC) Board of Regents in July 1997.

The existing policy statement, which will change with this proposed action, states that “the College (1) maintain the order and discipline of the teaching, studying, socializing, and living environments, (2) protect the health, safety, and welfare of students, faculty, and staff in fulfillment of the residential and educational role and purpose of the College, (3) delineate the conditions which allow the possession and use of alcohol, and (4) prohibit the possession, use, distribution, or sale of prohibited substances.”.

Justification: The proposed policy has been revised to create clarity and directs both adequate and appropriateness regarding Alcohol and Drug Possession on campus, and services that support the College’s programs and mission.

Additional Information: None.

Fiscal Implications: None.

Attestation: The Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: “It is the policy of Texas State Technical College (TSTC) that the college protect the health, safety, and welfare of students, faculty, and staff in fulfillment of the residential and educational role and purpose of the college by delineating conditions which allow the possession and use of alcohol and by prohibiting the possession, use, distribution, or sale of prohibited substances.”

Recommended By: [ORIGINAL SIGNED BY]
Jonathan Hoekstra, Executive Vice Chancellor & Chief Operating Officer

TABLE OF CONTENTS

Committee for Fiscal Affairs

Robb Misso, Chair; Kathy Stewart, Member

Committee Chair Comments

Minute Orders:

Proposed MO#

FA 01-25(c)	Approve Additional Appropriation Transfers for Fiscal Year 2025	15
		<i>Chad Wooten</i>

Reports:

1.	Quarterly Investment Report	16
		<i>Chad Wooten</i>
2.	Pledged Collateral Report	19
		<i>Chad Wooten</i>
3.	Annual Fiscal Report	20
		<i>Chad Wooten</i>
4.	Budget Performance Report	22
		<i>Chad Wooten</i>
5.	Quarterly Lease Report	24
		<i>Chad Wooten</i>
6.	Quarterly Report for Contracts > \$1 Million	25
		<i>Chad Wooten</i>



Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** FA 01-25(c)

Proposed By: Chad Wooten, Vice Chancellor & Chief Financial Officer

Subject: **Approve Additional Appropriation Transfers for Fiscal Year 2025**

Background: State of Texas appropriations are allocated to the college using a legacy structure that pre-dates the merger of Texas State Technical College (TSTC) to a single, statewide college. However, the Texas General Appropriations Act allows the Board of Regents to approve the transfer of funds among component appropriations as necessary.

Justification: Funds are transferred to the component appropriation from which they will be expended.

Additional Information: Within the General Appropriations Act, Central Administration is referred to as "System Administration."

Fiscal Implications: None.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): None.

Recommended Minute Order: "The Board of Regents approves the following additional appropriation transfers for Fiscal Year 2025:

To TSTC Harlingen	\$600,000
To TSTC Waco	\$1,500,000
To TSTC Fort Bend	\$200,000
From TSTC West Texas	\$800,000
From TSTC Marshall	\$1,500,000

Recommended By: [ORIGINAL SIGNED BY]
Chad Wooten, Vice Chancellor & Chief Financial Officer

TEXAS STATE TECHNICAL COLLEGE

Quarterly Investment Report

As of November 30, 2024

Description	Ending Value as of 11/30/2023	Ending Value as of 08/31/24	Ending Value as of 11/30/2024	Interest Rate
<u>Operating Funds</u>				
Cash in State Treasury	2,965,216	4,809,417	7,207,811	4.60%
Statewide Operating	8,137,318	8,278,715	5,812,349	3.00%
Harlingen - Local Operating	77,348	53,506	41,669	4.03%
Sweetwater - Local Operating	27,508	27,629	26,444	4.81%
Marshall - Local Operating	38,639	29,030	26,036	0.05%
Fort Bend - Local Operating	38,016	33,325	26,071	0.00%
Brownwood - Local Operating	17,868	12,562	12,531	1.54%
Abilene - Local Operating	22,249	10,523	10,045	0.25%
North Texas - Local Operating	10,996	12,816	11,041	1.00%
Breckenridge - Local Operating	17,630	12,481	12,500	0.10%
Payroll	1,672,126	1,629,690	677,119	3.00%
Federal Funds	10	10	10	0.00%
Texas Range - Pool	17,157,776	26,096,325	22,396,163	4.72%
Total Operating Funds	30,182,699	41,006,028	36,259,788	
<u>Endowment Funds</u>				
Bank of America - CD	10,000	10,000	10,000	0.01%
Clear Fork Bank - CD	99,215	99,215	99,215	5.00%
FNB Central Texas - MMKT	301,197	308,074	310,384	3.00%
FNB Central Texas - CD	191,574	191,574	191,574	4.75%
Liberty/Veritex Community Bank - CD	10,000	10,000	10,000	2.75%
Total Endowment Funds	611,986	618,862	621,172	
<u>Bond Proceeds / Debt Service Funds</u>				
TexPool (Series 2020 bonds)	4,909,940	3,805,878	3,454,658	5.32%
Texas Range Pool (Series 2022A CCAP bonds)	63,140,940	21,438,234	86,685,832	4.72%
FNB Central Texas (Series 2022A CCAP bonds)	1,659,856	1,292,766	964,235	3.00%
BOK Financial (Series 2022A CCAP bonds)	228,978,400	237,886,908	141,239,643	5.04%
Texas Range Pool (2022A CCAP debt service)	1,424,850	-	-	0.00%
Texas Range Pool (2024 CCAP bonds)	-	-	10,039,200	4.72%
Total Bond Proceeds / Debt Service Funds	300,113,987	264,423,786	242,383,568	
Total All Investments	330,908,672	306,048,676	279,264,528	

TEXAS STATE TECHNICAL COLLEGE

Quarterly Investment Report

As of November 30, 2024

Schedule of Time Deposits:

Description	Amount	Maturity Date	Days Maturity	Rate	Type
Veritex Community Bank	10,000	9/7/2025	365	2.75%	Endowment
FNB Central Texas	191,574	3/15/2025	183	4.75%	Endowment
Clear Fork Bank	65,000	4/4/2025	183	5.00%	Endowment
Clear Fork Bank	34,215	4/12/2025	183	5.00%	Endowment
Bank of America	10,000	8/10/2025	365	0.01%	Endowment
Total Time Deposits	310,789				

Weighted Average Maturity (Time Deposits): **207 days**

Weighted Average Rate of Interest (All Investments): **4.90%**

Current One Year Treasury Bill Rate: *4.30%*

Lipper Money Market Funds Average Return (1 YR): *4.81%*

FY 2025 Investment Income (All Investments): **3,948,337 ***

All investments, except for the funds at BOK Financial, are shown at cost. Market value equals cost due to the type of investment. All balances are per the bank as of the report date.

**Includes Change of Fair Value in Investments (Unrealized Gain/Loss)*

I certify that this investment portfolio is in compliance with Texas State Technical College's policy on investments and the Public Funds Investment Act (Texas Government Code, Section 2256).

[ORIGINAL SIGNED BY]	1/22/25
Anju Motwani, Controller	Date

[ORIGINAL SIGNED BY]	1/22/25
Chad Wooten, Chief Financial Officer	Date

2020 - 2021

Sold BRIC for \$5 million, Overall spending continued to remain controlled due to the uncertainty of the pandemic, therefore a surplus in reserves continued. Also, early payoff of airport loan amounting to \$1.2 mil.

Balance: \$30.4M

2022

Another \$10 mil added to reserves, despite of the early payoff of the Fort Bend ITC lease amounting to \$3.6 mil and early payoff of the TPFA leases amounting to \$2.0 mil. TSTC also drew \$6 mil for lost revenue from CARES.

Balance: \$36.5M

2023

First year TSTC utilized reserves in preparation for expansion. Hiring additional FTE, equipment purchased for FAME, additional marketing strategies.

Balance: \$28.2M

2024

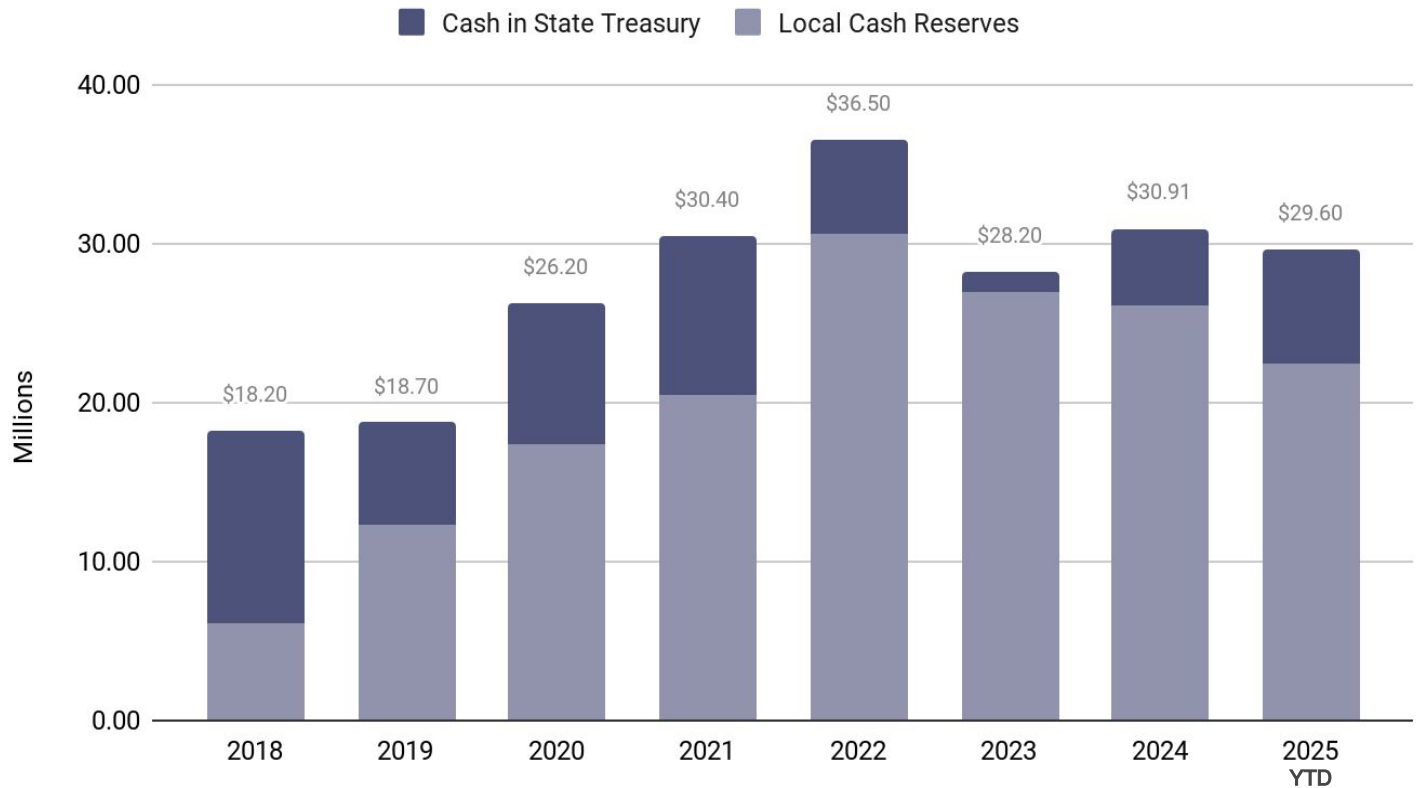
Continued to utilize some reserves to supplement growth during the year, however, with almost 18% increase in tuition, slight increase in reserves at year end.

Balance: \$30.9M

2025

The first quarter usually incurs most of the upfront software costs. Withdrew \$4 million from reserves. Budgeted to spend about \$7 million from reserves in FY25. **Q1 Balance: \$29.6M**

Estimated FY25 Balance: \$27.1M



TEXAS STATE TECHNICAL COLLEGE

Pledged Collateral Report

November 30, 2024

<u>Depository - Location</u>	DEPOSITS			SECURITY ON DEPOSITS			Sufficient (Insufficient)
	Demand Deposits	Money Market & Time Deposits	Total Deposits	FDIC* Coverage (up to)	Required Collateral	Collateral at Market Value	
First Ntl Bank of Central Texas - Waco	7,453,714	501,957	7,955,671	500,000	7,455,671	27,500,000	20,044,329
Frost Bank - Harlingen/Fort Bend	67,740	-	67,740	250,000	-	320,010	502,270
Texas National Bank - Sweetwater	26,444	-	26,444	250,000	-	-	223,556
Texas Bank & Trust - Marshall	26,036	-	26,036	250,000	-	-	223,964
Citizens National Bank - Red Oak	11,041	-	11,041	250,000	-	-	238,959
Prosperity Bank - Abilene	10,045	-	10,045	250,000	-	-	239,955
Texas Bank - Brownwood	12,531	-	12,531	250,000	-	-	237,469
InterBank - Breckenridge	12,500	-	12,500	250,000	-	-	237,500
Bank of America - Waco	-	10,000	10,000	250,000	-	-	240,000
First Ntl Bank - Albany/Breckenridge	-	99,215	99,215	250,000	-	-	150,785
Veritex Comm. Bank - N. Richland Hills	-	10,000	10,000	250,000	-	-	240,000
Extracto Banks, N.A. - Waco	-	-	-	250,000	-	-	250,000
Cash in State Treasury	7,207,811	-	7,207,811	No Collateral Required			
TexasTerm (Government Pool)	119,121,195	-	119,121,195	No Collateral Required			
TexPool (Government Pool)	3,454,658	-	3,454,658	No Collateral Required			
BOK Financial		141,239,643	141,239,643	No Collateral Required			
TOTAL	137,403,713	141,860,816	279,264,528				

* Federal Deposit Insurance Corp. All **demand deposits** owned by a public unit held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. Separately, all **time and savings deposits** owned by a public unit and held in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. The term "demand deposits" means both interest-bearing and noninterest-bearing deposits.

Texas State Technical College
Condensed Statements of Net Position

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Assets			
Cash & Investments - unrestricted	\$ 51,903,376	40,244,627	37,491,627
Cash & Investments - restricted, bond proceeds	11,090,688	304,116,005	263,308,010
Cash & Investments - restricted, other	3,086,896	2,016,938	3,158,123
Receivables	33,435,441	33,515,800	40,928,473
Capital/Intangible Assets, Net	257,771,849	296,935,240	344,431,832
Other Assets	77,999,233	56,214,653	53,997,237
Total Assets	<u>435,287,484</u>	<u>733,043,263</u>	<u>743,315,301</u>
Liabilities and Net Position			
Liabilities			
Accounts Payable	11,139,588	13,386,983	20,325,438
Payroll Payables	16,600,423	17,737,533	20,156,395
Unearned Tuition Revenue	24,771,876	28,879,530	33,052,365
Other Liabilities	108,710,819	115,348,960	121,941,793
Long-term Debt	126,940,988	417,582,717	400,751,183
Total Liabilities	<u>288,163,694</u>	<u>592,935,723</u>	<u>596,227,175</u>
Net Position			
Net investment in capital assets	142,758,322	159,256,564	170,270,967
Restricted, expendable	102,623	8,201,639	18,493,217
Restricted, non-expendable	588,200	596,939	606,057
Unrestricted	30,584,239	19,131,037	14,998,786
Unrestricted - Waco facility demo	9,966,783	-	-
Unrestricted - Other Post Employment Benefits (OPEB) and Pension	(36,876,377)	(47,078,639)	(57,280,901)
Total Net Position	<u>147,123,789</u>	<u>140,107,540</u>	<u>147,088,126</u>
Total Liabilities and Net Position	<u>\$ 435,287,484</u>	<u>733,043,263</u>	<u>743,315,301</u>

Liquidity and Leverage Analysis

Liquidity Ratio: Cash on Hand (in days)

Determines how long, in days, TSTC could meet operating expenses without receiving new income.

Unrestricted Cash x 365 Days	18,944,732,415	14,689,288,899	13,684,443,753
Operating Expenses	206,901,324	232,123,401	260,549,199
TSTC Cash on Hand (in days):	91.56 days	63.28 days	52.52 days

Benchmark: <i>Public Universities</i>	Bond Rating	Median
	Prime	260 days
	High Grade	140 days
	Upper Medium Grade	50 days

Texas State Technical College
Condensed Statement of Changes in Net Position

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Operating Revenue			
Gross Tuition and Fees	\$ 57,584,771	58,680,065	69,660,220
Discounts and Allowances	(27,187,302)	(29,232,768)	(31,234,439)
Financial Aid Grants	39,158,092	30,680,336	36,423,276
Scholarship Expense	(27,411,065)	(16,132,032)	(29,236,746)
Net Tuition and Fee Revenue	<u>42,144,496</u>	<u>43,995,601</u>	<u>45,612,311</u>
State Appropriations	132,706,022	142,705,468	175,104,354
Net Auxiliary Revenue	5,571,180	5,559,767	6,819,617
CARES Grant (non-student portion)	24,805,695	3,030,927	-
Other Grants and Contracts	10,513,469	14,463,138	26,813,967
Investment Income	291,478	6,325,429	8,062,987
Other Sales	7,034,450	6,435,918	9,198,218
Total Operating Revenue	<u>223,066,791</u>	<u>222,516,248</u>	<u>271,611,454</u>
Operating Expenses			
Salaries, Wages and Benefits	130,937,902	147,670,151	164,369,628
Materials and Supplies	21,054,514	15,325,281	19,179,413
Depreciation and Amortization	17,497,270	22,109,619	22,841,587
Communications and Utilities	5,658,158	6,301,570	6,578,451
Interest Expense	7,313,859	16,016,745	18,537,574
Other Expenses	24,439,621	24,700,035	29,042,546
Total Operating Expenses	<u>206,901,324</u>	<u>232,123,401</u>	<u>260,549,199</u>
Net Operating Income	<u>16,165,467</u>	<u>(9,607,152)</u>	<u>11,062,255</u>
Nonoperating Activity			
Nonoperating revenues	1,803,352	20,282,462	13,964,939
Nonoperating expenses	(16,035,601)	(17,662,351)	(18,046,608)
Total Nonoperating Activity	<u>(14,232,249)</u>	<u>2,620,111</u>	<u>(4,081,669)</u>
Total Change in Net Position	<u>\$ 1,933,218</u>	<u>(6,987,041)</u>	<u>6,980,586</u>

Operating Margin Analysis

Operating Margin

Profitability ratio that demonstrates how much revenues are left over after all the operating costs have been paid.

Operating Net Income (Loss)	16,165,467	(9,607,152)	11,062,255
Operating Revenues	223,066,791	222,516,248	271,611,454
TSTC Operating Margin:	7.25%	-4.32%	4.07%

Benchmark:	Bond Rating	Median
<i>Public Universities</i>	Prime	0.60%
	High Grade	0.40%
	Upper Medium Grade	-3.80%

Texas State Technical College
Operating Budget Performance as
of November 30, 2024

	FY 2025 Budget	FY 2025 YTD Actual	Budget Utilized	NOTE	FY 2025 Forecast
Operating Revenues					
Returned Value Formula Appr.	95,103,614	95,103,614	100.0%		95,103,614
Special Items & Other Apppropr.	27,162,626	27,162,626	100.0%		27,162,626
Debt Service Appropriations	17,699,057	18,852,092	106.5%	1	18,852,092
HEAF Appropriations	8,662,500	8,662,500	100.0%		8,662,500
Benefits Appropriations	33,019,920	10,209,668	30.9%		33,187,315
Tuition	68,750,000	48,603,305	70.7%	2	68,750,000
Student Financial Aid	50,000,000	24,445,079	48.9%	3	50,837,836
Auxiliary Enterprises	13,000,000	5,470,179	42.1%	4	13,659,842
Fees & Educational Sales	5,000,000	1,073,618	21.5%	4	5,306,031
Industry Relations	7,000,000	1,433,860	20.5%	4	7,218,492
Grants	7,500,000	930,786	12.4%	5	6,410,342
Contracts & Other	6,600,000	552,297	8.4%	6	7,050,442
Total Operating Revenues	339,497,717	242,499,623	71.4%		342,201,132
Operating Carryforward / Reserves	7,000,000	-		7	7,000,000
Operating Expenditures					
Instruction / Operations	94,315,875	25,096,464	26.6%	8	97,431,900
Student Financial Aid	60,268,075	29,805,127	49.5%	3	61,012,853
Statewide Benefits	37,778,524	9,703,357	25.7%		38,995,793
Marketing	24,084,844	5,291,013	22.0%	8	24,242,901
External Relations	16,273,511	3,664,005	22.5%	4, 8	16,431,749
Auxiliary Enterprises	10,419,160	3,003,698	28.8%	4, 8	10,642,363
Campus Services	5,320,805	1,198,997	22.5%	8	5,329,732
Physical Plant	19,679,023	4,039,598	20.5%		19,491,773
Campus Expansion/Facilities	2,373,747	589,261	24.8%		2,406,898
Information Technology	17,345,491	4,852,051	28.0%		16,930,775
Finance	8,396,957	1,871,827	22.3%	8	8,825,177
Human Resources	4,370,365	1,189,703	27.2%		4,230,601
Statewide Administration	4,355,692	1,096,786	25.2%	8	4,723,156
Debt Service	38,111,648	10,324,633	27.1%	1	39,651,016
Strategic Pool (to be allocated)	3,404,000	-		9	
Total Operating Expenditures	346,497,717	101,726,520	29.4%		350,346,687
Operating Budget Margin (Deficit)	-	140,773,104			(1,145,555)

Texas State Technical College
Operating Budget Performance as
of November 30, 2024

Notes:

Explanations are provided below for any notable variances from the original budget.

- 1)** During the 87th Legislature (3rd Special Session), TSTC was authorized to issue \$208.5 million in Capital Construction Assistance Projects (CCAP) Revenue Bonds, but the Texas Bond Review Board approved \$195 million. The remaining \$13.5 million was issued in October 2024 as the Series 2025 CCAP bonds (partly local). Forecasted amounts for the CCAP portion include the corresponding FY 2025 debt service amount in both appropriations and debt service expense line items.
- 2)** Enrollment for Fall and Spring semesters have met targets and is reflected in tuition revenue accordingly. Tuition revenue is currently anticipated to reach the 10% increase budgeted, however, enrollment for the Summer semester will greatly impact the final number.
- 3)** Most financial aid expenses directly offset financial aid revenue, except for statutory scholarship set-asides from tuition revenue and other institutional scholarships. Due to TSTC's ERP software conversion, financial aid revenue and expenses for the Fall 2024 semester will be recognized in FY 2025 to align with tuition revenue. The majority of the year's scholarship expenses are incurred in the fall semester, as most scholarships are awarded at the start of the academic year.
- 4)** Secondary revenue sources such as Industry Relations, Auxiliary Enterprises and Fees & Educational Sales typically follow similar growth pattern as student enrollment increases and workforce training initiatives rise.
- 5)** Grant Revenue usually fluctuates each year, and by the nature of the grant cycle, their activity may sometimes cross fiscal years. Forecasted grant revenue is slightly lower than budgeted, with a corresponding decrease in expenses mainly due to timing.
- 6)** Contracts and Other include interest income, lease income, and reimbursements on various contracts such as for the FAME equipment. While interest rates are expected to decline, overall interest income is still projected to be near the budgeted amounts. A portion of the interest forecasted relates to approximately \$3.2 million in earnings from the Series 2024 CCAP bonds, which can be used to cover the final 'interest-only' payment on the local portion of the debt service due in February.
- 7)** TSTC consistently employs accumulated reserves for various strategic purposes. In FY 2025, \$7.0 million of reserves is expected to be utilized to supplement current year revenues and offset the increased expenses associated with the new CCAP building expected to open in Fall 2025.
- 8)** Forecasted expenditures in the primary operating divisions of the College mostly exceed the original budget, as planned. Much of these increases are funded by the "strategic pool," which is utilized throughout the fiscal year, reducing the pool amount and increasing the divisional operating budgets.
- 9)** The Strategic Pool budget has been deployed for FY 2025. Majority of it was allocated towards TSTC's Pay for Performance merit program.

TEXAS STATE TECHNICAL COLLEGE

Quarterly Real Estate Lease Report for Minute Order 14-23

November 30, 2024

Tenant Name	Lease Description	Amount of Lease	Start Date	Term Date
Zimin Transportation, LLC	Aircraft Parking Lease Agreement at TSTC in Waco	\$28,200	9/1/2024	8/31/2025
Tim Kruger	Agricultural Lease for 83 Acres in Williamson County	\$0	9/30/2024	2/22/2025
East Texas Council of Governments	Parking Lot Lease Agreement at TSTC in Marshall	\$0	11/1/2024	8/31/2025
Kruppa Farms, LLC	Agricultural Lease for 61 Acres in Midlothian, Texas	\$10	11/4/2024	8/31/2025

24

The leases above (TSTC is the lessor) are reported to the Board of Regents, per MO 14-23, when (1) the period of the lease, including optional extensions, does not exceed five years; and (2) the dollar value of the lease, including any amendment, modification, renewal, or extension of the lease, is less than \$500,000. Any leases exceeding those thresholds are presented to the Board of Regents through a separate minute order. Amount of lease does not include optional renewals even if not yet exercised.

TEXAS STATE TECHNICAL COLLEGE
Quarterly Report for Contracts > \$1 Million
As of November 30, 2024

Contractor Name	Description	Total Contract Value	Start Date	Term Date
Rogers-O'Brien Construction	Construction Manager at Risk (CMAR) CCAP TSTC in Waco	\$59,655,264	7/21/2023	9/2/2025
J.T. Vaughn Construction, LLC	Construction Manager at Risk (CMAR) CCAP TSTC in Harlingen	\$47,315,780	7/21/2023	7/28/2025
J.T. Vaughn Construction, LLC	Construction Manager at Risk (CMAR) CCAP TSTC in Fort Bend	\$42,095,557	7/21/2023	9/9/2025
New - Asher Media, Inc.	Advertising Services	\$22,500,000	9/1/2024	8/31/2025
Imperial Construction, Inc.	Construction Manager at Risk (CMAR) CCAP TSTC in Abilene	\$21,313,358	6/26/2023	6/16/2025
Imperial Construction, Inc.	JBC 1st & 2nd Floor Renovations TSTC in Waco	\$12,915,898	10/12/2021	12/31/2024
Incline Alchemy, Inc.	Workday Implementation Partner Services	\$10,626,421	9/30/2020	9/30/2025
Imperial Construction, Inc.	EEC & TSC Renovations TSTC in Waco	\$10,125,000	7/1/2023	4/15/2025
Bartlett Cocke Gen. Contractors, LLC	Construction Manager at Risk (CMAR) CCAP TSTC in Marshall	\$9,200,720	8/3/2023	1/20/2025
TXU Energy	Electric Utility Services	\$8,500,000	1/1/2024	12/31/2028
Workday, Inc.	Enterprise Resource Planning System	\$7,726,943	10/18/2019	4/17/2025
Piper Aircraft, Inc.	Aircraft Purchases	\$5,958,900	10/19/2022	12/31/2025
Texas General Land Office	Natural Gas Utility Services	\$4,939,695	9/1/2009	8/31/2026
PBK Inc.	A/E Services CCAP TSTC in Waco	\$4,937,020	3/24/2023	12/31/2025
STVT-AAI Education Inc.	CDL License Training	\$4,455,000	1/1/2024	12/31/2024
PBK Inc.	A/E Services CCAP TSTC in Fort Bend	\$4,038,500	3/29/2023	12/1/2025
Energy Architecture, Inc.	A/E Services for CCAP, Other Buildings TSTC in Harlingen	\$3,920,695	4/11/2023	4/11/2025
Enterprise Fleet Management	Fleet Vehicle Leasing Services	\$3,839,862	10/10/2022	10/9/2027
City of Waco	Potable Water Purchase TSTC in Waco	\$3,797,131	8/6/2018	8/6/2028

TEXAS STATE TECHNICAL COLLEGE
Quarterly Report for Contracts > \$1 Million
As of November 30, 2024

Contractor Name	Description	Total Contract Value	Start Date	Term Date
PBK Inc.	A/E Services for CCAP TSTC in East Williamson County	\$3,712,000	6/13/2023	6/13/2026
Hyland LLC	Perceptive Content Software Support Services	\$3,056,689	9/1/2020	8/31/2025
Ellucian Company LP	Colleague Enterprise Resource Planning System	\$2,127,429	9/1/2022	8/31/2025
AllTex Welding Supply	Welding Equipment and Services	\$2,000,000	6/4/2022	6/24/2027
Texas Department of Transportation	Revenue - Commercial Driver's License (CDL) Training Services	(\$1,911,615)	10/28/2022	8/31/2025
MediaMonks Inc.	Interactive Digital Installation Services TSTC in Waco	\$1,835,641	12/1/2023	11/30/2024
Parkhill Smith & Cooper, Inc.	A/E Services CCAP Projects TSTC in Abilene	\$1,752,105	1/19/2024	6/16/2025
D&M Leasing	Fleet Vehicle Leasing Services	\$1,594,953	11/9/2018	5/1/2026
Salesforce, Inc.	Cloud Customer Relationship Management Platform	\$1,474,331	3/1/2021	5/31/2025
Kitchell CEM, Inc.	Construction Management Services CCAP TSTC in Waco	\$1,439,905	5/7/2023	1/7/2026
Instructure Inc.	Canvas Learning Management System Software	\$1,412,528	9/1/2022	8/31/2027
Kitchell CEM, Inc.	Construction Management Services CCAP TSTC in Harlingen	\$1,389,075	5/24/2023	11/30/2025
Prolego Consulting Solutions, LLC	Construction Management Services CCAP TSTC in Fort Bend	\$1,258,711	4/20/2023	4/20/2026

Aggregate Spend

J.T. Vaughn Construction, LLC	\$89,411,337
Imperial Construction, Inc.	\$44,354,256
PBK Inc.	\$12,687,520
Kitchell CEM, Inc.	\$2,828,980

* The contracts above include current contracts over one million dollars for the purchase or sale of goods or services.

TABLE OF CONTENTS

Committee for Facilities

Keith Honey, Chair; Curtis Cleveland, Member; Eric Beckman, Member

Committee Chair Comments

Minute Orders: Proposed MO#

None.

Reports:

1. Major Facility Projects Status Update

28

Rick Herrera

Major Projects Report January 2025

#	Project Name	Campus	Delivery Method	Fund Source	Cost Allocation	Required Approvals	% Financially Complete
1	Campus Wide Drainage Project	Waco		Unfunded \$ 2,074,290 Total Funds \$ 2,074,290	Engineering Design \$ 305,000 Construction Contract \$ 1,726,290 Owner's Cost \$ 43,000 Total Budget \$ 2,074,290	Project and Budget MO 47-20	0%
2	EEC & TSC Building Renovations Construction Complete	Waco	A/E-CMaR	RFS LB 22 CCAP Bond Funds \$ 6,000,000 EDA Grant \$ 3,500,000 TSTC Matching Local Funds \$ 2,585,000 HEF Funds \$ 250,253 Total \$ 12,335,253	Architectural Services \$ 923,717 Construction Contract \$ 9,850,253 Abatement Costs \$ 76,774 Construction Cost (Other) \$ 35,005 Owner's Cost \$ 319,085 Owner's Reserve (Balance) \$ 1,130,419 Total Budget \$ 12,335,253	Pursuit of EDA Grant EA 26-20 Project and Budget MO 13-21 Contracts > \$1M MO 11-22 Approve Amended Budget FAC MO 08-22 Complete Project Jan 2025	91%
3	JBC Renovation Multipurpose Event Center Construction Complete	Waco	A/E-CMaR	RFS LB 20 Bonds \$ 5,200,000 RFS LB 20 Bonds \$ (37,400) RFS LB 22 CCAP Bond Funds \$7,800,000 RFS LB 22 CCAP Bond Funds \$ 1,700,000 HEF Funds \$ 850,000 Total \$ 15,512,600	Architectural Services \$ 1,328,525 Construction Contract \$ 12,915,898 Construction Documentation \$ 14,500 Construction Cost (Other) \$ 325 Owner's Cost \$ 1,115,425 Owner's Reserve (Balance) \$ 137,927 Total Budget \$ 15,512,600	Concept EA 20-21 Project and Budget MO 43-21 Amended Budget MO 14-22 Amended Budget FAC MO 07-22 Amended Budget FAC MO 17-23 Complete Project May 2024	99%
4	TSTC Portion of North Interceptor Joint Effort	Waco	TBD	HEF Funds \$ 650,000 Unfunded \$ 850,000 Total \$ 1,500,000	Total Budget \$ 1,500,000	Concept MO 31-21 Complete Project Dec 2025	0%
5	20ME Renovation Student Enrollment	Harlingen	A/E-CMaR	Bond Funds \$ 2,100,000 Total \$ 2,100,000	Architectural Services \$ 59,100 Construction Contract Owner's Reserve (Balance) \$ 2,040,900 Total Budget \$ 2,100,000	Concept MO FAC 04-22 Complete Project TBD	3%
6	Capital Construction Assistance Project	Abilene	RFQ RFQ A/E-CMaR	CCAP Appropriations \$ 13,500,000 CCAP Appropriations \$ 1,808,367 RFS LB 22 CCAP Bond Funds \$ 10,590,395 RFS LB 22 CCAP Bond Funds \$ 149,336 RFS LB 22 CCAP Bond Funds \$ 4,335,516 RFS LB 22 CCAP Bond Funds \$ (164,000) HEF Funds \$ 21,149 Local Funds \$ 21,149 Total \$ 30,261,911	Architectural Pre Design \$ 42,297 Architectural Services \$ 1,799,350 Construction Management \$ 600,000 Construction Contract \$ 21,500,000 Construction Documentation \$ 36,005 Construction Cost (Other) \$ 536,809 Equipment \$ 5,000,000 Owner's Reserve (Balance) \$ 747,450 Total Budget \$ 30,261,911	Concept & Contracts MO 46-21 Contracts > \$1M MO FAC 03-22 Project, Budget, Cont. > \$1M MO FAC 09-22 Amended Project MO FAC 20-23 Amended Budget MO FAC 08-24 Complete Project Aug 2025	43%

Major Projects Report January 2025

#	Project Name	Campus	Delivery Method	Fund Source	Cost Allocation	Required Approvals	% Financially Complete					
7	Capital Construction Assistance Project	EWCHEC	RFQ	CCAP Appropriations	\$ 33,300,000	Architectural Pre Design	\$ 236,421	Concept & Contracts	MO 46-21	3%		
			RFQ	RFS LB 22 CCAP Bond Funds	\$ 29,440,200	Architectural Services	\$ 3,919,079	Contracts > \$1M	MO FAC 03-22			
			A/E-CMaR	RFS LB 22 CCAP Bond Funds	\$ (12,740,200)	Construction Management	\$ 1,157,805	Project, Budget, Cont. > \$1M	MO FAC 10-22			
						Construction Contract	\$ 40,000,000					
						Construction Documentation	\$ 50,000					
						Construction Cost (Other)	\$ -					
						Owner's Reserve (Balance)	\$ 4,636,695					
						Total	\$ 50,000,000	Total Budget	\$ 50,000,000		Complete Project	TBD
8	Capital Construction Assistance Projects	Fort Bend	RFQ	CCAP Appropriations	\$ 41,800,000	Architectural Pre Design	\$ 250,150	Concept & Contracts	MO 46-21	30%		
			RFQ	RFS LB 22 CCAP Bond Funds	\$ 16,770,737	Architectural Services	\$ 4,045,850	Contracts > \$1M	MO FAC 03-22			
			A/E-CMaR	RFS LB 22 CCAP Bond Funds	\$ (5,288,647)	Construction Management	\$ 1,258,710	Project, Budget, Cont. > \$1M	MO FAC 14-22			
				HEF Funds	\$ 250,150	Construction Contract	\$ 42,000,000	Amended Budget	MO FAC 07-24			
				CCAP Interest	\$ 5,612,837	Construction Documentation	\$ 47,744					
						Construction Cost (Other)	\$ 68,434					
						Owner's Reserve (Balance)	\$ 11,474,189					
						Total	\$ 59,145,077	Total Budget	\$ 59,145,077		Complete Project	Aug 2025
9	Capital Construction Assistance Projects	Harlingen	RFQ	CCAP Appropriations	\$ 37,800,000	Architectural Pre Design	\$ 284,363	Concept & Contracts	MO 46-21	21%		
			RFQ	RFS LB 22 CCAP Bond Funds	\$ 19,533,908	Architectural/Eng. Services	\$ 3,439,157	Contracts > \$1M	MO FAC 03-22			
			A/E-CMaR	RFS LB 22 CCAP Bond Funds	\$ (1,793,437)	Construction Management	\$ 1,345,530	Project, Budget, Cont. > \$1M	MO FAC 13-22			
				HEF Funds	\$ 284,363	Construction Contract	\$ 47,315,780					
				CCAP Interest	\$ 5,441,000	Construction Documentation	\$ 67,200					
						Construction Cost (Other)	\$ 653,087					
						Owner's Reserve (Balance)	\$ 8,160,717					
						Total	\$ 61,265,834	Total Budget	\$ 61,265,834		Complete Project	Aug 2025
10	Capital Construction Assistance Project	Marshall	RFQ	CCAP Appropriations	\$ 16,343,426	Architectural Pre Design	\$ 99,113	Concept & Contracts	MO 46-21	80%		
			RFQ	CCAP Appropriations	\$ (3,151,793)	Architectural Services	\$ 959,719	Contracts > \$1M	MO FAC 03-22			
			A/E-CMaR	RFS LB 22 CCAP Bond Funds	\$ 1,267,574	Construction Management	\$ 378,871	Project, Budget, Cont. > \$1M	MO FAC 11-22			
						Construction Contract	\$ 9,201,043	Amended Budget	MO FAC 07-23			
						Construction Documentation	\$ 27,237	Amended Budget	MO FAC 06-24			
						Owner's Cost	\$ 399,413					
						Construction Cost (Other)	\$ 22,750					
						Owner's Reserve (Balance)	\$ 3,371,061					
						Total	\$ 14,459,207	Total Budget	\$ 14,459,207		Complete Project	Nov 2024

Major Projects Report January 2025

#	Project Name	Campus	Delivery Method	Fund Source	Cost Allocation	Required Approvals	% Financially Complete		
11	Capital Construction Assistance Project	Waco	RFQ RFQ A/E-CMaR	CCAP Appropriations	\$ 53,600,000	Architectural Pre Design	\$ 336,392	Concept & Contracts MO 46-21 Contracts > \$1M MO FAC 03-22 Project, Budget, Cont. > \$1M MO FAC 12-22 Complete Project Nov 2025	26%
				RFS LB 22 CCAP Bond Funds	\$ 20,982,500	Architectural/Eng. Services	\$ 4,996,270		
				RFS LB 22 CCAP Bond Funds	\$ (4,530,987)	Construction Management	\$ 1,439,905		
				HEF Funds	\$ 336,392	Construction Contract	\$ 59,655,264		
						Construction Documentation	\$ 53,918		
						Construction Cost (Other)	\$ 79,754		
						Owner's Reserve (Balance)	\$ 3,826,402		
				Total	\$ 70,387,905	Total Budget	\$ 70,387,905		
12	Waco WorkSITE	Waco	A/E-CMaR	TSTC Foundation	\$ 17,000,000	Architectural Services	\$ 1,125,887	Complete Project Dec 2024	76%
						Construction Management	\$ 322,000		
						Construction Contract	\$ 12,359,860		
						Construction Documentation	\$ 29,753		
						Construction Cost (Other)	\$ 176,143		
						Owners Cost (Equip.)	\$ 1,086,463		
						Owner's Reserve (Balance)	\$ 1,899,893		
				Total	\$ 17,000,000	Total Budget	\$ 17,000,000		
Total Fund Source				\$ 336,042,077	Total Cost Allocation		\$ 336,042,077		

TABLE OF CONTENTS

Committee for General Administration

Kathy Stewart, Chair; Tiffany Tremont, Member; Lizzy de la Garza Putegnat, Member

Committee Chair Comments

Minute Orders: Proposed MO#

GA 01-25(c)	Establish Fiscal Year 2026 Employee Holiday Schedule	32
		<i>Pamela Mayfield</i>

Reports:

None.



Board Meeting Date: February 6, 2025 **Proposed Minute Order #:** GA 01-25(c)

Proposed By: Pamela Mayfield, Vice Chancellor & Chief Human Resources Officer

Subject: **Establish Fiscal Year 2026 Employee Holiday Schedule**

Background: The Texas Legislature designates the number of holidays to be allotted annually to employees of all state agencies. Authority to determine the actual observance at institutions of higher education rests with the Boards of Regents that permit efficient operations of their institutions.

Justification: The Texas State Technical College (TSTC) operating cycle generally follows a semester basis. Consequently, it is more efficient to schedule holidays consistent with the semester cycle.

Additional Information: None.

Fiscal Implications: None.

Attestation: This Minute Order is in compliance with all applicable laws and regulations to the best of my knowledge.

Attachment(s): Proposed Fiscal Year 2026 Employee Holiday Schedule

Recommended Minute Order: "Texas State Technical College Board of Regents delegates authority to the Chancellor or his designee to establish the Fiscal Year 2026 Employee Holiday Schedule for Texas State Technical College."

Recommended By: **[ORIGINAL SIGNED BY]**
Pamela Mayfield, Vice Chancellor & Chief Human Resources Officer

Texas State Technical College

Employee Holiday Schedule

Fiscal Year 2026

TSTC Employee Holiday Schedule		# of Days
Labor Day	Monday: September 1, 2025	1
Thanksgiving	Thursday & Friday: November 27-28, 2025	2
Winter Break	Monday - Friday: December 22-26, 2025	5
New Year's Day	Thursday: January 1, 2026	1
MLK Day	Monday: January 19, 2026	1
Memorial Day	Monday: May 25, 2026	1
Emancipation/Juneteenth Day	Friday: June 19, 2026	1
Independence Day (observed)	Friday: July 3, 2026	1
TSTC Employee Holiday Total		13